



AGENDA

DATE: July 12, 2022
TIME/PLACE: 7:30 AM - 9:00 AM
PRESENT: Chair Greg Michaud, Vice-Chair Liz McDonald, Doug Leland, Sally Walsh, Barbara Guffin, Adam Bliss
ABSENT: Councilor Chip Lawrence, Police Chief Nate Goodman, Andy Seymour, Phil Wagner
GUESTS: Cathy Cryvoff

TOPIC	DISCUSSION	ACTION
I. Welcoming Comments	<ul style="list-style-type: none">• Welcoming comments• Reviewed Agenda	Informational only, no vote.
II. Minutes	Motion to accept the June 14, 2022 minutes by Doug; seconded by Barbara; abstained by no one. Five in favor, 0 opposed, 0 abstained, and four absent.	Minutes passed.
III. Downtown Vision Task Force	<p>The Downtown Vision Task Force meets on the 4th Thursday of the month. At the last meeting, CSC gave two updates. The first was to replace our responsibility for bike racks with establishing downtown as a hub for trail connections and better multi-use pedestrian and bike access to and from downtown and surrounding areas. The second was the approval of language that the Town of Freeport adopts “zero acceptance of vehicular, pedestrian and cyclist fatalities.” It will be included in Vision Plan and Safety Action Plan, the Complete Streets Policy, and the Connect Freeport website.</p> <p>The most recent Vision Plan update was sent on 7/11. It’s well organized. High points:</p> <ul style="list-style-type: none">-Council accepted (not adopted) plan.-Currently, about 50 participants, led by Council Chair Pilch and comprised of committee leads and anyone else that would like to join.-12-15 projects have been short-listed (each committee has selected 2)-There is a subgroup of Mary, Adam, Dan, and Caroline that are vetting the projects to determine which to bring to the Council for approval. They dissect each one to decide whether they are goals or projects, identifying gaps along the way. Meet 1 to 2 times per month.-Items selected to move forward: Zoning in downtown, multi-family housing on Depot Street, events, climate resilience plan, parking requirements, etc.	Informational only, no vote.



	<p>Of note: Stephanie Miller can help with grant writing. Also, Adam has some ideas about communication, including Sharepoint.</p>	
IV. Connect Freeport Update	<p>At the last meeting, the group discussed how the MUP on Mallett will transition onto Main Street. It was agreed that it will funnel people through Guptle or Oak, or private properties from Mallett, instead of right down Route 1 / Main Street. The MUP would be parallel Mallett Drive, but not on it. Also, the Vision Plan and paving for Main Street need to be integrated. There won't be federal paving money for Main Street within the next five years, so the Town will have to look at TIFs, grants, etc. Our challenge is that it is a state road, so we will be limited in what we can do. Doug suggested that we start gathering information on universal street design. Our models are in Europe, and Adam can provide resources.</p> <p>We are waiting for MDOT to begin MUP analysis on Mallett. Adam has an agreement from MDOT, and it needs to get signed by the Town Manager. The RFP will likely be sent in late summer or early. The exact location of the MUP has not been decided. Note that Adam has also received a grant for paving Mallett. He walked the site with PACTS and MDOT, and within 3-6 months, Connect Freeport or Complete Streets need to figure out the configuration and treatment of Mallett, e.g., how wide the shoulders need to be, the location of the centerline, etc. Adam to send the Miro board to Connect Freeport to look at design options. Freeport will get money to repave Mallett Drive in 2025.</p> <p>We received a \$25,000 grant for technical assistance to plan an MUP from the YMCA to Pine Street. This is great news! The YMCA easement is in play, but Adam needs to reach out to DOT to get the process for right-of-way acquisition.</p> <p>The Pacts grant (GPCOG) Safe Streets to School timing is about the same as the Mallett Drive grant.</p> <p>Concord Brook Trail - still want to come up north side of Concord; currently being addressed by the Town and L.L. Bean.</p> <p>Railroad overpass bridge - we haven't heard back from MDOT.</p> <p>Hedgehog Mountain - NEMBA has been working with Tawny and Dan Pilch to build momentum and execute. Connect Freeport needs to plug in and get their plans on our map.</p>	Informational only, no vote.



V. General	<p>T-Mobile grant- Brett Richardson, new FEDC Director, brought to our attention. Adam applied, and the amount is up to \$50,000. It could be used to update the front and side of Town Hall, ADA accessibility, and seating. We will hear back in late August.</p> <p>Barbara gave an update on Safe Streets and Roads for all. Chief Goodman feels we don't have the data this grant requires. Meaning, our data doesn't support grant requirements. Need to revisit whether we're ready or qualified to go after the grant. Another possibility - Reconnecting Communities.</p> <p>Holbrook crosswalk request. In 2017, a request to connect Town Hall to Holbrook Road via crosswalk across Upper Main Street. It was not supported at that time. A request has come up today. MDOT recommends spacing at no more than 400 feet. Do we want to revisit it? Should it be part of the Downtown Vision Plan? Adam stated he firmly believes all crosswalks need to be addressed holistically. Since we're redoing the Town Hall, the timing should work. John Lowe said all we need to do is paint, so he doesn't want to see it sit for a year or two. It's good for the school kids and people with mobility issues. Adam suggested collecting data. Doug doesn't like crosswalks going at an angle. Adam will look into the technical aspects and revisit at a future meeting.</p> <p>Greg wanted to know if we could meet in August. All agreed.</p> <p>Town Hall Site Plan. Concept plan endorsed. Very far in the process. ADA compliant. Adam is going to compile a construction document and present it to the Project Review Board and Town Council for their approval. Hoping for construction starting in late fall. Adam to email updates.</p> <p>Can use Connect Freeport website for grant proposal work, i.e., as a hub to store documentation for reference by anyone.</p> <p>We can use the Municipal Bulletin to solicit help with the website.</p>	Informational only, no vote.
VI. Adjournment	<ul style="list-style-type: none">• Motion to adjourn was made by Barbara, seconded by Liz. All in favor and zero opposed.• The next meeting is scheduled for August 9, 2022.	Motion passed.