

The Capital Planning Process

2021-2025

Town of Freeport

Definition of Capital Item

- A capital item is defined as an asset with a depreciable life of more than one year. Items are commonly over \$5,000 to \$10,000 in value.
 - Non-routine purchases/projects
 - If accounted for in the general fund, these would create unnecessary fluctuations in the budget

Goals of the Capital Planning Process

- Ensure that equipment and projects are planned in advance
- Reserve appropriate levels of funding for these projects in advance to avoid borrowing/issuing debt
- Be proactive in replacement rather than waiting and experiencing escalating maintenance costs/downtime

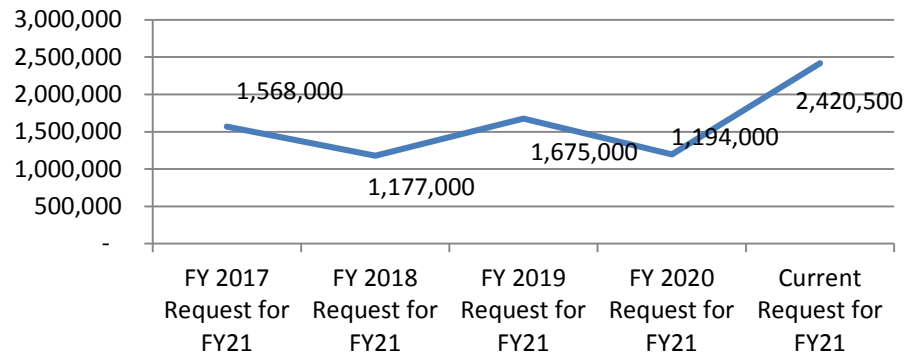
2021 Plan in Summary

Town of Freeport Summary of Funding Sources FY 2021 Capital Program

	FY 2020	FY 2021	Funding Source				
	<u>Council Approved</u>	<u>Manager Proposed</u>	<u>Reserve</u>	<u>Bond</u>	<u>Fund Balance</u>	<u>TIF</u>	<u>Other</u>
Police	110,000	50,000	50,000				
Fire	-	858,000	858,000				
Rescue	285,000	13,000	13,000				
Public Works	150,000	80,000	80,000				
Solid Waste	17,000	155,000	155,000				
Comprehensive Town Imp.	236,000	640,000	640,000				
Municipal Facilities (1)	83,550	170,500	170,500				
Cable	58,600	24,000	24,000				
Other (2)	27,575	160,000	160,000				
Destination Freeport TIF	239,000	220,000	-			220,000	
Winslow Park	-	50,000	-				50,000
Total	1,206,725	2,420,500	2,150,500	-	-	220,000	50,000

