FREEPORT POLICE DEPARTMENT
16 Main Street
Freeport, Maine 04032

POLICE OFFICER
EMPLOYMENT APPLICATION

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16 Main Street
Freeport, Maine 04032

Phone (207) 865-4800 Fax (207) 865-2901
Nathaniel Goodman
Acting Chief of Police

EMPLOYMENT APPLICATION

General Information and Instructions

The information you provide in this application will be used in the investigation to assist in determining your suitability for the position of Police Officer. Please fill out the application completely and accurately.

All applicants to the Freeport Police Department must meet the following *minimum* qualifications:

1. 20 Years old on the date of the application
2. High School graduate or equivalency
3. Hold a valid motor vehicle driver's license
4. Eligible to lawfully remain, accept employment and work in the United States
5. No disqualifying *criminal conduct* or *conviction(s)*

In order for your application to be deemed complete, it must include the following attachments:

Certified Law Enforcement Officer Applicants: **

- ☐ Proof of full-time law enforcement certification
- ☐ Proof of Law Enforcement Pre-Service course completion Phase I & II
- Copies of other relevant verifying documents including a resume and job related certifications

Non-Certified Law Enforcement Officer Applicants:

- ☐ Proof that the applicant has passed the **ALERT** test, as required for entrance to the Maine Criminal Justice Academy (MCJA) Basic Law Enforcement Training Program (BLETP) *
- Copies of other relevant verifying documents including a resume and job related certifications

Only completed applications will be considered for review.

Maine State law requires: Prior to appointing any law enforcement official, the municipal officials shall conduct an investigation into the qualifications and background of any person being considered for appointment. This shall include investigation of the applicant's abilities, reputation for truthfulness, and respect for the law.

* ***MCJA ALERT testing is offered at least monthly.*** *To schedule, contact the MCJA a 207-877-8000 (www.maine.gov/dps/mcja).*

*** For purposes of this application, a **Certified Law Enforcement Officer** means a person certified by the MCJA to work as a full-time police officer in Maine, **OR** who has graduated from an equivalent training program in this or another state, and would be eligible for waver of basic training and certification as a full-time police officer in Maine.*

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The remainder of the hiring process may include, but is not limited to:

1. Interview with police department and Town of Freeport staff
2. Preliminary background screening, with potential placement on a hiring eligibility list
3. Job Offer, conditioned upon successful completion of:
    a. Physical Aptitude Test (MCJA standards)
    b. Full Background Investigation
    c. Polygraph
    d. Job Performance Assessment (Psychological)
    e. Medical Evaluation (Physical)

Please return this application, along with the above noted attachments to:

Acting Chief Nathaniel Goodman
Freeport Police Department
16 Main Street
Freeport, ME 04032

Thank you for your interest in the Freeport Police Department. For questions or clarification related to the department or hiring process, please contact Acting Chief Nathaniel Goodman at 207-865-4800 ext. 208 or Sergeant Paul Powers at 207-865-4800 ext. 206

The Town of Freeport is an Equal Opportunity Employer

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Nathaniel Goodman
Acting Chief of Police

Name: _____
Last First Middle

Address: _____
No. Street Apt. City State Zip

Telephone: ( )_____

E-mail address: _____

Are you at least 20 years of age? Y ☐ N ☐
Are you legally permitted or otherwise authorized to work in the United States? Y ☐ N ☐

Have you ever been employed by the Town of Freeport? Y ☐ N ☐
If yes, give the department and dates: _____ From: _____ To: _____
Have you been employed by any other Police Departments? Y☐ N ☐
If yes, list agencies and dates: _____
_____

If you are currently employed, may we contact your present employer? Y ☐ N ☐
If yes, please provide the name and phone number of contact: _____
_____
If hired, on what date would you be available to start working? _____

Have you served in the U.S. Armed Forces? Y ☐ N ☐ Branch of service: _____
Maine Driver's License (Class) A ☐ B ☐ C ☐ License Number: _____
List other states where you have been licensed to operate a motor vehicle: _____
List all traffic citations you have received. Include the violation, date, and location (city).
_____
_____
List any accidents where you were involved as a driver. Include date and location.
_____
_____
Have you had any criminal convictions for any violation of the law? Y ☐ N ☐
Include any convictions now on appeal. Do not include any conviction occurring before your 18th birthday. Please include any court martials. If yes, please explain: _____
_____
_____
Do you have any physical or mental limitations that would prevent you from performing the essential functions of the position for which you are applying? If yes, please explain: _____

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EMPLOYMENT HISTORY

Starting with present or most recent, list your previous employers. Include self-employment, summer, and part-time jobs.

1._____
Employer Address Telephone

_____
Job Title Description of Duties

_____
Dates Employed Supervisor Reason for leaving

2. _____
Employer Address Telephone

_____
Job Title Description of Duties

_____
Dates Employed Supervisor Reason for leaving

3. _____
Employer Address Telephone

_____
Job Title Description of Duties

_____
Dates Employed Supervisor Reason for leaving

4. _____
Employer Address Telephone

_____
Job Title Description of Duties

_____
Dates Employed Supervisor Reason for leaving

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EDUCATION AND TRAINING

Do you have a college degree? Y ☐ N ☐ If yes, list the college(s) and degree(s) attained. If not, list the classes/credits earned towards a degree and the institution where they were taken.

List schools attended starting with High School

School	Location	Degree or credits earned

List any additional skills, certifications, or licenses you possess that you believe are relevant to this position.

_____

_____

REFERENCES

Give the names of three persons not related to you, whom you have known at least one year.

Name	Address	Telephone

CERTIFICATION AND AGREEMENT

I hereby certify that the information set forth in the above employment application and the information on my resume is true and complete to the best of my knowledge. I understand that if employed, omissions or failed statements shall be sufficient cause for dismissal. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

Date: _____ Signature of Applicant: _____

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