

Clerk

**TOWN COUNCIL MEETING #10-2002  
APRIL 23, 2002 - 7:00 P.M.  
TOWN COUNCIL CHAMBERS**

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**SUMMARY AGENDA**

- ITEM #67-2002 To consider action relative to adopting the April 23, 2002 Consent Agenda.
- ITEM #68-2002 To consider action relative to proposed amendments to the Solid Waste Disposal Ordinance concerning recycling (Chapter 28).
- ITEM #69-2002 To consider action relative to a proposed amendment to the Subdivision Ordinance concerning an interim limitation on the issuance of building permits in new subdivisions (Chapter 25).
- ITEM #70-2002 To consider action relative to an expenditure from the Land Purchase Reserve Fund to complete the purchase of the Keith Property.
- ITEM #71-2002 To consider action relative to the acceptance of grants to update the growth areas section of the Comprehensive Plan.
- ITEM #72-2002 To consider action relative to the acceptance of a donation from the Freeport Housing Trust concerning property on the Grant Road.
- ITEM #73-2002 To consider action relative to accepting a Conservation Easement from the Nature Conservancy for property located on the Grant Road.

**OTHER BUSINESS:**

1. Discussion on Public Right to Know.
2. Presentation of the proposed Operating Budget for FY 2003.

Adjourn.



**AGENDA**  
**FREEPORT TOWN COUNCIL MEETING #10-2002**  
**TOWN HALL COUNCIL CHAMBERS**  
**APRIL 23, 2002 – 7:00 P.M.**

**SPECIAL NOTE:** This agenda is a working agenda that includes background information and is for distribution to Council members only.

**FROM:** Dale C. Olmstead, Jr.

**TO:** Robert Stevens, Chairperson, Porters Landing  
John Arsenault, Vice Chairperson, Prout Road  
Kenneth Mann, Mann Road  
David Soley, Arnold Road  
Eileen Lowell, So. Freeport Road  
Rod Regier, South Street  
Susan Campbell, Hunter Road

**FIRST ORDER OF BUSINESS:** To waive the reading of the Minutes of Meeting #09-2002, held on April 9, 2002 and accept the Minutes as printed.

**SECOND ORDER OF BUSINESS:** Public Comment Period – 30 Minutes  
(Non-Agenda Items Only)

**THIRD ORDER OF BUSINESS:** To take action on the following items of business as read by the Council Chairperson.

COUNCIL MEETING #10-2002  
APRIL 23, 2002

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**ITEM #67-2002** To consider action relative to adopting the April 23, 2002 Consent Agenda.

**BE IT ORDERED:** That the April 23, 2002 Consent Agenda be adopted.

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**ITEM #68-2002** To consider action relative to proposed amendments to the Solid Waste Disposal Ordinance concerning recycling (Chapter 28).

**BE IT ORDERED:** That a Public Hearing be scheduled for May 7, 2002 at 7:00 p.m. in the Town Hall Council Chambers to discuss proposed amendments to the Solid Waste Disposal Ordinance.

**BE IT FURTHER ORDERED:** That 30 copies be distributed equally between the Town Clerk's Office, the Town Manager's Office and the Freeport Community Library for inspection by citizens during normal business hours.

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**ITEM #69-2002** To consider action relative to a proposed amendment to the Subdivision Ordinance concerning an interim limitation on the issuance of building permits in new subdivisions (Chapter 25).

**BE IT ORDERED:** That a Public Hearing be scheduled for May 7, 2002 at 7:00 p.m. in the Town Hall Council Chambers to discuss a proposed amendment to the Subdivision Ordinance concerning an interim limitation on the issuance of building permits in new subdivisions (Chapter 25).

**BE IT FURTHER ORDERED:** That 30 copies be distributed equally between the Town Clerk's Office, the Town Manager's Office and the Freeport Community Library for inspection by citizens during normal business hours.

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**ITEM #70-2002** To consider action relative to an expenditure from the Land Purchase Reserve Fund to complete the purchase of the Keith Property.

