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**MEMORANDUM**

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**TO:** Peter Joseph, Town Manger

**FROM:** Earl Gibson, Public Works Superintendent

**DATE:** August 19, 2022

**Subject:** Library Fence

I like to request bidding process by waived for this project and the town accept the quote from Main Line Fence. Main Line Fence was to only company that would guarantee the quoted price. \$20,000 was included in the FYI23 Capital budget for this project. Due to be short staff this project would completed in the spring of 2023. However, the quoted price wouldn't change.

If you have any questions, please let me know.

Earl Gibson  
Public Works Superintendent