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**AGENDA  
FREEPORT TOWN COUNCIL MEETING #20-2002  
TOWN HALL COUNCIL CHAMBERS  
AUGUST 13, 2002 – 7:00 P.M.**

**FROM:** Dale C. Olmstead, Jr.

**TO:** Robert Stevens, Chairperson, Porters Landing  
John Arseneault, Vice Chairperson, Prout Road  
Kenneth Mann, Mann Road  
David Soley, Arnold Road  
Eileen Lowell, So. Freeport Road  
Rod Regier, South Street  
Susan Campbell, Hunter Road

**FIRST ORDER OF BUSINESS:** To waive the reading of the Minutes of Special Meeting #19-2002 held on July 30, 2002 and accept the Minutes as printed.

**SECOND ORDER OF BUSINESS:** Public Comment Period – 30 Minutes  
(Non-Agenda Items Only)

**THIRD ORDER OF BUSINESS:** To take action on the following items of business as read by the Council Chairperson.

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**ITEM #153-2002** To consider action relative to adopting the August 13, 2002 Consent Agenda.

**BE IT ORDERED:** That the August 13, 2002 Consent Agenda be adopted.

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**ITEM #154-2002** To consider action relative to releasing certain ways listed on Attachment A1 of the Notice to Extend Deadline of Automatic Vacation of "Paper Streets" as recorded in the Cumberland County Registry of Deeds at Book 13338 Page 083 pursuant to 23 MRSA § 3032, of such notice.

**REPORT FROM THE ORDINANCE COMMITTEE**

The Town Council is in the process of reviewing the purported unaccepted ways listed in its Notice to Extend Deadline of Automatic Vacation of "Paper Street, dated September 16, 1997 (the "List")." It has determined, to date, that it has no interest, pursuant to 23 MRSA § 3032 or otherwise, in any unaccepted ways on the plans below for one or more of the following reasons: 1) the plan is not a subdivision plan; 2) the purported unaccepted ways are less than twenty feet in width; 3) the purported ways are designated as private; 4) the purported ways are pedestrian easements; 5) the purported ways are built or used for highway purposes; 6) the purported way is on a Plan dated after September 1987; or 7) the purported way is now a town way.

**BE IT ORDERED:** That pursuant to 23 MRSA §3032 the municipal officers of the Town of Freeport hereby vote to release certain of the ways listed on the Notice's Attachment A1 from the exception.

**BE IT FURTHER ORDERED:** The ways released consist of the following:

INDEX NO.	DATE	BOOK/PAGE	TITLE	REMOVED FROM THE LIST
30	1891	7/12	Aldrich & Pettingills Farms, Sec. 1, E.B. Mallett	The plan is not a subdivision plan (ways not addressed)
31	1891	7/13	Aldrich & Pettingills Farms, Sec. 2-5, E.B. Mallett	The plan is not a subdivision plan (ways not addressed)
32	1891	7/15	Aldrich & Pettingills Farms, Sec. 7 & 8, E.B. Mallett	The plan is not a subdivision plan (ways not addressed)
33	1891	7/15	Aldrich & Pettingills Farms, Sec. 6, E.B. Mallett	The plan is not a subdivision plan (ways not addressed)
96	1936	24/27	Property of Mary Goldman, Main Street and Central Avenue	Central Ave & lines of old ROW
138	1954	40/26	Spar Cove Point, South Freeport	15ft ROW between lots 1A and 30
178	(1960)	54/6	Spar Cove Point owned by Mary Dean Arnold & John Lavers	15ft ROWs adjacent to lots 1 & 2, and between lots 1A & 30, 13 & 14, and lots 6, 7 & 8

**COUNCIL MEETING #20-2002  
AUGUST 13, 2002**

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185	1960	55/18	Spar Cove Point Section B (except unbuilt portions of Lavers Road (now Spar Cove Road), Arnold Road, and Ledge Road)	15ft ROWs between lots: 15A and 16A; 10A and 11A
204	1965	70/31	Spar cove	2 15ft ROWs between lots 13A and 14A; 15A and 16A off the Lavers Road, now known as Spar Cove Road
220	1968	79/31	High View, South Freeport Land Co.	Walking strip between lots 9 and 10
230	1970	82/28	So. Freeport Land Co. High View Sec. 2	Walking strip between lots 24A and 1
241	1971	85/27	High View Sec. III, South Freeport Land Co.	Recreation area between lots 7 and Spruce Road
300	1978	121/64-65	Final Plan of Harvey Brook Estates, Sheet 1 of 2; Sheet 2 of 2	Pedestrian easement east of lot 9; pedestrian easement South of lot 10; and private ROW between lots 5 and 6
316	1979	124/59	Plan of South Street Lots for South Freeport Land Co.	15 ft walking strip located on lots A & B
349	1982	135/33	Survey of Wolfs Neck Road formerly Woodland Avenue for Eleanor H. Smith	Plan not a subdivision plan (ways not addressed)
359	1983	137/76	Final Plan of Indian Ridge, Lots 3 & 9 for Drive. Thomas J. Miller	50 ft ROW at the end of Indian Ridge Road
402	1985	152/28	Amendment to Condominium, Plan of Royal Oaks	Plan not a subdivision plan
418	1986	157/30	Minor Subdivision Final Plan – Fawn Meadow Lane for Deer Meadow Associates	Fawn Meadow Lane
405	1986	153/15	The Meadows Condominium	Meadow Drive
451	1987	168/13	The Meadows Condominium	Meadow Drive

