



**TRAFFIC AND PARKING COMMITTEE
MEETING AGENDA**

**TUESDAY, MAY 7, 2019, 7:30 A.M.
TOWN HALL, COUNCIL CHAMBERS**

1. Discussion item: Comprehensive Plan Vision Statement (10 minutes).
2. Discussion item: Chapter 2, Administrative Code: Section 614, Traffic and Parking Committee Charge (45 minutes).
3. General Discussion Items (10 minutes).
 - Update: Traffic and Parking Committee / Active Living Committee Workgroup
 - Update: Mallett Drive / Exit 22 Bridge
4. Adjournment. Next scheduled meeting: Tuesday, June 4, 2019.

Doug Leland
29 Cushing Briggs Road
Freeport, ME 04032

doug@DougLeland.com
207-522-7620

DATE: 4/15/19

TO: Traffic & Parking Committee

SUBJ: Traffic & Parking/Active Living Workgroup update and next steps

Committee Members:

Attached is a summary of the 4/11/19 workgroup meeting. It was decided and agreed to by all that this was not the right time to pursue committee integration. We will debrief this further at our May 7 Traffic and Parking meeting and begin discussion of next steps.

A significant factor in establishing the workgroup, and in reaching out to Active Living, was a sense that there was potential synergy between the committees, which if aligned, could better address changing community needs. In terms of Traffic and Parking, our current statement of purpose is more than three decades old and was adopted at a time when the primary focus was moving automobiles through town more efficiently and establishing adequate parking for the influx of retail shoppers. There is now growing demand to enhance the livability of our community for current residents and to create a more welcoming transportation infrastructure for those considering Freeport as a place to settle and work.

For the past two years, it's been my observation that all substantive issues addressed by Traffic & Parking have benefitted from a Complete Streets orientation when reaching resolution, i.e. final decisions have rested heavily on safety for all — pedestrians, cyclists, and those occupying vehicles. I believe the workgroup discussions over the past six months reinforced the need to formalize this orientation to best position Freeport for future multi-modal transportation system projects (and funding) designed to enhance safety, community connectivity, and economic development.

Over the past few months you have seen drafts of proposed administrative code changes reflecting a shift in purpose, structure, and supporting policies for Traffic & Parking as related to the possible integration with Active Living. Though the two committees will not merge, the discussions have reinforced the need for change and identified a clear path forward — one that aligns with community needs and can be achieved simply, effectively, and without disruption.

Before our next meeting you will receive a soon-to-be updated draft proposal for changes to Freeport Administrative Code Section 614 - Traffic and Parking Committee. We will have an initial discussion of these proposed changes on May 7.

Along with some minor adjustments, the updated draft will decouple from the troublesome aspects of previous drafts which were designed to accommodate Active Living concerns. In addition, and to preemptively allay any possible concerns, all members of our current committee will continue to have the opportunity to serve on the revised committee, should this proposal be endorsed by Traffic and Parking and approved by Town Council.

Our next meeting is an important one. I hope you can all be there.

Doug

SECTION 614 - 'STREETS'- TRAFFIC AND PARKING COMMITTEE

614.1 Establishment

~~The Traffic and Parking Committee shall consist of nine members appointed by the Town Council for staggered three-year terms. The membership shall include the Police Chief, a representative from L.L. Bean, a representative from either Freeport USA or the Greater Freeport Chamber of Commerce, a Town Council member, a Project Review Board member and four residents, one from each of the four Council districts. The Committee shall elect a Chair and a Vice-Chair. Any municipally imposed term limits for Board and Committee members (including those in Section 601.1.1 of this code) shall not apply to the Police Chief or the Representative from L.L. Bean in regards to their membership on the Traffic & Parking Committee.~~

The 'Streets' Committee shall promote, advise, and recommend policies related to public infrastructure, which support a multi-modal transportation system, and includes best practices for enhancing safety, community connectivity, and economic development.

