

**MINUTES
FREEPORT TOWN COUNCIL
MEETING #18-94
August 16, 1994 - 7:30 P.M.**

CHAIRPERSON'S CALL TO ORDER

Present Absent Excused
X

Elizabeth Ruff, Chairperson
Durham Road

Randall Bennett
Park Street

X

Edward Bradley
Flying Point Road

X

Gloria DeGrandpre
Wolf Neck Road

X

Edward Campbell
Gay Drive

X

Roger Wold
Staples Point Road

X

Kenneth Mann
Mann Road

X

FIRST ORDER OF BUSINESS: To waive the reading of the Minutes of Meeting #17-94 held on August 2, 1994 and accept the minutes as printed.

MOVED AND SECONDED: To amend the Minutes of Meeting #17-94 held on August 2, 1994, on page 1, to read "Burnett Bridge", and on page 2, second paragraph, correct to read "Councilor Mann stated that he had been misquoted - it is in the Freeport Code", and accept the minutes as amended. (Councilors Wold & Campbell) (5 Ayes) (0 Nays)

SECOND ORDER OF BUSINESS: Public Comment Period - 30 Minutes.

1. John Forest complimented the contractor and the blasting company working on the Bow Street project.

2. Councilor Mann stated that, for informational purposes, Peter Tubbs is Clerk-of-the-Works and Manager Olmstead is the "overall" person to contact if anyone has any problems relating to the reconstruction of Bow Street.

MOVED AND SECONDED: To close the Public Comment period.
(Councilors Campbell & Wold) (5 Ayes) (0 Nays)

ITEM #136-94

To consider action relative to applications/reapplications for victular's licenses for Beverly Oakes, Leona Smith, Mary Wade, Robert Cole, Alden Grant and Bonita Kirby. **(PUBLIC HEARING)**

MOVED AND SECONDED: That the Council adjourn and the Licensing Board convene. (Councilors Campbell & Wold) (5 Ayes) (0 Nays)

ROLL CALL OF MEMBERS:

Elizabeth Ruff (absent)	GLoria DeGrandpre
Randall Bennett	Kenneth Mann
Edward Bradley (absent)	Edward Campbell
Roger Wold	Dale Olmstead
Pat Goodwin	

MOVED AND SECONDED: That the following applications/reapplications for victular's licenses be subject to Public Hearing:

Beverly Oakes, D/B/A The Wine Cellar, 2 Mechanic Street;
Leona Smith, D/B/A, The Falcon Restaurant, 8 Bow Street;
Mary Wade, D/B/A, Corsican Restaurant, 9 Mechanic Street;
Robert Cole, D/B/A Bob's Take-Out (Peddler-Private Property) 292 U.S.
Route 1 South;

Alden Grant, D/B/A Nicholson Inn, 25 Main Street;
Bonita Kirby, D/B/A Sandy Cedar Haven Campground, 19 Baker Road

(Councilors Campbell & Wold) (7 Ayes) (0 Nays)

MOVED AND SECONDED: That the Public Hearing be closed.
(Councilors Campbell & Wold) (7 Ayes) (0 Nays)

BE IT ORDERED: That the applications/reapplications issued to the above named applicants be approved. **ROLL CALL VOTE**
(Councilors Campbell & Wold) (7 Ayes) (0 Nays)

MOVED AND SECONDED: That the Licensing Boarad adjourn and the Council reconvene. (Councilors Campbell & Wold) (7 Ayes) (0 Nays)

ITEM #137-94

To consider action relative to the installation of traffic lights at the intersections of Maine Street/West Street and Main Street/Mallett Drive.

BE IT ORDERED: That a Public Hearing be scheduled for September 20, 1994 at 7:30 P.M. in the Town Hall Council Chambers to discuss the proposed installation of traffic lights at the intersection of Main Street/West Street and Main Street/Mallet Drive.

BE IT FURTHERED ORDERED: That notice of the hearing be advertised in a newspaper of general circulation at least ten days prior to the hearing. **ROLL CALL VOTE** (Councilors Wold & Campbell) (5 Ayes) (0 Nays)

ITEM #133-94

Tabled August 2, 1994. To consider action relative to the Freeport Administrative Code concerning the Recreation Committee (Chapter 2). (Councilor Bradley arrived at this time, 7:45 P.M.)

