**AGENDA**

**FREEPORT TOWN COUNCIL MEETING #04-23**

**TOWN COUNCIL CHAMBERS, 30 MAIN STREET, FREEPORT**

**TUESDAY, FEBRUARY 28, 2023**

**6:00 pm**

**ZOOM:**

Please click the link below to join the webinar:

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**FROM**: Peter E. Joseph, Town Manager

**TO**: Councilor Chair Daniel Piltch, 25 Quarry Lane

Council Vice Chair, John Egan, 38 Curtis Road

Councilor Matthew Pillsbury, 36 Todd Brook Rd

Councilor Chip Lawrence, 93 Hunter Road

Councilor Darrel Fournier, 3 Fournier Drive

Councilor Jake Daniele, 264 Pownal Road

 Councilor Edward Bradley, 242 Flying Point Road

**FIRST ORDER OF BUSINESS**: Pledge of Allegiance

**SECOND ORDER OF BUSINESS**: To waive the reading of the minutes of Meeting #03-23 held on

February 7, 2023 and to accept the minutes as printed.

**THIRD ORDER OF BUSINESS**: Announcements (15 minutes)

**FOURTH ORDER OF BUSINESS**: Information Exchange (15 minutes)

**FIFTH ORDER OF BUSINESS:** Town Manager’s Report (15 minutes)

**SIXTH ORDER OF BUSINESS**: Public Comment Period – (30 Minutes)

 (Non-Agenda Items Only)

**SEVENTH ORDER OF BUSINESS**: To take action on the following items of business as read by the Council Chairperson:

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ITEM # 28-23 To consider action relative to adopting the February 28, 2023 Consent Agenda.

 **BE IT ORDERED**: That the February 28, 2023 Consent Agenda be adopted.

 (Council Chair Piltch) (5 minutes)

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ITEM # 29-23 To consider action relative to proposed ordinance amendments to Section 602. Site Plan Review of Chapter 21 Freeport Zoning Ordinance. **PUBLIC HEARING**

**MOTION:** to open the Public Hearing

**MOTION:** to close the Public Hearing

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 **BE IT ORDERED**: That proposed ordinance amendments to Section 602. Site Plan Review of Chapter 21 Freeport Zoning Ordinance be approved.

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(Town Planner, Caroline Pelletier) (20 minutes)

*Note: Changes include general language clarification and amending the thresholds for the Site Plan Review process and the designated reviewing authority.*

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ITEM #30-30 To consider action relative to Fire/Rescue Billing Writeoffs.

 **BE IT ORDERED**: That the Town Treasurer be authorized to write-off the following rescue billing accounts:

*22\_22055 Justin Lambros $871.50*

No SSN or address

*22\_26635 Eddie Scott $687.75*

No SSN or address

*22\_26778 Gabriel Jones $675.15*

No SSN or address

*22\_28482 Patricia Carter $150.00*

No SSN or address

*23\_39699 Esther, NNeke $871.50*

No SSN or address

*Note: The Town has pursued all viable options to obtain billing information for the above listed individuals. It is recommended that the Town write-off these accounts from collection.*

(Finance Director, Jessica Maloy)(10 minutes)

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**OTHER BUSINESS:**

1. Budget process review and discussion (Town Manager, Peter Joseph)(30 minutes)
2. Fund Balance Update (Finance Director, Jessica Maloy)(15 minutes)
3. Discussion regarding 5-year Capital Budget (Town Manager, Peter Joseph and Finance Director, Jessica Maloy)(30 minutes)

**TABLED:**

*ITEM # 09-23 To consider action relative to review and comment of the Hedgehog Mountain Management Plan update as recommended by the Conservation Commission. PUBLIC HEARING.*

***MOTION:*** *To open the Public Hearing*

***MOTION:*** *To close the Public Hearing*

***BE IT ORDERED****: That the Hedgehog Mountain Management Plan update as recommended by the Conservation Commission be approved.*

*(Council Chair Piltch)(60 minutes)*

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**EXECUTIVE SESSION**

ITEM # 31-23 To consider action relative to an Executive Session pursuant to 1 M.R.S.A. § 405(6)(C) pertaining to a Real Estate matter and 1 M.R.S.A. § 405(6)(A) pertaining to a Personnel matter.

**MOTION:** That the Town Council enter Executive Session.

**MOTION:** That the Town Council exit Executive Session.

(30 minutes)

**END OF AGENDA (Estimated time of adjournment 10:35 PM)**