



MINUTES

MEETING: Complete Streets Committee (CSC)
DATE: March 10, 2021
TIME/PLACE: 7:30 AM - 9:00 AM, Virtual Meeting via Zoom
PRESENT: Chair Greg Michaud, Vice Chair Doug Leland, Acting Police Chief Nate Goodman, Councilor Doug Reighley, Sally Walsh, Phil Wagner, Barbara Guffin, Elizabeth McDonald
ABSENT: Andy Seymour
GUESTS: Kelly Edwards; Jay Paulus; Andy Spaulding, Active Living Committee (ALC) Chair

| TOPIC | DISCUSSION | ACTION |
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| I. Minutes | Revise minutes to read Lower Main Street, Street Beautification under item V. Motion to accept the February 2, 2021 minutes by Councilor Reighley; seconded by Liz MacDonald; none abstained; eight in favor, none opposed, none abstained, and one absent. | Motion passed |
| II. Welcoming Comments | <ul style="list-style-type: none"> • 3/2/2021 meeting postponed to 3/10/2021 due to power outage. • Bridge bond referendum vote passed with approximately 801 (79%) in favor, and 215 (21%) opposed. • Reviewed agenda and welcomed guest speakers. | Informational only, no vote. |
| III. Wayfinding Signs | <ul style="list-style-type: none"> • Kelly Edwards, Executive Director, Visit Freeport, and Jay Paulus, The British Goods, to discuss wayfinding signage in Freeport. • Introduction by Kelly Edwards • Presentation by Jay Paulus • Better signage was a common theme from business owners and visitors for directions around the Village. • An initial informal audit conducted shows Freeport has a nice program in place • Signage programs can occur in phases, with implementation beginning in as little as 18 months • Wayfinding signs are the center of sign programs • Wayfinding signs should be integrated into the work that Principle group is conducting. • Wayfinding signs are within the purview of the CSC. • The existing signage program feels like it started but never finished the project but then was added on to. • Ordinances would need to be evaluated and then consulted with Maine DOT. | Informational only, no vote. |



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| | <ul style="list-style-type: none"> • Signage must address accessibility, particularly those with low vision. • Connect Freeport initiative, and Activity Centers should be implemented into the sign program. • Downtown Vision group and the street gang should be incorporated into the CSC work, such as trail projects. • Visit Freeport to meet with Principle Group regarding the Wayfinding Signs plan. • The presentation shared with FEDC. | |
| IV. Workplan Review | <ul style="list-style-type: none"> • Priority projects are Mallett Drive CSC and Connection from Yarmouth to Downtown. Projects are tied to funding opportunities and work identified by the ALC. • Active Living Committee to explore the planning component for connection from Pine Tree Academy to Hedgehog Mountain. Liz Macdonald to lead the Pine Tree Academy to Hedgehog connection project. • Phil Wagner to lead the Taxi parking stand on Main Street project. • Doug Leland, Sally Walsh, and Greg Michaud to meet to discuss questions regarding the Lower Main Street planting project. • The railroad bridge on Lower Main Street is now on the Maine DOT's 3-year workplan. • Develop a central website for hosting CSC documents. A website would improve communications between the CSC, new members, and residents. • Liz Macdonald motioned to move the four inactive Workplan projects to active status; motion seconded by Councilor Reighley; motion passed unanimously, 8-0 (Barbara Guffman left early). | Motion passed. |
| V. Workshop Discussion | <ul style="list-style-type: none"> • Workshop Presentation to the Council • Reviewed outline and provide commentary. | Informational only, no vote. |
| VI. Adjournment | Councilor Reighley motioned to adjourn; Phil Wagner seconded; motion carried seven in favor, none opposed, and two absent. | Motion passed. |