MINUTES FREEPORT TOWN COUNCIL MEETING #15-94 July 5, 1994 - 7:30 P.M.

CHAIRPERSON'S CALL TO ORDER Elizabeth Ruff Durham Road	Present Absent Excused X
Randali Bennett Park Street	X
Edward Bradley Flying Point Road	X
Gloria DeGrandpre Wolf Neck Road	X
Edward Campbell Gay Drive	×
Roger Wold Staples Point Road	X

FIRST ORDER OF BUSINESS: To waive the reading of the minutes of Meeting #14-94, held on June 21, 1994 and accept the minutes as printed.

MOVED AND SECONDED: To approve the minutes of Meeting #14-94, held on June 21, 1994, and accept the minutes as printed. (Councilors Wold & Bennett) (6 Ayes) (0 Nays)

SECOND ORDER OF BUSINESS: Public Comment Period - 30 minutes.

 Councilor Mann requested that the cemetery on Upper Mast Landing Road be included under the Town's mowing contract. This was referred to Manager Olmstead.

MOVED AND SECONDED: That the Public Comment period be closed. (Councilors Bennett & Wold) (6 Ayes) (0 Nays)

TO CONSIDER ACTION RELATIVE TO A RE-APPLICATION FOR A VICTUALER LICENSE FOR ANNE ORDWAY. (PUBLIC HEARING)

MOVED AND SECONDED: THAT THE COUNCIL ADJOURN AND THE LICENSING BOARD CONVENE. (Councilors Bennett & Wold) (6 Ayes) (0 Nays)

ROLL CALL OF MEMBERS:

ELIZABETH RUFF RANDALL BENNETT EDWARD BRADLEY ROGER WOLD PAT GOODWIN

GLORIA DEGRANDPRE KENNETH MANN EDWARD CAMPBELL (Excused) DALE OLMSTEAD

MOVED AND SECONDED: THAT THE FOLLOWING REAPPLICATION BE SUBJECT TO PUBLIC HEARING. (Councilors Bennett & Wold) (8 Ayes) (0 Nays)

ANNE ORDWAY, D/B/A OLD RED FARM B & B, 47 DESERT ROAD.

MOYED AND SECONDED: THAT THE PUBLIC HEARING BE CLOSED. (Councilors Bennett & Wold) (8 Ayes) (0 Nays)

BE IT ORDERED: THAT THE RE-APPLICATION ISSUED TO THE ABOVE NAMED APPLICANT, BE APPROVED. (Councilors Bennett & Wold) ROLL CALL VOTE (8 Ayes) (0 Nays)

MOVED AND SECONDED: THAT THE LICENSING BOARD ADJOURN AND THE COUNCIL RECONVENE. (Councilors Bennett & Wold) (8 Ayes) (0 Nays)

ITEM #115-94

TO CONSIDER ACTION RELATIVE TO A PROPOSED AMENDMENT TO THE TRAFFIC AND PARKING ORDINANCE CONCERNING THE ELIMINATION OF A PARKING SPACE ON SCHOOL STREET. (CHAPTER 48) (PUBLIC HEARING)

MOVED AND SECONDED: THAT THE PROPOSED AMENDMENT TO THE TRAFFIC AND PARKING ORDINANCE BE SUBJECT TO PUBLIC HEARING. (Councilors Mann & Bennett) (6 Ayes) (0 Nays)

MOVED AND SECONDED: THAT THE PUBLIC HEARING BE CLOSED. (Councilors Mann) (6 Ayes) (0 Nays)

MOVED AND SECONDED: THAT THE PROPOSED AMENDMENT TO THE TRAFFIC AND PARKING ORDINANCE BE TABLED UNTIL JULY 19, 1994. (Councilors Mann & Bennett) (6 Ayes) (0 Nays)