**BE IT ORDERED:** That \$58,128.75 be expended from the Land Purchase Reserve Fund to complete the purchase of the Keith Property.

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**ITEM #71-2002** To consider action relative to the acceptance of grants to update the growth areas section of the Comprehensive Plan.

**BE IT ORDERED:** That the following grants be accepted.

From:	State Planning Office
Amount:	\$10,000
Local Match:	\$12,000
Purpose:	Grant money is public participation facilitation, hire facilitator, sponsor a charette, public notification, meeting documentation. Local match money supplements the grant activities and allows for plan printing and will come from the Planning Budget.

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From: Maine State Stewards Program  
Amount: \$12,000  
Local Match: In-kind  
Purpose: Analyze the land within the proposed village growth area and develop a sub-watershed stormwater plan for the growth area

From: Environmental Protection Agency  
Amount: \$12,743  
Local Match: In-kind  
Purpose: Identify and analyze natural resources within the proposed growth area and make recommendation to protect those resources while allowing dense mixed use development, update natural resources section of the Comp Plan

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**ITEM #72-2002** To consider action relative to the acceptance of a donation from the Freeport Housing Trust concerning property on the Grant Road.

**BE IT ORDERED:** That the donation of property from the Freeport Housing Trust, Inc. described in the Quitclaim Deed without Covenant for property on the Grant Road, be accepted.

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**ITEM #73-2002** To consider action relative to accepting a Conservation Easement from the Nature Conservancy for property located on the Grant Road.

**BE IT ORDERED:** That the Conservation Easement from the Nature Conservancy for property located on the Grant Road be accepted.

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**OTHER BUSINESS:**

1. Discussion on Public Right to Know.
2. Presentation of the proposed Operating Budget for FY 2003

Adjourn.



**MINUTES  
COUNCIL MEETING #10-2002  
FREEPORT TOWN HALL COUNCIL CHAMBERS  
April 23, 2002-7:00 P.M.**

<u><b>CHAIRPERSON'S CALL TO ORDER</b></u>	<u><b>Present</b></u>	<u><b>Absent</b></u>	<u><b>Excused</b></u>
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Robert Stevens, Chairperson  
Porters Landing

x

John Arsenault, Vice Chairperson  
Prout Road

x (arrived at 7:04 p.m.)

David Soley  
Arnold Road

x

Susan Campbell  
Hunter Road

x

Rod Regier  
South Freeport Road

x

Kenneth Mann  
Mann Road

x

Eileen Lowell  
South Freeport Road

x

**FIRST ORDER OF BUSINESS:** TO WAIVE THE READING OF THE MINUTES OF MEETING #09-2002 HELD ON APRIL 9, 2002 AND ACCEPT THE MINUTES AS PRINTED.

**MOVED AND SECONDED:** TO WAIVE THE READING OF THE MINUTES OF MEETING #09-2002 HELD ON APRIL 9, 2002 AND ACCEPT THE MINUTES AS PRINTED. (Councilors Campbell & Mann) (6 Ayes) (1 Excused—Arsenault).

**SECOND ORDER OF BUSINESS:** Public Comment Period—30 Minutes (Non-Agenda Items only)

**MOVED AND SECONDED:** To open the Public Comment Period (Soley & Campbell) (6 Ayes) (1 Excused—Arsenault).

There were none.

For the record, Councilor Arsenault arrived at 7:04 p.m.

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**MOVED AND SECONDED:** To close the Public Comment Period (Soley & Regier) (7 Ayes).

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**THIRD ORDER OF BUSINESS:** To take action on the following items of business as read by the Council Chairperson.

**ITEM #67-2002** To consider action relative to adopting the April 23, 2002 Consent Agenda.

**BE IT ORDERED:** That the April 23, 2002 Consent Agenda be adopted. (Councilors Arsenault & Regier)

Chair Stevens explained the difference from the original Consent Agenda and the amended Consent Agenda. Discussion followed on whether the Town was authorized to collect taxes before issuing licenses and Mr. Olmstead explained the policy that is in effect.