BE IT ORDERED: That the proposed amendments to the Administrative Code, as submitted to Public Hearing on August 2, 1994, as amended, be approved. **ROLL CALL VOTE** (Councilors DeGrandpre & Campbell) (6 Ayes) (0 Nays)

(Amendments):

609.1 Establishment

"There shall be a Recreation Committee consisting of 7 members who shall all be residents of the Town of Freeport appointed by the Town Council."

609.2 Duties of the Recreation Committee

b. "Explore, evaluate and utilize available sources of funding, such as federal, state and private sources (e.g., donations, fees) for recreational program and facilities."

c. "Identify and address the Town's active recreational deficiencies by prioritizing and supporting construction and funding of needed recreational facilities."

f. "Encourage the establishment of recreational trail systems, with adequate public access that will permit recreational uses for residents. This work will be done in conjunction with the Land Bank Commission."

i. "Meet yearly with all organizations involved in providing recreational facilities and services to determine how they could coordinate their efforts. These include the Recreation Committee, Winslow Park Commission, Coastal Waters Commission, Snowmobile Club, Freeport Conservation Trust, Freeport Land Bank, Freeport Historical Society, Freeport Community

Education, Maine Audubon Society, ATL committee and other appropriate committees."

j. "Conduct periodic surveys of all age groups in town to determine how citizens feel about the adequacy and quality of recreational programs and facilities."

k. "Consider, coordinate, prioritize requests for town funding for recreational programs and facilities except those provided by Freeport Community Education."

OTHER BUSINESS:

1. Discussion on redistricting of voting districts.

Mary Wescott, Town Clerk, and David Thompson gave an overview of the proposed redistricting. She described the proposed changes; districts 2 and 4 are out of line with 1 and 3.

Miscellaneous discussion followed re: outdated voter lists, process of updating the records, description of the map with proposed voters' districts and consensus on eliminating districts, etc.

MOVED AND SECONDED: That a public hearing be scheduled for September 20, 1994, at 7:30 P.M. in the Town Hall Council Chambers to discuss the proposed redistricting of voting districts. (Councilors Campbell & Wold) (6 Ayes) (0 Nays)

2. Discussion on use of the Council Chambers for a holiday activity.

Manager Olmstead stated that the request has been made by the Tuba Christmas group to reserve the Council Chambers on December 10, 1994, from 8:00 A.M. to 5:00 P.M., for rehearsal purposes.

It was the consensus of the Council to grant this request.

3. Councilor Bradley stated that the Ordinance Committee will be requesting a public hearing to be scheduled on September 20, 1994, regarding Peddlers.

4. Councilor Mann asked Manager Olmstead about the progress of the repair of Burnett Bridge.

Manager Olmstead stated that the hole on the bridge had been repaired the day after the issue had been raised.

MOVED AND SECONDED: To adjourn the meeting at 9:25 P.M. (Councilors Campbell & Wold) (6 Ayes) (0 Nays)

Respectfully submitted,

Pat Goodwin
Recording Secretary

Mary

FREEPORT TOWN COUNCIL MEETING #18-94

AUGUST 16, 1994 - 7:30 P.M. - COUNCIL CHAMBERS

SUMMARY AGENDA

ITEM #136-94 TO CONSIDER ACTION RELATIVE TO APPLICATIONS/RE-APPLICATIONS FOR VICTUALER'S LICENSES FOR BEVERLY OAKES, LEONA SMITH, MARY WADE, ROBERT COLE, ALDEN GRANT AND BONITA KIRBY. (PUBLIC HEARING)

ITEM #137-94 TO CONSIDER ACTION RELATIVE TO THE INSTALLATION OF TRAFFIC LIGHTS AT THE INTERSECTIONS OF MAIN AND WEST STREETS AND MAIN STREET AND MALLET DRIVE.

ITEM #133-94 TABLED AUGUST 2, 1994. TO CONSIDER ACTION RELATIVE THE FREEPORT ADMINISTRATIVE CODE CONCERNING THE RECREATION COMMITTEE (CHAPTER 2)

OTHER BUSINESS

1. DISCUSSION ON REDISTRICTING OF VOTING DISTRICTS
2. DISCUSSION ON USE OF THE COUNCIL CHAMBERS FOR A HOLIDAY ACTIVITY

END OF AGENDA

A G E N D A

COUNCIL MEETING #18-94

COUNCIL CHAMBERS

AUGUST 16, 1994 - 7:30

SPECIAL NOTE: This Agenda is a working Agenda that includes background information and is for distribution to Council members only.