ITEM #116-94

TO CONSIDER ACTION RELATIVE TO PROPOSED AMENDMENTS TO THE ZONING ORDINANCE CREATING SPACE SETBACK REQUIREMENT STANDARD EXEMPTIONS FOR SEWER PUMP STATIONS. (CHAPTER 21) (PUBLIC HEARING)

MOVED AND SECONDED: THAT THE PROPOSED RECOMMENDED AMENDMENT TO THE ZONING ORDINANCE BE SUBJECT TO PUBLIC HEARING. (Councilors Bradley & Bennett) (6 Ayes) (0 Nays)

MOVED AND SECONDED: THAT THE PUBLIC HEARING BE CLOSED. (Councilors Bradley & Bennett) (6 Ayes) (0 Nays)

MOVED AND SECONDED: THAT THE PROPOSED RECOMMENDED AMENDMENT TO THE ZONING ORDINANCE BE TABLED UNTIL JULY 19, 1994. (Councilors Bradley & Wold) (6 Ayes) (0 Nays)

ITEM #117-94

TO CONSIDER ACTION RELATIVE TO A PROPOSED LEASE AGREEMENT BETWEEN THE TOWN OF FREEPORT AND THE MAINE WATER COMPANY.

BE IT ORDERED: THAT THE PROPOSED LEASE AGREEMENT AS AMENDED BETWEEN THE TOWN OF FREEPORT AND THE MAINE WATER COMPANY FOR THE OPERATION AND MAINTENANCE OF WATER FACILITIES CONSTRUCTED WITH STATE AND FEDERAL GRANTS FUNDS BE APPROVED. (Councilors Woll & Bennett) ROLL CALL VOTE (6 Ayes) (0 Nays)

ITEM #118-94

TO CONSIDER ACTION RELATIVE TO A PROPOSED LEASE AGREEMENT BETWEEN THE TOWN OF FREEPORT AND THE FREEPORT SEWER DISTRICT.

BE IT ORDERED: THAT THE PROPOSED LEASE AGREEMENT AS AMENDED BETWEEN THE TOWN OF FREEPORT AND THE FREEPORT SEWER DISTRICT FOR THE OPERATION AND MAINTENANCE OF THE SEWER FACILITIES CONSTRUCTED WITH STATE AND FEDERAL GRANT FUNDS BE APPROVED. (Councilors DeGrandpre & Wold) ROLL CALL VOTE (6 Ayes) (0 Nays)

ITEM #119-94

TO CONSIDER ACTION RELATIVE TO THE ACCEPTANCE OF STONEWOOD DRIVE AS A TOWN WAY.

BE IT ORDERED: THAT STONEWOOD DRIVE BE ACCEPTED AS AMENDED AS A TOWN WAY PROVIDED THAT THE TOWN ENGINEER CERTIFIES THAT THE ROAD HAS BEEN

CONSTRUCTED IN ACCORDANCE WITH THE SITE PLAN APPROVED BY THE PLANNING BOARD. (Councilors Wold & DeGrandpre) ROLL CALL VOTE (5 Ayes) (1 Nay - Mann)

BE IT FURTHER ORDERED: THAT THE TOWN COUNCIL APPROVE THE WAIVER REDUCING THE PAVEMENT WIDTH TO 24 FEET. (Councilors Bennett & Wold) ROLL CALL VOTE (5 Ayes) (1 Nay - Mann)

ITEM #120-94

TO CONSIDER ACTION RELATIVE TO APPROVING A CHARGE FOR THE WATER AND SEWER IMPROVEMENT ADVISORY COMMITTEE.

BE IT ORDERED: THAT THE PROPOSED CHARGE FOR THE WATER AND SEWER IMPROVEMENT ADVISORY COMMITTEE, BE APPROVED. (Councilors Mann & Wold) **ROLL CALL VOTE** (6 Ayes) (0 Nays)

ITEM #121-94

TO CONSIDER ACTION RELATIVE TO PROPOSED AMENDMENTS TO THE PARKING LEASE BETWEEN THE TOWN OF FREEPORT AND BREWERS SOUTH FREEPORT MARINE.