**ROLL CALL VOTE:** (7 Ayes).

Councilor Mann brought up the subject of the Fire Department's Rescue Boat and asked that the changeable sign be used to request donations to help defer the cost of the boat. He also suggested that the boat be displayed if possible. Other Councilors concurred. Chair Stevens publicly thanked the donors that have contributed towards the cost of the boat.

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**ITEM #68-2002** To consider action relative to proposed amendments to the Solid Waste Disposal Ordinance concerning recycling (Chapter 28).

**BE IT ORDERED:** That a Public Hearing be scheduled for May 7, 2002 at 7:00 p.m. in the Town Hall Council Chambers to discuss proposed amendments to the Solid Waste Disposal Ordinance.

**BE IT FURTHER ORDERED:** That 30 copies be distributed equally between the Town Clerk's Office, the Town Manager's Office and the Freeport Community Library for inspection by citizens during normal business hours. (Councilors Lowell & Arsenault).

Councilor Campbell asked if the public hearing could be advertised on the Town's website and Councilors concurred that this should be the case for all public hearings going forward. Councilor Mann noted that he has amendments to this Ordinance but will wait for the public hearing. Chair Stevens asked Councilor Mann to circulate his amendments ahead of time.

**ROLL CALL VOTE:** (7 Ayes).

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**ITEM #69-2002** To consider action relative to a proposed amendment to the Subdivision Ordinance concerning an interim limitation on the issuance of building permits in new subdivisions (Chapter 25).

**BE IT ORDERED:** That a Public Hearing be scheduled for May 7, 2002 at 7:00 p.m. in the Town Hall Council Chambers to discuss a proposed amendment to the Subdivision Ordinance concerning an interim limitation on the issuance of building permits in new subdivisions (Chapter 25).



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**BE IT FURTHER ORDERED:** That 30 copies be distributed equally between the Town Clerk's Office, the Town Manager's Office and the Freeport Community Library for inspection by citizens during normal business hours. (Councilors Mann & Arsenault)

Councilor Soley noted that the Town is beginning to experience a run on building permits and he is trying to find a fair way to deal with subdivisions in the interim period. This is not an emergency ordinance. Councilor Campbell asked about the normal procedure for handling these types of issues and discussion followed. Councilor Lowell asked for more information to help her make good decisions going forward. Councilor Campbell echoed Councilor Lowell's remarks. She, too, needs more information. Councilor Mann mentioned LD. 2062 that he suspects was passed by the Legislature. He would like to know if this law is in effect and how it affects Freeport. Chair Stevens suggested moving this item along to start the process.

Town Planner, Donna Larsen, suggested reviewing the trends that have occurred over the last few years. Alan Caron of the Freeport Planning Board shared his views.

**MOVED AND SECONDED:** To table. (Councilors Soley & Regier) **ROLL CALL VOTE:** (7 Ayes).

**MOVED AND SECONDED:** To move an item not on the printed agenda. (Councilors Soley & Regier) (7 Ayes).

**MOVED AND SECONDED:** That the Ordinance, which is the subject of Item #69-2002, be referred to the Planning Board and that the Council request that the Planning Board start consideration of it at first available meeting. (Councilor Soley & Regier) **ROLL CALL VOTE:** (7 Ayes)

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**ITEM #70-2002** To consider action relative to an expenditure from the Land Purchase Reserve Fund to complete the purchase of the Keith Property.

**BE IT ORDERED:** That \$58,128.75 be expended from the Land Purchase Reserve Fund to complete the purchase of the Keith Property. (Councilors Regier & Arsenault)

**MOVED AND SECONDED:** To take \$50,000 from the Land Purchase Reserve Fund for final payment to Mr. and Mrs. Keith and \$1,128.75 to make the final payment to the surveyor for the survey work that he performed. (Councilors Soley & Regier)

Mary Sauer of the Freeport Conservation Commission explained what was spent and it needs to be authorized for accounting purposes. There is a deficit in the survey account that needs to be authorized. Discussion followed.