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**ITEM #155-2002** To consider action relative to extending the Soule School Lease.

**BE IT ORDERED:** That the Soule School Lease be extended through December 31, 2003 at a rate of \$1,675.00 per month from September 1, 2003 through December 31, 2003.

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**OTHER BUSINESS:**

1. Update on Train Station Development.

Adjourn.



**TOWN COUNCIL  
CONSENT AGENDA  
AUGUST 13, 2002**

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**ITEM #146-2002** To consider action relative to applications for Malt, Spirituous and Vinous Liquor Licenses.

**BE IT ORDERED:** That the following applications for Malt, Spirituous and Vinous Liquor Licenses be approved:

Thanom Nakummun d/b/a Thai Garden Restaurant Co., 491 U.S. Route One  
Center-Cotton, Inc. d/b/a Gritty McDuff's Brewing Co., 187 Lower Main Street  
Vincent Migliaccio d/b/a Conundrum Wine Bistro, 117 U.S. Route One  
Winn Road, LLC d/b/a School Street Café, 10 School Street

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**ITEM #147-2002** To consider action relative to the approval of applications for Victualers licenses.

**BE IT ORDERED:** That the following applications for Victualers Licenses be approved:

Vincent Migliaccio d/b/a Old World Gourmet, 117 U.S. Route 1  
William James d/b/a The James Place Inn, 11 Holbrook Street  
Leona Smith d/b/a Falcon Restaurant, 8 Bow Street  
Robin Wade d/b/a Corsican Restaurant, 9 Mechanic Street  
Jane Grant d/b/a Nicholson Inn, 25 Main Street  
Carrie McBride d/b/a Kendall Tavern B&B, 213 Main Street  
Thanom Nakummun d/b/a Thai Garden Restaurant, 491 U.S. Route One  
Winn Road, LLC d/b/a School Street Café, 110 School Street

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**ITEM #148-2002** To consider action relative to a donation to the Town of Freeport.

**BE IT ORDERED:** That a donation of \$1,000 from George Denney for directional signage be accepted.

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**ITEM #149-2002** To consider action relative to casting the Town of Freeport's ballot for the 2003 election of Maine Municipal Association's Executive Committee and Officers.

**BE IT ORDERED:** That the Town of Freeport cast its ballot for the nominating committees recommended MMA Executive Committee Members and Officers for 2003.

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**ITEM #150-2002** To consider action relative to the fiscal year 2003 tax due dates and interest rates.

**BE IT ORDERED:** That one-half of the fiscal year 2003 committed<sup>d</sup> taxes for real estate be payable on November 17, 2002 with interest at the rate of .563% per month or 6.75 per annum, to be charged from November 18, 2002 and that the second half of the fiscal year 2003 committed taxes for real estate be payable on May 17, 2003 with interest at the rate of .563 per month or 6.75% per annum, to be charged from May 18, 2003.

**BE IT FURTHER ORDERED:** That the fiscal year 2003 committed taxes for personal property be payable on November 17, 2002 with interest at the rate of .563% per month or 6.75% per annum, to be charged from November 18, 2002.

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**BE IT FURTHER ORDERED:** That an interest rate of .17% per month or 2% per annum be established for over payment of taxes.

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**ITEM #151-2002** To consider action relative to an expenditure from the Unemployment Compensation Reserve Account.

**BE IT ORDERED:** That up to \$10,000 be expended from the Unemployment Compensation Reserve Account to cover claims from a period of July 1, 2002 to June 30, 2003.

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**ITEM #152-2002** To consider action relative to appointments to Boards and Committees.

