



MINUTES

DATE: September 13, 2022
TIME/PLACE: 7:30 AM - 9:00 AM
PRESENT: Chair Greg Michaud, Vice-Chair Liz McDonald, Phil Wagner, Sally Walsh, Barbara Guffin, Adam Bliss, Councilor Chip Lawrence, Andy Seymour
ABSENT: Police Chief Nate Goodman
GUESTS:

TOPIC	DISCUSSION	ACTION
I. Welcoming Comments	<ul style="list-style-type: none">• Welcoming comments• Reviewed Agenda	Informational only, no vote.
II. Minutes	Barbara Guffin motioned to approve the August 9, 2022, minutes; Phil Wagner seconded the motion; Andy Seymour abstained. Motion passed six in favor, none opposed, one abstained, and one absent.	Minutes passed.
III. LL Bean-Justin's Way	<p>Kylie Mason, Chief Operations Officer for Sebago Technics, showed the committee two Site plans proposing changes in the Justin's Way right-of-way. The plans include the following:</p> <ul style="list-style-type: none">• Move overhead electrical to underground,• Create a 5-foot wide pull-up location for staff to be picked up or dropped off,• Move the generator and transformer,• Widen the sidewalk to 10-foot. <p>She noted that LL Bean needs to move its staff entrance to the north side of the main building to help accommodate campus renovations.</p> <p>It was noted that there is an ordinance against stopping, standing, or parking on Justin's Way. The Traffic and Parking Ordinance would need to be amended should the Town Council approve the proposed plans.</p> <p>Greg stated that the role of the Complete Streets Committee is to review plans and decide whether to recommend them to the Town Council for further review and potential approval.</p>	Informational only, no vote.



	<p>Committee members asked for data on vehicle traffic volumes and the number of anticipated pick-up and drop-off times. The CSC expressed concern for school bus traffic and vehicle conflicts. Adam brought up the potential impact of RVs and buses. Sebago Technics does not have data to help the committee assess traffic impacts.</p> <p>The applicant requested the committee's feedback by the end of September so they could meet the Project Review Boards submission timelines.</p> <p>The CSC would like to hear from the RSU 5 Transporation Director, Dennis Oullette, and the Chief of Police. Adam will follow up with both to get their opinions.</p> <p>Adam will also set up an Ad Hoc Zoom meeting in two weeks to further discuss the proposal with the applicant and the CSC.</p> <p>He stated that approximately 3,000 cars drive through Justin's Way on average per day.</p> <p>Someone suggested the compromise of timing restrictions.</p>	
IV. CSC Workplan	<p>Greg reviewed the CSC project list, and Sally Walsh agreed to take over departing Committee member Doug Leland's projects. Greg would like to pick up the Complete Streets Policy project, which has to be completed by the end of the year so the Town Council can approve it. He will add verbiage to address crosswalks and parklets.</p>	Informational only, no vote.
V. General	<p>Greg gave an update on the grant proposal workgroup. They've decided to apply for the Village Partnership Initiative, which is a Maine DOT grant. The Municipal Partnership Initiative grant requires a 50/50 match with a \$500,000 funding cap. The grant would be applied to Mallett drive as it is relatively small scale, and the design funds have already been approved. It will start in Fall.</p> <p>Chip motioned to approve applying for a VPI grant, and Barbara seconded. All in favor and zero opposed.</p> <p>Greg to notify Dan Piltch and Brett Richardson.</p>	Motion passed.
VI. Adjournment	<p>Andy Seymour motioned to adjourn; Barbara Guffing seconded the motion; the motion passed unanimously.</p>	Motion passed.