**ROLL CALL VOTE ON AMENDMENT:** (7 Ayes).

**ROLL CALL VOTE ON PROPOSED ORDER AS AMENDED:** (7 Ayes).

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**ITEM #71-2002** To consider action relative to the acceptance of grants to update the growth areas section of the Comprehensive Plan.

**BE IT ORDERED:** That the following grants be accepted.

From: State Planning Office

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Amount:	\$10,000
Local Match:	\$12,000
Purpose:	Grant money is public participation facilitation, hire facilitator, sponsor a charette, public notification, meeting documentation. Local match money supplements the grant activities and allows for plan printing and will come from the Planning Budget.
From:	Maine State Stewards Program
Amount:	\$12,000
Local Match:	In-kind
Purpose:	Analyze the land within the proposed village growth area and develop a sub-watershed storm water plan for the growth area
From:	Environmental Protection Agency
Amount:	\$12,743
Local Match:	In-kind
Purpose:	Identify and analyze natural resources within the proposed growth area and make recommendation to protect those resources while allowing dense mixed use development, update natural resources section of the Comprehensive Plan (Councilors Soley & Arsenault)

Town Planner, Donna Larsen, explained that these funds are being focused on the village area. Alan Caron further explained that the village is being taken up by the Planning Board first because it is the largest and most complicated area. Councilor Campbell cautioned about failing to update the Inventory and Analysis. She wants to address getting the best information to the public. Discussion followed. Chair Stevens feels this is important and suggested that the Council workshop with the Planning Board and the Town Planner to help keep this going. Councilor Campbell is concerned about process and timing. Alan Caron noted that the workshop with the Council could prove fruitful. It is obvious that everyone wants the same thing. He mentioned that the Planning Board will come back to the Council within the next six weeks with their ideas and solicit who will manage it and who will serve on committees, etc. Councilor Arsenault noted that the Muskie Institute has done a lot of studies and they may be willing to help on this.

**ROLL CALL VOTE:** (7 Ayes).

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**ITEM #72-2002** To consider action relative to the acceptance of a donation from the Freeport Housing Trust concerning property on the Grant Road.

**BE IT ORDERED:** That the donation of property from the Freeport Housing Trust, Inc. described in the Quitclaim Deed without Covenant for property on the Grant Road, be accepted. (Councilors Campbell & Arsenault)

Councilor Mann asked for an explanation. Arnie McDonald of the Freeport Conservation Commission explained that there are two parcels of property involved. Jim Hatch of the Freeport Housing Trust reminded everyone of the history of the 10 acres of tax-acquired property. They cleaned up the title and surveyed the property into two house lots and returned the remaining 5 acres to the town which will be combined with the property being donated by The Nature Conservancy.

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**ROLL CALL VOTE:** (7 Ayes).

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**ITEM #73-2002** To consider action relative to accepting a Conservation Easement from the Nature Conservancy for property located on the Grant Road.

**BE IT ORDERED:** That the Conservation Easement from the Nature Conservancy for property located on the Grant Road be accepted. (Councilors Arsenault & Campbell)

Mary Sauer of the Freeport Conservation Commission noted that there is a mistake on the agenda. She asked someone to make a motion to change the words "Conservation Easement" to "donation of the land from The Nature Conservancy subject to a Conservation Easement"

**MOVED AND SECONDED:** To amend the motion to say that the Town Council accept a piece of property from The Nature Conservancy on Grant Road which is subject to a Conservation Easement. (Councilors Soley & Arsenault) **ROLL CALL VOTE:** (7 Ayes).

Ms. Sauer noted that there is no deed yet but she has a map. All of the survey work has been done. It is approximately 50 acres. Councilor Mann had questions on harvesting the forest which were addressed by Ms. Sauer and Mr. McDonald. Chair Stevens suggested adding a few words to clarify that the proceeds could be kept by the Town. Mason Morfit of The Nature Conservancy was in attendance.

**ROLL CALL VOTE:** (7 Ayes). Chair Stevens thanked the Nature Conservancy for their donation.

Ms. Sauer noted that there may be some money needed for drafting the deed. Chair Stevens offered to work with Mr. Morfit on drafting the deed.

