

AGENDA
FREEPORT TOWN COUNCIL MEETING #23-23
TOWN COUNCIL CHAMBERS, 30 MAIN STREET, FREEPORT
TUESDAY, OCTOBER 17, 2023
6:00 PM

ZOOM:

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FROM: Town Manager, Caroline Pelletier

TO: Councilor Chair Daniel Piltch, 25 Quarry Lane
Council Vice Chair, John Egan, 38 Curtis Road
Councilor Matthew Pillsbury, 36 Todd Brook Rd
Councilor Chip Lawrence, 93 Hunter Road
Councilor Darrel Fournier, 3 Fournier Drive
Councilor Jake Daniele, 264 Pownal Road
Councilor Edward Bradley, 242 Flying Point Road

FIRST ORDER OF BUSINESS: Pledge of Allegiance

SECOND ORDER OF BUSINESS: To waive the reading of the minutes of Meeting #22-23 held on October 3, 2023 and to accept the minutes as printed.

THIRD ORDER OF BUSINESS: Announcements (15 minutes)

FOURTH ORDER OF BUSINESS: Information Exchange (15 minutes)

FIFTH ORDER OF BUSINESS: Town Manager's Report (15 minutes)

SIXTH ORDER OF BUSINESS: Public Comment Period – (30 Minutes)
(Non-Agenda Items Only)

COUNCIL MEETING #23-23
OCTOBER 17, 2023

SEVENTH ORDER OF BUSINESS: To take action on the following items of business as read by the Council Chairperson:

ITEM # 191-23 To consider action relative to adopting the October 17, 2023 Consent Agenda.

BE IT ORDERED: That the October 17, 2023 Consent Agenda be adopted.

(Council Chair Piltch) (5 minutes)

ITEM # 192-23 To consider action relative to amendments to Chapter 23 – Sign Ordinance pertaining to a provision regarding signs in the public right-of-way. PUBLIC HEARING

The Chair opens the Public Hearing
The Chair closes the Public Hearing

BE IT ORDERED: That amendments to Chapter 23 – Sign Ordinance pertaining to a provision regarding signs in the public right-of-way be approved.

(Town Manager, Caroline Pelletier)(5 minutes)

ITEM # 193-23 To consider action relative to approving proposed amendments to Chapter 46: General Assistance Ordinance and Appendices A- H for the period October 1, 2023 to September 30, 2024. PUBLIC HEARING

The Chair opens the Public Hearing
The Chair closes the Public Hearing

BE IT ORDERED: That amendments to Chapter 46: General Assistance Ordinance and Appendices A- H for the period October 1, 2023 to September 30, 2024 be approved.

(Community Services Director, Sarah Lundin)(5 minutes)

ITEM # 194-23 To consider action relative setting a Public Hearing to discuss amendments to Chapter 6. Community Antenna Television Ordinance.

BE IT ORDERED: That a public hearing be set for December 5, 2023 at the meeting starting at 6 pm in Town Council Chambers, 30 Main Street, to discuss amendments to Chapter 6 to change the Committee membership requirement to five (5) from seven (7) to be consistent with Chapter 2, Section 611 of the Administrative Code.

(Town Clerk, Christine Wolfe)(10 minutes)

COUNCIL MEETING #23-23
OCTOBER 17, 2023

ITEM # 195-23 To consider action relative to approving the Freeport Momentum Grant Program.

BE IT ORDERED: That the following individuals be appointed to the Momentum Grant Committee.

1. Phil Wagner, Complete Streets Committee Representative
2. Jonas Werner, Downtown Vision representative
3. Kathy Smith, Downtown Vision representative
4. Enoch Boudreau, Freeport High School student representative
5. Town Manager

(FEDC Executive Director, Brett Richardson)(5 minutes)

ITEM # 196-23 To consider action relative to a request from the Complete Streets Committee to hire a grant writer for an amount up to \$8,000 to assist with the Town's application for a Land and Water Use Conservation Fund Grant.

BE IT ORDERED: That a request from the Complete Streets Committee to hire a grant writer for an amount up to \$8,000 to assist with the Town's application for a Land and Water Use Conservation Fund Grant be approved.

Note: The approximate balance of the Concord Gully TIF is \$58,500.

(Barbara Guffin, Complete Streets Committee)(15 minutes)

ITEM # 197-23 To consider action relative to awarding a bid for a new Harbormaster boat.

BE IT ORDERED: That Chislett's Boating and Design LLC be awarded the bid in the amount of \$180,000.

Note: They agreed to take our current boat in trade (\$26,738.00) and will allow us to continue to use it until they deliver our new boat sometime in the spring/summer of 2024.

(Harbormaster Charles Tetreau)(10 minutes)

ITEM # 198-23 To consider action relative awarding the bid in the amount of \$144,726.00 for the Comprehensive Plan Update to North Star Planning.

BE IT ORDERED: That North Star Planning be awarded a bid for the Comprehensive Plan Update in the amount of \$144,726.00.

BE IT FURTHER ORDERED: That the Town Manager be authorized to execute the agreement on behalf of the Town Council.

Note: The amount of \$150,000 was budgeted in the Capital Plan.

(Town Manager Pelletier)(10 minutes)

COUNCIL MEETING #23-23
OCTOBER 17, 2023

OTHER BUSINESS:

1. Audit Presentation (Finance Director, Jessica Maloy) (20 minutes)

EXECUTIVE SESSION

ITEM # 199-23

To consider action relative to an Executive Session pursuant to 1 M.R.S.A. § 405(6)(a) pertaining to a Personnel matter. Baker Tilly will be present to discuss the Town Manager search.

MOTION: That the Town Council enter Executive Session.

MOTION: That the Town Council exit Executive Session. (20 minutes)

EXECUTIVE SESSION

ITEM # 200-23

To consider action relative to an Executive Session pursuant to 1 M.R.S.A. § 405(6)(c) pertaining to a Real Estate matter regarding property at 22 Main Street, Freeport.

MOTION: That the Town Council enter Executive Session.

MOTION: That the Town Council exit Executive Session. (20 minutes)

END OF AGENDA (Estimated time of adjournment 9:20 PM)