

AGENDA
FREEPORT TOWN COUNCIL MEETING #12-22
TOWN COUNCIL CHAMBERS, 30 MAIN STREET, FREEPORT
TUESDAY, JUNE 21, 2022
6:00 PM

ZOOM:

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FROM: Peter E. Joseph, Town Manager

TO: Councilor Chair Daniel Piltch, 25 Quarry Lane
Council Vice Chair, John Egan, 38 Curtis Road
Councilor Matthew Pillsbury, 36 Todd Brook Rd
Councilor Chip Lawrence, 93 Hunter Road
Councilor Darrel Fournier, 3 Fournier Drive
Councilor Jake Daniele, 264 Pownal Road
Councilor Edward Bradley, 242 Flying Point Road

FIRST ORDER OF BUSINESS: Pledge of Allegiance

SECOND ORDER OF BUSINESS: To waive the reading of the minutes of Meeting #11-22 held on June 7, 2022 and to accept the minutes as printed.

THIRD ORDER OF BUSINESS: Announcements (15 minutes)

FOURTH ORDER OF BUSINESS: Information Exchange (15 minutes)

FIFTH ORDER OF BUSINESS: Town Manager's Report (15 minutes)

SIXTH ORDER OF BUSINESS: Public Comment Period – (30 Minutes)
(Non-Agenda Items Only)

SEVENTH ORDER OF BUSINESS: To take action on the following items of business as read by the Council Chairperson:

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ITEM # 119-22 To consider action relative to adopting the June 21, 2022 Consent Agenda.

BE IT ORDERED: That the June 21, 2022 Consent Agenda be adopted.

(Council Chair Piltch) (5 minutes)

ITEM # 120-22 To consider action relative to setting a public hearing to discuss a new liquor license for the Nicholson Inn. PUBLIC HEARING

MOTION: To open the Public Hearing

MOTION: To close the Public Hearing

BE IT ORDERED: That a new liquor license for the Nicholson Inn be approved.

(Town Clerk, Christine Wolfe)(10 minutes)

ITEM # 121-22 To consider action relative to setting a public hearing to discuss a new liquor license for the Sunrise Cafe. PUBLIC HEARING

MOTION: To open the Public Hearing

MOTION: To close the Public Hearing

BE IT ORDERED: That a new liquor license for the Sunrise Café located at 475 US Route 1, Freeport be approved.

(Town Clerk, Christine Wolfe)(10 minutes)

ITEM # 122-22 To consider action relative to setting a public hearing to discuss a new Special Amusement Permit for Freeport Oyster Bar. PUBLIC HEARING

MOTION: To open the Public Hearing

MOTION: To close the Public Hearing

BE IT ORDERED: That a Special Amusement Permit for Freeport Oyster Bar be approved.

(Town Clerk, Christine Wolfe)(10 minutes)

ITEM # 123-22 To consider action relative to the repeal of Freeport Ordinance Chapter 44: Pinball and Video Machines.

BE IT ORDERED: That a public hearing be set for July 5, 2022 at the Town Council meeting that starts at 6:00 pm. to discuss the repeal of Freeport Ordinance Chapter 44: Pinball and Video Machines.

BE IT FURTHER ORDERED: That copies be distributed equally between the Town Clerk's Office, the Town Manager's Office and the Freeport Community

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Library for inspection by citizens during normal business hours and the notice be placed on Freeport's local cable channel 3 and the Town's website.

(Town Manager, Peter Joseph)(10 minutes)

ITEM # 124-22 To consider action relative to a Use of Town Property request for Bow Street Park on August 6, 2022 and September 3, 2022 by ACAF.

BE IT ORDERED: That the Use of Town Property request by ACAF for Bow Street Park on August 6, 2022 and September 3, 2022 be approved.

(Vice Chair Egan)(10 minutes)

ITEM # 125-22 To consider action relative to a Use of Town Property request for The Met

BE IT ORDERED: That a Use of Town Property request for The Met be approved.

(Town Manager, Peter Joseph)(10 minutes)

(ITEMS # 126-22 TO # 129-22 ARE PRESENTED BY FINANCE DIRECTOR, JESSICA MALOY)(30 minutes)

ITEM # 126-22 To consider action relative to the acceptance of State Funds for Fiscal Year 2023.