2021 Plan in Summary, Cont'd

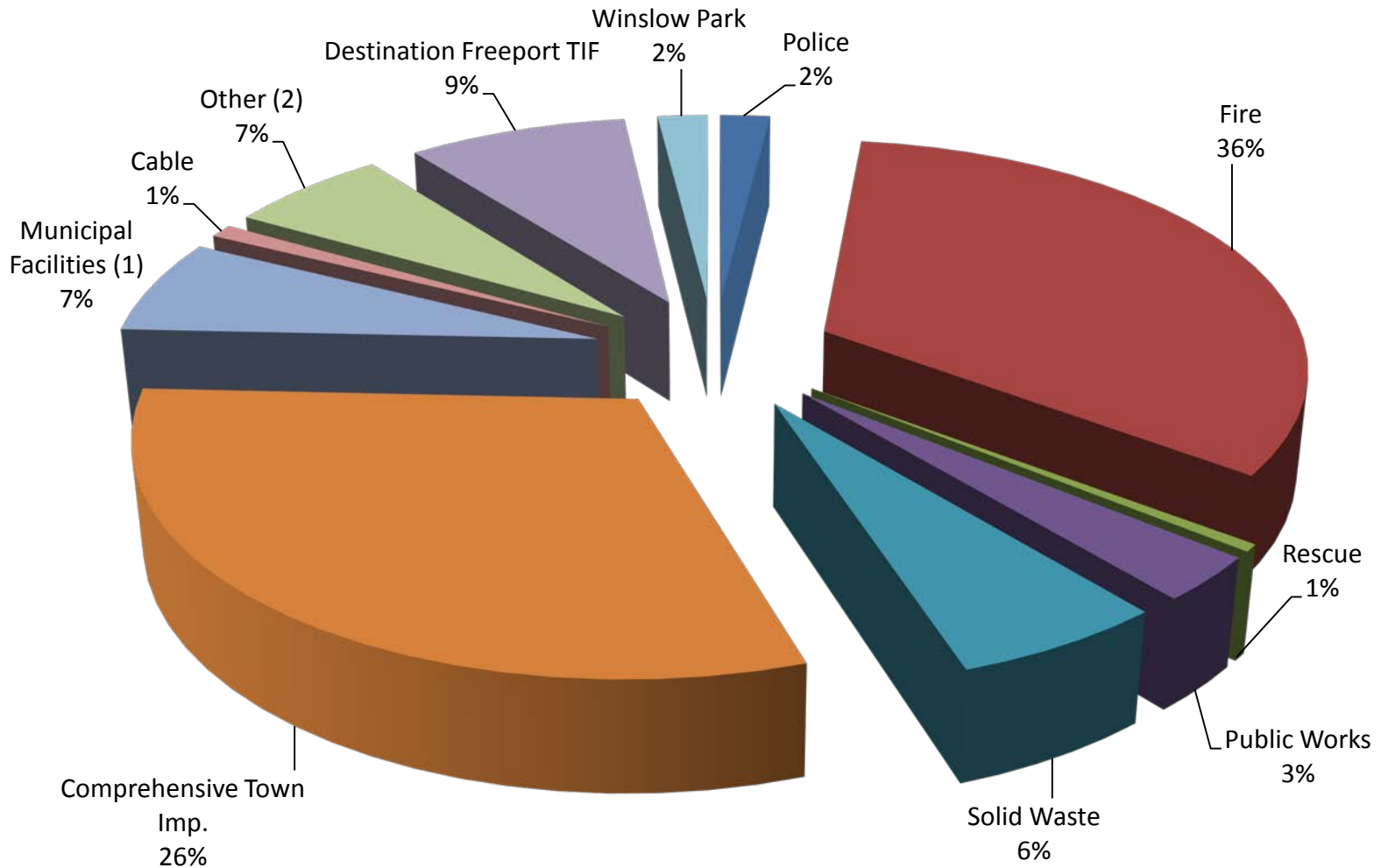
FY2021 Appropriation Request History



Police
Fire
Rescue
Public Works
Solid Waste
Comprehensive Town Imp.
Municipal Facilities

Unaudited 12/31/2019 Reserve Balances	Benchmarks	
	Low Benchmark	High Benchmark
Police	328,347	456,000
Fire	1,204,343	2,144,500
Rescue	716,120	428,000
Public Works	1,035,064	858,400
Solid Waste	156,846	360,000
Comprehensive Town Imp.	1,977,740	2,500,000
Municipal Facilities	571,395	1,149,500