The 'Streets' Committee, shall develop, propose, update, and be guided by a Town of Freeport Complete Streets Policy.

The 'Streets' Committee shall be further guided by a Freeport Complete Streets Strategic Plan that identifies and prioritizes multi-modal transportation system projects.

The 'Streets' Committee shall consist of nine members. The membership shall include:

- Police Chief, Town of Freeport
- L.L.Bean representative
- Town Councilor
- Two (2) Bicycle/Pedestrian representatives
- Four (4) At-Large representatives

All 'Streets' Committee members shall be appointed by Town Council. Appointments will be for staggered three-year terms. The 'Streets' Committee shall elect a Chair and Vice-Chair consistent with Section 601.1 of the Freeport Administrative Code. All municipally imposed

term limits for Board or Committee members (including those in Section 601.1 of this code) shall not apply to the Police Chief or L.L.Bean representative in regards to their membership on the ‘Streets’ Committee.

All ‘Streets’ Committee members must be Freeport residents, with the exceptions of the Police Chief and L.L.Bean representative. The ‘Streets’ Committee Chair shall be a Freeport resident.

The ‘Streets’ Committee shall be staffed by the Town Engineer.

614.2 Duties and Responsibilities

The ‘Streets’ ~~Traffic and Parking~~ Committee shall advise the Town Council on multi-modal transportation system projects, to include related safety, community connectivity, and economic development impacts. Such issues include, but are not limited to: ~~traffic and parking issues such as, but not limited to, the following and make recommendations for short and long term improvements:~~

- traffic ~~Traffic~~ flow and circulation
- pedestrian flow, including crosswalks
- shared use pathways, particularly those that address community connectivity
- on ~~On~~ and off-street parking
- signage ~~Signage~~
- ~~Pedestrian flow, including crosswalks~~
- general ~~General~~ safety issues
- funding ~~Funding~~ sources for multi-modal transportation maintenance and improvements ~~public improvements~~
- alternative transportation accommodation and ADA compliance ~~Alternative Transportation Lanes~~

The ‘Streets’ Committee shall monitor and maintain the Freeport Complete Streets Strategic Plan (initially established from the most current iteration of the Active Living Plan). Among other data points, this plan will include project priorities, current status, estimated costs, project scope and timing, funding sources, and anticipated community benefit. The Complete Streets Strategic Plan shall be updated each

year, no-later-than December 31, and submitted to Town Council for consideration during budget development.

The 'Streets' ~~Traffic and Parking~~ Committee shall provide advice, when requested, for other Boards and Commissions such as the Planning Board, Project Review Board, Coastal Waters Commission, and others. ~~ete.~~

The 'Streets' Committee shall develop ~~Develop~~ and gather technical information through consultants and advocacy groups, as needed, and from committee staff.

The 'Streets' Committee shall conduct special projects related to 'Streets' Committee Duties and Responsibilities.

'Streets' Committee members are expected to participate in workgroups and on special projects related to 'Streets' Committee Duties and Responsibilities.

The 'Streets' Committee shall recommend ~~Recommend~~ ordinance revisions, as necessary, and advise on proposed ordinance revisions.

The 'Streets' Committee shall provide ~~Provide~~ for public comment from residents ~~citizens~~ with questions and concerns about multi-modal transportation system elements, to include safety, community connectivity, economic impact, and other related issues. ~~issues related to traffic and parking.~~

The 'Streets' Committee shall decide ~~Decide~~ on public peddler locations.

The 'Streets' Committee shall act ~~Act~~ in any capacity required by specific Town ordinances.

The 'Streets' Committee shall periodically review the efficacy of its structure and governing ordinance.

The major focus of 'Streets' Committee efforts shall be on the Village, Route 1 corridor, high density areas, and opportunities for connectivity, though it will provide advice and recommendations, as needed, about issues within its purview in other sections of Freeport.

~~Conduct special projects related to traffic and parking issues.~~

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