BE IT ORDERED: THAT THE PROPOSED AMENDMENTS TO THE PARKING LEASE BETWEEN THE TOWN OF FREEPORT AND BREWERS SOUTH FREEPORT MARINE, BE APPROVED. (Councilors Bennett & Bradley)) ROLL CALL VOTE (5 Ayes) (1 Nay - Mann)

ITEM #122-94

TO CONSIDER ACTION RELATIVE TO THE ADOPTION OF REVISIONS TO THE FREEPORT COMPREHENSIVE PLAN.

BE IT ORDERED: THAT A PUBLIC HEARING BE SCHEDULED FOR SEPTEMBER 6, 1994 AT 7:30 PM IN THE TOWN HALL COUNCIL CHAMBERS TO DISCUSS THE ADOPTION OF REVISIONS TO THE FREEPORT COMPREHENSIVE PLAN.

BE IT FURTHER ORDERED: THAT 30 COPIES BE MADE OF THE FREEPORT COMPREHENSIVE PLAN AMENDMENTS TO DRAFT #2, THE PLANNING BOARD AMENDMENTS AND THE AMENDMENTS RECOMMENDED BY THE TOWN COUNCIL TO BE DISTRIBUTED BETWEEN THE TOWN CLERK'S OFFICE AND THE B.H. BARTOL LIBRARY FOR INSPECTION BY CITIZENS. (Councilors Wold & Bennett) ROLL CALL VOTE (6 Ayes) (0 Nays)

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ITEM #123-94

TO CONSIDER ACTION RELATIVE TO AN AMENDMENT TO THE FIVE YEAR CAPITAL PROGRAM FOR FISCAL YEARS 1995 TO 1999.

BE IT ORDERED: THAT THE AMOUNT AUTHORIZED FOR THE ISSUANCE OF GENERAL OBLIGATION SECURITIES OF THE TOWN OF FREEPORT BE INCREASED FROM \$409,500 TO \$427,500. (Councilors DeGrandpre & Bennett) ROLL CALL VOTE (6 Ayes) (0 Nays)

NOTE: WHEN TOTALING THE AMOUNTS APPROVED BY THE TOWN COUNCIL THE FUNDING OF THE NEW LIBRARY COMPUTER UPGRADE WERE INADVERTENTLY LEFT OUT. THIS WAS NOTICED WHEN FILLING OUT THE MAINE BOND BANK APPLICATION.

ITEM #25-94

TO CONTINUED FROM FEBRUARY 15, MARCH 15, APRIL 5, APRIL 19 AND TABLED ON MAY 10, 1994. TO CONSIDER ACTION RELATIVE TO THE ADOPTION OF REVISIONS TO THE FREEPORT COMPREHENSIVE PLAN.

MOVED AND SECONDED: THAT ITEM #25-94 BE TABLED INDEFINITELY. (Councilors Bennett & Wold) (6 Ayes) (0 Nays)

OTHER BUSINESS:

1. REVIEW OF OPTIONS FOR RECONSTRUCTION OF LOWER MAST LANDING ROAD AND THE DEVELOPMENT OF AN ALTERNATIVE TRANSPORTATION LANE.

Peter Tubbs, Town Engineer, provided an overview of three options, including costs, available for reconstruction of Lower Mast Landing Road, Option 1: repaving only \$68,000; Option 2: reconstruction existing width with gravel shoulders \$127,418; or, Option 3: reconstruction paved shoulder one side \$154,000.

Discussion followed re: bike lanes, necessary permitting work and costs, FEMA Grant monies available for Options 2 and 3, drainage, ditching, backsloping, etc. It was agreed to schedule a meeting with the residents of the area prior to the July 19, 1994 Council meeting and place this item on the agenda for that meeting.