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**OTHER BUSINESS:**

**Discussion on Public Right to Know.**

Councilor Campbell raised this issue sometime ago to ensure that the Council identifies what constitutes the people's business, how to inform people of what is going on, keeping records, etc. She drafted a list of questions that came to mind when reading the documents. The quiz came from the MMA. She took a stab at the fact sheet. Chair Stevens thanked her for her hard work in preparing this important information. He agreed that there should be budgets for sufficient staff for taking minutes and providing a record of what transpires at different committee meetings and taping meetings. Councilor Mann would like to see a policy drafted that could be handed out to new committees outlining what is required for public notice, minute taking or taping, etc. He would be willing to help on drafting a policy but does not want to spearhead it. The Town Manager noted that there will be budget implications and this should be done before the budget is adopted at the end of May. There are gaps in records that do not have people taking minutes. Staff cannot be expected to produce minutes. There are some committees that do not wish to be televised and there are others where no one will run a tape recorder during their meetings. Councilor Campbell will work with the Town Manager and decide if there are committees that need to have minutes taken. Councilor Mann will also work with them. Councilor Regier shared his views on what constitutes public notice.

Presentation of the proposed Operating Budget for FY 2003

Mr. Olmstead distributed binders and explained what they contain. He asked if Councilors need to meet with department heads, that they set up meetings through his office. If meetings are needed, they can be scheduled on May 9 and May 13 in the Town Hall or in the department head's offices.

The total budget he is presenting this evening will increase the tax rate 8.5% as discussed at the last workshop. The Council can eat into this if it is willing to look into new revenue sources. He has ideas to reduce certain components of this budget. The municipal budget was reviewed and Mr. Olmstead answered questions regarding it. He noted that he has cut the budget substantially and there are some unhappy department heads. Clerical staff in the Town Hall has also been cut.

SOLID WASTE:

Mr. Olmstead explained the Solid Waste budget which is up 12%-13%. He discussed what surrounding towns have adopted to reduce their waste. Freeport is one of the last towns in the area that cannot identify its waste. This is a big issue and will become bigger over the next four years. The Council should be able to find a way to identify its waste before it goes to RWS. He suggested moving to a bag system. For example, all waste could be mandated in a pink bag marked "Freeport" and all waste would easily be identifiable at RWS. Councilor Soley challenged Council leadership to come up with a solution to bring down RWS charges. Mr. Olmstead also suggested redefining "residential waste" as single dwellings only. School waste should be considered commercial and would not be calculated in residential waste. Discussion followed.

MOVED AND SECONDED: To take up an item not on the printed agenda.  
(Councilors Soley & Arsenault) (7 Ayes).

MOVED AND SECONDED: That the Town Council ask the Solid Waste Committee to review:

1). Changes to the Solid Waste Disposal Ordinance, Chapter 28 in connection with limiting the definition of residential waste to reviewing the issue of using colored bags and hold appropriate public hearings and report back to the Town Council by June 30 with proposed ordinances. (Councilors Soley & Arsenault) ROLL CALL VOTE: (7 Ayes).

Mr. Olmstead noted that neighbors are aware that the cost they pay for curbside collections is greater than other communities but they do not have any options. An advantage is that haulers are willing to enter a garage or climb stairs to help get the rubbish out. Some people would like to get a cheaper price and are willing to haul their waste to the curb and have it disappear once a week. Haulers take a risk of never getting paid. He noted that people could take advantage of a curbside lower price option by prepaying for one year. They will give the Town the money and the Town will turn it over quarterly or yearly to the hauler. This will give Freeport citizens more choice in hauling costs. No decision was made to do anything further on this.

Mr. Olmstead directed Councilors to refer to the green divider titled "Town Manager's budget reductions". He is cutting out a technology position, a Public Works employee, solid waste recycling containers, a janitorial position, a half-time clerk's position, rescue payroll, road striping, guardrail replacement, paving material, an extra day at the landfill's recycling facility, clean-up week, Library book account, emergency preparedness budget, fireworks, Code Enforcement assessing field position for summer and household hazardous waste collection. He made other changes that amounted to a wash. His first goal was to maintain what he had.

