



## MINUTES

**MEETING:** Complete Streets Committee (CSC)  
**DATE:** December 14, 2021  
**TIME/PLACE:** 7:30 AM - 9:00 AM  
**PRESENT:** Chair Greg Michaud, Vice Chair Doug Leland, Acting Police Chief Nate Goodman, Sally Walsh, Andy Seymour, Phil Wagner, Elizabeth McDonald, Barbara Guffin  
**ABSENT:** None  
**GUESTS:** Earl Gibson

TOPIC	DISCUSSION	ACTION
I. Welcoming Comments	<ul style="list-style-type: none"><li>• Welcoming comments</li><li>• Reviewed Agenda</li><li>• Project Updates</li></ul>	Informational only, no vote.
II. Minutes	Motion to accept the November 9, 2021 minutes by Doug Leland; seconded by Barbara Guffin; unanimous vote. Seven in favor, none opposed, none abstained, and none absent.	Motion Passed, 7-0.
III. Complete Streets (CS) Policy	<ul style="list-style-type: none"><li>• Recommended changes to section C of the CS Policy adopted in 2020. Reference to e-bikes changed to class 2 and no higher than 20 miles per hour.</li><li>• Adam read Page 4 Section II safety, performance, and reporting: The Chief of Police shall provide.</li><li>• Motion to accept made by Barbara Guffin; seconded by Doug Leland; unanimous vote. Seven in favor, none opposed, none abstained, and none absent.</li></ul>	Motion Passed, 7-0.



IV. 2022 Work Planning and Beyond	<ul style="list-style-type: none"><li>• Greg walked the Committee through the results of the planning summary sheet.</li><li>• The Committee ideas were grouped into four sections: Administration, Connect Freeport (CF), Coordination and Planning (CP), and Streets and Roads.</li><li>• Barbara noted a need for someone to cover grants and proposals in several committees she is involved in. The Committee will ask the Town Council for grants and proposal positions. Doug volunteered, and Adam suggested looping in Connect Freeport (CF).</li><li>• CF will meet to prioritize line items and bring recommendations to CS.</li><li>• Sally suggested using community bulletin boards for public outreach. She volunteered to be the liaison with the accessibility task force.</li><li>• Greg asked if someone from Committee could volunteer to help with easements. Adam raised his hand.</li><li>• Greg said he would add the New England Mountain Bike Association (NEMBA) plans to the CF section.</li></ul>	Informational only, no vote.
V. 2021 Resident Inquiries	<ul style="list-style-type: none"><li>• Adam obtained data and created an example table summarizing complaints or inquiries per the annual reporting requirement noted above in Section III. He walked the Committee through it line by line and asked Committee for feedback on the format. Phil recommended having a column for the posted speed limit.</li></ul>	Informational only, no vote.
VI. Public Peddler Carts	<ul style="list-style-type: none"><li>• Adam showed a map with locations of public peddler carts.</li><li>• He explained that CS has jurisdiction over them, unlike private carts.</li><li>• Motion made by Phil Wagner to continue the four existing cart locations, seconded by Greg Michaud, unanimous vote. Seven in favor, none opposed, none abstained, and none absent.</li></ul>	Motion passed, 7-0.
VII. Adjournment	Motion to adjourn by Phil Wagner; seconded by Sally Walsh; unanimous vote. Five in favor, none opposed, none abstained, and two absent.	Motion passed, 5-0.