2. DISCUSSION ON FUNDING REQUEST FROM THE ALTERNATIVE TRANSPORTATION COMMITTEE.

Fred Robie, Alternative Transportation Advisory Committee, provided an overview of the MDOT Transportation Enhancement Application and an

update on the Committee's work to date. He stated what was needed in the immediate future was a letter of intent which supports the Council and public's support for Route 1 reconstruction to be included with the application submittal by August 1, 1994.

Discussion followed re: matching funds, scheduling of reconstruction, ATAC survey results, time frames, etc.

Ruby McDermott, Desert Road Committee, provided information re: Desert Road, safety issues, funding requests, etc.

Peter Tubbs described the plan for the alternative travel lane on Desert Road, including competitive bid contract prices, engineering costs, etc.

Discussion followed re: binding a future council, other funding sources, cost of the project, etc.

Chairperson Ruff stated that the requested letter of intent would be drafted on behalf of the Town and the item placed on the July 19, 1994 agenda for further discussion/action.

Mr. Robie gave an overview of a request to MDOT re: Route 1; a letter is needed to go to the State before August 1, 1994, which states that the Council recognizes the fact that Route 1 safety issue needs to be addressed.

Discussion followed re: schedule for road reconstruction, scheduling public meetings for the public comment process, need for public support, etc.

It was agreed to draft a letter to be reviewed at the July 19, 1994 Council meeting.

3. REQUEST FOR SEASONAL USE OF THE TOWN DOCK BY FREEPORT SAILING ADVENTURES.

Sharon Renk-Greenlaw made her request for seasonal use of the Town dock.

Discussion followed re: Coastal Waters Commission findings- not a permitted use, conflicts of scheduling due to tie ups at the dock, need to review the ordinance, etc.

MOVED AND SECONDED: That the request of Sailing Adventures to operate from the end of the Town wharf in accordance with all rules and regulations currently in place to December 31, 1994, on the condition that a Certificate of Insurance is provided specifically naming the Town of Freeport as a named insured in amounts and with limits that are satisfactory to the Town Manager, be approved. (Councilors Bennett & Wold) (6 Ayes) (0 Nays)

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4. DISCUSSION ON PROCESS FOR REVIEWING THE FIRE/RESCUE DEPARTMENT ORGANIZATION STRUCTURE.

Chairperson Ruff provided an overview of a proposal for an organizational study regarding the Fire/Rescue department.

Discussion followed re: selection of a 7 member study committee, status of the Libby issue, pros/cons of investigating organizational structure at this time VS. a later date, etc.

MOVED AND SECONDED: That the process for reviewing the Fire/Rescue Department organization structure be tabled until October 3, 1994. (Councilors Bennett & Mann) (4 Ayes) (2 Nays - Wold, Ruff)

- 5. DISCUSSION ON SOLICITING PROPOSALS ON LEGAL SERVICES.

 Due to the lateness of the hour, this item is postponed until the July 19, 1994 meeting.
- 6. REPORT FROM THE SPECIAL PROJECTS COMMITTEE ON THE TOWN'S FACILITY SPACE NEEDS ASSESSMENT.

Councilor DeGrandpre stated that there had been a meeting on June 28, 1994, of the people who are interested in the community space needs assessment; there will be another meeting on July 13, 1994, regarding this, to discuss the needs desired.

ITEM #124-94 TO CONSIDER ACTION RELATIVE TO AN EXECUTIVE SESSION TO DISCUSS AN APPLICATION FOR A PROPERTY TAX ABATEMENT.

