

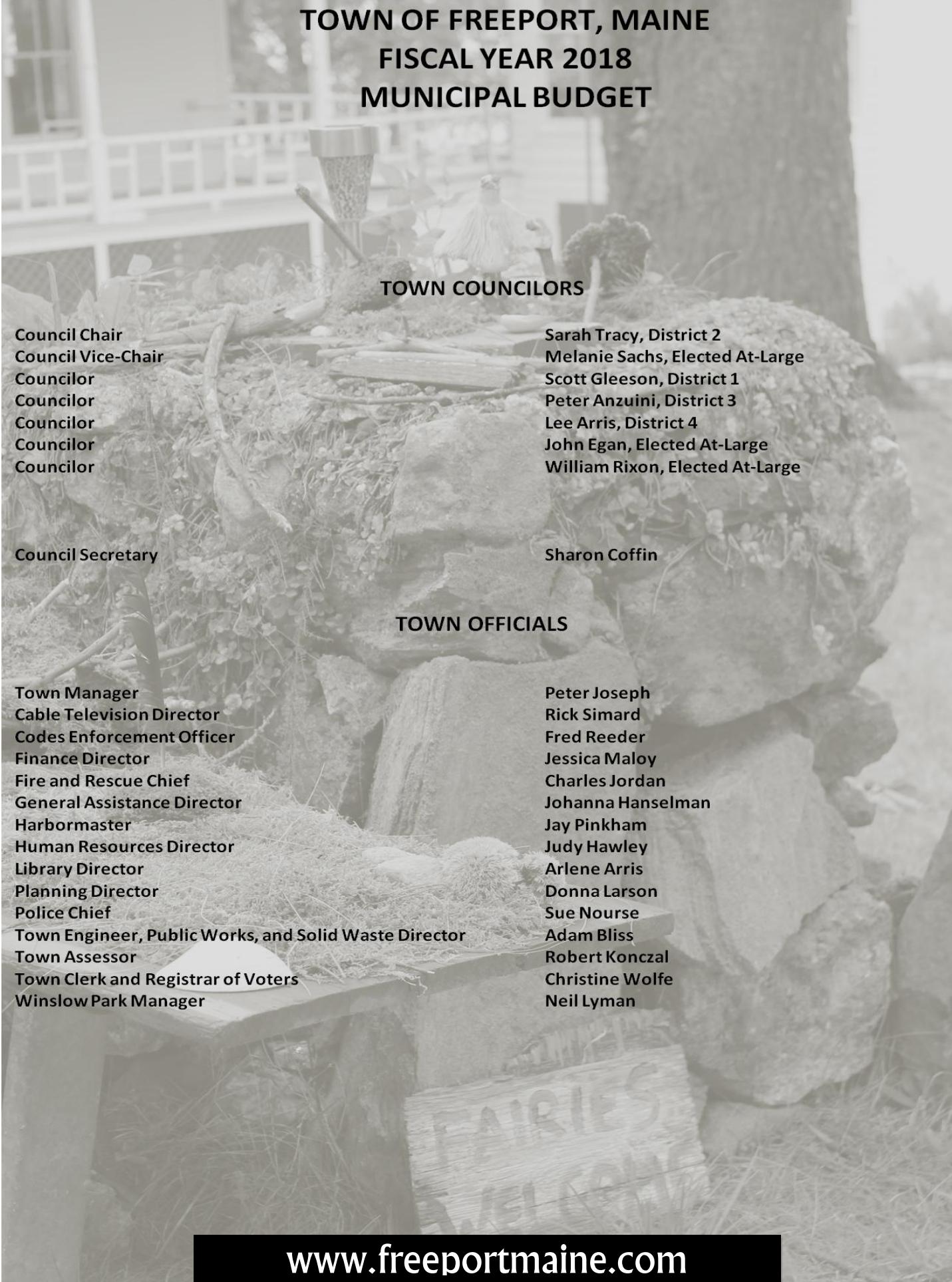
Town of Freeport, Maine



Fiscal Year 2018
Municipal Budget

Cover Photo Courtesy Town Staff

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TOWN OF FREEPORT, MAINE

FISCAL YEAR 2018

MUNICIPAL BUDGET

TOWN COUNCILORS

Council Chair
Council Vice-Chair
Councilor
Councilor
Councilor
Councilor
Councilor

Sarah Tracy, District 2
Melanie Sachs, Elected At-Large
Scott Gleeson, District 1
Peter Anzuini, District 3
Lee Arris, District 4
John Egan, Elected At-Large
William Rixon, Elected At-Large

Council Secretary

Sharon Coffin

TOWN OFFICIALS

Town Manager
Cable Television Director
Codes Enforcement Officer
Finance Director
Fire and Rescue Chief
General Assistance Director
Harbormaster
Human Resources Director
Library Director
Planning Director
Police Chief
Town Engineer, Public Works, and Solid Waste Director
Town Assessor
Town Clerk and Registrar of Voters
Winslow Park Manager

Peter Joseph
Rick Simard
Fred Reeder
Jessica Maloy
Charles Jordan
Johanna Hanselman
Jay Pinkham
Judy Hawley
Arlene Arris
Donna Larson
Sue Nourse
Adam Bliss
Robert Konczal
Christine Wolfe
Neil Lyman

www.freeportmaine.com

Photo Courtesy: Town Staff



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished
Budget Presentation
Award

PRESENTED TO

Town of Freeport
Maine

For the Fiscal Year Beginning

July 1, 2016

A handwritten signature in black ink, appearing to read 'Jeffrey R. Evans'.

Executive Director



Budget-in-Brief-Town of Freeport

July 1, 2017-June 30, 2018

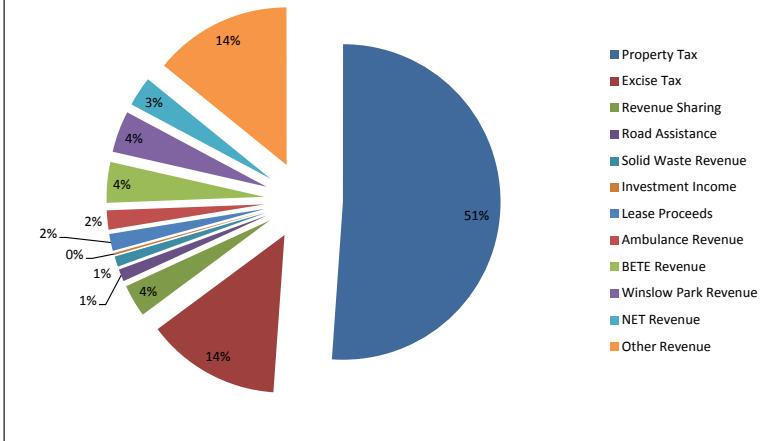
Town of Freeport All Funds Subject to Appropriation Projected Fund Balance						
	General Fund	Winslow Park	Destination TIF Fund	NET Fund	Capital Projects Fund	Total All Funds Subject to Appropriation
06/30/2017 Unaudited Fund Balance	6,830,169	548,817	432,542	(148,221)	3,444,500	11,107,807
Revenues						
Taxes	25,277,600		319,150			25,596,750
Licenses, Permits, and Fees	312,300					312,300
Intergovernmental	1,163,500					1,163,500
Charges for Service	169,000	432,925		309,550		911,475
Fees and Fines	115,000					115,000
Unclassified	120,900				-	120,900
Investment Earnings	21,000					21,000
Total Revenues	27,179,300	432,925	319,150	309,550	-	28,240,925
Expenditures						
General Government	1,929,528					1,929,528
Public Safety	2,381,110			309,550		2,690,660
Public Works	2,223,521					2,223,521
Community Services	885,706	432,925				1,318,631
Education	17,418,822					17,418,822
Insurance and Fringe Benefits	1,903,700					1,903,700
Unclassified	1,301,083		418,000			1,719,083
Capital Outlay	-				2,052,600	2,052,600
Debt Service	146,730					146,730
Total Expenditures	28,190,200	432,925	418,000	309,550	2,052,600	31,403,275
Other Financing Sources/(Uses)	1,010,900				-	2,052,600
Change in Fund Balance	-	-	(98,850)		-	(98,850)
06/30/2018 Projected Ending Fund Balance	6,830,169	548,817	333,692	(148,221)	3,444,500	11,008,957

The [Destination Freeport Tax-Increment Financing District](#) includes the downtown Village area, and generates \$280,000 in annual tax revenue to support economic development and downtown infrastructure projects. During FY 2018, the fund will support economic development via the Freeport Economic Development Corporation in the amount of \$95,000, improve downtown sidewalks, replace sidewalk ramp detectable panels in the downtown and funds from the Destination Freeport TIF will ensure that the downtown is clean and litter-free.

The [Winslow Park Special Revenue Fund](#) includes \$292,000 in annual park entrance and camping fees. The Park has just completed a large-scale erosion control and subsequent staircase reconstruction project in order that the Park will be as beautiful as it is today for decades to come. The FY 2018 budget is primarily a maintenance budget with the inclusion of \$175,000 for Capital Projects. The Park's website and campground reservations can be found at www.freeportmaine.com under the Winslow Park link.

The [Non-Emergency Transport Fund](#) allows residents who do not have an emergency but need transportation to a doctor's appointment or medical procedure to be transported via Freeport ambulance. The fund historically generated approximately \$570,000 in income annually, but with the loss of a local hospital this number has declined to approximately \$230,000. The fund is supported by insurance company payments for the service and revenue generated by emergency billing services for other towns.

Total Revenue by Type-All Funds FY 2018 Budget



The [General Fund](#) - Total Budget \$ 9,714,745

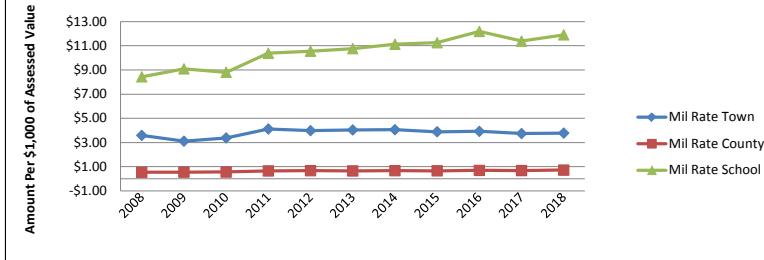
Highlights: four-cent tax increase

On the Town's median value \$258,700 home, municipal services are projected to cost the average taxpayer \$978 annually

This budget includes all police, fire, rescue, public works, overlay paving, general assistance, library, community cable television, voter services, recycling, general debt service, and most other basic services provided by the Town.

The [Capital Projects Fund](#) includes just over \$2.0 million in non-routine purchases or infrastructure improvements costing more than \$5,000. The plan is funded by the Town's reserve funds and includes such items as reconstruction of Curtis Road, Overlay of US Route 1 South, PW Backhoe, computer upgrades, among many other items. The five-year capital program was adopted on April 25th, 2017, and the first-year appropriation will be made on June 20th, 2017. This full budget can be viewed online at www.freeportmaine.com under the finance department budget section.

Property Tax Levy History





To: Honorable Town Councilors
From: Peter Joseph, Town Manager
Re: Jessica Maloy, Finance Director
Date: FY 2018 Operating Budgets Transmittal Letter
April 28, 2017

We are pleased to present the FY 2017-2018 budgets for the Town of Freeport's general operating fund, Winslow Park fund, non-emergency transport fund, and the capital and Destination Freeport tax increment financing funds. FY 2018 continues to bring several challenges including continued low interest earnings. In FY18, there is a major staffing adjustment for Fire/Rescue Operations that has a significant impact to the general fund operating budget.