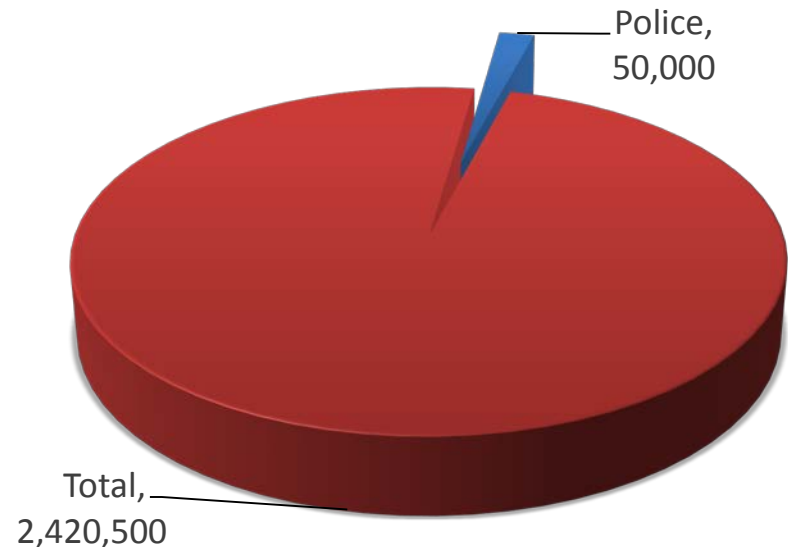
FY21 Manager Proposed



Total Proposal: \$2,420,500

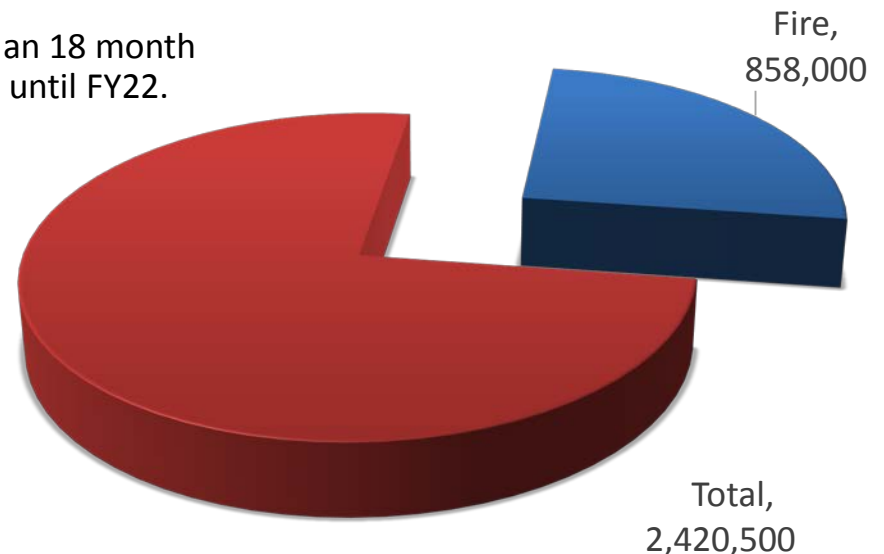
Police Department

- New Patrol SUV and Equipment
 - 2016 Ford Sedan – 70,000 miles
 - Sedans are no longer available as a patrol vehicle
 - Unit will be traded or sold
- 12/31/2019 Unaudited Reserve Balance
 - \$328,347
- Total Proposal \$50,000



Fire Department

- Chief's Vehicle Replacement
 - 2010 Ford Expedition
 - Body rust and increased maintenance costs
- Engine Refurbishment Account
 - Rebuild Reserve to mitigate the expense of unanticipated repairs to Fire apparatus
- Engine1/Tank 2 Apparatus Replacement
 - Both units are between 19-21 year old and showing increasing signs of disrepair.
 - Moved to FY21 based on Apparatus Study and an 18 month buildout timeframe. Funds not fully expended until FY22.
 - Combine Engine 1 and Tank 2 into a single unit
- Total Proposal \$858,000
- 12/31/2019 Unaudited Reserve Balance
 - \$1,204,343