MOVED AND SECONDED: THAT THE COUNCIL ENTER INTO EXECUTIVE SESSION TO DISCUSS AN APPLICATION FOR PROPERTY TAX ABATEMENT DUE TO POVERTY AND/OR DISABILITY. (Councilors Mann & Bennett) (6 Ayes) (0 Nays)

MOVED AND SECONDED: THAT THE COUNCIL RECONVENE. (Councilors Mann & Bennett) (6 Ayes) (0 Nays)

BE IT ORDERED: THAT THE APPLICATION FOR A PROPERTY TAX ABATEMENT BECAUSE OF POVERTY AND/OR DISABILITY, BE APPROVED. (Councilors Mann & Bennett) ROLL CALL VOTE (6 Ayes) (0 Nays)

NOTE: THE COUNCIL HAS THE OPTION OF APPROVING THE FULL OR PARTIAL ABATEMENT. OF COURSE THE COUNCIL CAN DENY THE REQUEST DEPENDING ON THE RESULTS OF THE HEARING.

MOVED AND SECONDED: To adjourn the meeting at 12:35 A.M. (Councilors Mann & Bennett) (6 Ayes) (0 Nays)

Respectfully submitted,

Pat Goodwin Recording Secretary

AGENDA

COUNCIL MEETING #15-94

COUNCIL CHAMBERS

JULY 5, 1994 - 7:30 PM

<u>SPECIAL NOTE:</u> This Agenda is a working Agenda that includes background information and is for distribution to Council members only.

FROM:

DALE C. OLMSTEAD, JR.

TO:

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Elizabeth Ruff, Chairperson, Durham Road

Randall Bennett, Vice-Chair, Park Street

Edward Bradley, Flying Point Road Roger Wold, Staples Point Road Gloria DeGrandpre, Wolf Neck Road

Kenneth Mann, Mann Road Edward Campbell, Gay Drive

FIRST ORDER OF BUSINESS: To waive the reading of the Minutes of Meeting #14-94 held on June 21, 1994 and accept the minutes as printed.

SECOND ORDER OF BUSINESS: Public Comment Period - 30 Minutes.

THIRD ORDER OF BUSINESS: To take action on the following items of business as read by the Council Chairperson.

ITEM #114-94

TO CONSIDER ACTION RELATIVE TO A RE-APPLICATION FOR A VICTUALER LICENSE FOR ANNE ORDWAY. (PUBLIC HEARING)

MOTION: THAT THE COUNCIL ADJOURN AND THE LICENSING BOARD CONVENE.

ROLL CALL OF MEMBERS:

ELIZABETH RUFF
RANDALL BENNETT
EDWARD BRADLEY
ROGER WOLD
PAT GOODWIN

GLORIA DEGRANDPRE KENNETH MANN EDWARD CAMPBELL DALE OLMSTEAD 1

MOTION: THAT THE FOLLOWING RE-APPLICATION BE SUBJECT TO PUBLIC HEARING.

ANNE ORDWAY, D/B/A OLD RED FARM B &B, 47 DESERT ROAD.

MOTION: THAT THE PUBLIC HEARING BE CLOSED.

BE IT ORDERED: THAT THE RE-APPLICATION ISSUED TO THE ABOVE NAMED APPLICANT, BE APPROVED.

MOTION: THAT THE LICENSING BOARD ADJOURN AND THE COUNCIL RECONVENE.

ITEM #115-94

TO CONSIDER ACTION RELATIVE TO A PROPOSED AMENDMENT TO THE TRAFFIC AND PARKING ORDINANCE CONCERNING THE ELIMINATION OF A PARKING SPACE ON SCHOOL STREET. (CHAPTER 48) (PUBLIC HEARING)

MOTION: THAT THE PROPOSED AMENDMENT TO THE TRAFFIC AND PARKING ORDINANCE BE SUBJECT TO PUBLIC HEARING.

MOTION: THAT THE PUBLIC HEARING BE CLOSED.

MOTION: THAT THE PROPOSED AMENDMENT TO THE TRAFFIC AND PARKING ORDINANCE BE TABLED UNTIL JULY 19, 1994.

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MOTION: THAT THE PUBLIC HEARING BE CLOSED.