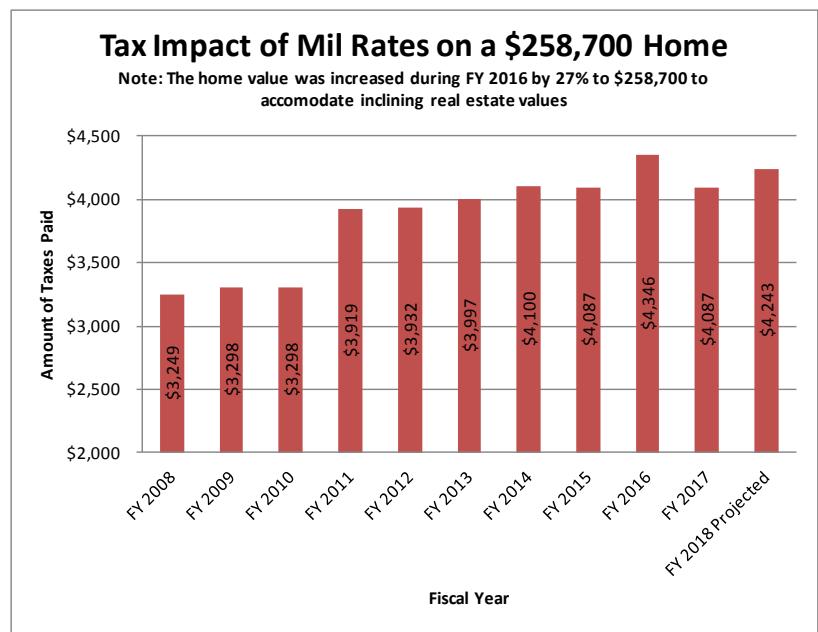
While we do not have a final valuation report from the Town's assessor, nor final tax requirement figures from RSU #5 nor is the Town's budget final, we do have preliminary tax figures from all three taxing bodies:

Town of Freeport Proposed Tax Changes FY 2018						
Entity	FY 2017 Tax Amount	FY 2018 Projected Tax Amount	Projected Mil Rate Impact	\$ Levy Increase	% Levy Increase	
Cumberland County	\$ 991,074	\$ 1,056,633	\$ 0.0419	\$ 65,559	6.61%	
RSU#5	\$ 16,610,407	\$ 17,418,822	\$ 0.5166	\$ 808,415	4.87%	
Town of Freeport	\$ 5,134,641	\$ 5,195,745	\$ 0.0390	\$ 61,104	1.19%	
Total Tax	\$ 22,736,122	\$ 23,671,200	\$ 0.5975	\$ 935,078	4.11%	
Mil Rate Impact	0.000597494		\$0.60 per \$1,000 of value			

The current millage rate, or property tax rate per \$1,000 of assessed valuation, is \$15.80; the Town is proposing a four cent-per-thousand dollar of valuation increase. The RSU #5 Board of Directors is proposing a fifty-two cent-per-thousand dollar of valuation increase, and the Cumberland County tax levy (which has been finalized) increase will include a four cent increase. While that is a total of sixty cents-per-thousand dollars of valuation, the Town's portion only represents four cents or a one point one-nine percent tax increase from FY 2017.

It is important to include an historic picture of the Town's tax rate so the reader can see the historic trends in the rate. Please note that during 2007, the Town conducted a full-scale revaluation; the mil rate dropped from \$17.90 to \$12.50. In FY 2011, the Town's assessor recognized that values had declined due to the real estate recession, and reduced all values for real property by 15 percent. The Town, RSU, and County all had the same service-level needs, and when the valuations declined, the mil rate increased to compensate for the lower values. This is the reason the mil rate increased from \$12.75 to \$15.15 between FY 2010 and FY 2011. The mil rate decreased from \$16.80 to \$15.80 between FY 2016 and FY 2017 due to increased valuation being recognized and assessed.

Ten-Year Mil Rate History		Impact on \$258,700 Home	
Fiscal Year	Mil Rate		
FY 2007	\$ 12.50	\$ 3,234	
FY 2008	\$ 12.56	\$ 3,249	
FY 2009	\$ 12.75	\$ 3,298	
FY 2010	\$ 12.75	\$ 3,298	
FY 2011	\$ 15.15	\$ 3,919	
FY 2012	\$ 15.20	\$ 3,932	
FY 2013	\$ 15.45	\$ 3,997	
FY 2014	\$ 15.85	\$ 4,100	
FY 2015	\$ 15.80	\$ 4,087	
FY 2016	\$ 16.80	\$ 4,346	
FY 2017	\$ 15.80	\$ 4,087	
FY 2018 Projected	\$ 16.40	\$ 4,243	



While the main focus is on the general fund for budgeting purposes, as it has the only impact on the Town's tax mil rate, the Town budgets for the general fund, NET enterprise fund, Winslow Park and Destination Freeport Tax Increment Financing District special revenue funds in addition to the capital projects fund. Their summaries are included in this transmittal letter with major factors in the budget process including legislative changes, large expenditures, fund balance projections, and Council priorities.

Once again, this has been a particularly challenging process, for the general fund in particular; the Council's budgetary goal for 2017 was as follows:

- Prioritize, evaluate and control expenditures with responsible budgeting to minimize the impact on taxpayers and strive to maintain a stable tax rate, while continuing to provide the highest quality of services possible within the resources available.

While the past few budget years have been difficult, and this year was no exception, the FY 2018 budget does reflect a \$256,454 increase in operating expenses. This is offset; however, by a \$145,000 increase in Non-Property Tax Revenue, leaving the Town with a \$61,104 property tax increase, or one point one-nine percent.

One large challenge for the Town is the loss of State revenue sharing. Revenue sharing is comprised of sales and income taxes received from all over the State, and at its height in FY 2008, the Town received almost \$700,000 in revenue sharing. The FY 2018 projection is \$340,000.

In an effort to reduce the dependence on the use of fund balance, in FY 2017 the requested transfer in from fund balance was down to \$550,000 from \$675,000 in FY 2016. It was the intent of management to continue to decrease this over the next few years; however, given the level of Fund Balance management is recommending using \$600,000 for FY 2018 to help mitigate the tax impact.

The new items and changes in the FY 2018 budget are shown below. Employee wage and step increases total approximately \$57,300; employees are proposed to receive a 2.00 percent increase during FY 2018. This is the average of the surrounding towns' wage increases, and has historically been the method of computing wage increases for Freeport town employees. Management is recommending the consolidation of the Fire/Rescue/NET Operations. This comes at a \$104,500 impact to the general fund; however we are able to offset this with \$45,000 in additional Rescue Revenue. Health insurance and other employee benefits have increased over \$53,000. Maine Employee Health Trust rates increased 10.68% from CY 2016 and staff is budgeting for another 9.5% increase for CY 2018. Maine State Retirement System rates have increased for the employer from 9.1% to 10.1%. These expenditure increases are offset by a \$100,000 increase in BETE Reimbursement and Use of Fund Balance, along with certain other revenue changes in the general fund for FY 2018. The Town has historically taken a conservative approach to budgeting for State Revenues and that is still the current practice in FY 2018.

The non-emergency transport fund has historically had a declining fund balance, and during FY 2016, Fire and Rescue Department staff saw the loss of a major supplier of runs. This has had a major impact on the NET Fund and its ability to perform in its current capacity. Staff has reviewed the impact and recognizes that the fund's net position will continue in the negative, but is proposing changes to service in FY 2018 to help offset and mitigate any future decline in fund balance.

Please see the next pages for more details on each of the funds to be appropriated.

The General Fund

While the FY 2018 tax increase is budgeted at \$88,904 or 1.73 percent, the municipal budget has increased by \$284,254 or 3.01% from FY 2017 to FY 2018. Please see the historic Town of Freeport general fund budgets for the past five fiscal years.

Historic Town of Freeport Municipal Budget Comparison			
Town of Freeport	Budget	\$ Increase	% Increase
FY 2012	\$8,465,864		
FY 2013	\$8,758,553	\$ 292,689	3.46%
FY 2014	\$8,978,235	\$ 219,682	2.51%
FY 2015	\$8,965,659	\$ (12,576)	-0.14%
FY 2016	\$9,352,257	\$ 386,598	4.31%
FY 2017	\$9,447,391	\$ 95,134	1.02%
FY 2018 Proposed	\$9,714,745	\$ 267,354	2.83%

Excluding the County Tax and RSU #5 Tax

As mentioned above, the FY 2018 general fund budget directive to department heads was to prioritize, evaluate and control expenditures with responsible budgeting to minimize the impact on taxpayers and to strive to maintain a stable tax rate. The impact of the largest budget changes are listed below. Please note that this is not a comprehensive list of all budget changes, but merely a listing of the larger or new items.

Major Budget Changes-FY 2018 General Fund					
Department	Budget Change	Reason	Budget Impact	Mil	Rate Impact
Revenue	Rescue Revenue	Re-allocate billing revenue to General Fund	\$ (45,000)	\$ (0.028754)	
Revenue	BETE Reimbursement	Increased eligible equipment	\$ (50,000)	\$ (0.031949)	
Revenue	Fund Balance Use	Increase Use of Fund Balance	\$ (50,000)	\$ (0.031949)	
All	Salary Increases at 2.00 Percent	Annual Increases	\$ 57,300	\$ 0.036613	
Fire/Rescue	Wage Allocation	Expense Re-alignment from NET	\$ 104,500	\$ 0.066773	
Employee Benefits	Retirement Increases	Rate Change from 9.1% to 10.1% & Wage Changes	\$ 54,600	\$ 0.034888	
Total Major Budget Impacts			\$ 71,400	\$ 0.045623	

Historically, the Council's annual goals drive the manager's budget message. In the case of the past few years, one of the goals has been to maintain a stable tax rate. Once again, the manager has presented what is largely a maintenance budget for FY 2018.

State-Level, Market, and Other Significant Impacts on the FY 2018 Budget

State Revenue Sharing

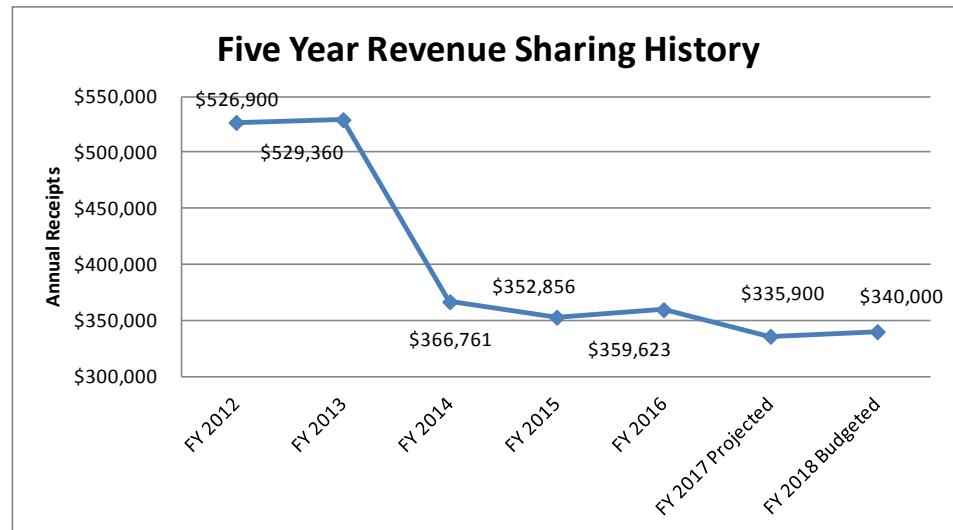
A large portion of the Town's general fund budget is revenue from the State of Maine, including State revenue sharing. Maine State Statute dictates that Towns are to receive five percent of the sales and income taxes received each year. These taxes are to be collected by the State and distributed based upon a valuation and population formula. Historically, the Town has received approximately \$650,000 annually, but in the past six years, sales and income

taxes have declined due to the economic downturn, and in addition, for FY 2014 the State legislature reduced the revenue sharing distribution; Freeport's share declined to \$360,000 and in FY 2018 the budget shows a further reduction to \$340,000. It is notable that since FY 2013 the decrease in State revenue sharing had been absorbed by the Town's annual transfer in from fund balance. During the FY 2017 budget process, staff began reducing that transfer in so as not to begin to rely too much on fund balance. A five year history of State Revenue Sharing is included here for comparison purposes.

Market Factors-Interest Income

In addition to the large declines in State revenues and cuts in welfare, the Town has been projecting significant declines in interest income. During FY 2009, the Town received \$393,000 in interest income; the FY 2013 receipt was \$13,500, the FY 2017 projection is \$35,000; however, Management is maintaining its conservative approach and leveling the FY 2018 budget at \$21,000. This overall decline is due to the economic

downturn; interest rates in low-risk investments such as checking, savings, and certificate of deposit accounts have plummeted over the past five years and are just starting to turn around. The Town's investment policy states that it invests its money (other than reserve and trust funds) in assets that preserve principal, cash-flow, and finally, give return. The Town's operating funds are invested in certificates of deposits and a nightly "sweep" account; the CDs are FDIC-insured and the "sweep" account is collateralized, and the majority of these investments are returning less than one percent of interest-per-year. A chart of the past five years' historic interest income receipts is listed here to illustrate the historic decline with gradual increase and the impact on the general fund.



Interest Income Five Year History



Summary-the Difference between the Tax Rate and the Budgeted Amount

During budget season each year, staff attempts to differentiate between increases or decreases in budgeted amounts and tax amounts. The table below shows the budget amounts and then tax amounts from each of the three taxing bodies in Freeport (Cumberland County, RSU #5, and the Town of Freeport) so the readers can understand this difference. Property tax revenue accounts for approximately half of the Town's general fund revenue, and as expenditures and revenues fluctuate, the property tax requirement to deliver services changes.