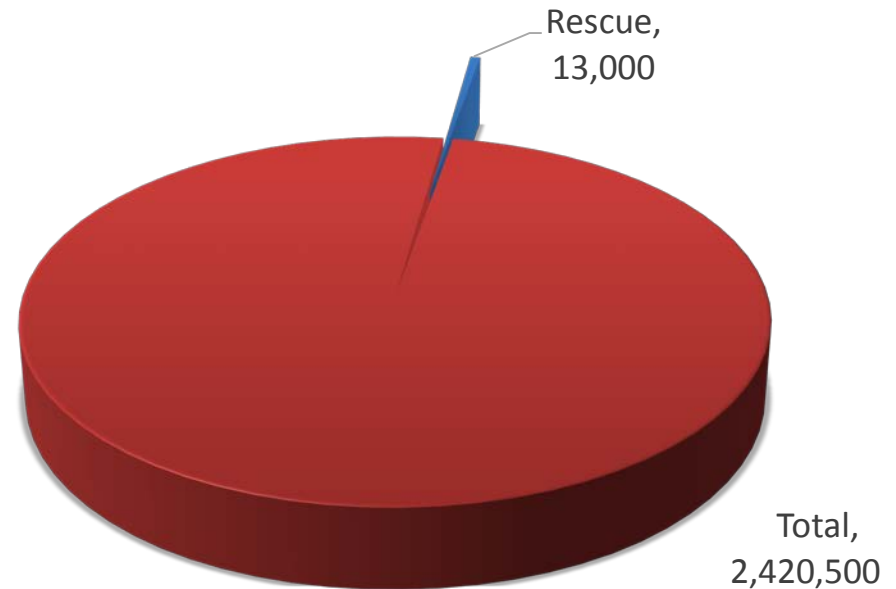
Right:
Condition of
Engine 1

Fire Department

LEFT:
Condition of
Chief's Vehicle

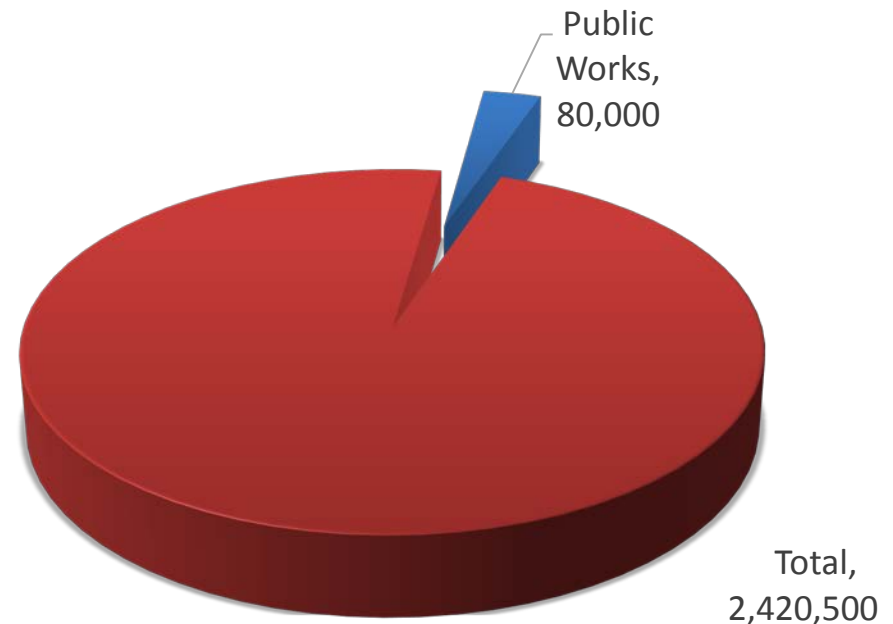
Rescue Department

- Diesel Emission Equipment Upgrade
 - Upgrade existing system to a magnetic coupling system
 - Current unit is showing signs of wear and in need of replacement
 - A mandatory safety measure to reduce CO2 emissions
- 12/31/2019 Unaudited Reserve Balance
 - \$716,120
- Total Proposal \$13,000



