

FREEPORT POLICE DEPARTMENT

16 MAIN ST
FREEPORT, ME 04032
Phone 865-4800 / Fax 865-2901
DETAIL AGREEMENT

I hereby enter into a contractual agreement with the Freeport Police Department for an officer(s) to work the detail outlined below. I understand the hourly rate for outside detail is \$81.00 per hour with a minimum of 3 hours (\$243.00). I understand if the detail is scheduled on any holiday observed by the Freeport Police Department, the hourly rate will be \$127.58 per hour with a minimum of 3 hours (\$382.74). An administrative fee of \$5.00 per day per detail will be added to the bill to defray the cost of processing. Any function serving alcohol with more than 100 participants must hire a second officer at the specified rates.

Any detail cancelled with less than 24 hours notice shall require that a minimum of 3 hours be paid at the above hourly rate. In addition no changes in start or finish time will be accepted without at least 24 hours notice prior to the starting time of the detail.

Due to the size of the Department, there is a possibility that we may not be able to fill your detail. If this should occur, you will be notified within 24 hours before the start of the detail. In the event that we cannot fill the detail, no charges will be incurred. Any deviations from the above agreements will result in the cancellation of the detail with a 3 hour minimum fee.

Group Name (*If applicable*): _____

Responsible person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: Home: _____ Cell: _____

E-mail address: _____

Event: _____

Event Location: _____

Event date: _____ Time: (Start) _____ (End) _____

Alcohol Served: Yes No Number of Participants: _____

Bill to: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Signed & agreed by: _____ **Date:** _____

**If it is determined by the Chief of Police that your detail requires the use of a police cruiser there will be an additional cost of \$25.00 per cruiser*

OFFICE USE

Date received: _____ Number of Officers needed: _____ Cruiser: Yes # _____ No

Confirmation: _____ Officer: _____