**BE IT ORDERED:** That the following individuals be appointed to Freeport Boards and Committees.

<u>Boards/Committees</u>	<u>Name</u>	<u>Term Expires</u>
Appeals Board	John Zink	July 1, 2005
Assessment Review Board	Michael Healy	August 1, 2005
Assessment Review Board	David Suhr	August 1, 2005
Conservation Commission	Travis Pryor	July 1, 2005
Solid Waste/Recycling	Norman Gridley	January 1, 2005
Solid Waste/Recycling	Brooks Parker	January 1, 2005
Planning Board	Genie Beaulieu	May 1, 2005

End of Consent Agenda

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**MINUTES**  
**COUNCIL MEETING #<sup>20</sup>18-2002**  
**FREEPORT TOWN HALL COUNCIL CHAMBERS**  
**August 13, 2002-7:00 P.M.**

<b><u>CHAIRPERSON'S CALL TO ORDER</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>	<b><u>Excused</u></b>
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Robert Stevens, Chairperson Porters Landing	x		
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John Arsenault, Vice Chairperson Prout Road	x		
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David Soley Arnold Road	x		
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Susan Campbell Hunter Road	x		
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Rod Regier South Freeport Road	x		
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Kenneth Mann Mann Road	x		
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(Eileen Lowell resigned)

**FIRST ORDER OF BUSINESS:** TO WAIVE THE READING OF THE MINUTES OF SPECIAL MEETING #19-2002 HELD ON JULY 30, 2002 AND ACCEPT THE MINUTES AS PRINTED.

**MOVED AND SECONDED:** TO WAIVE THE READING OF THE MINUTES OF SPECIAL MEETING #19-2002 HELD ON JULY 30, 2002 AND ACCEPT THE MINUTES AS PRINTED.  
(Councilors Arsenault & Regier)

Councilor Campbell requested that the minutes be amended to reflect the topics of the two petitions presented as well as the number of signatures gathered on each petition. Chair Stevens noted that the last sentence of the minutes in replying to Andrew Arsenault should have read "He was assured that the consultants said they would not certify this information without express permission from the Town."

**NOTE:** One petition was to not purchase Eastland Shoe and held 292 signatures.

One petition was to have Councilor Arsenault abstain from voting on the Eastland Shoe purchase and this one held 215 signatures.

The motion to accept the amended minutes was passed by a vote of (6Ayes).

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**SECOND ORDER OF BUSINESS:** Public Comment Period – 30 Minutes (Non-Agenda Items Only)

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**MOVED AND SECONDED:** To open the Public Comment Period for non-agenda items only.  
(Campbell & Arsenault) (6 Ayes).

Councilor Mann pointed out that since September 11 Ellen Green and her friends have been waving flags on Main Street every Tuesday morning in memory of what happened on September 11 of last year. In Councilors' packets is an invitation to come and join with them from 8-9 a.m. on 9/11/02 on Main Street in Freeport. He asked for a decision on whether the Town should close and allow its personnel to participate during this hour. The governor has been invited. He introduced Ms. Green. She explained that an open parade is planned on September 11 and that Olympia Snow will be sending staff to participate as will members of the Navy. People will be lining the streets. Companies will have vehicles pass through with messages displayed on their vehicles. Flags will be flown at the public safety building. Uniformed Police and Fire Department personnel will also participate. Television stations will send coverage. Radio stations will be live. The *Portland Press Herald* will be photographing the event. Church bells will toll every 15 minutes from 8-9:15 a.m. There will be a moment of silence at 8:46 a.m. Local businesses have been asked to participate. She invited the Town Council to join in. Town employees and the Planning Board have been invited. There is currently a notice on the Town's website. The issue of Town staff participating will be discussed at the end of the meeting.

**MOVED AND SECONDED:** To close the Public Comment Period for non-agenda items only.  
(Soley & Arsenault) (6 Ayes).

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**THIRD ORDER OF BUSINESS:** To take action on the following items of business as read by the Council Chairperson.

ITEM #153-2002 To consider action relative to adopting the August 13, 2002 Consent Agenda.

**BE IT ORDERED:** That the August 13, 2002 Consent Agenda be adopted. (Arsenault & Soley)

Councilor Mann pulled Item 148-2002, noting the need for more information.

Councilor Regier commented on Genie Beaulieu's nomination to the Planning Board. Ms. Beaulieu is currently on the Freeport Economic Development Corporation but has written a letter of resignation that will be effective in about 10 days. The next Planning Board meeting is not until September so there is no conflict of interest involved.

Chair Stevens pointed out typos in Item #150-2002. The word "committee" should be replaced with "committed" in the first line of the **BE IT ORDERED:** as well as in the **BE IT FURTHER ORDERED:**

**ROLL CALL VOTE: (6 Ayes).**

**ITEM #148-2002**

Mr. Regier explained that he is on the Parking and Traffic Committee and it became apparent that additional parking signs were needed to direct traffic to parking areas. An additional 30 signs have been added and this donation from Mr. Denney helped a great deal. The Committee is now \$35 in the black on the overall project.



