

**Freeport Sustainability Advisory Board: MINUTES 10/16/2023**  
**Location: Town Council Chambers, 6:30 PM**

**In attendance:** Josh Olins, Mandy MacPherson, Valy Steverlynck, Susana Hancock, Bob Stevens, Kristen Dorsey, Meddy Smith (Sustainability Coordinator)

**Taking minutes:** Meddy

**BEGIN MEETING 6:30 PM**

**APPROVE MINUTES:** 5 min

- A motion was made by Josh to approve the meeting minutes of 9/25/23. Bob seconded the motion and the motion carried unanimously (6/0)

**CLIMATE ACTION PLANNING TIMELINE – REVIEW UPDATE/ACTION  
PLANNING/STAKEHOLDER ENGAGEMENT**

- Meddy gave an overview of the timeline for the next few months of Climate Action Planning effort, highlighting that FSAB priorities are engaging stakeholders with high-level strategies. During this time, Meddy will be engaging staff on strategies to get their input. FSAB to self-assign to contacts in the stakeholder list and reach out to meet with them in the next few weeks.
- Mandy has met with a contact from Bike Coalition of Maine already and had valuable conversations related to active transportation that can be incorporated into the CAP.
- The second Public Workshop will be November 14<sup>th</sup>. At this event, members of the public are invited to share their feedback and ideas to refine and prioritize strategies and actions. There will be more opportunities for the public to weigh in before and after this event.

**UPDATE FROM TREE TASK FORCE**

- Kristen reported on the Tree Task Force work, noting that they have received the draft ordinance back from the Town Attorney but they are not sure where it stands. There is additional alignment that needs to occur due to the length of time that has passed.
- They group is also looking at parking lot zoning and site plan. Highlights of their work include proposing to require a tree planted per 8 spaces in lots over 10 spaces. Additionally, they propose the establishment of a Tree Trust that would need to go through Council. In addition is that new development projects would have requirements for trees, such that if they must remove trees they would need to donate to the trust or replace trees appropriately.
- Kristen noted that their most pressing work is to tackle the zoning amendments. The Task Force is requesting FSAB be involved in supporting official recommendations, such as appearing to Council. As a subgroup of FSAB, she feels it is most appropriate to bring in the Board at these interactions.

**OTHER ITEMS:**

- The group discussed the strategy for engaging LLBean in the CAP process to make sure that they are engaged in designing solutions. It was noted that while engaging this particular flagship institution is critical, FSAB does not want to lose sight of reaching other stakeholders and business leaders.
  - Some FSAB members will be meeting with business group next week to design engagement tactics
  - Mandy has reached out to Bean reps and can continue to send updates
  - Meddy and Valy to coordinate with FEDC and the Chamber on business outreach
- Meddy reported that GPCOG has begun the Streetlight Analysis project for transportation data and will have deliverables likely by the end of October.
- Bob reported on the council vote to expand the Electrify Everything! Rebate program to include electric vehicles, lawncare tools, and E-bikes. This expansion will hopefully lead to funds being used and more awareness and support for the program.
- Mandy brought forward a proposal for FSAB to contribute to the Ice Box Challenge with PassiveHaus Maine. Collaboration would include FSAB supporting outreach, and Mandy has additional ideas to support the initiative.
  - Mandy called for a vote for FSAB to support this program, Josh seconded and the board members voted unanimously (6/0)

- **ADJOURN BY 8:04 PM**