



## MINUTES

**DATE:** October 11, 2022  
**TIME/PLACE:** 7:30 AM - 9:00 AM  
**PRESENT:** Chair Greg Michaud, Vice-Chair Liz McDonald, Sally Walsh, Barbara Guffin, Adam Bliss  
**ABSENT:** Phil Wagner, Councilor Chip Lawrence, Andy Seymour, Police Chief Nate Goodman  
**GUESTS:** Tyler Kolle, Tree Task Force; Cathy Cryvoff, FCS

TOPIC	DISCUSSION	ACTION
I. Welcoming Comments	<ul style="list-style-type: none"><li>Agenda reviewed.</li><li>Attendance did not constitute a quorum, so the CSC did not accept motions during the meeting.</li></ul>	Informational only, no vote.
II. CSC Workplan	<ul style="list-style-type: none"><li>The purpose of the Workplan discussion was to express everyone's ideas on additions to and deletions from the Workplan.</li><li>Greg distributed the current Workplan, dated October 12, 2021.</li><li>At the last meeting, Barbara volunteered to take on Doug Leland's Lower Main Street Railroad Crossing Bridge project.</li><li>Greg distributed the brainstorming and planning summary table dated December 14, 2021.</li><li>The three bridge projects (Mallett Drive, Desert Road, and Lower Main Street) require minimal involvement, mainly the two under construction.</li><li>The Maine DOT has not provided recent communication on the Lower Main Street bridge replacement. The DOT previously asked if (or whether) the Lower Main Street bridge would connect into sidewalks or shared-use paths. Adam provided them with a copy of the final Downtown Vision Plan demonstrating the Town's vision for designing Main Street as a bike and pedestrian trail connections hub.</li><li>Sally inquired about the Lower Main Street bridge design, their approaches, and the Main Street beautification plan. The DOT needs to provide schematics on what the bridge cross-section will look like. This bridge does not have a construction date yet, but replacement is expected between 2025 and 2026 or beyond.</li><li>The Mallett and Desert bridge designs currently under construction will likely inform the design of the Lower Main Street bridge.</li><li>Lower Main Street beautification was placed on hold until the Downtown Visioning work advances and the bridge designs move forward.</li></ul>	Informational only, no vote.



- The Council approved \$15,000 in capital funding for streetscaping improvements on Lower Main Street a couple of years ago. The CSC discussed applying these limited funds within the right-of-way area along Lower Main from Independence Drive to the railroad overpass. Adam strongly suggested a streetscaping master plan be developed before implementing streetscaping projects.
- Bike racks: this Workplan item overlaps with the Freeport Sustainability Advisory Board. The item also coincides with many elements of the Downtown Vision Plan. Capital funding was requested for 2022/ 2023 but was not approved. Liz mentioned bike and pedestrian paths should be constructed before the installation of bike racks. Adam suggested focusing on the design and construction of the Concord Brook Trail before installing bike racks. The trail use will inform where bike racks should be installed. The Committee agreed with the idea. Sally suggested funding the bike racks with the trail construction project.
- Public Peddler Carts: the CSC agreed Public Peddler Carts should not be listed as a project and should be moved to the Ongoing Projects tab as an annual discussion and voting item.
- Town-owned lot behind Starbucks: the CSC agreed the park should be beautified.
- The Mallett Drive Bridge project should be renamed to Mallett Drive Boulevard.
- The Mallett Drive Bridge (now Boulevard) project should be handed off from Connect Freeport to Complete Streets. The project has an overlap between Town Committees. The CSC should lead the project to allow for proper public input. Both groups will remain involved in the project. A confusing but essential element of the Mallett Drive project is Safe Routes to School Crossing and its associated grant. Connect Freeport will, in turn, focus on the Route One South shared-use path from Pine Street to the YMCA.
- Greg will rewrite the Yarmouth to Downtown trail connection project and differentiate which Committee will perform the visioning (planning) aspects versus leading the design.
- The CSC will table the Desert Road Bridge to the L.L. Bean Distribution Center and the Mallett Drive Bridge to Pine Tree Academy connectors, and Connect Freeport will work on them at the planning level.
- Coordination Map with Freeport Committees: Greg Michaud will retain this responsibility.



III. General	<ul style="list-style-type: none"><li>• Downtown Vision Workshop held at the Freeport Community Services – all Committees and their members were invited. The T-Mobile grant for Town Hall will be announced at the Workshop.</li><li>• Complete Streets Policy Updates: Greg will lead this item, and he wants to add two things to the Policy: parklets and crosswalks.</li><li>• Cathy Cryvoff was invited to apply for the CSC vacancy.</li><li>• Annual CSC chair and vice-chair elections will be held in November.</li><li>• Connect Freeport Updates: Adam is working on web and paper map updates. Connect Freeport will need to determine its organizational structure to comply with public meeting laws.</li><li>• Adam shared the preliminary traffic speed and volume data on Lower Mast Landing with the CSC. The data does not support traffic calming measures beyond enforcement, and the Police Department will continue to collect data for further analysis.</li><li>• Adam shared resident concerns regarding the Pleasant Hill Road Intersection yield sign. Data will be collected to inform the next steps.</li><li>• Grant Proposal Process Work: next meeting is October 20, 2022, at 8:00 a.m. via Zoom.</li><li>• Cathy Cryvoff recently attended an online grant writing workshop through Austin Community College in Texas.</li></ul>	Informational only, no vote.
IV. Adjournment	<ul style="list-style-type: none"><li>• Barbara motioned to adjourn, Liz seconded, motion passed unanimously.</li></ul>	Motion passed.