Councilor Regier expressed his thanks to Mr. Denney for his contribution. Chair Stevens offered to send Mr. Denney a letter of appreciation.

**ITEM #154-2002** To consider action relative to releasing certain ways listed on Attachment A1 of the Notice to Extend Deadline of Automatic Vacation of "Paper Streets" as recorded in the Cumberland County Registry of Deeds at Book 13338 Page 083 pursuant to 23 MRSA § 3032, of such notice.

#### **REPORT FROM THE ORDINANCE COMMITTEE**

The Town Council is in the process of reviewing the purported unaccepted ways listed in its Notice to Extend Deadline of Automatic Vacation of "Paper Street, dated September 16, 1997 (the "List")." It has determined, to date, that it has no interest, pursuant to 23 MRSA § 3032 or otherwise, in any unaccepted ways on the plans below for one or more of the following reasons: 1) the plan is not a subdivision plan; 2) the purported unaccepted ways are less than twenty feet in width; 3) the purported ways are designated as private; 4) the purported ways are pedestrian easements; 5) the purported ways are built or used for highway purposes; 6) the purported way is on a Plan dated after September 1987; or 7) the purported way is now a town way.

**BE IT ORDERED:** That pursuant to 23 MRSA §3032 the municipal officers of the Town of Freeport hereby vote to release certain of the ways listed on the Notice's Attachment A1 from the exception.

**MOVED AND SECONDED:** To accept as printed the following: (Soley & Arsenault) (6 Ayes).

**MOVED AND SECONDED:** To amend the report and first **BE IT ORDERED** with the revised Item 132-2002 as printed before the Council. (Soley & Arsenault)

#### **Revised Item #132-2002 – Proposed on 8/13/02**

**BE IT ORDERED:** That the following areas which were included in the Attachment A1 of the Notice to Extend Deadline of Automatic Vacation of "Paper Streets" as recorded in the Cumberland County Registry of Deeds at Book 13338 Page 083 pursuant to 23 MRSA, Section 3032 are hereby deemed not to be proposed unaccepted ways subject to 23 MRSA Section 3032 for one or more of the following reasons:

1. the plan that shows the area is not a subdivision plan;
2. the purported way is less than twenty (20) feet in width;
3. the purported way is designated as private;
4. the purported way is for pedestrians;
5. the purported way is built or used for highway purposes;
6. the purported way is on a Plan recorded after September 29, 1987; or
7. the purported way is now a town way;

and therefore the areas which are described below are released from the Notice.

Councilor Mann concurred with the work that has been done. It clarifies the language.

COUNCIL MEETING #20-2002  
AUGUST 13, 2002

and therefore the areas which are described below are released from the Notice.

Councilor Mann concurred with the work that has been done. It clarifies the language.

**ROLL CALL VOTE** on amendment: (6 Ayes).

**MOVED AND SECONDED:** To change the word "List" to Notice in the heading that says "REMOVED FROM THE NOTICE". (Soley & Arsenault) **ROLL CALL VOTE:** (6 Ayes).

**BE IT FURTHER ORDERED:** The ways released consist of the following:

INDEX NO.	DATE	BOOK/PAGE	TITLE	REMOVED FROM THE NOTICE
30	1891	7/12	Aldrich & Pettingills Farms, Sec. 1, E.B. Mallett	The plan is not a subdivision plan (ways not addressed)
31	1891	7/13	Aldrich & Pettingills Farms, Sec. 2-5, E.B. Mallett	The plan is not a subdivision plan (ways not addressed)
32	1891	7/15	Aldrich & Pettingills Farms, Sec. 7 & 8, E.B. Mallett	The plan is not a subdivision plan (ways not addressed)
33	1891	7/15	Aldrich & Pettingills Farms, Sec. 6, E.B. Mallett	The plan is not a subdivision plan (ways not addressed)
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138	1954	40/26	Spar Cove Point, South Freeport	15ft ROW between lots 1A and 30
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185	1960	55/18	Spar Cove Point Section B (except unbuilt portions of Lavers Road (now Spar Cove Road), Arnold Road, and Ledge Road)	15ft ROWs between lots: 15A and 16A; 10A and 11A
204	1965	70/31	Spar cove	2 15ft ROWs between lots 13A and 14A; 15A and 16A off the Lavers Road, now known as Spar Cove Road
220	1968	79/31	High View, South Freeport Land Co.	Walking strip between lots 9 and 10
230	1970	82/28	So. Freeport Land Co. High View Sec. 2	Walking strip between lots 24A and 1
241	1971	85/27	High View Sec. III, South Freeport	Recreation area between lots

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				lot 10; and private ROW between lots 5 and 6
316	1979	124/59	Plan of South Street Lots for South Freeport Land Co.	15 ft walking strip located on lots A & B
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418	1986	157/30	Minor Subdivision Final Plan – Fawn Meadow Lane for Deer Meadow Associates	Fawn Meadow Lane
405	1986	153/15	The Meadows Condominium	Meadow Drive
451	1987	168/13	The Meadows Condominium	Meadow Drive

**ROLL CALL VOTE ON MAIN MOTION AS AMENDED: ( 6 Ayes).**

Mr. Olmstead assured the Council that this would be recorded in the Registry of Deeds.