Town of Freeport Budget Recap FY 2017 vs FY 2018									
Taxing Body	Budget Amount					Tax Amount			
	FY 2017	FY 2018	\$ Increase	% Increase		FY 2017	FY 2018	\$ Increase	% Increase
Cumberland County	\$ 991,074	\$ 1,056,633	\$ 65,559	6.61%		\$ 991,074	\$ 1,056,633	\$ 65,559	6.61%
Regional School Unit #5	\$ 16,610,407	\$ 17,418,822	\$ 808,415	4.87%		\$ 16,610,407	\$ 17,418,822	\$ 808,415	4.87%
Town of Freeport	\$ 9,447,391	\$ 9,714,745	\$ 267,354	2.83%		\$ 5,134,641	\$ 5,195,745	\$ 61,104	1.19%
	Total Increase		\$ 1,141,328	4.22%		Total Increase		\$ 935,078	4.11%

THE CAPITAL PROJECTS FUND

In addition to the general fund's operating budget, the Town Council adopted the five-year capital program which is a planning document, and is expected to make the FY 2018 capital appropriations on June 20th at the same time as all other budgets. The FY 2018 capital improvement program is seen in summary here with four years of historic data for comparative purposes. Specific projects and their impact on the operating budget (if applicable) are included in the capital budgeting section of this document.

Department	Capital Improvements Program Five-Year History					Proposed FY 2018
	FY 2014	FY 2015	FY 2016	FY 2017		
Police	\$ 25,000	\$ 86,000	\$ 88,000	\$ 155,400	\$ 147,000	
Fire	\$ 15,000	\$ 50,000	\$ 750,000	\$ 95,000	\$ -	
Rescue	\$ 189,000	\$ 214,000	\$ 196,000	\$ 110,000	\$ -	
Public Works	\$ 289,000	\$ 45,000	\$ 295,000	\$ 221,000	\$ 115,000	
Solid Waste	\$ 30,000	\$ 12,000	\$ 170,000	\$ -	\$ 50,000	
Comprehensive Town Improvements	\$ 245,600	\$ 1,590,000	\$ 681,000	\$ 570,000	\$ 864,500	
Municipal Facilities	\$ 143,000	\$ 191,500	\$ 165,500	\$ 221,200	\$ 345,500	
Cable	\$ 19,000	\$ 32,000	\$ 3,000	\$ 35,000	\$ 132,600	
Other	\$ 101,000	\$ 16,000	\$ 35,000	\$ 5,000	\$ -	
Destination Freeport TIF District	\$ 219,500	\$ 202,000	\$ 166,000	\$ 181,000	\$ 398,000	
Total	\$ 1,276,100	\$ 2,438,500	\$ 2,549,500	\$ 1,593,600	\$ 2,052,600	

The five-year capital program is a listing of all intended projects and equipment purchases during the next five fiscal years. It is not an appropriation; the Town's Charter requires the capital and operating budgets to be adopted at the same time. Those appropriations will occur on June 20th, 2017.

One notable item is the method of funding capital projects; this can be confusing in light of discussions above about tax rate impacts. The Town has spent the past 25 years building reserve funds so its capital needs are largely satisfied by using reserves. The reserve funds are invested per the Town's investment policy in 25 percent equity funds and 75 percent fixed income instruments. Each year, the Council adopts the capital budget for the upcoming fiscal year, and that appropriation directs staff to transfer funds from the reserves into the capital projects fund for these upcoming projects. The Freeport Town Council has historically directed staff to produce "minimal tax increase" budgets, and this is one method of accomplishing that goal. The Town staff uses the balances as of the prior financial statements in order to "benchmark" whether or not there are sufficient funds to complete the upcoming projects, and informal unaudited fund balances to indicate the balances to the Council for budget deliberations. The December 31st, 2016 unaudited balances are shown to the right.

Town of Freeport Reserve Funds Draft Reserve Balances 12/31/2016		
For Funds Used in the Capital Planning Process		
Police	\$	433,329
Fire	\$	494,185
Rescue	\$	584,324
Public Works	\$	752,710
Solid Waste	\$	179,119
Comprehensive Town Imp.	\$	1,195,204
Municipal Facilities (1)	\$	941,588
Cable	\$	505,962
Other (2)	\$	37,108

Note 1: The Municipal Facilities capital improvement plan is taken from both the general administration and building maintenance reserves; these are summed above.

Note 2: The "Other" projects are Board and Committee requests and will be taken from the appropriate reserves based upon the project.

Note 3: Please note that the reserve balances do not include operating transfers out to the general fund for the FY 2016 budget or FY 2016 funding to reserves.

Note 4: The 12/31/2016 Reserve Balances includes the \$672,084 transferred from Fund Balance that was brought to Council in January 2017.

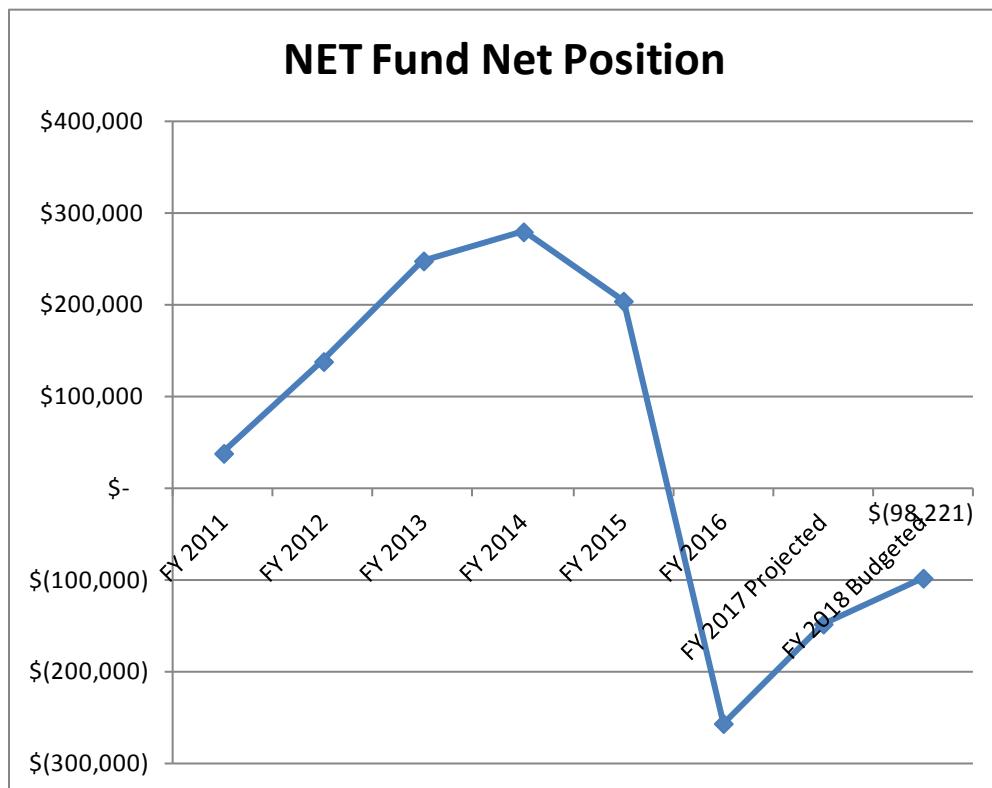
DESTINATION FREEPORT TIF FUND

The Destination Freeport TIF five-year capital program was adopted on April 25th, 2017, and the FY 2018 budget is scheduled to be adopted on June 20th, 2017. Maine State Statutes allow for tax-increment financing districts. Currently, the Town has five active TIF districts, but only one has increment available for infrastructure and economic development expenditures. The Town Council amended the Destination Freeport TIF in 2011 to “capture” more value and generate approximately \$25,000 more increment to support the Nordica Theatre development and support economic development efforts through the Freeport Economic Development Corporation (FEDC). In FY 2012, the Council increased the TIF’s “cap”, or value to which the tax rate is applied to generate an additional \$90,000 in increment to support economic development efforts through the Freeport Economic Development Corporation (FEDC). The FY 2018 budget includes sidewalk improvements and sidewalk ramp detectable panel replacements in the downtown, downtown maintenance, mandatory credit enhancement agreement items, and economic development. These are detailed in the fund’s section of this document.

Destination Freeport Historic Value and Tax Increment				
Fiscal Year	TIF Cap	Mil Rate	TIF Increment	
FY 2009	\$ 11,415,100	\$ 12.75	\$ 145,543	
FY 2010	\$ 11,415,100	\$ 12.75	\$ 145,543	
FY 2011	\$ 11,415,100	\$ 15.15	\$ 172,939	
FY 2012	\$ 17,000,000	\$ 15.20	\$ 258,400	
FY 2013	\$ 17,000,000	\$ 15.45	\$ 262,650	
FY 2014	\$ 17,000,000	\$ 15.85	\$ 269,450	
FY 2015	\$ 17,000,000	\$ 15.80	\$ 268,600	
FY 2016	\$ 18,332,146	\$ 16.80	\$ 307,980	
FY 2017	\$ 19,460,346	\$ 15.80	\$ 307,473	
FY 2018 Projected	\$ 19,460,346	\$ 16.40	\$ 319,150	

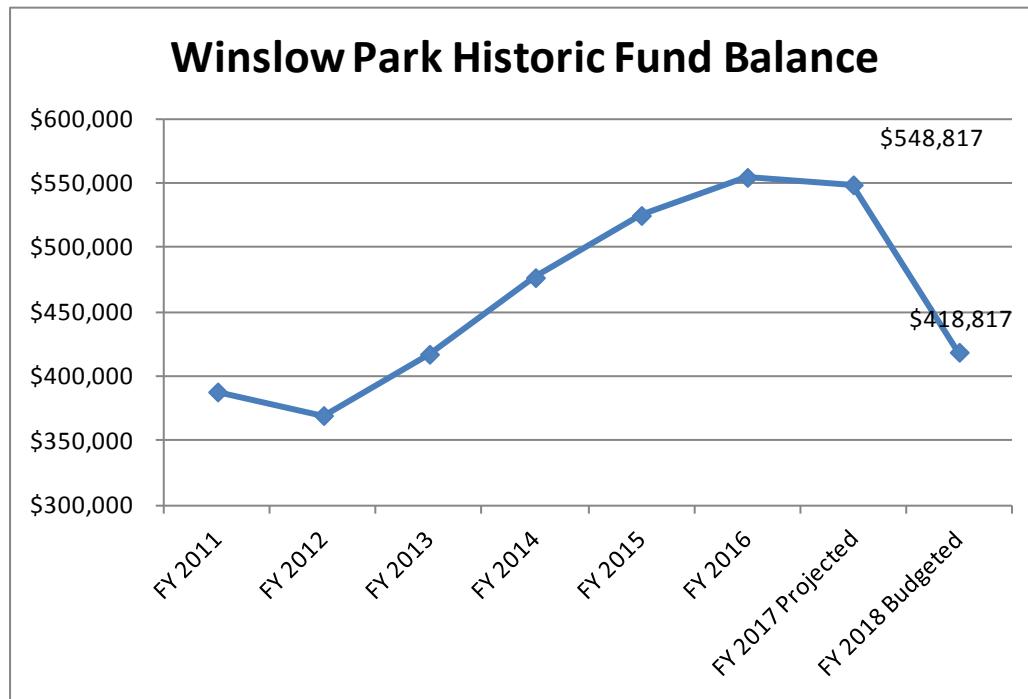
NON-EMERGENCY TRANSPORT FUND

The Non-Emergency Transport fund is the Town's only enterprise fund; the program has been in operation for over ten years. The firefighter/paramedics are scheduled to perform non-emergency ambulance runs to the local hospitals for patients who are unable to transport themselves to appointments and procedures. The fund lost equity; however, during FY 2016, the Town was hit with the unexpected closure of the local hospital where the majority of these runs came from and as staff projected the fund took a major hit. The anticipated June 30th, 2017 fund equity is approximately \$(148,000); however staff has made operating adjustments to help offset this impact and keep it from increasing. Historically, the NET fund has transferred monies to the general fund, in order to offset wages paid from the general fund for employees who conduct emergency and non-emergency transports. Staff has no longer budgeted to make a \$50,000 transfer in FY 2018. The NET fund's historic net position is shown below.



WINSLOW PARK FUND

The Winslow Park was donated by Adelaide Winslow Harb in 1953; one of the stipulations of the donation was that the revenue generated by the park's rental fees stay in a separate fund for accounting purposes. The Winslow Park generates approximately \$280,000 in revenue from park rentals, concessions, and other revenues. The fund maintains a healthy fund balance between \$300,000 and \$550,000 depending upon the required capital projects. The Park is projected to use approximately \$5,750 of its fund balance during FY 2017. The Winslow Park five-year fund balance trend is shown in the adjoining chart. The Park staff's goals and objectives for FY 2018 are included in that fund's section of this document.



SUMMARY OF THE FY 2018 BUDGET

The FY 2018 budget was difficult to prepare, as the State's budget and pass-through revenue are declining each year while costs of doing business increase annually. As the budget stands as proposed, the tax increase is likely to be one point six percent on the municipal side, or approximately four cents per \$1,000 of valuation. The total budget as proposed by the County, RSU, and Town combined is 4.22 percent up from last year and the projected tax increase for all three entities is 4.11 percent, or sixty cents per \$1,000 of value.