Public Works Department

- Excavator Rails & Pad Replacement
 - Current set is 8 years old on the 2012 Excavator
 - Oil/Water Separator Replacement
 - Current holding tank for oil is 26 years old
 - Cast Iron has deteriorated and in need of replacement
 - Rebuild of Two Boom Flail Mowers
 - Sidewalk Machine attachments to mow the sides of the Town's roads.
 - A necessary rebuild due to wear and tear
 - Total Proposal \$80,000
- 12/31/2019 Unaudited Reserve Balance
 - \$1,035,064



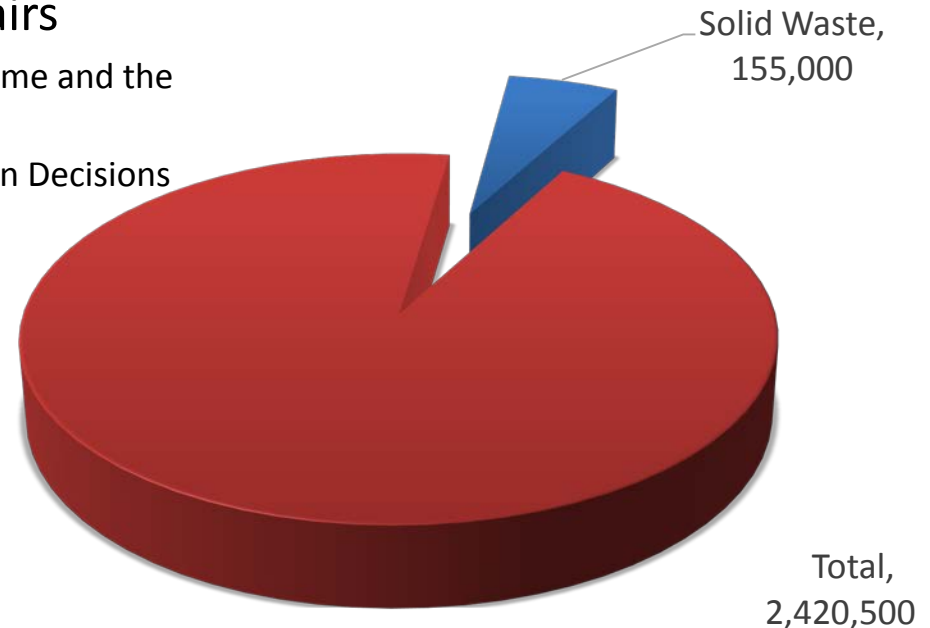


Public Works Department

Condition of the Oil/Water Separator

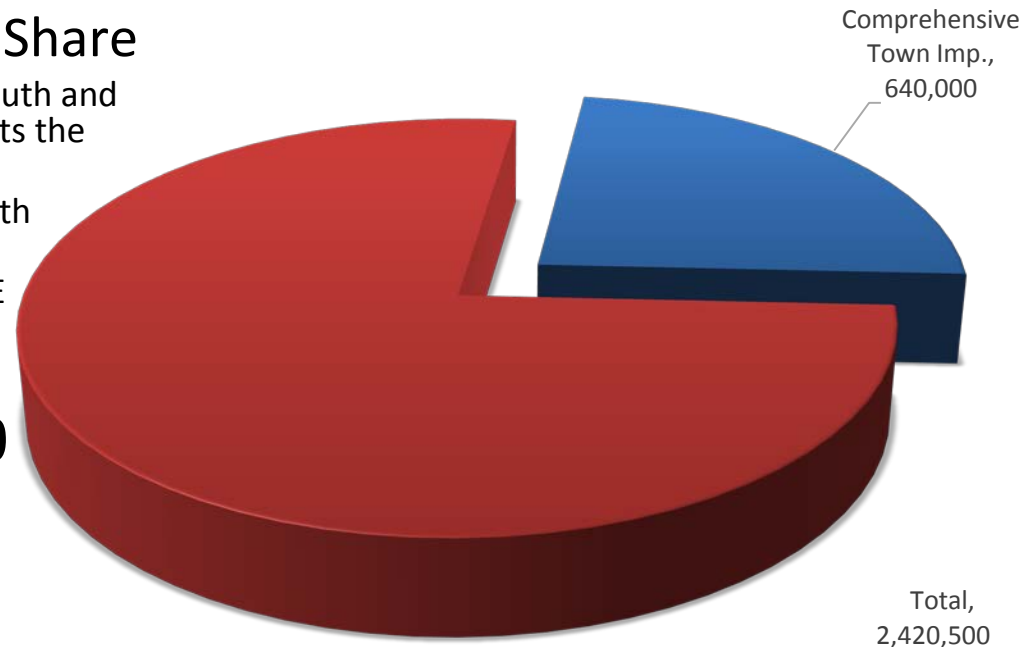
Solid Waste/Recycling

- Loader Replacement
 - 1996 Case Loader handed down from PW
 - Repairs are becoming cost prohibitive
 - Total cost is \$125,000 – we will be offsetting this with the \$30,000 appropriation made last year
 - Regardless of long term Recycling Collection Decisions this expenditure will still be necessary
- Retaining Wall/Concrete Pad Repairs
 - Current wall has settled and eroded over time and the concrete pad is crumbling