BE IT ORDERED: That the following categories for State Funds be accepted for Fiscal Year 2023:

1. Municipal Revenue Sharing
 2. Local Road Assistance
 3. State Aid to Education (including Federal pass-through funds and property pass-through funds and property tax relief)
 4. Public Library State Aid per capita
 5. Civil Emergency Funds (Emergency Management Assistance)
 6. Snowmobile Registration Funds
 7. Tree Growth Reimbursement
 8. Veterans Exemption Reimbursement
 9. Business Tax Reimbursement
 10. All other State funds not included in items 1-9
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ITEM # 127-22 To consider action relative to the Operating Budget for Winslow Park for Fiscal Year 2023.

BE IT ORDERED: That \$397,960 be approved for the Winslow Park budget from July 1, 2022 to June 30, 2023 and \$23,000 be approved for the Harb Cottage budget from July 1, 2022 to June 30, 2023.

ITEM # 128-22 To consider action relative to adopting a Non-Emergency Transport (NET) budget for fiscal year 2023.

BE IT ORDERED: That the Non-Emergency Transport Budget in the amount of \$74,021 be approved for fiscal year 2023.

ITEM # 129-22

To consider action relative to the adoption of the Fiscal Year 2023 Operating Budget for the Town of Freeport.

BE IT ORDERED: That the following appropriations be made to the several departments for purposes named, that the following revenues estimated be adopted, and that the following amounts be raised by taxation, said action for Fiscal Year July 1, 2022 to June 30, 2023 Municipal Budget.

<u>FY 2023 Appropriations</u>	
General Government	\$ 2,034,295
Protection and Enforcement	\$ 3,500,805
Health and Welfare	\$ 42,000
Human Service Agencies	\$ 40,800
Community Center Building	\$ 45,600
Public Works/Solid Waste	\$ 2,579,645
Library	\$ 525,620
Unclassified	\$ 2,834,760
Debt Services-Local	\$ 70,700
County & Transit Tax	\$ 1,374,422
Bustins Island	\$ 277,000
Abatements	\$ 25,000
Total Appropriations	\$ 13,350,647
<u>FY 2023 Estimated Revenues</u>	
Non-Property Tax	\$ 2,076,000
Intergovernmental	\$ 2,319,500
Charges for Services	\$ 400,800
Licenses and Permits	\$ 543,700
Fines and Forfeitures	\$ 48,300
Miscellaneous	\$ 116,000
Total Estimated Revenues	\$5,504,300
Amount Transferred from Undesignated Funds	\$ 780,000
Amount to be Raised by Taxation	\$ 7,066,347
Total Revenues	\$13,350,647

BE IT FURTHER ORDERED: That the following appropriations be made for the Capital items/projects listed below, and that the Capital Budget for FY2023 be adopted, as presented on the agenda, totaling \$1,462,000:

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Police	New Patrol and Changeover Equipment	100,000
Fire	SCBA Bottle Replacement	77,000
	SCBA Fill Station	60,000
Rescue	Computer Aided Dispatch Units	19,000
Public Works	Truck Chassis Replacement, Plow & Wing (Truck 6)	227,000
Solid Waste	Skid Steer Replacement	70,000
Comprehensive Town Improvements	Arnold Road Rebuild	250,000
	ADA Compliance Work	75,000
	Road Condition Survey - Asset Management	25,000
	Planning Concord Gully Brook Watershed Restoration	25,000
Municipal Facilities	Computer Upgrades -	125,000
	Townwide File Digitization	15,000
	Town Hall Bathroom	25,000
	Upgrades Library Door	30,000
	Replacements Town Wharf	7,500
	Repairs Revaluation	7,500
	Reserve Fund Town Wharf	100,000
	Steel Pilings	100,000
	PW Equipment Lift	30,000
	Red Light Upgrade	20,000
Cable Television	Equipment and other improvements (Channel 14)	4,000
	Equipment Replacement - (Channel 3)	20,000
Boards and Committees	Comprehensive Plan Update	50,000
	Total FY 2023 Capital Budget	\$ 1,462,000

