

# Memo

**To:** Town Councilors  
**From:** Lynn Horr, Deputy Town Clerk  
**Date:** May 7, 2019  
**Re:** **Consent Agenda: June 11, 2019 RSU Election**

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Please consider the following item on the Consent Agenda on May 7, 2019:

1. The Municipal Officers approve the Voter Registrar's hours the week prior to Election Day as follows, as per Title 21-A MRSA Sections 122.6, 122.8 and 125:

The Voter Registrar's office will be open during normal business hours during the week prior to Election Day.

*Note:* The law states that the registrar's office must be open on the last 5 business days that the clerk's office is open before Election Day, during the same hours that the clerk's office is open AND for 2 hours between 5-9 pm on at least 1 of those days. The municipal officers may change the schedule set in this section of the law according to the needs of the municipality.

Therefore, we would have to be open till 7 pm on one of those 5 nights before election unless the Council approves leaving the registrar's hours the same as the office business hours. I think that our normal business hours sufficiently serve the needs of people wanting to register to vote. We also have a voter registrar available the entire time the polls are open on Election Day.

2. I recommend that the Incoming Voter check in lines be set up that voters may check in alphabetically by last name. The ballots for the RSU election do not require check in by District.