



## MINUTES

**DATE:** June 13, 2023  
**TIME/PLACE:** 7:30 AM - 9:00 AM  
**PRESENT:** Chair Liz McDonald, Adam Bliss, Greg Michaud, Sally Walsh, Andy Seymour, Phil Wagner, Barbara Guffin  
**ABSENT:** Police Chief Nate Goodman, Councilor Chip Lawrence  
**GUESTS:** Kim True, Craig Sickles

TOPIC	DISCUSSION	ACTION
I. Welcome, Agenda, Minutes	<ul style="list-style-type: none"><li>• Agenda Reviewed</li><li>• Motion to approve minutes of April 11, 2023 meeting by Phil Wagner, seconded by Greg Michaud. All approved. 6 in favor, none opposed.</li><li>• Motion to approve minutes of May 9, 2023 meeting by Sally Walsh, seconded by Barbara Guffin. All approved. 6 in favor, none opposed.</li></ul>	Motion passed, 6-0 Motion passed, 6-0
II. RSU 5 Event Traffic Management Plan	<ul style="list-style-type: none"><li>• Craig Sickles, RSU No. 5 Athletic Director, presented the Freeport High School Large Event Parking Management Plan. There was discussion about changes to parking lots in downtown Freeport and the size of the recent state championships held at FHS. Adam and Craig will meet to update the map included in the presentation after the meeting.</li><li>• Motion to approve Freeport High School Large Event Parking Management Plan by Barbara Guffin, seconded by Phil Wagner. All approved. 6 in favor, none opposed.</li></ul>	Motion passed, 6-0



<p>III. Connect Freeport</p>	<ul style="list-style-type: none"> <li>• Liz McDonald and Greg Michaud attended the June 6 meeting of the Town Council to give a brief update during the Public Comment section of the meeting. Items discussed were: the earmark request moving forward one step, potential business support for MUP projects, plans to request a Land and Water Conservation grant in June 2024, the need for a grant writer, and a request to Town Council to keep Complete Streets informed about any Traffic or Parking related issues. Thank you, Liz and Greg, for helping us keep the communication flowing to/from Town Council!</li> <li>• Complete Streets Committee then discussed skills desired in the grant writer position, such as prior experience with federal grants, technical writing, ensuring one voice in the narratives, managing/coordinating all pieces of the grant, etc. Funding for this project-based position could come from the budget (if a request is made before the vote) or from ARPA funds. Connect Freeport will discuss all this in more detail at the meeting on June 15.</li> </ul>	<p>Informational Only.</p>
<p>IV. Complete Streets Workplan</p>	<ul style="list-style-type: none"> <li>• Liz read out the projects listed on the Workplan and asked everyone to come prepared at the next meeting to report on progress.</li> </ul>	<p>Informational Only.</p>
<p>V. Information Exchange/Project Updates</p>	<ul style="list-style-type: none"> <li>• Mallett Drive bridge: Adam will ask a representative from MDOT to join an upcoming CSC meeting to discuss solutions to the traffic delays on Rt. 136 South during school drop-off times.</li> <li>• EV stations: Plans for EV chargers at the train station parking lot will come to CSC for review.</li> <li>• A grant request was submitted for funding of topography and Right of Way work on the YMCA to Pine Street portion of the multi-use trail. Adam will inform us as more information is available.</li> <li>• Merrill Road may have some bike lane striping painted on it. This project is preliminary, and more will be reported in future meetings.</li> <li>• Wayfinding: Phil will attend a meeting with Mary and Brett and email any news.</li> </ul>	<p>Informational Only.</p>
<p>VI. Adjournment</p>	<ul style="list-style-type: none"> <li>• Motion to adjourn by Phil Wagner, seconded by Greg Michaud. All approved. 6 in favor, none opposed.</li> <li>• We plan to skip the July meeting, and Liz will send out a request about possible meeting dates for meeting in August.</li> </ul>	<p>Motion passed, 6-0</p>