Minutes of the Thursday, November 15th, 2018

Winslow Park Commission Meeting

6:30 PM

@ Freeport Town Hall

As produced by Neil Lyman

Winslow Park Manager and Winslow Park Commission Secretary

In Attendance- Robin Baron, Doug Reighley, Karissa Davan, Susan Hazzard, George Connick, Kim Swett, Pierre Shevenell, Neil Lyman

Absent- Lucy Lloyd, Nancy Marquis

Meeting convened at 6:30

* Neil Lyman gave a brief park managers report including maintenance projects, dock replacements and income reports.
* Karissa Davan and Susan Hazzard gave a brief chair persons report. A walk through of park facilities was again discussed. It was decided to try and do this on a Sunday afternoon in the near future.
* The acceptance of the July meeting minutes was tabled until Karissa Davan can make revisions with Neil Lyman.
* Pierre Shevenell, a new commission member, was introduced to the rest of the members.
* It was moved that the minutes of the August commission meeting be accepted by Doug Reighley, seconded by Kim Swett. The Vote was 6 in favor, 0 opposed, 1 abstained.

**Old Business:**

* Neil Lyman gave an update on reservation software for the park. He reported that Think Reservations seems to be the best option and that he would like to move forward by signing on with them and buying the necessary equipment. Doug Reighley made a motion to move forward, Georg Connick seconded. 7 in favor, 0 opposed, 0 abstain.
* A brief discussion was had concerning seasonal sites. It was decided that this should be an agenda item at the next meeting.
* A discussion was had about the updating of the parks administrative code ordinance. It was decided that this matter had already been voted through and that it needs to go to the ordinance committee.

**New Business:**

* A discussion was had concerning adopting specific rules of order for commission meetings. Specific talking points included:
	+ Maintaining current, less formal environment
	+ Specific rules when needed for specific meetings
	+ Executive sessions
	+ Limiting votes that can be taken on the same issue
	+ Roberts Rules of Order
	+ The town council rules of order

No votes were taken and it was asked that Neil Lyman send out the Freeport town councils rules of order.

**Other Business:**

* It was asked that Neil Lyman send out a reminder to all commission members about the Towns attendance requirements for commission members.
* It was suggested that NO SWIMMING signs be placed on the launch ramp floats.

Doug Reighley motioned to adjourn the meeting at 7:45. George Connick seconded. 7 In favor, 0 opposed, 0 abstain.

**Public Comment: Non Agenda**

Meeting Adjourned @ 7:34 PM