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**ITEM #155-2002 To consider action relative to extending the Soule School Lease.**

**BE IT ORDERED:** That the Soule School Lease be extended through December 31, 2003 at a rate of \$1,675.00 per month from September 1, 2003 through December 31, 2003. (Councilors Regier & Arsenault)

**MOVED AND SECONDED:** To add the words: "The Town Manager has the authority to enter into a lease". (Councilors Soley & Arsenault) (6 Ayes).

Mr. Olmstead explained that the tenants have asked that the lease be extended to the end of the year and he explained how he arrived at the \$1,675 fee.

**ROLL CALL VOTE ON AMENDED MOTION: (6 Ayes).**

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**OTHER BUSINESS:**

Update on Train Station Development.

Mr. Olmstead explained that he has been speaking to Tracey Perez at MDOT. The arrival of a station in Freeport is estimated to take place in 2004/2005. It is possible that a separate station will be constructed for the Amtrak passenger line. Discussion followed.

**Fuel Trucks to Brunswick Naval Air Station**

Mr. Olmstead advised that he has been working with Maine Emergency Management Agency to try to figure out how the Bangor/August exemption was obtained. He has determined how this was done and is now working

**Fuel Trucks to Brunswick Naval Air Station**

Mr. Olmstead advised that he has been working with Maine Emergency Management Agency to try to figure out how the Bangor/August exemption was obtained. He has determined how this was done and is now working with Arthur Cleaves of FEMA to apply for an exemption of jet fuel and chemicals on U.S. Route One from Falmouth to Brunswick.

Chair Stevens thanked Linda Taylor of *The Forecaster* for bringing this to the Council's attention.

**Reval Notices**

Mr. Olmstead advised that by Friday, everyone should have received their notices. The Board of Assessment Review is up to full power after tonight's action.

**County Budget**

Councilor Arsenault reported that they have been reviewing their working budget and it appears that this year will see an 8-10% increase because of the jail, employee requests, etc. Councilor Soley asked why the County has a deputy manager and Councilor Arsenault offered to find this out.

Chair Stevens announced that a community dialogue on the property tax and school funding will take place on August 19 beginning at 7 p.m. at the Freeport Community Library with Senator Beth Edmonds, Geoff Hermann, MMA and Bob Lyman. He encouraged people to attend.

A new exhibit entitled: *Leaders, Legends and Landmarks*, stories of Freeport, Maine will run through December 6 from Tuesdays through Fridays at the Freeport Historical Society's Harrington House on Main Street.

Chair Stevens spoke with Warren Turner, Chair of Yarmouth's Town Council, and learned that they would like to get together to follow through on some regional ideas. Yarmouth has offered to take the lead in coming up with a date and the location for that meeting. Councilor Arsenault noted that the County is also interested in regionalization and this may be an opportune time for them to meet the surrounding towns.

**Emergency Preparedness Plan**

Chair Stevens has discussed this with Mr. Olmstead and asked that it be put on an agenda in September for the Council's consideration.

**Municipal Elections**

Chair Stevens pointed out that elections will be coming up in November. Potential candidates are invited to take out papers.

**Next Council Meeting**

Chair Stevens advised that the Council will meet on Bustin's Island. Councilors Arsenault and Soley are unable to attend. The next regular Council meeting will be on September 3.

**Request by Elaine Green to permit staff of Town Hall to participate on September 11.**

Mr. Olmstead advised that he plans to keep Town Hall open with one person in each department. Others could participate in the flag waving and then rotate. Participation is not mandatory.

**School Funding Summit on August 22 at Portland Area Technical High School**

Mr. Lyman asked Mr. Olmstead to announce this meeting and have as many Councilors as possible attend.

### **Bustin's Island Meeting**

Councilor Mann suggested that the Council discuss issues before going out to Bustin's. Chair Stevens advised that parking, parking and parking is the major issue. Councilor Soley suggested advising Bustin's residents that we are committed to meeting their parking needs and the Council is looking at the Soule School. They should be made aware that Freeport will need to be reimbursed for meeting those parking needs. Another issue to discuss is their solid waste which is brought over by Pine Tree. Currently the tipping fee is paid by Pine Tree and charged back to Bustin's. They would prefer to bring it to the Freeport landfill and put it in a container there. They feel they would save money.