Town of Freeport Budget Recap FY 2017 vs FY 2018									
Taxing Body	Budget Amount				Tax Amount				
	FY 2017	FY 2018	\$ Increase	% Increase	FY 2017	FY 2018	\$ Increase	% Increase	
Cumberland County	\$ 991,074	\$ 1,056,633	\$ 65,559	6.61%	\$ 991,074	\$ 1,056,633	\$ 65,559	6.61%	
Regional School Unit #5	\$ 16,610,407	\$ 17,418,822	\$ 808,415	4.87%	\$ 16,610,407	\$ 17,418,822	\$ 808,415	4.87%	
Town of Freeport	\$ 9,447,391	\$ 9,714,745	\$ 267,354	2.83%	\$ 5,134,641	\$ 5,195,745	\$ 61,104	1.19%	
	Total Increase	\$ 1,141,328	4.22%			Total Increase	\$ 935,078	4.11%	

While the upcoming year's budget is the subject of discussion, it is important to estimate where each budgeted fund will end up on June 30th, 2017. Certainly, these figures are subject to change based upon the next two and-a-half months, but the funds' projections are below.

The FY 2017 budget includes projections from the fiscal year ending June 30th, 2017. These projections are as follows:

FY 2017 Fund Balance Projections						
Funds Subject to Appropriation						
	6/30/2016	Projected		6/30/2017	\$ Increase/ (Decrease)	% Increase/ (Decrease)
	Fund Balance	Revenues	Expenditures	Fund Balance		
General Fund-Budgetary Basis	6,876,203	10,578,517	10,119,419	7,335,301	\$ 459,098	6.68%
Destination Freeport TIF Fund	326,069	307,473	201,000	432,542	\$ 106,473	32.65%
NET Fund	-256,621	410,000	301,600	-148,221	\$ 108,400	-42.24%
Winslow Park Fund	554,567	292,711	298,461	548,817	\$ (5,750)	-1.04%

It is notable that the general fund's fund balance is projected to increase by \$459,098 during FY 2017. This is a preliminary estimate, and staff has taken a very conservative approach to department expenditures along with some unanticipated revenues. If departments under-spend their budgets (which they are directed to each year), the fund will show a surplus. Per Town policy, any fund balance above the one and-one-half minimum plus five percent allowed amount is either transferred to reserves if balances warrant funding, or can be used to offset taxes or conduct other projects as designated by the Town Council. Staff will report to the Town Council each year on the status of the general fund's fund balance after the financial statements are completed. During FY 2016, all excess fund balance was transferred to reserves to stabilize the accounts. The next five years of proposed capital budgets have been reviewed and constructed to minimize substantial impact to the reserves as several of the Town's reserves contain lower balances than the benchmarks of the sum of the five-year plan or twenty percent of the 20-year capital improvement plan. Staff will continue to fund the reserves in order to achieve the proper levels if possible this year and will report back to the Council on this effort after the financial statements are completed.

The Destination Freeport TIF fund will receive approximately \$307,500 in increment during FY 2017, and the proposed budget for the fund is \$398,000. It is expected that the fund balance in the Destination Freeport

TIF will decrease by that difference of approximately \$90,500 during FY 2017, and the capital program includes \$300,000 in capital improvements in the subsequent year.

The Non-emergency transport fund is projected to gain \$100,000 in net assets during FY 2017, and staff is watching the fund closely. Staff will be working with the department, and watching the fund into FY 2019 for any changes that would cause the fund's net assets to deteriorate further and if necessary, report back to the Council on this.

The Winslow Park fund's fund balance is projected to decrease \$5,750 during FY 2017, and while the Park's budget is balanced for FY 2018, it is likely that the operations will realize an increase in fund balance now that many of the Park's capital projects are complete. This fund has historically generated surpluses each year, but during the past couple of years the Winslow Park Commission has conducted large-scale erosion control and other renovation projects in order to keep the Park beautiful to residents and visitors alike.

We are pleased to begin the official budget process, and encourage any Council questions or comments. We look forward to answering them and conducting an efficient and transparent budget process.

PUBLIC SESSIONS

Each year, department heads assemble in the Town Council chambers to conduct an informal “Q&A” session with any public member who wishes to attend. This is a nice opportunity for residents or business-owners to gain information on the budget in a “low-pressure” setting.

May 10th from 5:00-6:00 PM: public Q&A with department heads in the Council chambers

May 11th from 7:30-8:30 AM: public Q&A with department heads in the Council chambers

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 jmaloy

 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 1
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0100	Town Council							
0100	1001	Prof Salar	5,900.00	5,900.00	5,900.00	5,633.00	5,900.00	5,900.00 .0%
0100	1200	Other Wag	2,770.00	3,000.00	3,000.00	1,960.00	2,800.00	3,000.00 .0%
0100	2800	Assoc Dues	10,541.00	10,800.00	10,800.00	10,849.00	10,850.00	11,000.00 1.9%
0100	3300	Emp Train	.00	1,000.00	1,000.00	.00	.00	1,000.00 .0%
0100	3450	Legal Serv	43,831.45	60,000.00	60,000.00	45,749.27	60,000.00	70,000.00 16.7%
0100	3460	Audit Fees	23,900.00	25,000.00	25,000.00	19,500.00	23,500.00	25,000.00 .0%
0100	5400	Advertisin	5,160.18	5,000.00	5,000.00	3,236.39	5,000.00	5,000.00 .0%
0100	6000	Supplies	646.46	1,500.00	1,500.00	495.34	700.00	1,000.00 -33.3%
0100	7800	Spec Projs	.00	2,000.00	2,000.00	960.00	1,100.00	.00 -100.0%
0100	8104	GPCOG	7,879.00	8,000.00	8,000.00	7,879.00	7,879.00	8,000.00 .0%
0100	8113	PACTS	.00	1,500.00	1,500.00	.00	.00	1,500.00 .0%
TOTAL Town Council		100,628.09	123,700.00	123,700.00	96,262.00	117,729.00	131,400.00	6.2%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 2
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0101 Town Manager							
0101 1001 Prof Salar	105,871.61	106,800.00	106,800.00	84,085.26	106,700.00	108,800.00	1.9%
0101 2800 Assoc Dues	920.00	1,000.00	1,000.00	1,037.20	1,100.00	1,100.00	10.0%
0101 3300 Emp Train	167.00	2,000.00	2,000.00	958.00	1,100.00	1,200.00	-40.0%
0101 3302 Empl Trav	78.51	1,000.00	1,000.00	2,033.50	1,950.00	2,000.00	100.0%
0101 5813 Busin Exp	71.71	500.00	500.00	.00	50.00	200.00	-60.0%
0101 6000 Supplies	339.90	1,000.00	1,000.00	201.09	400.00	1,000.00	.0%
TOTAL Town Manager	107,448.73	112,300.00	112,300.00	88,315.05	111,300.00	114,300.00	1.8%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 3
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0102	Finance							
0102	1001	Prof Salar	238,871.63	265,600.00	265,600.00	204,409.86	258,000.00	280,600.00 5.6%
0102	2800	Assoc Dues	60.00	400.00	400.00	255.00	255.00	305.00 -23.8%
0102	3300	Emp Train	2,607.20	2,750.00	2,750.00	1,140.00	2,350.00	2,350.00 -14.5%
0102	3302	Empl Trav	847.79	2,000.00	2,000.00	1,115.05	1,500.00	1,700.00 -15.0%
0102	3400	Con Servic	.00	250.00	250.00	.00	.00	3,450.00 1280.0%
0102	3470	Registry	6,604.00	5,500.00	5,500.00	4,537.00	5,500.00	5,500.00 .0%
0102	3480	Comp Maint	27,988.41	30,000.00	30,000.00	29,345.83	29,350.00	35,000.00 16.7%
0102	4320	Tech Repai	1,392.42	1,400.00	1,400.00	951.00	1,400.00	1,400.00 .0%
0102	6000	Supplies	2,979.35	3,000.00	3,000.00	1,671.47	3,000.00	2,500.00 -16.7%
0102	6002	Printing	2,018.98	2,000.00	2,000.00	1,570.81	1,750.00	1,500.00 -25.0%
0102	6003	Tax Bills	336.51	1,750.00	1,750.00	1,365.63	1,750.00	1,750.00 .0%
0102	7800	Winxnet	70,313.60	71,000.00	71,000.00	56,962.42	71,000.00	75,000.00 5.6%
TOTAL Finance		354,019.89	385,650.00	385,650.00	303,324.07	375,855.00	411,055.00	6.6%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 4
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0103	Assessing							
0103	1001	Prof Salar	134,776.14	136,000.00	136,000.00	107,042.00	134,000.00	141,500.00 4.0%
0103	2800	Assoc Dues	60.00	360.00	360.00	60.00	100.00	100.00 -72.2%
0103	3300	Emp Train	1,267.25	2,200.00	2,200.00	1,625.95	1,600.00	2,200.00 .0%
0103	3302	Empl Trav	2,500.16	2,500.00	2,500.00	720.46	2,500.00	2,500.00 .0%
0103	3400	Con Servic	2,971.37	10,800.00	10,800.00	1,908.63	6,000.00	8,250.00 -23.6%
0103	3470	Registry	947.00	1,000.00	1,000.00	743.46	1,000.00	1,100.00 10.0%
0103	3480	Comp Maint	8,883.16	9,160.00	9,160.00	3,418.09	9,160.00	11,870.00 29.6%
0103	4320	Tech Repai	.00	500.00	500.00	391.52	500.00	500.00 .0%
0103	5320	Telephone	240.00	240.00	240.00	180.00	240.00	240.00 .0%
0103	5400	Advertisin	452.60	500.00	500.00	444.42	500.00	500.00 .0%
0103	6000	Supplies	1,343.87	1,100.00	1,100.00	859.53	1,100.00	1,100.00 .0%
0103	6002	Printing	202.88	400.00	400.00	128.16	400.00	400.00 .0%
0103	6008	Mapping	2,950.00	3,200.00	3,200.00	.00	3,200.00	3,200.00 .0%
TOTAL Assessing		156,594.43	167,960.00	167,960.00	117,522.22	160,300.00	173,460.00	3.3%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 5
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0104	Codes Enforcement							
0104	1001 Prof Salar	75,419.45	72,600.00	72,600.00	59,887.05	75,200.00	73,400.00	1.1%
0104	2605 Clothing	.00	100.00	100.00	.00	100.00	100.00	.0%
0104	2800 Assoc Dues	170.00	160.00	160.00	170.00	160.00	160.00	.0%
0104	3300 Emp Train	455.16	150.00	150.00	.00	150.00	150.00	.0%
0104	3302 Empl Trav	2,257.93	2,500.00	2,500.00	1,741.19	2,500.00	2,000.00	-20.0%
0104	6000 Supplies	343.57	600.00	600.00	64.76	400.00	600.00	.0%
TOTAL Codes Enforcement		78,646.11	76,110.00	76,110.00	61,863.00	78,510.00	76,410.00	.4%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0105 Town Clerk And Elections							
0105 1001 Prof Salar	86,200.31	94,000.00	94,000.00	73,300.55	92,000.00	99,600.00	6.0%
0105 1005 Ballot Clk	3,481.00	6,000.00	6,000.00	5,019.48	6,100.00	7,500.00	25.0%
0105 2800 Assoc Dues	345.00	400.00	400.00	260.00	345.00	345.00	-13.8%
0105 3300 Emp Train	1,331.65	1,500.00	1,500.00	976.04	1,300.00	1,500.00	.0%
0105 3302 Empl Trav	503.20	500.00	500.00	490.92	500.00	700.00	40.0%
0105 3426 Elect Serv	5,905.92	6,200.00	6,200.00	4,492.83	6,200.00	7,800.00	25.8%
0105 4301 Equip Rpr	.00	500.00	500.00	.00	.00	500.00	.0%
0105 5400 Advertisin	1,268.08	1,200.00	1,200.00	733.05	1,000.00	1,500.00	25.0%
0105 6000 Supplies	672.78	800.00	800.00	684.83	800.00	1,800.00	125.0%
0105 6095 Doc Preser	841.99	2,000.00	2,000.00	2,000.00	2,000.00	3,200.00	60.0%
TOTAL Town Clerk And Electio	100,549.93	113,100.00	113,100.00	87,957.70	110,245.00	124,445.00	10.0%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 7
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0106	General Administration							
0106	1001	Prof Salar	74,246.18	81,000.00	81,000.00	57,949.28	74,680.00	80,400.00 - .7%
0106	3302	Empl Trav	175.52	1,000.00	1,000.00	71.01	300.00	1,000.00 .0%
0106	3425	Purch/Bid	.00	500.00	500.00	.00	500.00	500.00 .0%
0106	3427	Twn Report	2,300.00	5,750.00	5,750.00	2,625.00	5,000.00	5,000.00 -13.0%
0106	4301	Equip Rpr	2,613.75	3,000.00	3,000.00	2,017.96	2,600.00	3,000.00 .0%
0106	4350	Web Maint	5,003.24	5,000.00	5,000.00	2,980.29	5,000.00	5,000.00 .0%
0106	4455	Equip Rntl	480.00	840.00	840.00	360.00	840.00	840.00 .0%
0106	5310	Postage	16,937.83	21,000.00	21,000.00	19,434.54	21,000.00	21,000.00 .0%
0106	5320	Telephone	10,071.02	11,000.00	11,000.00	15,447.13	13,300.00	11,000.00 .0%
0106	6000	Supplies	4,124.05	5,300.00	5,300.00	2,175.86	4,900.00	5,300.00 .0%
0106	6002	Printing	2,110.45	2,500.00	2,500.00	2,144.43	2,700.00	2,700.00 8.0%
0106	7300	WAN	13,426.19	19,200.00	19,200.00	4,605.87	6,000.00	10,200.00 -46.9%
0106	8115	MSC Coalit	945.48	1,000.00	1,000.00	954.60	955.00	1,000.00 .0%
TOTAL General Administration		132,433.71	157,090.00	157,090.00	110,765.97	137,775.00	146,940.00	-6.5%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 8
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0107 Building & Grounds Maintenance							
0107 1001 Prof Salar	109,326.57	113,300.00	113,300.00	89,894.78	111,100.00	117,700.00	3.9%
0107 1200 Other Wag	.00	.00	.00	.00	.00	.00	.0%
0107 1300 OT Wages	4,886.12	14,000.00	14,000.00	4,089.60	5,000.00	10,000.00	-28.6%
0107 2605 Clothing	2,163.00	2,100.00	2,100.00	1,410.02	2,100.00	2,100.00	.0%
0107 3300 Emp Train	21.74	1,200.00	1,200.00	.00	100.00	1,000.00	-16.7%
0107 3485 Cemetery	8,077.79	11,000.00	11,000.00	506.93	9,000.00	15,000.00	36.4%
0107 3495 Brush Cntl	.00	6,000.00	6,000.00	6,037.23	6,500.00	6,000.00	.0%
0107 4010 Bldg Maite	42,149.42	39,000.00	39,000.00	30,152.97	39,000.00	39,000.00	.0%
0107 4021 Rubbish	7,943.07	7,500.00	7,500.00	6,849.77	7,500.00	7,500.00	.0%
0107 4033 Fire Prev	892.00	1,200.00	1,200.00	2,476.50	2,800.00	3,000.00	150.0%
0107 4038 Veh Maint	4,806.73	6,000.00	6,000.00	2,884.28	4,500.00	6,000.00	.0%
0107 4040 Grnds Main	15,830.09	8,300.00	8,300.00	7,415.23	8,300.00	8,300.00	.0%
0107 4041 Train Plat	.00	.00	.00	.00	.00	.00	.0%
0107 6005 Clean Supp	10,587.02	9,000.00	9,000.00	8,091.18	9,000.00	9,000.00	.0%
0107 6202 Elect T	7,702.95	8,040.00	8,040.00	4,131.34	6,000.00	6,000.00	-25.4%
0107 6203 Elect PW	8,629.70	9,600.00	9,600.00	7,594.88	9,600.00	10,800.00	12.5%
0107 6204 Elect PS	22,187.02	21,000.00	21,000.00	15,471.26	18,000.00	19,200.00	-8.6%
0107 6212 Water TH	1,552.79	2,000.00	2,000.00	1,072.65	1,700.00	1,800.00	-10.0%
0107 6213 Water PW	2,975.34	3,500.00	3,500.00	2,010.10	3,000.00	3,000.00	-14.3%
0107 6214 Water-PS	2,376.81	2,500.00	2,500.00	1,591.72	2,500.00	2,500.00	.0%
0107 6222 Sewer TH	1,295.91	1,285.00	1,285.00	1,016.47	1,285.00	1,320.00	2.7%
0107 6223 Sewer PW	2,555.66	1,800.00	1,800.00	2,023.33	2,700.00	3,040.00	68.9%
0107 6224 Sewer PS	3,356.53	2,300.00	2,300.00	2,379.30	3,500.00	3,600.00	56.5%
0107 6242 Heat TH	2,586.05	5,500.00	5,500.00	2,061.27	3,500.00	4,500.00	-18.2%
0107 6243 Heat PW	11,870.70	21,500.00	21,500.00	6,585.25	13,000.00	17,500.00	-18.6%
0107 6244 Heat PS	10,384.50	30,500.00	30,500.00	13,257.29	17,500.00	20,500.00	-32.8%
0107 6245 Heat-PS AX	1,321.28	3,850.00	3,850.00	987.95	1,460.00	3,000.00	-22.1%
0107 6260 Veh Fuel	3,783.43	4,500.00	4,500.00	2,625.69	3,600.00	4,500.00	.0%
0107 6300 Pub Rest	.00	.00	.00	.00	.00	.00	.0%
0107 6360 Comm Ctr	44,251.00	44,499.00	44,499.00	33,374.25	44,499.00	45,600.00	2.5%
0107 7500 Flags	770.98	700.00	700.00	.00	700.00	700.00	.0%
TOTAL Building & Grounds Mai	334,284.20	381,674.00	381,674.00	255,991.24	337,444.00	372,160.00	-2.5%