Under the white tab—the County tax bill increases taxes by 1% by itself.

Under the green tab are Enterprise Funds—Winslow Park, Harb Cottage and Non-Emergency Transport budgets. We are expecting more revenues but the extra will go into reserves. Mr. Olmstead is looking for places to get ne

**COUNCIL MEETING #10-2002  
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revenues to keep the tax rate below 8.5%. He has asked department heads to look at their revenue structures and recommend increases. He walked the Council through the recommended increases. They have already approved the Coastal Waters increases but there is a dispute that has developed over these recent increases. While assessing boats on moorings one dollar per foot, the Council also assessed boats kept in slips at the marinas one dollar per foot. The marina owners are upset that they are caught in this new revenue structure. It is an additional \$10,000 fee to the marinas. Mr. Olmstead has requested a recommendation from Coastal Waters.

The last page talks about potential new revenues: \$6,000 could be raised by the Police on renewals for home and business security systems by charging a \$20 fee. Freeport allows 3 false alarms at no charge and the 4<sup>th</sup> alarm is fined. The new structure could provide an additional \$1,500. Raises in parking fines could also raise an additional \$1,500. Under Public Works, driveway entrance permits could be increased and raise \$4,000 in new revenue. Changing the fines from 10 cents to 20 cents per day for Library books could generate an additional \$2,000. The Library's non-resident user card fee could be increased and could generate an additional \$1,300. Photocopies will be assessed at 10 cents for students and 25 cents for adults. On the Planning side, the fee for a minor site plan review is proposed to be raised to \$150. Administrative site plan amendments are currently done at no charge and we are proposing to begin charging \$25. The Escrow Account Maintenance Fee—developers have to put money in escrow to the Town for site plan review by Town engineers. The Town has to manage these accounts and does not charge any maintenance fees. It is proposed to charge 5% for the maintenance fee on those escrow accounts which could generate approximately \$1,000 a year. That fee is derived from the fee charged to maintain parking leases because there is a similar amount of work involved in maintaining the parking leases. Performance Bonds Administrative Fee for construction of commercial projects—currently the Town does not charge for these. A 2% fee could raise about \$6,000 annually. If the Council is really looking for revenue, Mr. Olmstead recommends assessing a 1% administrative fee for managing project construction on major subdivisions, minor subdivisions and commercial properties. This would generate \$10,000 on a million dollar property.

Discussion followed. Ordinance amendments would be necessary so if Councilors are interested in some or all of these recommendation, Mr. Olmstead needs to know tonight.

There was opposition to the project construction fee and the escrow account maintenance fee.

Mr. Olmstead noted that cutting the technology position has been a major disappointment and he has challenged his administrators to bring in a proposal on this position that can fund this position within the budget presented tonight. They have to work together. Yarmouth was not interested in sharing this position. A Town Engineer is still being reviewed. More analysis will be brought to the Council. Councilor Mann mentioned that the Council discussed not having the department heads come in and ask for items that have been removed from the budget and asked if there was some way to compromise.

Councilor Mann referred to the reams of papers brought in by Bob Lyman and the School Department and asked if there was anyway to get this information in the Council's packet ahead of time. Anything presented to the Council should be written down and 3-hole punched paper should be used.

Councilor Campbell asked about purchasing items through COG and Mr. Olmstead read a list of items purchased from them.

Councilor Mann noted an invitation to listen to a presentation from Bernstein, Shur, Sawyer & Nelson in Berwick which came in too late. He would like to get these invitations in a more timely manner. Mr. Olmstead advised that he tries to catch these types of things but this one slipped by.

Councilor Mann pointed out that the water tasted like coffee and Mr. Olmstead is going to get water pitchers so there will not be any slipups.

The National Guard has contacted Mr. Olmstead and offered their assistance on a project other than running a water line to the recreation field. He recommends that the Town have the Guard clear and stump the next field to be built. This is field training for them. Councilor Regier recommended that the Town use the Guard to extend public utilities along Route One North because this has been a designated growth area since 1994.

