



MINUTES

MEETING: Complete Streets Committee (CSC)
DATE: March 3, 2020
TIME/PLACE: 7:30 AM - 9:10 AM, Town Council Chambers
PRESENT: Chair Doug Leland, Councilor Doug Reighley, Police Chief Susan Nourse, Sally Walsh, GERALYN Campanelli, Andy Seymour, Jamel Torres
ABSENT: Chester Goggins
GUESTS: None

TOPIC	DISCUSSION	ACTION
I. Minutes	Motion to table acceptance of the February 4, 2020 minutes. Motioned by Councilor Reighley, seconded by GERALYN Campanelli. Motion carried unanimously 6 in favor, none opposed, 2 abstained.	Accepted, 6-0.
II. Compete Streets Policy Review (Leland)	<p>Reviewed the draft CSC policy dated January 10, 2020 with changes reflected from the February 4, 2020 meeting. The items discussed and the proposed changes from the March 3, 2020 meeting are outlined below.</p> <p><u>5. Policy Statement</u></p> <ul style="list-style-type: none"> • Crosswalks: Defined well, no comments. • Connectivity: <ul style="list-style-type: none"> ○ List two or three examples of each bulleted category under Connectivity; ○ Revise Definition 4.C. activities (e.g. walking, running, bicycling, motorcycles, ATVs, snowmobiles) and describe path surface materials (e.g. asphalt, gravel). • Context and Character: Discussed context sensitivity <p><u>6. Policy Exceptions</u></p> <p>Discussed exceptions and limitations to the ability to implement Complete Street design. Specific examples included the waiver of sidewalks on Route One South despite their requirement stated in the Zoning Ordinance. Mr. Bliss requested specific language that can be referred back to for justification why Complete Streets elements were not implemented into future project should that happen.</p> <p>Discussion paused at end of 6.B. Discussion will resume at next meeting at 7. Jurisdiction.</p>	<p><u>Action</u> Discussion with revisions to current draft.</p> <p><u>Follow-up</u> Revise current draft and discuss at next meeting.</p>



<p>III. Lower Main Street – Street Tree Beautification (Bliss)</p>	<p>The Town Council approved two locations for Street Tree plantings during the FY 2020 budget process. L.L. Bean has proposed to add two Street Tree plantings of their own. The Freeport Sustainability Advisory Board (FASB) is leading an effort to inventory street trees within the Village area. Feedback has been requested from the CSC for guidance on where to plant the trees. The FASB would like to apply their inventory work and the CSC’s guidance toward a grant application. Mr. Leland had a conversation with a representative of FASB that there isn’t enough information to move forward with the project yet.</p> <p>Mr. Leland stated the Council would like our recommendations and that recommendation should be a planning process to include Planning Board and the CSC. The planning process should evaluate plantings as they relate to Complete Street design. If the planting project is time sensitive, then the Town Manager and Town Engineer should come up with a design and present it to the CSC for adequacy in regard to the Complete Streets policy. The Town Planner has offered to organize the planning meetings to create a design and provide recommendations.</p> <p>Several issues were raised: these include, physical space within the roadway while maintaining room for bicyclists; impacts from construction vehicles; future paving work; and, potential creation of traffic congestion.</p> <p>Mr. Bliss clarified that there is time to review this project with a proper planning process. His feedback from the Town Manager is one-years’ time is an acceptable period to provide recommendations. Mr. Michaud volunteered to create a checklist of questions and concerns to include maintenance, operating budget, appropriate planting locations and types, etc. The checklist will be included within a letter that describes the planning process. The checklist will be developed first and then the letter will follow.</p>	<p>Discussion.</p> <p><u>Follow-up</u> Create checklist of concerns (Michaud)</p>
<p>IV. March CSC Workshop</p>	<p>The CSC Workshop with Town Council is scheduled for March 24, 2020. The CSC has 20 minutes to discuss their work. The document provided by Mr. Leland will be distributed to the Town Council in advance of the meeting via the Town Clerk’s office.</p>	<p>Information only.</p>
<p>V. Project / CSC Updates</p>	<p>A TIF process is currently underway. Mr. Leland encouraged the CSC watch the upcoming meeting for information and the Public Hearing on March 17, 2020.</p> <p>Mr. Bliss shared that he was successful in lobbying on behalf of the Town for grant money to construct the multi-use path from the Cousin’s River Bridge to the YMCA.</p>	<p>Information only.</p>
<p>VI. Adjournment</p>	<p>Councilor Reighley motioned to adjourn, Chief Nourse seconded, motion carried unanimously - 7 in favor, none opposed (Torres did not vote).</p>	<p>Accepted, 7-0.</p>