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 jmaloy

 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 9
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0108	Employee Benefits							
0108	2303	Ret ICMA	87,482.04	106,000.00	106,000.00	66,580.11	83,000.00	97,000.00 -8.5%
0108	2305	Retir MSRS	235,171.98	248,000.00	248,000.00	199,747.22	254,000.00	302,600.00 22.0%
0108	2407	FICA & Med	301,227.52	325,000.00	325,000.00	278,515.11	306,000.00	339,100.00 4.3%
0108	2409	Healt Ins	655,910.65	750,000.00	750,000.00	599,704.47	716,000.00	803,200.00 7.1%
0108	2410	Wkrs Comp	110,034.29	151,600.00	151,600.00	124,767.60	112,700.00	169,400.00 11.7%
0108	2411	Unemp Comp	.00	2,000.00	2,000.00	.00	2,000.00	2,000.00 .0%
0108	2412	Life Ins	2,143.81	3,000.00	3,000.00	1,844.16	2,400.00	3,000.00 .0%
0108	2413	Med Reim	2,029.00	2,400.00	2,400.00	1,367.64	2,100.00	2,400.00 .0%
0108	2415	Wellness	11,690.90	20,000.00	20,000.00	10,138.16	13,000.00	20,000.00 .0%
0108	2416	Dental	30,803.34	36,000.00	36,000.00	26,921.60	32,600.00	36,000.00 .0%
0108	2419	Med Exams	514.00	1,000.00	1,000.00	956.00	1,000.00	1,000.00 .0%
0108	2420	Drug Test	385.00	1,000.00	1,000.00	180.00	200.00	1,000.00 .0%
0108	2421	Vac Sick P	17,765.25	25,000.00	25,000.00	25,677.91	25,700.00	25,000.00 .0%
TOTAL Employee Benefits		1,455,157.78	1,671,000.00	1,671,000.00	1,336,399.98	1,550,700.00	1,801,700.00	7.8%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 10
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0109	Transit							
0109	1001	Prof Salar	17,080.31	16,500.00	16,500.00	12,194.49	16,700.00	16,800.00 1.8%
0109	1200	Other Wag	23,198.79	27,500.00	27,500.00	19,896.31	26,100.00	28,900.00 5.1%
0109	3300	Emp Train	645.04	1,800.00	1,800.00	168.11	400.00	1,000.00 -44.4%
0109	3302	Empl Trav	.00	300.00	300.00	98.04	120.00	150.00 -50.0%
0109	3400	Con Servic	2,187.95	1,500.00	1,500.00	1,785.77	1,800.00	8,300.00 453.3%
0109	3424	METRO	12,000.00	13,400.00	13,400.00	13,379.00	13,379.00	32,561.00 143.0%
0109	4040	Grnds Main	2,302.90	2,500.00	2,500.00	265.00	300.00	500.00 -80.0%
0109	4301	Equip Rpr	.00	1,000.00	1,000.00	.00	100.00	500.00 -50.0%
0109	5320	Telephone	1,111.93	1,200.00	1,200.00	529.90	1,200.00	1,200.00 .0%
0109	6000	Supplies	995.75	1,500.00	1,500.00	691.25	700.00	1,000.00 -33.3%
0109	6205	Elect-Tr S	4,355.60	7,000.00	7,000.00	5,468.33	6,100.00	7,000.00 .0%
0109	6215	Water-Tr S	439.44	550.00	550.00	175.85	550.00	550.00 .0%
0109	6225	Sewer Tr S	380.41	600.00	600.00	295.05	600.00	620.00 3.3%
0109	6241	Heat-Tr S	1,245.21	3,500.00	3,500.00	1,132.00	2,000.00	2,500.00 -28.6%
0109	6713	Sm Equip	.00	400.00	400.00	.00	400.00	.0%
TOTAL Transit		65,943.33	79,250.00	79,250.00	56,079.10	70,049.00	101,981.00	28.7%

