

Memo

To: Town Council

From: Christine Wolfe

Date: 3/27/2023

Re: 2023 Dog

~~Warrant~~

The 2023 Dog Warrant has been prepared and will be relinquished to the Animal Control Officer following the Council's endorsement. The Town Clerk's Office has taken many steps to accomplish ensuring that all Freeport dogs have been licensed for the year. We have sent email reminders in December and January, posted on the Town Website, FCTV3, Facebook and within Town owned properties. It was noticed in the Town Council announcements and in the Municipal Bulletin. The resulting list will now be turned over to ACO Brown for possible collection.

It is by this Order of the Council that we must follow this collection procedure:

Town Council Order #36-13, Municipal Warrant

Between February 1st and April 1st annually, the Municipal Officers of the Town of Freeport shall issue a warrant with the names and addresses of all owners of unlicensed dogs to one or more police officers or animal control officers, directing them to send a notice of violation to the last known address of the owners or call on the owners. The warrant must further direct that demand be made on the owners to obtain a license from the Municipal Clerk within seven (7) days from the date of demand and remit to the Clerk the license fees, plus a late fee of \$25.00 for each dog that is licensed. Finally, the warrant must direct the police officer or animal control officer to enter summons and complaint as soon as possible for all owners so notified who fail to comply with the order. Each police officer or animal control officer to whom the warrant is issued shall return the warrant to the Municipal Clerk on or before July 1st of each year.

Town Clerk
Christine Wolfe



TOWN OF FREEPORT, MAINE
Office of the Town Clerk
30 Main Street
Freeport, ME 04032
(207) 865-4743 Ext 123 Fax (207) 865-0929

TOWN OF FREEPORT

MUNICIPAL WARRANT FOR PROSECUTING UNLICENSED DOG OWNERS-KEEPERS

CUMBERLAND ss

To: **Nathaniel Goodman** , Police Chief of the Municipality of **FREEPORT, MAINE**, or ACO: **Heather Brown**, police officer, reserve or constable within the County of Cumberland.

In the name of the Town of Freeport and in accordance with the provisions of Title 7 MRSA §3950 (local regulations) and Town Council order #36-13, you are hereby directed to send a notice of violation or call on, the attached list of owners/keepers of a dog (six months old as of January 1st) that are unlicensed in violation of Title 7 MRSA Chapter 721.

You are also hereby directed to make a demand on the owner or keeper to obtain a license from the Municipal Clerk within seven (7) days from the date of the demand and to remit to the Clerk the license and recording fees, plus a late fee of **\$25.00** per dog licensed.

Finally, you are hereby directed to enter summons and complaint as soon as possible for those owners/keepers who fail to comply with the order.

And you will make return of this warrant, with your doings thereon, to the Municipal Officers of said **MUNICIPALITY OF FREEPORT** by July 1st of this year.

Given under our hands at **FREEPORT** in the County of **CUMBERLAND** on the _____ day of _____ A. D. **2023**.

MUNICIPAL OFFICERS' SIGNATURES:



TOWN OF FREEPORT, MAINE
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30 Main Street
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(207) 865-4743 Ext 123 Fax (207) 865-0929

2023

RETURN OF WARRANT

FREEPORT

CUMBERLAND ss

To the Municipal Clerk of **FREEPORT**:

I, _____, Police Chief of the Municipality of **FREEPORT, MAINE**, or ACO, police officer, reserve officer or constable within the County of Cumberland to whom the above named warrant was issued, do hereby make return of said warrant.

I enter complaint before the District Court of the **SIXTH** District, Division of **CUMBERLAND** at **WEST BATH** DATE: **JULY 1, 2022** Police Chief, ACO, police officer, reserve officer or constable within the County of Cumberland.

Officer(s) Signature: _____

(signature of person acting in that capacity)

of the **FREEPORT POLICE DEPARTMENT**

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