**EXECUTIVE SESSION**

**FREEPORT TOWN COUNCIL MEETING #03-22**

**TOWN COUNCIL CHAMBERS**

**30 MAIN STREET**

**TUESDAY, FEBRUARY 1, 2022**

**5:45 PM**

ITEM # 31-22 To consider action relative to an Executive Session pursuant to 1 M.R.S.A. § 405(6)(A) pertaining to an employment matter.

**MOTION:** That the Town Council enter Executive Session.

**MOTION:** That the Town Council exit Executive Session.

(45 minutes)

**AGENDA**

**FREEPORT TOWN COUNCIL MEETING #03-22**

**TOWN COUNCIL CHAMBERS, 30 MAIN STREET, FREEPORT**

**TUESDAY, FEBRUARY 1, 2022**

**6:30 PM**

**ZOOM:** Please use the link below to join the meeting virtually:

<https://us02web.zoom.us/j/81162151962>

To participate by telephone dial

        US: +1 301 715 8592  or +1 312 626 6799  or +1 646 558 8656  or +1 253 215 8782

And enter webinar ID: 811 6215 1962

**FROM**: Peter E. Joseph, Town Manager

**TO**: Councilor Chair Daniel Piltch, 25 Quarry Lane

Council Vice Chair, John Egan, 38 Curtis Road

Councilor Matthew Pillsbury, 36 Todd Brook Rd

Councilor Chip Lawrence, 93 Hunter Road

Councilor Darrel Fournier, 3 Fournier Drive

Councilor Jake Daniele, 264 Pownal Road

Councilor Edward Bradley, 242 Flying Point Road

**FIRST ORDER OF BUSINESS**: Pledge of Allegiance

**SECOND ORDER OF BUSINESS**: To waive the reading of the minutes of Meeting #02-22 held on January 18, 2022 and to accept the minutes as printed.

**THIRD ORDER OF BUSINESS**: Announcements (15 minutes)

**FOURTH ORDER OF BUSINESS**: Information Exchange (15 minutes)

**FIFTH ORDER OF BUSINESS:** Town Manager’s Report (15 minutes)

**SIXTH ORDER OF BUSINESS**: Public Comment Period – (30 Minutes)

(Non-Agenda Items Only)

**SEVENTH ORDER OF BUSINESS**: To take action on the following items of business as read by the Council Chairperson:

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ITEM # 32-22 To consider action relative to adopting the February 1, 2022 Consent Agenda.

**BE IT ORDERED**: That the February 1, 2022 Consent Agenda be adopted.

(Council Chair Piltch) (5 minutes)

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ITEM # 33-22 To consider action relative to adopting the FY23 Budget Schedule.

**BE IT ORDERED**: That the FY23 Budget Schedule be adopted.

(Town Manager, Peter Joseph)(15 minutes)

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| **FY 2023 Budget Schedule - DRAFT** | |
|  | |
| Thursday, February 24, 2022 | Manager Transmits 5-Year Capital Program to Council |
| Tuesday, March 1, 2022 | Manager and Finance Director Present 5-Year Capital Program During Council Meeting |
| Tuesday, March 1, 2022 | Council Sets Public Hearing for April 5 |
| TBD | Joint Meeting with RSU 5, Town of Durham, Town of Pownal (Community Center) |
| Tuesday, March 15, 2022 | Council Workshop on 5-Year Capital Program |
| Tuesday, April 5, 2022 | Public Hearing on Capital Program |
| Tuesday, April 19, 2022 | Adoption of the 5-Year Capital Program |
| Thursday, April 28, 2022 | Manager Transmits Operating, Capital and TIF Budget to Council |
| Tuesday, May 3, 2022 | Manager and Finance Director Present Operating, Capital and TIF Budget |
| Tuesday, May 3, 2022 | Council Sets Public Hearing for June 7 |
| Wednesday, May 11, 2022 | 7:30-8:30 AM Department Head Public Informal Q&A Session |
| Wednesday, May 11, 2022 | 5:00-6:00 PM Department Head Public Informal Q&A Session |
| Tuesday, May 17, 2022 | Council Workshop on Operating, Capital, and TIF Budgets |
| Tuesday, June 7, 2022 | Public Hearing on Operating, Capital, and TIF Budgets |
| Tuesday, June 21, 2022 | Target Date for Budget Adoption-Capital, TIF, and Operating Budgets/Appropriation Made |

ITEM # 34-22 To consider action relative to amending the 2022 Town Council schedule to

designate four additional workshop dates on March 22, March 29, April 12 and May 24.

**BE IT ORDERED:** That the Town Council Schedule be amended to designate four additional workshop dates on March 22, March 29, April 12 and May 24.

(Council Chair Piltch)(15 minutes)

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**OTHER BUSINESS:**

1. Discussion regarding Freeport following the State's lead in divesting fossil fuel holdings, as specified in LD 99 which says "The Treasurer of State may not invest in any prime commercial paper or corporate bonds issued by a fossil fuel company". (Council Chair Piltch)(15 minutes)
2. Discussion regarding the Codes Enforcement and Planning Departments application, review, and permitting process. (Council Chair Piltch)(30 minutes)
3. Discussion about the Mallett Drive Multi-Use Path project and grant acceptance from Maine DOT for survey, preliminary engineering design, and initial right-of-way impact analysis. (Town Engineer Adam Bliss)(15 minutes)

**END OF AGENDA (Estimated time of adjournment 9:20 PM)**

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|  | **OUTSTANDING OR UPCOMING ACTION ITEMS** | **INITIATED ON** | **PROPOSED BY** | **ADDITIONAL INFORMATION** |
| **#1** | **Review of Town fee schedule this year** | **1/4/2022** | **Councilor**  **Pillsbury** | **Tasked for 2022** |
| **#2** | **Research availability of PCR Rapid Test** |  | **Councilor**  **Bradley** |  |
| **#3** | **Schedule dates for touring facilities** |  | **Chair Piltch** |  |
| **#4** | **Institute Indoor Town facilities Mask Policy** |  | **Town Manager** |  |
| **#5** | **Determine how much is reasonable to keep in reserve accounts** |  | **Councilor Bradley** |  |
| **#6** | **Set process for how we are going to accept applications for ARPA funding before summer** |  | **Chair**  **Piltch** |  |
| **#7** | **Determine if our Capital Reserve Budget is properly funded and we have a proper schedule to set our budget priorities** |  | **Councilor Fournier** |  |
| **#8** | **Review our codes and permitting processes in Town Hall** |  | **Chair Piltch** |  |
| **#9** | **Explore new fire rescue substation in District 2** |  | **Councilors Fournier and Bradley** |  |
| **#10** | **Resolve Water Tank Contract** |  | **Mr. Joseph** |  |
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