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 jmaloy

 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 p 11
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0110	Insurances							
0110	5200	Insurance	96,879.00	102,000.00	102,000.00	97,380.00	97,500.00	102,000.00 .0%
	TOTAL Insurances		96,879.00	102,000.00	102,000.00	97,380.00	97,500.00	102,000.00 .0%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 12
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0200	Police							
0200	1001	Prof Salar	849,460.90	879,400.00	879,400.00	702,533.51	846,000.00	864,100.00 -1.7%
0200	1200	Other Wag	40,854.06	41,500.00	41,500.00	21,014.77	36,500.00	41,500.00 .0%
0200	1300	OT Wages	103,913.68	110,000.00	110,000.00	107,521.87	128,000.00	110,000.00 .0%
0200	2441	Recruitmt	.00	500.00	500.00	397.32	500.00	1,000.00 100.0%
0200	2605	Clothing	14,488.42	14,000.00	14,000.00	8,613.33	14,000.00	14,000.00 .0%
0200	2638	Unif Clean	7,047.35	10,580.00	10,580.00	7,620.00	10,580.00	10,580.00 .0%
0200	2800	Assoc Dues	955.00	660.00	660.00	895.00	900.00	1,000.00 51.5%
0200	3300	Emp Train	5,376.28	8,500.00	8,500.00	6,089.45	7,000.00	8,500.00 .0%
0200	3302	Empl Trav	551.81	1,500.00	1,500.00	38.20	1,500.00	1,500.00 .0%
0200	3430	Animal	10,605.79	10,930.00	10,930.00	10,242.70	10,930.00	10,930.00 .0%
0200	4036	Radio Main	544.93	1,200.00	1,200.00	1,268.40	1,400.00	1,200.00 .0%
0200	4038	Veh Maint	33,424.74	23,000.00	23,000.00	13,499.46	15,000.00	23,000.00 .0%
0200	4048	Radar Main	1,677.59	1,120.00	1,120.00	1,015.75	1,120.00	1,120.00 .0%
0200	4301	Equip Rpr	2,248.60	4,540.00	4,540.00	2,159.94	4,000.00	4,540.00 .0%
0200	4320	Tech Repai	11,745.00	13,600.00	13,600.00	12,813.64	12,900.00	14,000.00 2.9%
0200	6000	Supplies	2,151.38	3,400.00	3,400.00	1,889.53	3,400.00	3,400.00 .0%
0200	6002	Printing	2,772.32	2,500.00	2,500.00	1,608.14	2,500.00	2,500.00 .0%
0200	6007	Ammunition	5,998.30	6,000.00	6,000.00	5,462.00	5,500.00	6,000.00 .0%
0200	6033	Drug Prog	147.27	550.00	550.00	.00	550.00	550.00 .0%
0200	6260	Veh Fuel	41,967.71	47,000.00	47,000.00	21,894.32	30,000.00	47,000.00 .0%
TOTAL Police		1,135,931.13	1,180,480.00	1,180,480.00	926,577.33	1,132,280.00	1,166,420.00	-1.2%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 13
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0201	Special Enforcement							
0201	1001	Prof Salar	44,229.51	47,100.00	47,100.00	52,672.95	61,650.00	48,000.00 1.9%
0201	1200	Other Wag	1,048.12	1,250.00	1,250.00	537.50	1,250.00	1,250.00 .0%
0201	1300	OT Wages	769.19	1,500.00	1,500.00	607.38	1,500.00	1,500.00 .0%
0201	2605	Clothing	870.48	1,500.00	1,500.00	1,276.61	1,500.00	1,500.00 .0%
0201	2638	Unif Clean	720.00	720.00	720.00	60.00	480.00	720.00 .0%
0201	3300	Emp Train	240.11	350.00	350.00	325.00	350.00	350.00 .0%
0201	3302	Empl Trav	92.88	100.00	100.00	.00	100.00	100.00 .0%
0201	4038	Veh Maint	290.01	1,500.00	1,500.00	.00	500.00	1,500.00 .0%
0201	4045	Boat Maint	1,646.67	3,000.00	3,000.00	1,724.50	2,500.00	3,000.00 .0%
0201	6000	Supplies	224.93	300.00	300.00	.00	50.00	300.00 .0%
TOTAL Special Enforcement		50,131.90	57,320.00	57,320.00	57,203.94	69,880.00	58,220.00	1.6%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 14
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0202	Fire							
0202	1001	Prof Salar	140,964.74	173,500.00	173,500.00	150,685.41	189,800.00	226,700.00 30.7%
0202	1190	Call Pay	191,917.79	215,000.00	215,000.00	370,979.49	463,700.00	243,150.00 13.1%
0202	1300	OT Wages	7,487.21	8,000.00	8,000.00	5,103.52	8,000.00	8,000.00 .0%
0202	2419	Med Exams	728.00	1,000.00	1,000.00	432.00	300.00	900.00 -10.0%
0202	2485	Vac & Immu	.00	1,000.00	1,000.00	.00	500.00	500.00 -50.0%
0202	2605	Clothing	7,527.16	4,000.00	4,000.00	2,031.51	3,000.00	3,000.00 -25.0%
0202	2800	Assoc Dues	652.40	1,000.00	1,000.00	150.00	700.00	700.00 -30.0%
0202	3300	Emp Train	6,983.83	11,000.00	11,000.00	6,219.91	9,000.00	11,000.00 .0%
0202	4036	Radio Main	4,570.26	5,000.00	5,000.00	1,752.75	3,000.00	5,000.00 .0%
0202	4038	Veh Maint	28,049.09	20,000.00	20,000.00	9,717.51	15,000.00	20,000.00 .0%
0202	4049	Alarm Main	80.73	2,500.00	2,500.00	1,421.79	2,500.00	3,000.00 20.0%
0202	4301	Equip Rpr	5,387.41	5,000.00	5,000.00	4,254.87	5,000.00	5,000.00 .0%
0202	4320	Tech Repai	782.40	1,000.00	1,000.00	187.50	500.00	1,000.00 .0%
0202	5320	Telephone	3,673.41	3,800.00	3,800.00	2,564.96	3,400.00	3,800.00 .0%
0202	5420	Pub Educ	1,592.29	3,200.00	3,200.00	1,784.36	2,800.00	3,000.00 -6.3%
0202	6000	Supplies	4,105.42	4,000.00	4,000.00	2,630.83	4,000.00	3,000.00 -25.0%
0202	6005	Clean Supp	139.67	500.00	500.00	119.49	300.00	500.00 .0%
0202	6010	Fire Supl	5,884.00	3,750.00	3,750.00	220.00	3,750.00	3,750.00 .0%
0202	6045	Protec Eq	18,500.00	18,500.00	18,500.00	17,158.99	15,000.00	12,000.00 -35.1%
0202	6260	Veh Fuel	8,647.90	10,000.00	10,000.00	4,444.44	7,000.00	10,000.00 .0%
0202	6712	Tools	646.76	500.00	500.00	607.75	700.00	.00 -100.0%
0202	7300	Equip	2,850.46	5,000.00	5,000.00	2,281.96	3,000.00	5,500.00 10.0%
TOTAL Fire		441,170.93	497,250.00	497,250.00	584,749.04	740,950.00	569,500.00	14.5%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 15
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0203	Rescue							
0203	1001	Prof Salar	157,691.15	163,800.00	163,800.00	108,180.02	142,700.00	156,900.00 -4.2%
0203	1190	Call Pay	97,064.67	95,000.00	95,000.00	44,564.55	56,000.00	118,150.00 24.4%
0203	1300	OT Wages	29,531.33	22,000.00	22,000.00	28,872.49	30,000.00	22,000.00 0%
0203	2419	Med Exams	834.80	800.00	800.00	126.00	400.00	720.00 -10.0%
0203	2485	Vac & Immu	124.00	450.00	450.00	.00	150.00	450.00 0%
0203	2605	Clothing	.00	.00	.00	386.00	500.00	3,000.00 0%
0203	2800	Assoc Dues	3,310.50	4,000.00	4,000.00	2,930.00	3,500.00	3,600.00 -10.0%
0203	3300	Emp Train	9,822.48	9,000.00	9,000.00	2,728.93	4,500.00	7,500.00 -16.7%
0203	4036	Radio Main	1,540.65	1,950.00	1,950.00	579.23	1,000.00	1,000.00 -48.7%
0203	4038	Veh Maint	5,739.51	7,500.00	7,500.00	6,424.56	7,500.00	6,000.00 -20.0%
0203	4301	Equip Rpr	2,530.25	4,500.00	4,500.00	6,148.04	7,000.00	4,500.00 0%
0203	4320	Tech Repai	4,846.93	4,000.00	4,000.00	4,531.50	5,000.00	6,500.00 62.5%
0203	5320	Telephone	5,271.76	5,500.00	5,500.00	4,544.67	5,500.00	5,500.00 0%
0203	6000	Supplies	2,900.07	2,500.00	2,500.00	1,840.52	2,500.00	2,000.00 -20.0%
0203	6002	Printing	.00	500.00	500.00	.00	.00	.00 -100.0%
0203	6005	Clean Supp	121.04	300.00	300.00	119.47	120.00	300.00 0%
0203	6009	Med Suppl	26,511.47	25,900.00	25,900.00	17,905.06	25,900.00	25,900.00 0%
0203	6045	Protec Eq	4,737.48	8,000.00	8,000.00	.00	4,000.00	8,000.00 0%
0203	6260	Veh Fuel	1,613.25	10,000.00	10,000.00	3,289.71	4,000.00	10,000.00 0%
0203	6712	Tools	.00	250.00	250.00	1,021.03	1,250.00	7,500.00 2900.0%
TOTAL Rescue		354,191.34	365,950.00	365,950.00	234,191.78	301,520.00	389,520.00	6.4%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 16
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0204	Public Safety Reception						
0204	1001 Prof Salar	17,421.04	17,800.00	17,800.00	.00	17,757.00	18,200.00 2.2%
0204	1200 Other Wag	7,513.77	8,000.00	8,000.00	8,783.52	8,000.00	10,300.00 28.8%
0204	1300 OT Wages	.00	500.00	500.00	.00	500.00	500.00 .0%
0204	4301 Equip Rpr	5,871.52	7,000.00	7,000.00	3,328.79	5,000.00	7,000.00 .0%
0204	5320 Telephone	16,990.01	14,000.00	14,000.00	12,531.61	16,300.00	16,200.00 15.7%
0204	6000 Supplies	.00	250.00	250.00	.00	250.00	250.00 .0%
0204	7800 Dispatch	134,882.16	144,500.00	144,500.00	115,000.00	138,000.00	145,000.00 .3%
TOTAL Public Safety Reception		182,678.50	192,050.00	192,050.00	139,643.92	185,807.00	197,450.00 2.8%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 17
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0206	Public Utilities							
0206	6208	Elect-St L	47,157.27	48,000.00	48,000.00	35,519.50	52,000.00	58,000.00 20.8%
0206	6218	Hydrants	157,349.95	156,000.00	156,000.00	112,895.54	149,000.00	160,000.00 2.6%
	TOTAL Public Utilities		204,507.22	204,000.00	204,000.00	148,415.04	201,000.00	218,000.00 6.9%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 18
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0300	Human Services Agencies							
0300	8601	Home H	1,000.00	500.00	500.00	500.00	500.00	.0%
0300	8602	Aging	500.00	500.00	500.00	500.00	500.00	.0%
0300	8606	FCS	21,000.00	21,000.00	21,000.00	15,750.00	21,000.00	21,000.00
0300	8607	Family Cri	500.00	500.00	500.00	.00	500.00	.0%
0300	8608	F Dental	1,412.00	1,800.00	1,800.00	.00	1,800.00	1,800.00
0300	8613	Elders	5,000.00	6,000.00	6,000.00	6,000.00	6,000.00	.0%
0300	8614	Red Cross	500.00	.00	.00	.00	.00	.0%
0300	8616	Port Teen	7,500.00	8,250.00	8,250.00	8,250.00	8,250.00	.0%
TOTAL Human Services Agencie		37,412.00	38,550.00	38,550.00	31,000.00	38,550.00	38,550.00	.0%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 19
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0301	General Assistance							
0301	1001 Prof Salar	71,145.53	73,700.00	73,700.00	56,505.34	70,600.00	78,900.00	7.1%
0301	2800 Assoc Dues	.00	40.00	40.00	30.00	30.00	40.00	.0%
0301	3300 Emp Train	.00	200.00	200.00	230.00	135.00	200.00	.0%
0301	3302 Empl Trav	172.94	300.00	300.00	211.00	200.00	300.00	.0%
0301	6000 Supplies	250.13	300.00	300.00	208.28	270.00	300.00	.0%
0301	6350 Assis-Free	9,222.71	25,000.00	25,000.00	15,117.94	16,000.00	25,000.00	.0%
0301	6351 Assist Ya	2,017.99	.00	.00	861.80	.00	.00	.0%
TOTAL General Assistance		82,809.30	99,540.00	99,540.00	73,164.36	87,235.00	104,740.00	5.2%

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**TOWN OF FREEPORT
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS**

