

TOWN OF FREEPORT

APPLICATION FOR TEMPORARY ACTIVITY PERMIT

A temporary activity permit may be requested for an activity that is of a decidedly temporary nature or of short duration which will, because of unusual circumstances, be unable to meet the minimum requirements of the Ordinance. Please refer to Section 501 of the Freeport Zoning Ordinance for additional information on Temporary Activity Permits and the standards they must comply with.

Completed permit applications should be returned to Code Enforcement at least 2 weeks before the start of the proposed event. Approval time for completed applications may take up to 7 business days.

Applicant's Name_____

Name of Business /Organization_____

Mailing Address_____

Name of Event_____

Location of Event_____

Date(s) of the Event_____

Will there be food trucks at this event? ___ Yes ___ No

**Please note that food trucks must also obtain a Food Truck License through the Town Clerk.*

Time(s) of the event _____

Expected number of attendees_____

**If more than 250 attendees are expected, the organizer must also notify the Chief of Police by submitting a Special Event Application.*

Please attach a sketch/drawing/plot plan of event, including any signage, racks, tables, displays, etc., and right, title and/or interest in the property/properties being used.

** Signs or displays must be kept out of the public right-of-way.*

I understand that all temporary activities must conform to the standards of Section 501 of the Freeport Zoning Ordinance and that all the above information is accurate.

Applicants' Signature_____ **Date**_____

CEO Signature_____ Date_____

Fire Chief_____ Date_____

Police Chief_____ Date_____

Fee Collected: \$_____ Date_____