 - Regardless of long term Recycling Collection Decisions this expenditure will still be necessary
- Total Proposal \$155,000
- 12/31/2019 Unaudited Reserve Balance
 - \$156,846



Comprehensive Town Improvements

- Road Reconstructions/Paving
 - Grant Road Reconstruction
 - Coordinated project with Durham
- 12/31/2019 Unaudited Reserve Balance
 - \$1,977,740
- Concord Gully Brook Watershed Restoration
- Cousin's River Bridge – Local Share
 - Funds to create a path between Yarmouth and Freeport at the time MDOT reconstructs the bridge
 - Connection from the bridge to Old South Freeport Road
 - TOTAL COSTS UNKNOWN AT THIS TIME
- Total Proposal \$640,000





Comprehensive Town Improvements

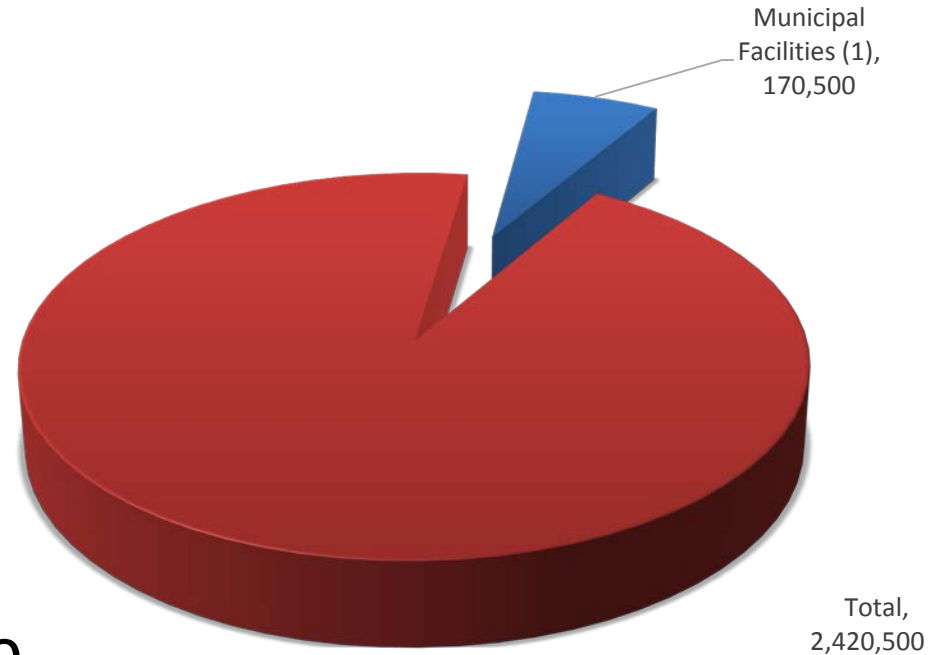
Condition of Grant Road

Municipal Facilities

- Computer Upgrades
 - Terminal Replacements/Server Upgrades
- Copiers
- Digitization of Files/Maps
- Library Expansion Design Study
- Network Phone System Upgrade
- Town Wharf Repair Study
- Fencing Replacement
 - Library & Local Cemeteries
- Flooring
 - Public Works & Library
- Revaluation Reserve
 - Annual Contribution