P 20
bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0400	Public Works General							
0400	1001	Prof Salar	536,839.68	549,980.00	549,980.00	427,036.34	521,000.00	556,680.00
0400	1300	OT Wages	41,228.10	70,000.00	70,000.00	58,609.44	65,700.00	70,000.00
0400	2605	Clothing	8,987.77	9,250.00	9,250.00	5,430.50	9,000.00	9,250.00
0400	3300	Emp Train	4,066.65	3,700.00	3,700.00	2,566.36	3,200.00	3,700.00
0400	3435	Engineering	5,542.58	5,700.00	5,700.00	3,935.67	5,500.00	5,700.00
0400	4036	Radio Main	1,284.20	1,100.00	1,100.00	1,063.21	1,200.00	1,200.00
0400	4038	Veh Maint	47,539.93	55,000.00	55,000.00	43,178.56	50,000.00	55,000.00
0400	4455	Equip Rntl	3,555.25	5,000.00	5,000.00	1,449.81	4,500.00	5,000.00
0400	5320	Telephone	2,549.44	2,300.00	2,300.00	2,077.49	2,500.00	2,500.00
0400	6000	Supplies	1,870.84	2,000.00	2,000.00	1,521.88	2,000.00	2,000.00
0400	6260	Veh Fuel	50,755.45	75,000.00	75,000.00	55,633.80	71,000.00	75,000.00
0400	6708	Tires	11,154.16	11,000.00	11,000.00	1,978.86	9,000.00	11,000.00
0400	6712	Tools	989.99	1,000.00	1,000.00	208.37	1,000.00	1,000.00
0400	6713	Sm Equip	2,840.34	5,000.00	5,000.00	3,450.85	4,500.00	5,000.00
0400	6714	Signs	6,858.21	7,200.00	7,200.00	3,615.58	7,000.00	7,200.00
0400	6717	Str Mark	4,750.29	9,600.00	9,600.00	1,059.84	8,000.00	9,600.00
TOTAL Public Works General		730,812.88	812,830.00	812,830.00	612,816.56	765,100.00	819,830.00	.9%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 21
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0401	Public Works	Summer Roads					
0401	6713	Sm Equip	2,881.18	2,500.00	2,500.00	2,500.00	2,500.00 .0%
0401	6740	Rd Stripng	21,744.26	31,000.00	31,000.00	12.68	30,500.00 31,000.00 .0%
0401	6750	Pav Matrls	34,701.69	34,900.00	34,900.00	34,556.55	34,900.00 34,900.00 .0%
0401	6755	Culverts	4,753.98	5,000.00	5,000.00	4,361.08	5,000.00 5,000.00 .0%
0401	6760	Gravel	29,912.09	30,000.00	30,000.00	17,290.14	30,000.00 30,000.00 .0%
0401	6780	Guard Rail	5,000.00	5,000.00	5,000.00	.00	5,000.00 5,000.00 .0%
0401	6785	Traf light	6,209.30	6,500.00	6,500.00	.00	6,300.00 6,500.00 .0%
0401	7200	Hot Top Rd	376,231.05	425,000.00	425,000.00	308,251.89	416,500.00 400,000.00 -5.9%
0401	7210	Drainage P	9,938.68	10,000.00	10,000.00	1,833.29	10,000.00 10,000.00 .0%
0401	7220	Ledge	996.00	1,500.00	1,500.00	.00	1,500.00 3,000.00 100.0%
0401	7230	Catch Basi	12,598.60	14,000.00	14,000.00	.00	13,800.00 14,000.00 .0%
0401	7240	Sidewalks	4,166.40	4,000.00	4,000.00	3,600.00	4,000.00 4,000.00 .0%
0401	7250	Hot Top St	30,054.06	30,100.00	30,100.00	19,920.38	30,100.00 30,100.00 .0%
TOTAL Public Works		Summer Ro	539,187.29	599,500.00	599,500.00	392,326.01	590,100.00 576,000.00 -3.9%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 22
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0402 Public Works Winter Roads							
0402 6760 Gravel	7,000.00	7,000.00	7,000.00	7,456.25	7,500.00	7,000.00	.0%
0402 6765 Salt	87,439.24	132,000.00	132,000.00	110,821.01	118,500.00	132,000.00	.0%
0402 6770 Surface Tr	7,117.13	18,000.00	18,000.00	17,949.76	16,200.00	18,000.00	.0%
0402 6775 Chains Bla	12,000.00	12,000.00	12,000.00	6,225.27	12,000.00	12,000.00	.0%
TOTAL Public Works Winter Ro	113,556.37	169,000.00	169,000.00	142,452.29	154,200.00	169,000.00	.0%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 23
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund			2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0403	Public Works	Tree & Park							
0403	4070	Tree Prun	11,919.59	8,000.00	8,000.00	3,745.66	7,600.00	8,000.00	.0%
0403	4301	Equip Rpr	.00	.00	.00	.00	.00	.00	.0%
0403	6370	Bow St Pk	1,500.00	1,500.00	1,500.00	.00	1,500.00	1,500.00	.0%
0403	6910	Trees	2,600.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	.0%
TOTAL Public Works Tree & Pa			16,019.59	11,500.00	11,500.00	5,745.66	11,100.00	11,500.00	.0%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 24
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0404 Solid Waste/Recycling							
0404 1001 Prof Salar	109,862.19	110,000.00	110,000.00	90,141.88	107,000.00	85,300.00	-22.5%
0404 1200 Other Wag	3,042.15	6,000.00	6,000.00	1,684.61	3,500.00	6,000.00	.0%
0404 1300 OT Wages	1,848.44	3,000.00	3,000.00	1,005.61	1,700.00	3,000.00	.0%
0404 2605 Clothing	.00	1,200.00	1,200.00	189.88	500.00	800.00	-33.3%
0404 3300 Emp Train	60.00	1,500.00	1,500.00	360.40	700.00	900.00	-40.0%
0404 3302 Empl Trav	357.39	1,500.00	1,500.00	294.56	500.00	1,000.00	-33.3%
0404 3465 Water Test	4,714.00	6,000.00	6,000.00	.00	5,000.00	6,000.00	.0%
0404 3475 Leachate	22,309.50	15,000.00	15,000.00	21,140.50	23,000.00	20,000.00	33.3%
0404 3480 Comp Maint	1,349.95	1,500.00	1,500.00	1,349.95	1,350.00	1,500.00	.0%
0404 3500 Tipping Fe	105,929.32	100,000.00	100,000.00	71,563.45	96,500.00	106,000.00	6.0%
0404 3505 Hauling	70,575.68	69,500.00	69,500.00	54,374.97	68,000.00	71,000.00	2.2%
0404 3530 Demo Tip	40,663.26	64,000.00	64,000.00	24,207.32	40,500.00	60,000.00	-6.3%
0404 3535 Clean Week	8,530.34	10,000.00	10,000.00	1,440.42	8,500.00	10,000.00	.0%
0404 4038 Veh Maint	3,116.98	7,000.00	7,000.00	4,538.68	6,000.00	7,000.00	.0%
0404 4050 Litter Con	-506.25	5,000.00	5,000.00	771.00	3,000.00	5,000.00	.0%
0404 5320 Telephone	939.28	1,200.00	1,200.00	582.00	850.00	1,200.00	.0%
0404 5420 Pub Educ	2,575.66	3,000.00	3,000.00	55.00	2,500.00	.00	-100.0%
0404 6000 Supplies	12,600.22	9,000.00	9,000.00	6,621.28	9,000.00	10,000.00	11.1%
0404 6200 Elect	3,809.26	4,300.00	4,300.00	3,767.23	4,800.00	4,800.00	11.6%
0404 6240 Heat Fuel	1,829.86	3,000.00	3,000.00	1,163.00	1,100.00	3,000.00	.0%
0404 6260 Veh Fuel	1,601.00	2,000.00	2,000.00	723.70	1,500.00	2,000.00	.0%
0404 6900 Other Supp	980.00	1,000.00	1,000.00	1,100.00	1,000.00	1,000.00	.0%
TOTAL Solid Waste/Recycling	396,188.23	424,700.00	424,700.00	287,075.44	386,500.00	405,500.00	-4.5%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 25
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0405 Town Engineer							
0405 1001 Prof Salar	98,299.19	92,600.00	92,600.00	68,013.33	85,100.00	95,000.00	2.6%
0405 3300 Emp Train	1,312.00	1,800.00	1,800.00	1,122.00	1,500.00	4,500.00	150.0%
0405 3302 Empl Trav	289.28	1,000.00	1,000.00	406.56	1,000.00	1,000.00	.0%
0405 6000 Supplies	45.07	300.00	300.00	259.31	300.00	2,800.00	833.3%
0405 6720 Stormwater	14,779.98	20,400.00	20,400.00	3,584.10	20,400.00	20,400.00	.0%
TOTAL Town Engineer	114,725.52	116,100.00	116,100.00	73,385.30	108,300.00	123,700.00	6.5%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 26
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0406 HRF Fields Maintenance							
0406 3490 Grounds	85,580.00	87,291.00	87,291.00	87,291.00	87,291.00	87,291.00	.0%
0406 6200 Elect	950.22	1,600.00	1,600.00	1,314.25	1,750.00	1,700.00	6.3%
0406 6210 Water	9,716.27	12,000.00	12,000.00	11,642.50	16,300.00	14,000.00	16.7%
0406 6240 Heat Fuel	384.69	500.00	500.00	.00	500.00	500.00	.0%
0406 6741 Striping	4,170.00	6,000.00	6,000.00	4,170.00	4,170.00	4,500.00	-25.0%
0406 7680 Pest Contl	10,000.00	5,000.00	5,000.00	.00	5,000.00	5,000.00	.0%
0406 9200 Contingncy	2,108.24	5,000.00	5,000.00	230.00	500.00	5,000.00	.0%
TOTAL HRF Fields Maintenance	112,909.42	117,391.00	117,391.00	104,647.75	115,511.00	117,991.00	.5%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 27
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0500	Freeport Community Library							
0500	1001 Prof Salar	318,582.39	329,800.00	329,800.00	244,239.53	294,800.00	340,800.00	3.3%
0500	2800 Assoc Dues	227.00	620.00	620.00	441.00	500.00	620.00	.0%
0500	3300 Emp Train	1,302.60	2,000.00	2,000.00	210.51	1,000.00	2,000.00	.0%
0500	3302 Empl Trav	663.40	1,500.00	1,500.00	638.45	700.00	1,500.00	.0%
0500	3480 Comp Maint	4,673.35	4,500.00	4,500.00	7,153.65	6,600.00	6,600.00	46.7%
0500	4301 Equip Rpr	1,758.14	2,000.00	2,000.00	1,251.70	1,500.00	2,000.00	.0%
0500	4320 Tech Repai	6,397.29	3,000.00	3,000.00	1,426.20	3,000.00	3,000.00	.0%
0500	5320 Telephone	3,356.32	4,200.00	4,200.00	2,621.86	3,100.00	3,800.00	-9.5%
0500	6000 Supplies	6,220.12	5,750.00	5,750.00	3,312.55	4,250.00	5,750.00	.0%
0500	6200 Elect	12,097.37	15,000.00	15,000.00	9,977.50	13,000.00	15,000.00	.0%
0500	6210 Water	2,177.57	2,200.00	2,200.00	1,619.39	2,200.00	2,200.00	.0%
0500	6220 Sewer	647.12	750.00	750.00	472.90	680.00	750.00	.0%
0500	6240 Heat Fuel	8,412.68	20,000.00	20,000.00	7,590.33	9,000.00	15,000.00	-25.0%
0500	6400 Books	42,945.34	39,810.00	39,810.00	23,870.51	38,000.00	39,810.00	.0%
0500	6450 Nonprint	16,193.48	15,500.00	15,500.00	6,348.77	12,000.00	15,500.00	.0%
TOTAL Freeport Community Lib		425,654.17	446,630.00	446,630.00	311,174.85	390,330.00	454,330.00	1.7%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 28
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0600	Bustins Island							
0600	8250	176,090.90	189,000.00	189,000.00	188,068.65	188,069.00	195,900.00	3.7%
	TOTAL Bustins Island	176,090.90	189,000.00	189,000.00	188,068.65	188,069.00	195,900.00	3.7%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 29
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0601	Promotions							
0601	8200	Memorial	535.00	500.00	500.00	.00	500.00	500.00 .0%
0601	8204	July 4th	1,600.00	2,000.00	2,000.00	400.00	2,000.00	2,000.00 .0%
0601	8206	Recognitio	1,132.81	1,500.00	1,500.00	943.27	1,500.00	1,500.00 .0%
0601	8210	Mis/Oth	1,385.99	2,000.00	2,000.00	2,061.81	2,000.00	2,000.00 .0%
0601	8215	Chamber	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00 .0%
0601	8225	H Decor	153.44	200.00	200.00	180.00	200.00	200.00 .0%
TOTAL Promotions		5,807.24	7,200.00	7,200.00	4,585.08	7,200.00	7,200.00	.0%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 30
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0602	Planning							
0602	1001	Prof Salar	128,179.02	135,000.00	135,000.00	102,409.18	127,800.00	137,300.00 1.7%
0602	1200	Other Wag	2,275.00	2,200.00	2,200.00	2,635.00	2,635.00	2,200.00 .0%
0602	2800	Assoc Dues	483.00	500.00	500.00	495.00	500.00	500.00 .0%
0602	3000	Purc Prof	3,971.62	4,000.00	4,000.00	.00	4,000.00	4,000.00 .0%
0602	3300	Emp Train	1,748.71	1,800.00	1,800.00	566.00	1,800.00	1,800.00 .0%
0602	3302	Empl Trav	1,566.03	1,300.00	1,300.00	.00	1,300.00	1,300.00 .0%
0602	4301	Equip Rpr	767.00	708.00	708.00	472.00	708.00	4,708.00 565.0%
0602	4360	Bd Studies	1,360.00	8,000.00	8,000.00	1,350.25	8,000.00	8,000.00 .0%
0602	6000	Supplies	478.66	700.00	700.00	453.44	700.00	700.00 .0%
TOTAL Planning		140,829.04	154,208.00	154,208.00	108,380.87	147,443.00	160,508.00	4.1%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 31
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0604	Board Of Appeals							
0604	1200	Other Wag	900.00	850.00	850.00	600.00	700.00	850.00 .0%
0604	6000	Supplies	.00	.00	.00	.00	.00	.00 .0%
	TOTAL	Board Of Appeals	900.00	850.00	850.00	600.00	700.00	850.00 .0%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 32
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0605	Coastal Waters Commision							
0605	1001 Prof Salar	41,716.05	46,300.00	46,300.00	34,121.57	42,000.00	47,100.00	1.7%
0605	1200 Other Wag	4,201.88	6,000.00	6,000.00	3,627.25	4,000.00	6,000.00	.0%
0605	2605 Clothing	.00	500.00	500.00	.00	500.00	500.00	.0%
0605	3300 Emp Train	675.00	700.00	700.00	750.00	750.00	925.00	32.1%
0605	3302 Empl Trav	209.30	600.00	600.00	.00	250.00	400.00	-33.3%
0605	4010 Bldg Maint	1,394.00	700.00	700.00	.00	100.00	700.00	.0%
0605	4021 Rubbish	.00	.00	.00	.00	.00	.00	.0%
0605	4045 Boat Maint	5,928.58	2,500.00	2,500.00	1,880.16	2,100.00	2,500.00	.0%
0605	4060 Floats	4,951.50	4,500.00	4,500.00	1,500.00	3,500.00	6,500.00	44.4%
0605	4065 Channel	661.00	650.00	650.00	175.00	400.00	650.00	.0%
0605	5320 Telephone	583.20	1,000.00	1,000.00	487.87	600.00	700.00	-30.0%
0605	6000 Supplies	1,012.73	750.00	750.00	552.79	1,000.00	950.00	26.7%
0605	6045 Protec Eq	60.93	2,000.00	2,000.00	.00	100.00	1,000.00	-50.0%
0605	6200 Elect	351.06	750.00	750.00	285.22	400.00	750.00	.0%
0605	6210 Water	332.29	240.00	240.00	97.48	200.00	240.00	.0%
0605	6260 Veh Fuel	2,347.33	2,600.00	2,600.00	889.19	2,400.00	2,600.00	.0%
0605	7650 Wharf	856.78	1,100.00	1,100.00	1,701.16	2,000.00	4,100.00	272.7%
TOTAL Coastal Waters Commisi		65,281.63	70,890.00	70,890.00	46,067.69	60,300.00	75,615.00	6.7%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 33
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0606 2800 Conservation Commission							
0606 2800 Assoc Dues	.00	175.00	175.00	35.00	50.00	.00	-100.0%
0606 3400 Con Servic	1,099.55	1,500.00	1,500.00	.00	1,000.00	3,100.00	106.7%
0606 5420 Pub Educ	.00	3,500.00	3,500.00	.00	3,500.00	600.00	-82.9%
0606 6000 Supplies	300.84	300.00	300.00	.00	300.00	300.00	.0%
TOTAL Conservation Commission	1,400.39	5,475.00	5,475.00	35.00	4,850.00	4,000.00	-26.9%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0607	Shellfish Commission							
0607	1200 Other Wag	.00	.00	.00	.00	.00	.00	.0%
0607	2800 Assoc Dues	.00	1,500.00	1,500.00	.00	1,500.00	.00	-100.0%
0607	4301 Equip Rpr	.00	.00	.00	.00	.00	.00	.0%
0607	5400 Advertisin	.00	.00	.00	.00	.00	.00	.0%
0607	6000 Supplies	1,307.59	5,000.00	5,000.00	694.00	1,000.00	3,500.00	-30.0%
0607	7670 Survy Flat	2,500.00	2,500.00	2,500.00	.00	.00	2,500.00	.0%
TOTAL Shellfish Commission		3,807.59	9,000.00	9,000.00	694.00	2,500.00	6,000.00	-33.3%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 35
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PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0608	Misc. & Contingency							
0608	5710	GrantMatch	.00	.00	.00	.00	.00	.0%
0608	7680	Pest Contl	.00	2,500.00	2,500.00	.00	2,500.00	.0%
0608	7700	Energy Res	.00	.00	.00	.00	.00	.0%
0608	8260	Snowmob Cl	1,050.00	1,050.00	1,050.00	1,050.00	1,050.00	.0%
0608	9100	Transfer	675,000.00	.00	.00	.00	.00	.0%
0608	9200	Contingency	30,557.22	20,000.00	20,000.00	9,510.65	18,000.00	20,000.00
TOTAL Misc. & Contingency		706,607.22	23,550.00	23,550.00	10,560.65	21,550.00	23,550.00	.0%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 36
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0609	Cable TV							
0609	1001	Prof Salar	49,631.53	50,900.00	50,900.00	29,936.17	36,800.00	51,900.00 2.0%
0609	1200	Other Wag	16,109.99	16,800.00	16,800.00	15,963.01	18,850.00	16,800.00 .0%
0609	3300	Emp Train	1,157.68	700.00	700.00	284.00	700.00	700.00 .0%
0609	3302	Empl Trav	655.32	750.00	750.00	680.40	750.00	750.00 .0%
0609	4038	Veh Maint	1,124.50	500.00	500.00	.00	100.00	300.00 -40.0%
0609	4301	Equip Rpr	1,235.95	1,500.00	1,500.00	1,023.35	1,500.00	1,000.00 -33.3%
0609	5320	Telephone	.00	240.00	240.00	.00	240.00	240.00 .0%
0609	6000	Supplies	1,442.60	3,000.00	3,000.00	2,915.35	3,000.00	3,000.00 .0%
0609	6260	Veh Fuel	476.72	500.00	500.00	120.86	500.00	600.00 20.0%
0609	7300	Equip	949.88	4,500.00	4,500.00	3,789.17	4,500.00	4,500.00 .0%
0609	7800	Stream	.00	4,800.00	4,800.00	.00	4,800.00	4,800.00 .0%
TOTAL Cable TV		72,784.17	84,190.00	84,190.00	54,712.31	71,740.00	84,590.00	.5%