### **Personal Property Tax Discussion**

Mr. Olmstead was in Augusta and one proposal discussed by the Maine Municipal Association was the elimination of the business tax, which is a personal property tax on machinery, etc. In return for the elimination of this particular tax over a period of time, the State would give certain guarantees on general purpose aid to education which would benefit Freeport greatly. He did not want to go into detail tonight, he simply wanted to make the Council aware of these types of discussions. He also provided information showing that Freeport is 7<sup>th</sup> of the top 30 communities as far as assessing personal property tax. He also referred to the 2000 Full Value Mill Rates. Discussion followed on assessing practices.

### **Response to Scott Poulin's Letter**

Mr. Olmstead pointed out that he has provided a two-page response to the issues raised by Mr. Poulin. He met with Mr. Poulin and has gone over his recommendations. Mr. Poulin supports Mr. Olmstead's recommendations. He is recommending that the Council engage the Town Auditor and the Bond Advisor to review the existing policies and offer their recommendations. This information could be available for the September 3 meeting in a workshop before or after the Council meeting to go over the results. He would like to find out if there is extra money that can come out of fund balances to offset taxes before commitment. Discussion followed. Chair Stevens asked that visual aids be used during the workshop to show how the accounts work. Councilor Regier asked that information be provided in advance so that he and other Councilors will have time to review the information. Mr. Olmstead offered to provide the information in their packets and ensure that the Council has time to review it. Mr. Poulin will be invited to the meeting.

### **School Budget**

Chair Stevens advised that he feels it is important for the Council to meet with the School Committee concerning next year's preliminary budget.

### **Councilor's Goals**

Chair Stevens asked everyone to review their goals and determine if there are things the Council needs to get done this year.

### **School Street Cafe**

David Tucci explained that he is planning on opening a restaurant in the old China Rose building and was interested in attending a Town Council meeting. He invited Councilors to his restaurant when it opens in September.

### **Triathlon**

Councilor Soley noted that he has received numerous calls about street closures. Mr. Olmstead advised that he believed the Staples Point Road would be closed for about 90 minutes on September 14. 500 bicyclists are expected. The swim portion will take place at 7:30 a.m. to take advantage of the high tide. The information will be posted on the Town's website. Notices will be handed out door to door.

### **Public Safety Petition, Bow St. Neighborhood**

**Triathlon**

Councilor Soley noted that he has received numerous calls about street closures. Mr. Olmstead advised that he believed the Staples Point Road would be closed for about 90 minutes on September 14. 500 bicyclists are expected. The swim portion will take place at 7:30 a.m. to take advantage of the high tide. The information will be posted on the Town's website. Notices will be handed out door to door.

**Public Safety Petition, Bow St. Neighborhood**

Chair Stevens asked if everyone saw the petition. Councilor Regier explained that this is something that Jack Forest has been working on. A meeting is scheduled with the Town Manager and various Department Heads next week. Councilor Soley explained that he would be opposed to having officers doing speed traps because of the expense involved.

Adjournment.

**MOVED AND SECONDED:** To adjourn at 9:20 p.m. (Soley & Arsenault) (6 Ayes).

Respectfully Submitted,



Sharon Coffin  
Council Secretary

**TOWN OF FREEPORT**  
**Planning Department**

July 15, 2002

TO: Dale Olmstead  
FROM: Donna Larson  
RE: Acceptance of a donation

The Traffic and Parking Committee has been working on a directional sign system to direct traffic through Freeport safely and efficiently. With the installation of the new sign system complete, the Committee has determined that some final signs were needed. Realizing the necessity of the signs, George Denney very generously donated \$1,000 to purchase the additional signs. This represents 22% of the total cost of \$4,509, the balance of which will be paid with previous appropriations for directional signs.

On behalf of the Traffic and Parking Committee, I want to thank Mr. Denney for his generous donation and for all of the time he has donated to this project.





## **APPOINTMENTS COMMITTEE MINUTES**

**July 16, 2002 – 6:15 p.m.**

**Present:** Bob Stevens, John Arsenault, David Soley, Dale Olmstead and John Zink.

The Committee interviewed Mr. Zink for several different openings. After the interview, Mr. Zink was recommended for appointment to the Appeals Board.

The Committee reviewed applications and decided to make the following recommendations.

Appeals Board – John Zink

Assessment Review – David Suhr  
Michael Healy

Conservation Commission – Travis Pryor

Solid Waste/Recycling – Norman Gridley  
Brooks Parker

Cable T.V. Board – Tabled

Planning Board – Genie Beaulieu

The meeting adjourned at 6:55 p.m.