Chair Stevens would like to get this free labor for a Town project that is worthwhile. The question is which project. Mr. Olmstead advised that the Guard will not run sewer lines. Councilor Mann suggested using them for Phase 2 fields. We could possibly reap the benefits of the logs and lumber that are out on this site.

Councilor Regier requested the criteria for the Guard's projects. Mr. Olmstead will work with the Town Planner. Councilor Soley asked that the schools be involved since that is where the bulk of our expense seems to be right now.

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Adjournment

**MOVED AND SECONDED:** To adjourn at 11:10 p.m. (Councilors Soley & Arsenault)  
(7 Ayes).

Respectfully Submitted,

*Sharon Coffin*

Sharon Coffin  
Council Secretary

**AMENDED**

**TOWN COUNCIL  
CONSENT AGENDA  
APRIL 23, 2002**

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**ITEM #61-2002** To consider action relative to re-application for Victualers Licenses.

*Q 22*

**BE IT ORDERED:** That the following re-applications for Victualers Licenses be approved.

Catherine Carty-Wilbur d/b/a A. Wilbur's Candy Shoppe, 13 Bow Street  
Steve James d/b/a Freeport Variety Store, 9 Main Street  
Peter Kellogg d/b/a Bakery II, 45 Old S. Freeport Road  
Webber Oil Co. d/b/a Exxon Mini Mart, 57 Mallet Drive  
Webber Oil Co. d/b/a Freeport General Store, 574 U.S. Route One  
William R. Giff d/b/a Domino's Pizza, 491 U.S. Route One  
Friendly Ice Cream Corp. d/b/a Friendly's Restaurant, 147 Main Street  
Jonathan Soule d/b/a Goose Island Clambakes, 152 S. Freeport Road  
James & Glynrose Friedlander d/b/a The Old Police Station B&B  
And The Isaac Randall House B&B, 10 Independence Drive  
Elizabeth Collins d/b/a The Maine Lobstah Caht, 27 Bow Street

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**ITEM #62-2002** To consider action relative to appointments to Boards and Committees.

**BE IT ORDERED:** That the following individuals be appointed to serve as members of Boards and Committees:

<u>Name</u>	<u>Board/Committees</u>	<u>Term Expiration</u>
Gina LaGuardia	Coastal Waters Commission	April 1, 2005
Kristin Peterson	Coastal Waters Commission	April 1, 2005
Clayton Kyle	Library Board	April 1, 2005
Cinda Joyce	Library Board	April 1, 2005
Sheila Nappi	Library Board	April 1, 2005
Terry Brobst	Planning Board	May 1, 2005
David Reardon	Planning Board	May 1, 2005
Millard Pray	Planning Board	May 1, 2005
Jeffrey Stenzel	Solid Waste Committee	January 1, 2005
John Goran	Cable T.V. Board	October 1, 2004
Michael Harriman	Shellfish Commission	July 1, 2004

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**ITEM #63-2002** To consider action relative to a warden for the June 11, 2002 State Primary Election.

**BE IT ORDERED:** The Town Clerk's appointment of Rick Simard as warden for the June 11, 2002 State Primary Election be confirmed.

**BE IT FURTHER ORDERED:** That only two election stations be provided for since this is a non-municipal election.

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**ITEM #64-2002** To consider action relative to the acceptance of cemetery perpetual care funds.