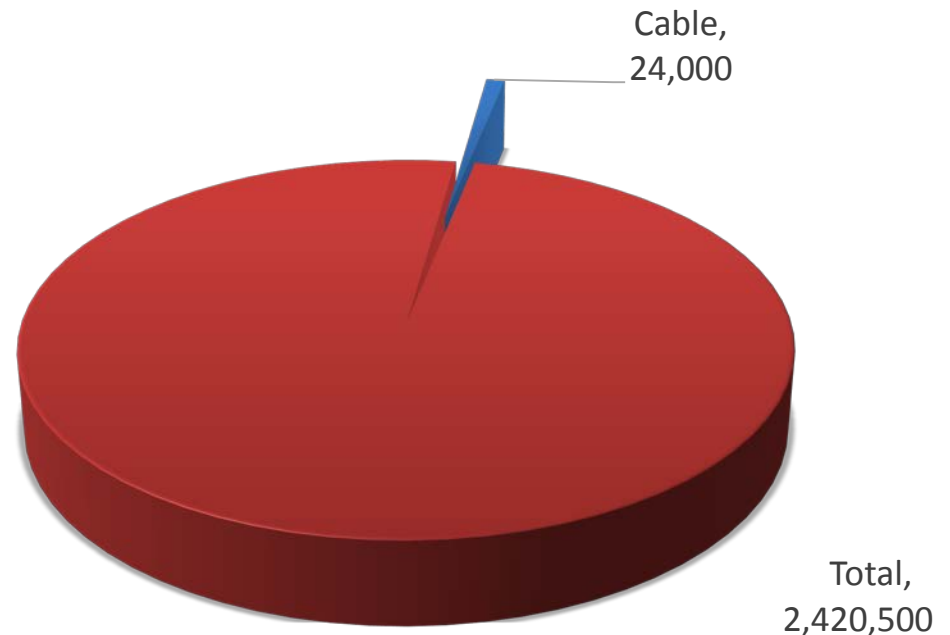
- Total Proposal \$170,500

- 12/31/2019 Unaudited Reserve Balance
 - \$571,395



Community Cable Television

- Equipment Channel 14
 - Equipment Replacement
 - Total Proposal \$24,000
- 12/31/2019 Unaudited Reserve Balance
 - \$502,925



Boards and Committees

- Speed Control Signage
 - Complete Streets Committee Recommendation
- Hunter Road Fields Parking Lot Expansion
 - Hunter Road Fields Committee Recommendation
- Quiet Zone Supplemental Safety Measures
- Comprehensive Plan Update
 - Initial adoption in 2011
- Total Proposal \$160,000
- 12/31/2019 Unaudited Reserve Balance
 - \$467,303

Destination Freeport TIF

- Sidewalk Improvements
 - SW Side of School St, Main St. to Middle St.
 - Misc Brick Repairs
- Town Hall Site Beautification
 - Upgrades to meet ADA requirements
 - Pollinator Gardens
 - Seating & Welcoming Entrances
- Economic Development
 - FEDC
- 6/30/2019 Reserve Balance
 - \$416,528
- FY 2020 Increment
 - \$259,000
- Total Proposal \$220,000

Winslow Park

- Handicap Access Improvements
 - Increase Accessibility to the water
- Total Proposal \$50,000
- 6/30/2019 Reserve Balance
 - \$547,047
- FY 2020 Increment
 - \$0.00