



MINUTES

MEETING: Complete Streets Committee (CSC)
DATE: January 11, 2022
TIME/PLACE: 7:30 AM - 9:00 AM
PRESENT: Vice-Chair Elizabeth McDonald, Doug Leland, Acting Police Chief Nate Goodman, Sally Walsh, Andy Seymour, Phil Wagner, Barbara Guffin, Chip Lawrence, Adam Bliss
ABSENT: Chair Greg Michaud
GUESTS: Earl Gibson

TOPIC	DISCUSSION	ACTION
I. Welcoming Comments	<ul style="list-style-type: none"> • Welcoming comments and introductions • Liz reviewed agenda • Adam encouraged participants to register for Downtown Design Week during February 3 - 7, 2022, as the vision for Downtown should include input from Complete Streets. 	Informational only, no vote.
II. Minutes	Part IV paragraph 3 should refer to Sally, not Barbara. Motion to accept as revised the November 9, 2021 minutes by Barbara Guffin; seconded by Phil Wagner; no one abstained. 8 in favor, 0 opposed, 0 abstained, and 1 absent.	Motion passed 8-0
III. Remote Participation Policy	Committee discussed whether to expand excused absences in CSC's current Remote Participation Policy. Adam presented the revised policy and noted that we would have to go through the public hearing process to adopt the revisions. The most significant change to the policy would be adding "other physical conditions" to the list of reasons why remote participation might be allowed. The committee decided to keep the current policy as it meets the intent.	Informational only, no vote.
IV. 2022 Work Planning	<p>Liz and Doug provided an update on the 2022 work plan brainstorming session with respect to Connect Freeport items. Priorities will be as follows (note overlap):</p> <ul style="list-style-type: none"> • East/West Loop, with a focus on the eastern side (Yarmouth to Downtown) • East Coast Greenway - identifying off-road route • Casco Bay Trail Alliance Support • Safe connections for bike/ped/non-vehicle users on Desert Road • Route 136 - Cycling • Connect Freeport web site 	Informational only, no vote.



	<ul style="list-style-type: none"> • Liaison with Freeport Downtown Vision group • Action steps established and linked to Connect Freeport recommendations 	
V. Concord Brook Trail	Adam, along with Andy Seymour and Andy Spaulding, has identified a route from the Pine Street trailhead to lower Main Street that is cost-effective and expedient. Now he is working on a proposal for a presentation to LL Bean and Complete Streets. This is very exciting as it will allow LL Bean to incorporate the trail into their construction plans for their corporate site.	Informational only, no vote.
VI. Route One South Multi-use Path and Solar Project	The solar farm will include a multi-use path (MUP) on the western edge of their property in plans to be submitted to the Planning Commission on 1/19. Additionally, they own an adjacent lot that they may be willing to let the town use as a trailhead.	Informational only, no vote.
VII. Justin's Way Crosswalk	Employees from LL Bean suggested putting a crosswalk from the EV charging stations to LL Bean on Justin's Way. The committee reviewed maps and determined that it would be best to table the discussion until further information providing justification could be submitted.	Informational only, no vote.
VIII. School/Elm/Main Street Intersection	A short-term resident from Connecticut suggested a traffic light be placed at this intersection. The committee discussed and decided this should be part of a larger planning discussion. Chief Goodman stated that a great deal of study should be done prior to making a decision on this. Adam stated that the last traffic signal study was completed in 2012.	Informational only, no vote.
IX. Adjournment	Motion to adjourn by Barbara Guffin; seconded by Phil Wagner; no one abstained. All in favor and one absent.	Motion passed 8-0.