# Maine Municipal Association

60 COMMUNITY DRIVE  
AUGUSTA, MAINE 04330-9486  
(207) 623-8428  
www.memun.org

## MEMORANDUM

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**TO:** MMA Member Cities, Towns and Plantations

**FROM:** Gary Brown, MMA President

**DATE:** July 29, 2002

**SUBJECT:** Mail Ballot for 2003 Slate of Officers and Voting Credentials

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Enclosed please find the Mail Ballot for election of the 2003 MMA Executive Committee and Officers, plus a brief biographical sketch on each nominee. Please enter your votes then sign and return the mail ballot before close of business (5:00 p.m.) on Friday, August 30, 2002. The ballot must be signed by a majority of the municipal officers. The ballots will be counted and the election results confirmed under the direction of the President of the Association. Formal announcement of the election results will be made at the MMA Annual Business Meeting on Thursday, October 17, 2002.

If you have any questions on this information, please contact Charles Jackson at 1-800-452-8786 or in the Augusta area at 623-8428. Thank you.

Please mail the form to:

MMA Annual Election  
c/o Charles Jackson  
Maine Municipal Association  
60 Community Drive  
Augusta, ME 04330



**MAINE MUNICIPAL ASSOCIATION**  
**BALLOT FOR ELECTION OF 2003 OFFICERS**

**PRESIDENT - 1 YEAR TERM**

**Susan Lessard Bruno, Town Manager, Town of Hampden**

**Vote for One**

☐

**VICE-PRESIDENT - 1 YEAR TERM**

**Jolene Lovejoy, Selectman, Town of Rumford**

**Vote for One**

☐

*Write-In Candidate:* \_\_\_\_\_  
*(name and municipality)*

☐

**EXECUTIVE COMMITTEE MEMBERS - 2 YEAR TERM**

**Timothy King, City Manager, City of Ellsworth**

**Vote for One**

☐

*Write-In Candidate:* \_\_\_\_\_  
*(name and municipality)*

☐

**EXECUTIVE COMMITTEE MEMBERS - 3 YEAR TERMS**

**Vote for Three**

**Anne Swift-Kayatta, Councilor, Town of Cape Elizabeth**

☐

**Galen Larrabee, Selectman, Town of Knox**

☐

**Linda Pagels, City Manager, City of Calais**

☐

*Write-In Candidate:* \_\_\_\_\_  
*(name and municipality)*

☐

\_\_\_\_\_  
*(name and municipality)*

☐

\_\_\_\_\_  
*(name and municipality)*

☐

Please return this form no later than 5:00 p.m. on **Friday, August 30, 2002.**

*MMA Annual Election  
c/o Charles Jackson  
Maine Municipal Association  
60 Community Drive  
Augusta, Maine 04330*



# **Maine Municipal Association Nominating Committee**

## **PROPOSED SLATE OF OFFICERS FOR 2003**

### **MMA PRESIDENT FOR A ONE-YEAR TERM**

#### **Susan Lessard Bruno**

- Town Manager, Town of Hampden (2001 – present)
- Town Manager, Town of Vinalhaven (1993 – 2000)
- Town Manager, Town of Fayette (1991 – 1993)
- Town Manager, Town of Livermore Falls (1986 – 1988)
- Vice President, Maine Municipal Association (2002)
- Chair, Maine Municipal Association Legislative Policy Committee (2002)
- Member, Maine Municipal Association Executive Committee (2000 – present)
- Chair, Maine Municipal Association Strategic & Finance Committee (2001)
- Member, Women's Subcommittee, Maine Jobs Council (2001 – present)
- Member, FIEC Board of Directors (1994 – 1998)
- Member, Maine Rural Development Council, Executive Board (1999 – present)
- Alternate Member, Ferry Advisory Committee (1998 – 2000)
- Member, ICMS/ICMC Board of Directors (1994 – 2000)
- Member, Maine Town & City Management Association (1986 – present)
- Member, Maine Lighthouse Selection Committee (1996 – 1998)
- Member, Maine Tax Collectors & Treasurers Association (1984 – present)
- President, Board of Directors, Maine Lights, Inc. (1998 – 1999)
- Member, Vinalhaven Chamber of Commerce (1995 – 2000)
- Certified Maine Manager (1995 – present)
- Small Town Interchange Committee (1991 MMA Annual Convention)
- Maine Town & City Management Association, Board of Directors (1994 – 1995)