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BE IT ORDERED: THAT THE PROPOSED LEASE AGREEMENT BETWEEN THE TOWN OF FREEPORT AND THE FREEPORT SEWER DISTRICT FOR THE OPERATION AND MAINTENANCE OF THE SEWER FACILITIES CONSTRUCTED WITH STATE AND FEDERAL GRANT FUNDS BE APPROVED.

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TO CONSIDER ACTION RELATIVE TO THE ACCEPTANCE OF STONEWOOD DRIVE AS A TOWN WAY.

BE IT ORDERED: THAT STONEWOOD DRIVE BE ACCEPTED AS A TOWN WAY PROVIDED THAT THE TOWN ENGINEER CERTIFIES THAT THE ROAD HAS BEEN CONSTRUCTED IN ACCORDANCE WITH THE SITE PLAN APPROVED BY THE PLANNING BOARD.

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BE IT ORDERED: THAT THE PROPOSED CHARGE FOR THE WATER AND SEWER IMPROVEMENT ADVISORY COMMITTEE, BE APPROVED.

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ITEM #123-94

TO CONSIDER ACTION RELATIVE TO AN AMENDMENT TO THE FIVE YEAR CAPITAL PROGRAM FOR FISCAL YEARS 1995 TO 1999.

BE IT ORDERED: THAT THE AMOUNT AUTHORIZED FOR THE ISSUANCE OF GENERAL OBLIGATION SECURITIES OF THE TOWN OF FREEPORT BE INCREASED FROM \$409,500 TO \$427,500.

NOTE: WHEN TOTALING THE AMOUNTS APPROVED BY THE TOWN COUNCIL THE FUNDING OF THE NEW LIBRARY COMPUTER UPGRADE WERE INADVERTENTLY LEFT OUT. THIS WAS NOTICED WHEN FILLING OUT THE MAINE BOND BANK APPLICATION.

ITEM #25-94

TO CONTINUED FROM FEBRUARY 15, MARCH 15, APRIL 5, APRIL 19 AND TABLED ON MAY 10, 1994. TO CONSIDER ACTION RELATIVE TO THE ADOPTION OF REVISIONS TO THE FREEPORT COMPREHENSIVE PLAN.

MOTION: THAT ITEM #25-94 BE TABLED INDEFINITELY.

COUNCIL MEETING #15-94
JULY 5, 1994
OTHER BUSINESS:

- 1. REVIEW OF OPTIONS FOR RECONSTRUCTION OF LOWER MAST LANDING ROAD AND THE DEVELOPMENT OF AN ALTERNATIVE TRANSPORTATION LANE.
- 2. DISCUSSION ON FUNDING REQUEST FROM THE ALTERNATIVE TRANSPORTATION COMMITTEE.
- 3. REQUEST FOR SEASONAL USE OF THE TOWN DOCK BY FREEPORT SAILING ADVENTURES.
- 4. DISCUSSION ON PROCESS FOR REVIEWING THE FIRE/RESCUE DEPARTMENT ORGANIZATION STRUCTURE.
- 5. DISCUSSION ON SOLICITING PROPOSALS ON LEGAL SERVICES.
- 6. REPORT FROM THE SPECIAL PROJECTS COMMITTEE ON THE TOWN'S FACILITY SPACE NEEDS ASSESSMENT.

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MOTION: THAT THE COUNCIL ENTER INTO EXECUTIVE SESSION TO DISCUSS AN APPLICATION FOR PROPERTY TAX ABATEMENT DUE TO POVERTY AND/OR DISABILITY.

MOTION: THAT THE COUNCIL RECONVENE.

BE IT ORDERED: THAT THE APPLICATION FOR A PROPERTY TAX ABATEMENT BECAUSE OF POVERTY AND/OR DISABILITY, BE APPROVED.

NOTE: THE COUNCIL HAS THE OPTION OF APPROVING THE FULL OR PARTIAL ABATEMENT. OF COURSE THE COUNCIL CAN DENY THE REQUEST DEPENDING ON THE RESULTS OF THE HEARING.