

Amended 04/25/2023

Residential Buildings) and 90.1-2016 (Energy Standard for Buildings except Low-Rise Residential Buildings), editions without addenda; and

- g) The American Society for Testing and Materials (ASTM), E-1465-08, Standard practice for Radon Control Options for Design and Construction of New Low-Rise Residential Buildings.

4. The Codes Enforcement Officer shall have such other duties as may be imposed upon him/her by law or, from time to time, by the Town Council or Town Manager.

509.4 Duties of the Building Inspector

The Building Inspector, when authorized by the Codes Enforcement Officer, may issue building permits and certificates of occupancy.

509.5 Duties of the Plumbing Inspector

Shall be responsible for issuing plumbing permits and inspecting all permitted plumbing work in accordance to the State Plumbing Code and/or such Codes as may be adopted by the Town Council.

509.6 Duties of the Electrical Inspector

Shall be responsible for inspecting all electrical work in accordance with the National Electrical Code as adopted by the Town Council and/or such other Codes as may be adopted by the Town Council.

509.7 Other Duties of the Codes Enforcement Officer

The Codes Enforcement Officer shall be responsible for issuing other permits as necessary.

SECTION 510 - PUBLIC WORKS DEPARTMENT

510.1 Establishment and Appointment

There shall be a Public Works Department, the head of which shall be the ~~Town Engineer~~/Director of Public Works who shall be appointed by the Town Manager subject to confirmation by the Town Council.

510.2 Number of Public Works Employees

The Town Manager shall make all appointments to the Public Works Department and may entertain recommendations both as to the number and names of possible appointees from the ~~Town Engineer~~/Director of Public Works, except as the Town Manager may delegate ~~their~~ ~~his~~ appointive powers in the Public Works Department to the ~~Town Engineer~~/Director of Public Works.

510.3 Promotions

Promotions within the Public Works Department shall be made by the Town Manager based on recommendations submitted by the Town ~~Engineer~~/Director of Public Works.

510.4 Duties of the ~~Town Engineer~~/Director of Public Works

1. Responsible for all matters pertaining to construction, maintenance, and operation of the Town's physical properties as directed by the Town Manager.
2. Supervises and directs the Department's activities, delegating to subordinates as appropriate, but responsible for planning, coordinating and evaluating programs and activities.
3. Develops and administers the annual department budget, program estimates and costs, and Capital Improvement Plan under the direction of the Town Manager.
4. Responsible for the preparation and specifications of all contracts related to public works improvements.
5. Oversees the Town Solid Waste/Recycling Center.

510.5 Tree Warden

1. Establishment and Appointment

There shall be a Tree Warden appointed by the Town Manager.

2. Duties of the Tree Warden

- a) Insure that all Statutes or Ordinances for the protection and planting of trees are enforced.
- b) Responsible for the cutting, trimming and pruning of trees in the streets and public places of the Town.

SECTION 511 - DEPARTMENT OF PUBLIC WELFARE

511.1 Establishment

There shall be a Department of Public Welfare, the head of which shall be the Overseer of the Poor who shall be appointed by the Town Manager subject to confirmation by the Town Council.

511.2 Duties of the Overseer of the Poor

1. Responsible for the administration of the Town's General Assistance Account in accordance with the General Assistance Guidelines, and as may be further amended.
2. Responsible for the planning, budgeting reporting and control of the General Assistance Program.
3. Exercise all powers and perform all duties conferred or imposed by State Law upon Overseers of the Poor.

SECTION 512 - HEALTH OFFICER

512.1 Establishment and Appointment

There shall be a Health Officer appointed by the Town Manager, subject to confirmation by the Town Council.