



MINUTES

DATE: September 12, 2023
TIME/PLACE: 7:30 AM - 9:00 AM
PRESENT: Chair Liz McDonald, Adam Bliss, Greg Michaud, Sally Walsh, Andy Seymour, Phil Wagner, Kim True, Vice Chair Barbara Guffin
ABSENT: Councilor Chip Lawrence, Police Chief Nate Goodman
GUESTS via Zoom: Brett Richardson of FEDC

TOPIC	DISCUSSION	ACTION
I. Welcome, Agenda, Minutes	<ul style="list-style-type: none">• Agenda Reviewed• Motion to approve minutes of August 8, 2023 meeting with the addition of the map presented for the Transit-Oriented District TIF Study by Kim True, seconded by Greg Michaud. All approved, 6 in favor, one abstention, none opposed.	Motion passed, 6-0, 1 abstention
II. Town Wharf Parking	<ul style="list-style-type: none">• Request to relocate the designated parking space for the Harbor Master, Charlie Tetreau, and Greg Mears. They work for the Police Department, and vehicles often block the designated space because people offload fishing gear. Motion to relocate the Harbor Master Parking Spot at the Town Wharf to wherever it is most convenient to the Harbor Master and is in accordance with the Traffic and Parking Ordinance by Barbara Guffin, seconded by Sally Walsh. All approved, 7 in favor, none opposed.	Motion passed, 7-0
III. Work Plan Review	The work plan review will be at our next meeting.	



<p>IV. Connect Freeport</p>	<ul style="list-style-type: none"> • Freeport has a grant from GPCOG to study the Route One South MUP from the Cousins River bridge to Pine Street. Adam and the consultant from Toole Design walked the area and had some great ideas. There will be a Teams meeting on September 13 at 1:30 p.m. to discuss findings. All are invited. • Adam Bliss attended a meeting of area Town managers and MDOT to discuss the 2040 PACTS Work Plan. The focus of the discussion was on connectivity, requesting a RAISE grant, and working with respective Councilors for a resolution to devote resources to hire a single consultant to design a unified path. Once 30% of the design is complete, applicants can apply to PACTS for funding assistance. We need a champion to move this forward. Kim True recommends Casco Bay Trail Alliance. • Barbara presented a draft of the request for a contract position grant writer to assist with Complete Streets' planned application for a Land and Water Use Conservation Fund (LWCF) grant. Funding could come from the TIF funding mechanism, which to date has \$150,000 in it and will probably be growing. The scope of the off-road path would be from Pine Street to Concord Road, where MUP then heads to Main Street. The area from Concord Street to West Street will be a nature trail. Greg and Kim suggested some enhancements; Barbara will input all changes and send them to the committee for additional review. Adam offered to connect committee members with the Maine LWCF grant coordinator, who can answer any questions related to the grant. 	
<p>V. Lower Main Street Railroad Overpass Bridge</p>	<ul style="list-style-type: none"> • The updated cost for the Lower Main Street Railroad Overpass Bridge with a 10-foot shared-use path is \$300,000 for 450 feet of path. Adam had already put in a request for \$305,000 in the 5-year plan. Great work, Adam!! The committee reviewed the engineering plans and asked many questions. After discussion, a motion to endorse and recommend the Lower Main Street Railroad Overpass Bridge with a 10-foot multi-use path to the Town Council by Greg Michaud, seconded by Phil Wagner. All approved, 7 in favor, none opposed. 	<p>Motion passed, 7-0</p>
<p>VI. Varney Road Sidewalk</p>	<ul style="list-style-type: none"> • Brett Richardson from FEDC presented the Varney Road Senior Housing Project, which will include 42 accessible, affordable units close to amenities, transportation options, and more. This development is proposed to have 800 feet of sidewalk along Varney Road from the Concord Brook Trail intersection to Lower Main Street. After discussing questions related to assistance with Concord Gully MUP, a motion to support the future construction of 800 feet of sidewalk along Varney Road from the Concord Brook Trail intersection to Lower Main Street by Phil Wagner, seconded by Sally Walsh. All approved, 7 in favor, none opposed. 	<p>Motion passed, 7-0</p>



VII. Information Exchange	<ul style="list-style-type: none">• Brett Richardson of FEDC presented the Freeport Downtown Momentum Grant Program, which deploys grant funds to empower residents and local organizations to execute high-visibility projects that enhance the experience of residents/visitors and add vitality to Downtown. Phil Wagner will serve on the grant committee as Complete Streets representative.• Sally Walsh requested that all the various components of the Complete Streets Workplan be addressed. Fortunately, we will be reviewing the Workplan next month and can ensure that all is covered.	
VIII. Adjournment	<ul style="list-style-type: none">• Motion to adjourn by Barbara Guffin, seconded by Phil Wagner. All approved, 7 in favor, none opposed. The next meeting is October 10, 2023	Motion passed, 7-0