



MINUTES

MEETING: Complete Streets Committee (CSC)
DATE: June 14, 2022
TIME/PLACE: 7:30 AM - 9:00 AM
PRESENT: Chair Greg Michaud, Vice-Chair Elizabeth McDonald, Doug Leland, Sally Walsh, Andy Seymour, Barbara Guffin, Adam Bliss
ABSENT: Police Chief Nate Goodman, Phil Wagner, Chip Lawrence
GUESTS: Cathy Cryvoff, Council Vice-Chair John Egan

TOPIC	DISCUSSION	ACTION
I. Welcoming Comments	<ul style="list-style-type: none"> • Welcoming comments and introductions • Greg asked for approval of minutes for April 	Informational only, no vote.
II. Minutes	Motion to accept May minutes by Sally, seconded by Barbara; Doug abstained. Five in favor, 0 opposed, and three absent.	Motion passed 5-0
III. Downtown Vision Task Force	<p>Reviewed the Freeport Downtown Vision Recommended Actions/Work plan.</p> <p>Greg stated that the Downtown Vision Task Force had asked each Town Committee to lead two action items. Liz was listed as the task advocate for Mallett Drive and Phil as the advocate for bike parking.</p> <p>Committee members expressed concern that neither task addressed paths through Downtown. The Committee reviewed the actions related to Section 4 of the plan — Be Walkable, Bikeable and Accessible (4.1-4.11), and Section 6 — Embrace the Outdoors (6.1-6.10). Potential action items were discussed at length, and the Committee decided to place themselves responsible for action 6.2: Establish Downtown as a hub for trail connections, better multi-use pedestrian and bike access to and from Downtown and surrounding areas. The item for planning Mallett Drive was kept.</p>	Informational only, no vote.



<p>IV. Connect Freeport Update</p>	<p>Efforts are currently focused on the path from Yarmouth to Downtown.</p> <p>Adam has completed the design of a 10-foot path from the Cousins River Bridge to the YMCA.</p> <p>Adam and Andy Spaulding met with Helen from the YMCA board to ask about continuing the path to the YMCA and received a very favorable response. The next steps are for Adam to track down the process document for eminent domain requirements and additional details on liability.</p> <p>Additionally, Adam is attempting to reach the owner of Goodfire to continue the path along the back of Goodfire in the future.</p>	<p>Informational only, no vote.</p>
<p>VI. General</p>	<p>Grant Proposal Process Work:</p> <ul style="list-style-type: none"> • AARP Benchmark Grant not awarded • There is a University of Maine online grant writing course. Adam is going to take it (the cost is \$900). There might be an opportunity for an additional person to take it as well; Sally said she took a grand writing workshop. • Doug stated there has never been a time like this to apply for grant funding, and there needs to be a sense of urgency. • Barbara has identified four grants that we should consider applying for. She will lead in developing a spreadsheet that lists all available grants. <p>Mallett Drive: Adam is to issue an RFP for design in September.</p> <p>Bridges: MDOT will develop a website to communicate updates on their projects, and Adam will put the link on the town website. Sally suggested a Municipal Bulletin, and Adam agreed it was a good idea. Greg gave an example of what people would want to know about traffic.</p> <p>Greg expressed concern that the Town Council approved the following two items without input from Complete Streets: Parklet in front of Brickyard Hollow and Pride Crosswalk.</p> <p>Doug agreed this is a problem because Complete Streets has oversight of paint color and crosswalk design to assure safety and continuity of messaging. Sally agreed it was concerning. Doug asked if Complete Street needs to tackle parklets and food trucks as one-offs or as a whole. Greg stated that we need enhanced policy language on these two items. Doug suggested raising it to Council now. Greg plans to contest the crosswalk. Greg will start by getting more information from Dan Pilch to understand what happened.</p>	<p>Informational only, no vote.</p>



IX. Adjournment	Motion to adjourn by Greg; seconded by Barbara; no one abstained. All in favor and three absent.	Motion passed 6-0
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