

CHAPTER 7 STREET NUMBERING ORDINANCE

I. Designation of Street Numbers

- A. The Town Assessor shall assign street numbers for all dwellings, places of business and buildings of any type capable of use or occupancy whether located on public or private streets or ways. The Town Assessor shall assign such numbers to dwellings, places of business and buildings existing on the effective date of this Ordinance no later than 30 days after the effective date. The Town Assessor shall assign such numbers to new dwellings, places of business and buildings at the time subdivision approval, building permits or certificates of occupancy are requested, as provided in Section III of this Ordinance.
- B. The Town Assessor shall keep a record of all numbers assigned under this Ordinance.
- C. Upon assigning a number to any dwelling, place of business or building, the Town Assessor shall send written notice of the assigned number to the owner, occupant, or person in charge of the dwelling, place of business or building.
- D. Where a building contains more than one dwelling or place of business, the Town Assessor shall determine whether each dwelling or place of business shall be assigned its own street number or whether, because of the quality or configuration of the dwellings or places of business within the building, only one street number should be assigned to the building.

II. Posting of Designated Street Addresses

- A. Within 60 days after receipt of written notice from the Town Assessor that a number has been assigned to a dwelling, place of business or building, the owner, occupant or person in charge shall display the assigned number on the exterior of the dwelling, place of business or building or in some other location on the premises, so that the number is conspicuous and legible from the street or way.
- B. Within 60 days after receipt of written notice from the Town Assessor that a number has been assigned to a dwelling, place of business or building, the owner, occupant or person in charge shall remove any different number which might be

mistaken for or confused with the assigned number.

- C. Where a principal building contains more than one dwelling or place of business and each such dwelling or place of business has been assigned a separate street number, the street number shall be displayed at the front entrance to each dwelling or place of business so that the number is conspicuous and legible from the street or way.
- D. The owner, occupant or person in charge of each dwelling, place of business or building to which a number has been assigned shall maintain such number so that it is conspicuous and legible from the street or way at all times of year.

III. New or Renovated Properties

- A. The Codes Enforcement Officer shall not grant a building permit for any dwelling, place of business or building until the Town Assessor has assigned a street number to the dwelling, place of business or building.
- B. Notwithstanding anything to the contrary in Section 302 of Title 1 of the Maine Revised Statutes, the requirements of this Section III shall apply to applications for subdivision approval, building permits and Certificates of Occupancy pending upon the effective date of this Ordinance, except that no such approval, permit or certificate shall be withheld if the Town Assessor has not yet assigned street numbers to the property at the time when the application is otherwise in order for approval.
- C. Developers of Subdivisions shall be required to erect signs naming streets within each approved subdivision. Street signs shall be approved by the Public Works Director.

IV Enforcement and Penalties

The provisions of this Ordinance shall be enforced by the Codes Enforcement Officer of the Town of Freeport. Penalties for violation of the Ordinance shall be as provided in Chapter 1, Section XII of the Freeport Town Code.

V. Effective Date

This Ordinance shall take effect thirty days after its enactment.
Enactment date is October 4, 1988. Owners of existing structures
shall have until June 1, 1989 to comply with the terms and
conditions of this Ordinance.