FROM: Dale C. Olmstead, Jr.

TO: Elizabeth Ruff, Chairperson, Durham Road
Randall Bennett, Vice-Chair, Park Street
Edward Bradley, Flying Point Road
Roger Wold, Staples Point Road
Gloria DeGrandpre, Wolf Neck Road
Kenneth Mann, Mann Road
Edward Campbell, Gay Drive

FIRST ORDER OF BUSINESS: To waive the reading of the Minutes of Meeting #17-94 held on August 2, 1994 and accept the minutes as printed.

SECOND ORDER OF BUSINESS: Public Comment Period - 30 Minutes

THIRD ORDER OF BUSINESS: To take action on the following items of business as read by the Council Chairperson.

**COUNCIL MEETING #18-94
AUGUST 16, 1994**

ITEM #136-94 TO CONSIDER ACTION RELATIVE TO APPLICATIONS/RE-APPLICATIONS FOR VICTUALER'S LICENSES FOR BEVERLY OAKES, LEONA SMITH, MARY WADE, ROBERT COLE, ALDEN GRANT AND BONITA KIRBY. (PUBLIC HEARING)

MOTION: THAT THE COUNCIL ADJOURN AND THE LICENSING BOARD CONVENE.

ROLL CALL OF MEMBERS:

ELIZABETH RUFF
RANDALL BENNETT
EDWARD BRADLEY
ROGER WOLD
PAT GOODWIN

GLORIA DEGRANDPRE
KENNETH MANN
EDWARD CAMPBELL
DALE OLMSTEAD

MOTION: THAT THE FOLLOWING APPLICATIONS/RE-APPLICATIONS FOR VICTUALER'S LICENSES BY SUBJECT TO PUBLIC HEARING:

BEVERLY OAKES, D/B/A, THE WINE CELLAR, 2 MECHANIC STREET;

LEONA SMITH, D/B/A, THE FALCON RESTAURANT, 8 BOW STREET;

MARY WADE, D/B/A, CORSICAN RESTAURANT, 9 MECHANIC STREET;

ROBERT COLE, D/B/A BOB'S TAKE-OUT (PEDDLER-PRIVATE PROPERTY) 292 U.S. ROUTE 1 SOUTH;

ALDEN GRANT, D/B/A/ NICHOLSON INN, 25 MAIN STREET

BONITA KIRBY, D/B/A SANDY CEDAR HAVEN CAMPGROUND,
19 BAKER ROAD



MOTION: THAT THE PUBLIC HEARING BE CLOSED.

BE IT ORDERED: THAT THE APPLICATIONS/RE-APPLICATIONS ISSUED TO THE ABOVE-NAMED APPLICANTS BE APPROVED.

MOTION: THAT THE LICENSING BOARD ADJOURN AND THE COUNCIL RECONVENE.

ITEM #137-94 TO CONSIDER ACTION RELATIVE TO THE INSTALLATION OF TRAFFIC LIGHTS AT THE INTERSECTIONS OF MAIN STREET/WEST STREET AND MAIN STREET/MALLET DRIVE.

BE IT ORDERED: THAT A PUBLIC HEARING BE SCHEDULED FOR SEPTEMBER 20, 1994 AT 7:30 IN THE TOWN HALL COUNCIL CHAMBERS TO DISCUSS THE PROPOSED INSTALLATION OF TRAFFIC LIGHTS AT THE INTERSECTION OF MAIN STREET/WEST STREET AND MAIN STREET/MALLET DRIVE.

BE IT FURTHER ORDERED: THAT NOTICE OF THE HEARING BE ADVERTISED IN A NEWSPAPER OF GENERAL CIRCULATION AT LEAST TEN DAYS PRIOR TO THE HEARING.

ITEM #133-94 TABLED AUGUST 2, 1994. TO CONSIDER ACTION RELATIVE TO THE FREEPORT ADMINISTRATIVE CODE CONCERNING THE RECREATION COMMITTEE (CHAPTER 2)

BE IT ORDERED: THAT THE PROPOSED AMENDMENTS TO THE ADMINISTRATIVE CODE, AS SUBMITTED TO PUBLIC HEARING ON AUGUST 2, 1994, BE APPROVED.

