

Updated September 5, 2019



Town of Freeport
30 Main Street
FREEPORT, ME 04032
(207) 865-4743 FAX 865-0929

Request for Use of Town Property

Please note: All requests for groups/individuals to use town property* need to be approved by the Town Council at a regularly scheduled Town Council meeting. Requests must be submitted two weeks prior to the Town Council Meeting in order to be placed on the Agenda (Please contact the Town Manager's office at 865-4743 x121 or check the Town's Website at www.freeportmaine.com for Town Council meeting schedule).

Day/Date(s) of Event Spring Summer Fall Location 48 Main St

Arrival Time — Time of Activity — End Time —

Name of Event Outside Seating

Description of Event 4 Bistro Tables, 2 seats each w/ umbrella & umbrella stands

List all activities & equipment/materials to be used on town property (food/retail sales, portable potties, etc.) _____

Please note that Food Carts are NOT allowed on public property.

A Detailed Plan/Diagram of all event activities must be included with your request.

If event is anticipated to affect traffic in any way (e.g. road race) or number of participants is expected to exceed 250, a Special Event Permit from the Freeport Police Department is required.

Organization/Individual making request The MET at Freeport
 Non-Profit Profit

Contact/Title Larry Flaherty

Address 48 Main St, Freeport

Day Phone 603-459-4102 Cell Phone Same Email larryflaherty@comcast.net

*** Requests for Winslow Memorial Park Group Shelters are approved by the Winslow Park Manager. Contact Neil Lyman, Park Manager, at 865-9052 or 865-4198 for more information.**

*** Bow Street Park Requests must be pre-approved by the Town Clerk prior to submission of this form (Christine Wolfe, 865-4743 x123).**

RULES & REQUIREMENTS

Groups/individuals are required to provide proof of liability insurance - \$400,000 Bodily Injury & Property Damage naming the town as additional insured*.

If alcohol is to be served, a caterer is required and the caterer is also required to show proof of insurance with both General Liability and liquor liability and naming the town as additional insured.


For events where alcohol is to be served, an off duty Freeport police officer is required to be present for the duration of the event, to be hired at the expense of the applicant.

The Town shall indemnify and hold harmless the USER from claims, suits or liabilities resulting from the negligence of the Town, its officers, agents and employees. The USER shall indemnify and hold harmless the Town its officers, agents and employees from claims, suits or liabilities resulting from the negligence of the USER.

The USER shall hold harmless, indemnify and defend the Town against liabilities, expenses and losses imposed upon them as a result of the negligent actions or inaction of the USER related to its use or operation of the premises. The Town shall hold harmless, indemnify and defend the USER against liabilities, expenses and losses imposed upon them as a result of the actions or inaction of the Town's employees, officers or agents related to its ownership of the Premises. This obligation to indemnify shall not waive any defense immunity or limitation of liability, which may be available to the USER, under the Maine Tort Claims Act pursuant to the provisions of 14 MRSA Section 8101 et seq. or any other privileges or immunities as may be provided by law.

**If the group does not currently have insurance they may check with their personal agent or purchase it through the TULIP program at www.ebi-ins.com/tulip.
The Town's TULIP ID number is 0419-005

I hereby acknowledge and agree that the event sponsor and the participants will comply with all applicable laws of the State of Maine and the Town of Freeport, and adhere to the conditions granted by this application.

Signature of authorized representative: 

Printed name: Harry Flaherty Date: 6-14-22

*** RETURN COMPLETED FORM & CERTIFICATE OF INSURANCE TO THE FREEPORT TOWN MANAGER'S OFFICE AT LEAST TWO WEEKS PRIOR TO THE TOWN COUNCIL MEETING AGENDA YOU WANT YOUR REQUEST TO BE CONSIDERED.**

Authorizing Authority Use Only

Date received: _____

By: _____

Denied Approved Approved with conditions Date notified: _____

Conditions: _____



landdflaherty@comcast.net

From: Boulos, Greg <GBoulos@Boulos.com>
Sent: Monday, June 13, 2022 2:05 PM
To: landdflaherty@comcast.net
Cc: Donovan, Michelle; Tedford, Sam
Subject: RE: Site plan Map 11/120

Importance: High

Larry,

I think tables and chairs is a great idea.

Yes, on use of my property in front of your store, so long as the town is ok with it.

Gregory W. Boulos – Senior Partner
The Boulos Company

One Canal Plaza, Suite 500, Portland, ME 04101
T 207.553.1715 C 207.831.3000 F 888.349.3610
gboulos@boulos.com | www.boulos.com

— Landlord / Property Owner

Whatever you are not changing, you are choosing.

Please consider the environment before printing this email.

This message and any attachments may be privileged, confidential or proprietary. If you are not the intended recipient of this email or believe that you have received this correspondence in error, please contact the sender through the information provided above and permanently delete this message

From: landdflaherty@comcast.net <landdflaherty@comcast.net>
Sent: Monday, June 13, 2022 2:01 PM
To: Boulos, Greg <GBoulos@Boulos.com>
Subject: FW: Site plan Map 11/120

******* Caution: The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious source *******

Greg, I am working with the Town so we can get four Bistro tables on the sidewalk, like in N. Conway. It looks like some of the sidewalk is yours 😊 Can you send me something that you are OK with this. See Below:

Thanks, Larry

From: Caroline Pelletier <CPelletier@freeportmaine.com>
Sent: Monday, June 13, 2022 1:11 PM
To: landdflaherty@comcast.net
Subject: FW: Site plan Map 11/120

I think this has two different images from the same plan, but if you can add the approximate area of outdoor seating on one of them and send over, that would be great.

~~XXXXXXXXXX~~ = Boat Displays

MAIN STREET
PAVED - PUBLIC - 60' WIDE

MILL STREET
PAVED - PUBLIC - 49.5' WIDE

N69°53'30" (DEED 102.50')
102.08'

BUILDING FREE 0.66'

BUILDING FREE 0.75'

BUILDING FREE 1.58'

2 STORY
WOOD FRAME
BUILDING FOOTPRINT =
7,305 S.F. ±
LOT AREA =
11,227 S.F.
0.258 ACRES

*Projected
Placement
of
Data Table*

(DEED 121.50')
N31°03'30" W 121.17'

(DEED 124.07')

S30°37'15"E
103.68'

(DEED 104.5')

CONC. LOADING DOCK

4.05'

82.2'

80.5'

TIMBER WALL

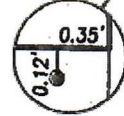
TIMBER WALL

PAVED

CONC. RETAINING WALL

PAVED

S60°02'00" W 99.44' (DEED)



BUILDING FREE 0.83'

IRF HELD

IRF BENT

