



TOWN OF FREEPORT

30 Main Street
Freeport, ME 04032
(207)865-4743

Residential Building Permit Application For One and Two Family and their Accessory Structures

FOR OFFICIAL USE ONLY	
Date Received	
Zoning	
MBLU	
Building Code	
Permit Fee	
Pick Up or Mail	
Payment Info	
Reviewed By	

Permit Number: _____

1. Please attach all required information detailed on the application check list.
2. If you have questions about what is required in order to obtain a permit, contact the Codes Enforcement Officer.
3. DEP Certification is required for soil disturbances located in a Shoreland Zoning District.

Project Address:	
Tax Map and Lot:	
Estimated Cost:	
Current Use of Property (i.e. single family):	
Proposed Use:	
Please Describe Your Project:	

Property Owner Information

Owner Name:	
Mailing Address:	
Phone Number:	
Email Address:	

Contractor or Applicant Information

Contractor Name:	
Mailing Address:	
Phone Number:	
Email Address:	
DEP Certification:	

Please attach all of the information required from the permit checklist

I hereby certify that I am the Owner of Record of the named property, or that the owner of record authorizes the proposed work, and I have been authorized by the owner to make this application as his/her authorized agent. I agree to confirm to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Officials shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit. It is the responsibility of the applicant to check with other state and local agencies for other permit requirements. Applicant is responsible for researching all deed restrictions, covenants, and or subdivision notes that may affect their property.

Applicant Signature:	
Date:	

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Code Enforcement Office
30 Main Street
Freeport, ME 04032

Residential Building Permit Application Checklist



All of the following information if applicable to the project is required and must be submitted for all residential building permit applications.

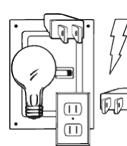
- Scaled plot plan with all lot lines and existing and proposed changes.
- Copy of a Driveway Entrance Permit for any new driveway on a Town or State Road
- Three (3) copies of a Subsurface Wastewater Disposal System Application for any projects increasing the number of bedrooms or design flow within the structure
- Floor plans and elevations of all existing and proposed construction.
- Cross sections of framing details (see cross sections sheet), including but not limited to, foundation, floor, wall, stairs, ceiling, and roof sections per 2021 IRC.
- Proposed Air Sealing and Insulation R-factors of conditioned spaces, per 2021 IECC.
- Name of Certified Technician for Blower Door and Duct Testing, per 2021 IECC.
- Window and door schedule with U-factors per 2021 IECC
- Proposed Ventilation per 2021 IRC and/or 2019 ASHRAE 62.2
- Radon System Components per E-1465-2008, (Standard Practice for Radon Control Options for the Design and Construction of New Low-Rise Residential Buildings)
- Deck/porch construction: including proposed soffit/tube/pier location, framing, fastening, guards, handrails, and stairs per 2015 IRC.
- Right, Title, or interest for proposed application (Deed, letter of Authorization, etc.)

Examples of the above requirements are available online at:
www.freeportmaine.com

Separate permits are required for:



Shoreland Zoning



Electrical



Plumbing