OTHER BUSINESS:

1. DISCUSSION ON REDISTRICTING OF VOTING DISTRICTS
2. DISCUSSION ON USE OF THE COUNCIL CHAMBERS FOR A HOLIDAY ACTIVITY.

END OF AGENDA



08/02/94

PROPOSED AMENDMENTS TO THE ADMINISTRATIVE CODE (CHAPTER 2)

SECTION 512 - RECREATION DEPARTMENT

512.1 Establishment and Appointment

There shall be a Department of Recreation, the head of which shall be the Leisure Services Director who shall be appointed by the Town Manager subject to confirmation by the Town Council. There shall also be a Recreation Committee, the Members of which shall be appointed by the Town Council.

512.2 Duties of Leisure Services Director

1. He shall direct the operation of the Recreation Department according to approved policies of the Town Manager and Recreation Committee.
2. He shall organize and supervise a diversified program of recreational activities and services to meet the needs of the community at large.
3. He shall arrange for such temporary staffing as any approved program may require.
4. He shall keep account of expenditures by activity to be available to the Recreation Committee and Town Manager upon request.
5. He shall maintain an inventory of Town owned recreation equipment.
6. He shall attend Recreation Committee Meetings and shall serve as an ex-officio member of said Committee.

SECTION 609 - RECREATION COMMITTEE

609.1 Establishment

1. There shall continue to be a Recreation Committee to be herein established as consisting of seven (7) members who shall all be residents of the Town of Freeport.
2. The term of office of a member shall be three (3) years except for initial appointments which shall be as follows:

Three members for three-year terms.
Two members for two-year terms.
Two members for one-year terms.

- a. Encourage a wide diversity of recreational facilities and services.
- b. Explore, evaluate and utilize all available sources of funding, such as federal, state and private sources (e.g., donations, fees) for recreational program and facilities.
- c. Address the Town's active recreational deficiencies by supporting construction of needed recreational facilities.
- d. Communicate on a regular basis with the Community Education Committee in an effort to coordinate activities.
- e. Consider the effects of development, including subdivisions, on the availability of and access to lands which provide opportunities for outdoor recreation and provide such availability or access where feasible.
- f. Encourage the establishment of recreational trail systems, with adequate public access, and alternative transportation lanes along existing roads that will permit recreational uses for residents. This work will be done in conjunction with the ATL Committee and the Land Bank Commission.
- g. List and maintain inventory of existing recreational facilities both public and private within the boundaries of the Town.
- h. Annually report to the Town Council and School Committee on committee activities.
- i. Meet yearly with all organizations involved in providing recreational facilities and services to determine how they could coordinate their efforts. These include the Recreation Committee, Winslow Park Commission, Coastal Waters Commission, Snowmobile Club, Freeport Conservation Trust, Freeport Land Bank, Freeport Historical Society, Freeport Community Education, Maine Audubon Society, USM-Wolfe Neck Farm, etc.

Submitted by Peter Moulton

PROPOSED CHANGES TO THE RECREATION COMMITTEE CHARGE

Section 609.2

- e. Eliminate this section
- f. Eliminate references to alternate transportation lanes and the ATL Committee

Also, proposal should be amended to place all recreation activities, including those currently under the jurisdiction of Community Education, under the control of the Recreation Committee. This would facilitate the coordination of recreational activities townwide.



Freeport, Maine

August 4, 1994

**Dale Olmstead, Manager
Freeport Town Hall
30 Main Street
Freeport, Maine 04032**

Dear Dale,

This letter is to reserve the Freeport Town Hall Council Chambers for the Second Annual Tuba Christmas 1994, on Saturday, December 10, 1994 from 8 AM - 5 PM.

This group of fifty+ (50) people will be rehearsing in the Council Chambers from 8 AM - Noon and then give a concert from 2 PM - 3 PM in the village center (Main and Bow Streets) the same day. They will need to leave their possessions in the Council Chambers during the concert. In case of inclement weather the concert will be in town hall. Coffee will be provided by the FMA in the early morning as in 1993. Last year Dick Main let us into Town Hall early and it was left the same way we found it (clean), so there was no need for a custodian.

Please let me know if this is fine with you. Thanks for assisting in this endeavor.

Sincerely,

**Beth Gleason
Executive Director**

cc: Eric Anderson, Tuba Christmas

