

GA Appointment Checklist

Please bring the following documents to your appointment with the Town of Freeport GA Administrator:

Household Member(s):

- ☐ Photo identification for those applying
- ☐ Social security numbers and dates of birth for all household members
- ☐ Passport and immigration paperwork (if applicable)
- ☐ Medical statement or correspondence from Social Security if unable to work
- ☐ Proof of household income including but not limited to:
 - ✓ Wage earnings (paystubs)
 - ✓ Child support
 - ✓ Social security or social security disability
 - ✓ Tax returns
 - ✓ TANF
 - ✓ Assistance from relatives
 - ✓ VA Benefits
 - ✓ Worker's Compensation

Household Expenses:

- ☐ Current signed lease/rental agreement
- ☐ Current bank statement(s)
- ☐ Proof of all bills paid within the last 30 days (receipts, cancelled checks, etc) such as:
 - ✓ Rent/Mortgage Receipt
 - ✓ Utility bills (water, electric, heat)
 - ✓ Vehicle expenses
 - ✓ Prescriptions (if applicable)
 - ✓ Daycare
 - ✓ Phone

Family Assets:

- ☐ Title and Registration for all Vehicles
- ☐ Recreational Vehicles include snowmobiles, boats, ATVs & trailers
- ☐ Property
- ☐ Retirement accounts
- ☐ Life insurance



Office of General Assistance
30 Main Street
Freeport, ME 04032
207-865-4743 Option #2
GA@freeportmaine.com

Summary of Responsibilities

General Assistance (GA) is a *program of last resort* for those who find themselves with an immediate, unexpected need.

TOWN OF FREEPORT

The Town of Freeport is responsible for providing assistance to eligible people who are in need. The Town is also responsible for maintaining confidentiality.

APPLICANTS

It is the applicants' responsibility to demonstrate their eligibility to the administrator through:

- Maintaining open and honest communication with the GA Admin.
- Notifying the GA Admin if there are changes in circumstances which may affect their eligibility.
- Providing complete and accurate information.
- Providing written documentation required to complete the GA application.
- Making every effort to use potential resources such as government and state assistance programs, local non-profit organizations and any personal assets.