### **MMA VICE PRESIDENT FOR A ONE-YEAR TERM**

#### **Jolene Lovejoy**

- Vice Chair, Board of Selectman, Town of Rumford (1996 – present)
- Selectman, Town of Rumford (1995 – present)
- Member, Maine Municipal Association Executive Committee (2001 – present)
- Member, Maine Municipal Association Strategic & Finance Committee (2001; Chair 2002)
- Member, MMA Workers Compensation Board of Trustees (2001 – present)
- Member, MMA Property & Casualty Pool Board of Directors (2001 – present)
- Member, Advisory Committee of the MMA/Muskie School Leadership Program (1999)
- Member, Finance Committee, Town of Rumford (1986 – 1995)
- Member, Finance Committee, Oxford County (1996 – 2000)
- Member, Board of Directors, Solid Waste Board (1996 – present)
- Member, Board of Directors, SAD # 43 School Board (1987 – 1996)
- Member, Board of Directors, Western Maine Transit (2000 – present)
- Graduate, Maine Development Foundation's Leadership Maine, Zeta Class of 1998-1999
- President, Rumford Area Rotary Club (2000 – 2001)
- Former Candidate for the Maine House of Representatives (2000)

## **MMA EXECUTIVE COMMITTEE DIRECTORS**

### **ONE TWO-YEAR TERM**

#### **Timothy King**

- City Manager, City of Ellsworth (1990-present)
- Member, Maine Municipal Association Executive Committee (2002)
- Member, Maine Municipal Association Property & Casualty Board of Directors (2002)
- Member, Maine Municipal Association Workers Compensation Board (2002)
- Member, Maine Municipal Association Strategic & Finance Committee (2002)
- Member, Maine Town & City Management Association, Board of Directors (2001 – present)
- Town Manager, Town of Westerly, RI (1988-1990)
- Executive Secretary, Auburn, MA (1982-1988)
- Town Manager, Town of Oakland (1979-1982)
- Town Manager, Town of Corinth, (1977-1979)
- MBA, Pennsylvania State University (1980)
- BA, University of Maine-Orono (1976)

### **THREE THREE-YEAR TERMS**

#### **Galen Larrabee**

- Selectman, Town of Knox (7 years)
- Member, Town of Knox, Planning Board (11 years)
- Chairman, Town of Knox, Comprehensive Planning Board (3 years)
- Member, Maine Municipal Association Executive Committee (2002)
- Member, Maine Municipal Association Property & Casualty Board of Directors (2002)
- Member, Maine Municipal Association Workers Compensation Board (2002)
- Member, Maine Municipal Association Strategic & Finance Committee (2002)
- Member, Homeland Security Work Group (2002)
- County President, Farm Bureau, State Young Farmers
- Committee Chairman, State Board of Directors
- Member, National Young Farmers, Advisory Committee
- Chairman, Mt. View Bum League (6 years)
- President, Board of Directors, Maine State Holstein Association (2 years)
- Member, Maine Dairy Industry Board (9 years)
- Member, University of Maine, Board of Agriculture (3 years)
- Member, Mid-Coast Regional Planning, Executive Board (12 years)
- Member, Eastern Maine Development Corp (5 years)
- Member, Regional Transportation, Advisory Group (3 years)
- Member, Maine Educational & Municipal Work Group (2 years)
- Chairman, Agway Store Committee (9 years)
- Kennebec Chordsmen-Tenor (7 years)



### **Anne Swift-Kavatta**

- Town Councilor, Town of Cape Elizabeth (1996-present)
- Member, Maine Municipal Association Executive Committee (2002)
- Member, Maine Municipal Association Property & Casualty Board of Directors (2002)
- Trustee, Maine Municipal Association Workers Compensation Fund Board (2002)
- Chair, Thomas Memorial Library Board of Trustees (1998-1999)
- Trustee, Thomas Memorial Library (1996-1999)
- President, C.E. Middle School Parents' Association (1996-1998)
- Harvard Business School, Degree of Master in Business Administration (1978-1980)
- Mount Holyoke College, Bachelor of Arts Degree (1972-1976)

### **Linda Pagels**

- City Manager, City of Calais (July 2002 – present)
- Town Manager, Town of Gouldsboro (January 2000 – June 2002)
- Administrative Assistant, Town of Harrington (1998 – December 1999)
- Resource Development Specialist, Rural Health Centers of Maine (1997-1998)
- Town Manager, Town of Milbridge (1994-1997)
- Grant Consultant, Self-Employed (1990 – 2000)
- Washington County Regional Planning Commission, Town of Machias (1984-1990)
- Community Development Assistant, City of Calais (1981-1984)
- Former Chairman, Down East Resource Conservation and Development Council
- Sunrise County Representative, State of Maine Tourism Commission (1990-1996)
- Former Chair, Sunrise County Economic Council
- Former Chair, Washington County Budget Committee
- Former Chair, Cherryfield Economic Development Committee
- Former Chair, Economic Development Committee, Down East Coastal Chamber of Commerce
- Public Member, Land For Maine's Future Board
- BA, University of Maine
- Certified Assessors Technician, State of Maine

