

**AGENDA**  
**FREEPORT TOWN COUNCIL MEETING #03-23**  
**TOWN COUNCIL CHAMBERS, 30 MAIN STREET, FREEPORT**  
**TUESDAY, FEBRUARY 7, 2023**  
**6:00 PM**

**ZOOM:**

Please click the link below to join the webinar:

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**FROM:** Peter E. Joseph, Town Manager

**TO:** Councilor Chair Daniel Piltch, 25 Quarry Lane  
Council Vice Chair, John Egan, 38 Curtis Road  
Councilor Matthew Pillsbury, 36 Todd Brook Rd  
Councilor Chip Lawrence, 93 Hunter Road  
Councilor Darrel Fournier, 3 Fournier Drive  
Councilor Jake Daniele, 264 Pownal Road  
Councilor Edward Bradley, 242 Flying Point Road

**FIRST ORDER OF BUSINESS:** Pledge of Allegiance

**SECOND ORDER OF BUSINESS:** To waive the reading of the minutes of Meeting #02-23 held on January 17, 2023 and to accept the minutes as printed.

**THIRD ORDER OF BUSINESS:** Announcements (15 minutes)

**FOURTH ORDER OF BUSINESS:** Information Exchange (15 minutes)

**FIFTH ORDER OF BUSINESS:** Town Manager's Report (15 minutes)

**SIXTH ORDER OF BUSINESS:** Public Comment Period – (30 Minutes)  
(Non-Agenda Items Only)

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**SEVENTH ORDER OF BUSINESS:** To take action on the following items of business as read by the Council Chairperson:

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ITEM # 14-23 To consider action relative to adopting the February 7, 2023 Consent Agenda.

**BE IT ORDERED:** That the February 7, 2023 Consent Agenda be adopted.

(Council Chair Piltch) (5 minutes)

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ITEM # 15-23 To consider action relative a new liquor license for the Hilton Garden Inn.  
PUBLIC HEARING

**MOTION:** To open the Public Hearing

**MOTION:** To close the Public Hearing

**BE IT ORDERED:** That a new liquor license for the Hilton Garden Inn be approved.

(Town Clerk, Christine Wolfe)(5 minutes)

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ITEM # 16-23 To consider action relative to setting a public hearing to discuss proposed ordinance amendments to Section 602. Site Plan Review of Chapter 21 Freeport Zoning Ordinance.

**BE IT ORDERED:** That a Public Hearing be set for February 28, 2023 at the council meeting starting at 6 pm at Town Hall, 30 Main Street to discuss proposed ordinance amendments to Section 602. Site Plan Review of Chapter 21 Freeport Zoning Ordinance.

(Town Planner, Caroline Pelletier) (10 minutes)

*Note: Changes include general language clarification and amending the thresholds for the Site Plan Review process and the designated reviewing authority.*

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ITEM # 17-23 To consider action relative to accepting the CRP Community Action Grant for Freeport and Yarmouth (for the shared Sustainability Coordinator).

**BE IT ORDERED:** That the CRP Community Action Grant for Freeport and Yarmouth be accepted.

(Town Manager, Peter Joseph) (10 minutes)

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ITEM # 18-23 To consider action relative to an easement request from 22 Main Street Housing Development.

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**BE IT ORDERED:** That the easement request for 22 Main Street Housing Development be approved.

**BE IT FURTHER ORDERED:** That the Town Manager be authorized to execute said easement with any non-substantive changes that may be required, subject to Project Review Board review and approval of the proposed project.

(Town Manager, Peter Joseph)(30 minutes)

ITEM # 19-23 To consider action relative to a Use of Town Property for Freeport CAN to use Memorial Park for Farmer’s Market.

**BE IT ORDERED:** That the Use of Town Property for Freeport CAN to use Memorial Park for Farmer’s Market be approved pending receipt of insurance binder.

(Town Manager, Peter Joseph) (10 minutes)

ITEM # 20-23 To consider action relative to adopting the FY 2024 Budget Schedule.

<b>FY 2024 Budget</b>	
<b>Schedule - DRAFT</b>	
Thursday, February 23, 2023	Manager Transmits 5-Year Capital Program to Council
Tuesday, February 28, 2023	Manager and Finance Director Present 5-Year Capital Program During Council Meeting
Tuesday, February 28, 2023	Council Sets Public Hearing for April 4
Tuesday, March 14, 2023	Council Workshop on 5-Year Capital Program
Tuesday, April 4, 2023	Public Hearing on Capital Program
Thursday, April 20, 2023	Manager Transmits Operating, Capital and TIF Budget to Council
Tuesday, April 25, 2023	Adoption of the 5-Year Capital Program
Tuesday, April 25, 2023	Manager and Finance Director Present Operating, Capital and TIF Budget
Tuesday, May 2, 2023	Council Workshop on Budget and Council Sets Public Hearing for June 6
Wednesday, May 10, 2023	7:30-8:30 AM Department Head Public Informal Q&A Session
Wednesday, May 10, 2023	5:00-6:00 PM Department Head Public Informal Q&A Session
Tuesday, May 16, 2023	Council Workshop on Operating, Capital, and TIF Budgets
Tuesday, June 6, 2023	Public Hearing on Operating, Capital, and TIF Budgets
Tuesday, June 20, 2023	Target Date for Budget Adoption-Capital, TIF, and Operating Budgets/Appropriation Made

**BE IT ORDERED:** That the following FY 2024 Budget Schedule be adopted.

(Finance Director, Jessica Maloy)(30 minutes)

ITEM # 21-23 To consider action relative to Dispatch and Animal Control Agreement with Town of Brunswick.

**BE IT ORDERED:** That the Dispatch and Animal Control Agreement with the Town of Brunswick be approved.

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**BE IT FURTHER ORDERED:** That the Town Manager be authorized to execute said agreements on behalf of the Town.

(Town Manager, Peter Joseph)(10 minutes)

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ITEM # 22-23 To consider action relative 2023 Public Peddler Permit renewals.

**BE IT ORDERED:** That the following Public Peddler renewals be approved pending receipt of all required documentation.

1. Dale Baker: d/b/a Nik & Noah's
2. Guiyu Perilla d/b/a Lily's Food Cart

(Town Clerk, Christine Wolfe)(10 minutes)

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ITEM # 23-23 **BE IT RESOLVED:** that the list of proposed projects from the Freeport Downtown Vision Plan be designated as priority projects for calendar year 2023.

(Council Chair Piltch)(60 minutes)

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**OTHER BUSINESS:**

**TABLED BUSINESS ITEM:**

**THE TOWN COUNCIL ANTICIPATES TABLING THIS ITEM UNTIL FEBRUARY 28, 2023 TOWN COUNCIL MEETING. IF THIS ITEM IS TABLED UNTIL FEBRUARY 28, 2023, THERE WILL BE NO DISCUSSION OF THIS ITEM.**

ITEM # 09-23 *To consider action relative to review and comment of the Hedgehog Mountain Management Plan update as recommended by the Conservation Commission.*  
*PUBLIC HEARING.*

**MOTION:** *To open the Public Hearing*  
**MOTION:** *To close the Public Hearing*

**BE IT ORDERED:** *That the Hedgehog Mountain Management Plan update as recommended by the Conservation Commission be approved.*

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*(Council Chair Piltch)(60 minutes)*

**END OF AGENDA (Estimated time of adjournment 10:15 PM)**