

## **ADDITIONAL HEAP INFORMATION- OPEN APPOINTMENT DATES**

Formally known as LIHEAP, HEAP (Home Energy Assistance Program) is an annual heating assistance program offered through Opportunity Alliance. This year, the Opportunity Alliance has mailed out appointment cards to households who have received their assistance in the past and who are considered high risk situations or heat their homes with wood. It is recommended that regardless of whether you have received HEAP assistance in past years, that you call 207-553-5900 to start the process of setting up an appointment to determine eligibility.

The Opportunity Alliance, in collaboration with the Town of Freeport and Freeport Community Services, will be hosting two “blitz” days where they are accepting walk-in appointments for residents living in our area. It is **highly** recommended that you attend one of these days as it is an opportunity to speed up access to this heating resource.

HEAP intake workers will be taking walk-in appointments at the Freeport Community Center on the following days:

**Wednesday, October 16<sup>th</sup> from 9am-3pm**

**Wednesday, January 15<sup>th</sup> from 9am-3pm**

It is important that you bring all required information to your HEAP appointment on the walk-in days. Please refer to the following list of what you are required to bring for HEAP to determine your eligibility:

1. **Date of birth:** copies of Social Security cards for **all** household members, AND photo ID for head of household.
2. **Proof of Income:** for all household members for the (3 or 12 months) prior to the month which you are applying. Examples of acceptable proof of income:
  - **Wages:** all pay check stubs with check date within the income period (3 or 12 months) prior to the month of your appointment OR a statement with this info prepared on company letterhead and signed by your employer.
  - **Pension/Retirement:** a check stub (3 or 12 months) showing gross amount OR an award letter stating the current gross amount (before taxes).
  - **Self-Employment Income:** your most recent signed complete tax return.
  - **Social Security (all types) (3 or 12 months):** an award letter from Social Security. Call 1-800-772-1213 to get a copy of your award letter.
  - **Child Support/Alimony:** a printout from DHHS, Cashiers Unit, PO Box 1098, Augusta, ME 04332, OR a court order. Call 207-822-2000 to get a copy.
  - **TANF:** a printout from DHHS. (3 or 12 months prior to your appointment).
  - **Foster Care & Adoption Subsidy:** a printout from DHHS OR all check stubs. (3 or 12 months prior to appt).
3. **Current Central Maine Power (CMP) bill:** Please bring the top portion of the bill. We cannot accept disconnect notices.
4. **Current heating bill:** (i.e. Northern Utility/Unitil) delivery ticket from oil or propane company, or bill from company which shows your account number.
5. **For Renters:** Please bring a copy of your current lease AND your landlord's name, address and telephone number. Recertification letter if applicable.
6. **For Owners:** Please bring proof of mortgage and current tax bill.

If you cannot make either of the open appointment dates above, The Opportunity Alliance is now scheduling appointments at their Portland office. Please call The Opportunity Alliance as soon as possible at 207-553-5900 to schedule an appointment.