**BE IT ORDERED:** That the following cemetery perpetual care funds be accepted.

<b><u>BURR CEMETERY:</u></b>	<b><u>Lot</u></b>	<b><u>Grave</u></b>	<b><u>Amount</u></b>
Allen, Kenneth & Berla	180	3,4	\$ 400.00
Blanchard, Peggy	182A	01,02,03,04	\$ 1,200.00
Bressette, Roger	237		\$ 200.00
Briggs, Dianne	3A	01,06	\$ 200.00
Brown, Carl	23A-C		\$ 200.00
Brown, James	181	01-02	\$ 600.00
Burch, Rosalinda	96D	03	\$ 300.00
Clement, Barbara	179A	04	\$ 200.00
Davis, Frank	208C		\$ 200.00
Flood (Kennedy)	4-A		\$ 300.00
Foster, Joanna	99-A	5,6	\$ 600.00
Gandy, Helen	2A		\$ 200.00
Harriman, Janet	182A	06	\$ 300.00
Holmes, Hazel A	90		\$ 100.00
Ingersoll, Robert & Margaret	146-E	05-6	\$ 400.00
Kennedy, Sicard, Flood	28B		\$ 300.00
Lamour, Ramses	181E	3,4	\$ 600.00
Mayo, Tim & Christine	96D	02	\$ 200.00
Ruff, Elizabeth	145E	06	\$ 600.00
Sherwood, Wayne & Heather	185A	5,6	\$ 1,800.00
Struthers, Helen	102A	01-06	\$ 1,800.00
Struthers, Thomas & Elaine	48A	01-06	\$ 1,800.00
Young	01-8	01-06	\$ 300.00
 <b><u>GROVE CEMETERY:</u></b>			
Wheeler, Hilda	161		\$ 300.00
 <b><u>SOUTH FREEPORT:</u></b>			
Lord, Peggy	41-C		\$ 300.00
			 \$11,900.00

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**ITEM #65-2002** To consider action relative to the distribution of cemetery perpetual care funds for Fiscal Year 2002.

	<b><u>A/C 9020</u></b>	<b><u>4015001 Veterans</u></b>
BURR	\$ 7,425.00	\$ 1,278.00
WOODLAWN	\$ 1,350.00	\$ 468.00
WEBSTER	\$ 885.00	\$ 300.00
SOUTH FREEPORT	\$ 2,310.00	\$ 444.00
GROVE AT PLEASANT HILL	\$ 2,550.00	\$ 462.00
FLYING POINT	\$ 480.00	\$ 108.00
TOWN MAINTAINED	\$ 65.00	\$ 270.00



**OTHER:**

A.O. WOODARD	\$ 296.00
DAVIS MAUSOLEUM	\$ 34.00
CARRIE THOMAS	\$ 14.00

\$15,409.00

\$ 3,330.00

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**ITEM #66-2002** To consider action relative to the acceptance of donations.

**BE IT ORDERED:** That the following donations be accepted.

<u>From</u>	<u>Amount</u>	<u>Purpose</u>
Strouts Point Marina	\$500.00	Purchase water rescue boat
Brewers South Freeport Marine	\$500.00	Purchase water rescue boat
Casco Bay Yacht Exchange	\$500.00	Purchase water rescue boat
Louis Marstaller	\$100.00	Purchase water rescue boat

**End of Consent Agenda**



# Memo

**To:** Dale Olmstead

**From:** Beverly Curry *BC*

**Date:** 04/09/02

**Re:** Election Configuration for the June Primary

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The Town of Freeport is divided into four districts for electing Council members. Therefore, during November elections, we have four separate voting stations with a separately coded voting machine for each district. Three election workers must staff each station.

There is a State Primary/Referendum election on June 11. Local turnout for the past two primary elections (1998 & 2000) was 18% and 20% of total registered voters. I expect that voter turnout this June will be characteristically low.

Therefore, I would like to set up only two election stations for the June Primary election. Voters would be channeled by last name, instead of district, with half of the alphabet going to each station.

This will be much easier for voters, since very few ever remember his/her district and have to be directed.

Most importantly, in this tight fiscal year, this will save the expense of paying six election workers, for total savings of \$565.00 (6 x 14.5 hours x \$6.50/hr.)

I discussed the logistics with the Town Clerk of Yarmouth. Yarmouth has 6,400 registered voters (1,000 more than Freeport) and only uses two voting machines for all elections since they do not have multiple local districts. Voters are channeled by last name.

I discussed this change with the Secretary of State's Election Division. They have no problem with it.

I discussed this issue with Jeff Hole. He recommended that the Council approve this one time change.

I request that you add this to the Consent Agenda for the upcoming April 23 Council meeting.