BE IT FURTHER ORDERED: That the following amounts be appropriated from the Reserve Funds to provide for items approved, as presented on the agenda, totaling \$1,425,000:

Police Reserves	\$	100,000
Fire Reserves	\$	137,000
Rescue Reserves	\$	19,000
Public Works Reserves	\$	227,000
Solid Waste Reserves	\$	70,000
Public Infrastructure Reserves	\$	375,000
General Administration Reserves	\$	147,500
Building Reserves	\$	312,500
Cable Television Reserves	\$	24,000
Other Reserves	\$	50,000
Total FY 2022 Capital Transfer from Reserves:	\$	1,462,000

BE IT FURTHER ORDERED: That the following appropriations be made for the items and projects listed below and that the Destination Freeport TIF budget for FY 2023 be adopted, as presented below, totaling \$210,000:

Sidewalks	45,000
ACAF Performing Arts Center	25,000
Freeport Economic Development Corporation	140,000
Total FY 2023 Destination Freeport TIF Budget	210,000

BE IT FURTHER ORDERED: that the following appropriations from ARPA Funding be made for the items and projects listed below, totaling \$252,000:

Paving	100,000
Grants Match	60,000
Fire Rescue Radio Upgrade	40,000
Ordinance Work	40,000
GPCOG Climate Plan	12,000
Total FY 2023 ARPA Funded Projects	252,000

ITEM # 130-22 To consider action relative to awarding a bid for SCBA Bottles.

BE IT ORDERED: That the bid for 70 - SCBA Bottles be awarded to Industrial Protection Services in the amount of \$67,408.00.

(Fire Rescue Chief, Paul Conley)(10 minutes)

ITEM # 131-22 To consider action relative to awarding a bid for a SCBA Compressor Fill Station.

BE IT ORDERED: That the bid be awarded to Industrial Protection Services in the amount of \$40,012.00.

(Fire Rescue Chief, Paul Conley)(10 minutes)

ITEM # 132-22 To consider action relative to a bid award for a Public Works Equipment Lift Replacement.

BE IT ORDERED: That the bid be awarded to Vehicle Service Group of Windham, Maine in the amount of \$84,373.14.

(Public Works Superintendent, Earl Gibson)(10 minutes)

Note: \$100,000 was included in the FY23 Public Works Capital Budget for the purchase of a new Public Works Equipment Lift. This will be a savings of \$15,626.86.

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ITEM # 133-22 To consider action relative to a bid award for a new Public Works Plow Truck and Plow Equipment.

BE IT ORDERED: That the bid be awarded to HP Fairfield in the amount of \$226,880 for a new Public Works Plow Truck and Plow Equipment.

(Public Works Superintendent, Earl Gibson)(10 minutes)

Note: The exceeds the approved expenditure amount of \$190,000 by \$36,880. The Public Works Reserve is \$1,104,033 which would support this bid overage.

ITEM # 134-22 To see if the Town of Freeport will vote to change its plan for its eligible, non-Freeport Police Benevolent Association (FPBA) police officers effective July 1, 2022, for future service only.

BE IT ORDERED: That the Town of Freeport agrees to:

- a) Provide Special Plan 3C to its permanent, full-time, non-FPBA police officers who work 20 or more hours per week, 52 weeks per year for service rendered after June 30, 2022. Service for non-FPBA police officers rendered before July 1, 2022 remains under Special Plan 2C.
- b) Continue to provide Special Plan 3C to its permanent, full-time, FPBA police officers who work 20 or more hours per week, 52 weeks per year.
- c) Continue to provide Special Plan 2C to all other permanent, full-time employees who work 20 or more hours per week, 52 weeks per year.
- d) Continue to exclude all other employees who are not permanent and full-time (i.e. who work less than 20 hours per week and/or less than 52 weeks per year) and its elected officials from participating in the plan.
- e) To authorize Peter Joseph, Town Manager to sign the Amended Agreement between the Town and the Maine Public Employees Retirement System.

(Town Manager, Peter Joseph)(10 minutes)

OTHER BUSINESS:

1. Discussion of Stretch Codes (Vice Chair Egan)(10 minutes)

END OF AGENDA (Estimated time of adjournment 9:50 PM)