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 jmaloy

 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 37
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Manager	CHANGE
0612	Traffic And Parking							
0612	1001	Prof Salar	1,011.51	1,200.00	1,200.00	19.23	20.00	.00 -100.0%
0612	3400	Con Servic	.00	1,200.00	1,200.00	.00	200.00	1,200.00 .0%
0612	6000	Supplies	.00	.00	.00	.00	.00	.00 .0%
0612	6714	Signs	.00	.00	.00	.00	.00	.00 .0%
TOTAL Traffic And Parking		1,011.51	2,400.00	2,400.00	19.23	220.00	1,200.00	-50.0%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 38
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0615 Sustainability Committee							
0615 3400 Con Servic	.00	.00	.00	.00	.00	4,500.00	.0%
0615 5420 Pub Educ	.00	.00	.00	.00	.00	3,000.00	.0%
TOTAL Sustainability Committ	.00	.00	.00	.00	.00	7,500.00	.0%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 39
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0800	Debt Service							
0800	8310	Principal	149,545.55	148,068.00	148,068.00	148,068.28	148,068.00	128,068.00 -13.5%
0800	8320	Interest	30,111.29	24,935.00	24,935.00	23,375.01	24,935.00	18,662.00 -25.2%
0800	8350	Reg Waste	.00	.00	.00	.00	.00	.0%
TOTAL Debt Service		179,656.84	173,003.00	173,003.00	171,443.29	173,003.00	146,730.00	-15.2%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 40
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0900	County Tax							
0900	8300 County Tax	941,811.00	991,074.00	991,074.00	991,074.00	991,074.00	1,056,633.00	6.6%
	TOTAL County Tax	941,811.00	991,074.00	991,074.00	991,074.00	991,074.00	1,056,633.00	6.6%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 41
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund		2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
0950	Abatements							
0950	9050	Abatements	40,856.53	25,000.00	25,000.00	.00	25,000.00	25,000.00 .0%
		TOTAL Abatements	40,856.53	25,000.00	25,000.00	.00	25,000.00	25,000.00 .0%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 42
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

			2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
General Fund	Revenues	Town General Fund							
REV 1200	Prop Tax	-6,645,361.94	-6,125,715.00	-6,125,715.00	-6,455,043.47	-6,125,715.00	-6,252,378.00	2.1%	
REV 2502	Excise Tax	-1,708,721.33	-1,400,000.00	-1,400,000.00	-1,427,051.85	-1,600,000.00	-1,450,000.00	3.6%	
REV 2503	MV Agent	-24,825.33	-20,000.00	-20,000.00	-20,091.00	-24,000.00	-20,000.00	0%	
REV 2504	Boat Excis	-25,498.90	-20,000.00	-20,000.00	-5,909.01	-24,000.00	-20,000.00	0%	
REV 2505	Boat Reg T	-1,344.00	-1,300.00	-1,300.00	-620.00	-1,300.00	-1,300.00	0%	
REV 2506	Lieu Taxes	.00	.00	.00	.00	.00	.00	0%	
REV 2507	Penl & Int	-131,655.11	-50,000.00	-50,000.00	-60,730.99	-60,000.00	-50,000.00	0%	
REV 3005	State Gran	.00	.00	.00	.00	.00	.00	0%	
REV 3110	State Rev	-359,623.46	-315,000.00	-315,000.00	-224,852.21	-315,000.00	-340,000.00	7.9%	
REV 3111	Homestead	-147,564.00	-135,000.00	-135,000.00	-166,226.00	-166,226.00	-140,000.00	3.7%	
REV 3112	BETE	-608,200.00	-375,000.00	-375,000.00	-635,796.00	-635,796.00	-425,000.00	13.3%	
REV 3115	Veterans	-4,817.00	-5,000.00	-5,000.00	.00	-4,800.00	-4,500.00	-10.0%	
REV 3116	Tree Growt	-66,720.38	-65,000.00	-65,000.00	-71,105.89	-71,105.00	-65,000.00	0%	
REV 3117	GA Freept	-5,819.34	-5,000.00	-5,000.00	-6,360.88	-6,500.00	-5,000.00	0%	
REV 3118	GA Yarm	-12,000.00	-10,000.00	-10,000.00	-8,046.00	-10,000.00	-10,000.00	0%	
REV 3120	State Park	-4,526.62	-2,500.00	-2,500.00	-5,913.26	-5,913.00	-3,000.00	20.0%	
REV 3150	St Snowmob	-1,562.32	-1,300.00	-1,300.00	-1,092.30	-1,092.00	-1,000.00	-23.1%	
REV 3160	Road Assis	-131,248.00	-129,000.00	-129,000.00	-130,692.00	-130,692.00	-129,000.00	0%	
REV 3163	Rescue P&D	-16,568.00	-16,500.00	-16,500.00	-14,478.00	-14,100.00	-14,000.00	-15.2%	
REV 3164	SR Officer	-29,113.20	-28,800.00	-28,800.00	-29,788.98	-29,300.00	-29,500.00	2.4%	
REV 3165	Sch Lease	-12,500.00	-12,500.00	-12,500.00	-12,500.00	-12,500.00	-12,500.00	0%	
REV 3170	FEMA/MEMA	.00	.00	.00	.00	.00	.00	0%	
REV 3210	Copies PD	-2,080.00	-1,000.00	-1,000.00	-1,936.00	-1,700.00	-1,200.00	20.0%	
REV 3211	Copies Twn	-608.67	-500.00	-500.00	-389.50	-500.00	-500.00	0%	
REV 3212	Veh Maint	-4,728.00	-4,500.00	-4,500.00	-1,488.00	-2,000.00	-2,000.00	-55.6%	
REV 3213	Engineerin	-7,770.00	-2,000.00	-2,000.00	-3,492.50	-4,500.00	-4,000.00	100.0%	
REV 3215	Cert Copy	-5,478.30	-6,000.00	-6,000.00	-4,656.65	-4,300.00	-4,000.00	-33.3%	
REV 3218	Notary Fee	-1,700.00	-1,200.00	-1,200.00	-1,124.75	-1,200.00	-1,200.00	0%	
REV 3242	Ordinance	.00	.00	.00	-14.00	-14.00	.00	0%	
REV 3244	PB Adm Fee	-14,451.00	-5,000.00	-5,000.00	-13,598.50	-14,500.00	-6,000.00	20.0%	
REV 3245	PB General	-14,804.00	-5,000.00	-5,000.00	-4,457.50	-5,000.00	-5,000.00	0%	
REV 3246	PB Other	-25.00	.00	.00	-55.00	-55.00	.00	0%	
REV 3250	Appeals Bd	-880.00	-500.00	-500.00	-620.00	-600.00	-500.00	0%	
REV 3251	Des Rev	.00	.00	.00	.00	.00	.00	0%	
REV 3255	CATV Fees	-75,000.00	-85,000.00	-85,000.00	.00	-85,000.00	-100,000.00	17.6%	
REV 3260	Rescue Chg	-156,430.05	-155,000.00	-155,000.00	16.50	-160,000.00	-200,000.00	29.0%	
REV 3261	HRF Fees	-4,800.00	-3,500.00	-3,500.00	-3,700.00	-4,700.00	-3,500.00	0%	
REV 3262	Lease Rev	-25,000.00	-25,000.00	-25,000.00	.00	-25,000.00	-25,000.00	0%	
REV 3265	MuPkg Lot	-37,500.00	-37,500.00	-37,500.00	.00	-37,500.00	-37,500.00	0%	
REV 3266	Rent-TS	-2,417.52	-2,000.00	-2,000.00	-2,393.70	-2,400.00	-2,000.00	0%	
REV 3267	FD Ins Fee	-990.00	-1,000.00	-1,000.00	-55.00	-1,000.00	-1,000.00	0%	
REV 3268	Police Evt	.00	.00	.00	.00	.00	.00	0%	

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 43
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

			2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
General Fund									
REV	3269	Bartol Lse	-175,000.00	-175,000.00	-175,000.00	.00	-175,000.00	-175,000.00	.0%
REV	3301	Moorings	-73,768.36	-70,000.00	-70,000.00	-69,476.87	-72,000.00	-70,000.00	.0%
REV	3303	Wharf Fees	-102.00	.00	.00	.00	.00	.00	.0%
REV	3304	Victualers	-12,330.00	-10,000.00	-10,000.00	-8,715.00	-11,500.00	-10,000.00	.0%
REV	3305	St Opening	-5,505.68	-5,000.00	-5,000.00	-3,950.00	-5,000.00	-5,000.00	.0%
REV	3306	Agent Fee	-524.25	-600.00	-600.00	-323.25	-500.00	-500.00	-16.7%
REV	3307	Dog Lic	-15,418.50	-5,000.00	-5,000.00	-6,784.00	-8,000.00	-7,000.00	40.0%
REV	3308	Marriage L	-2,860.00	-1,600.00	-1,600.00	-1,640.00	-2,000.00	-1,600.00	.0%
REV	3309	Peddler Lic	-720.00	-1,000.00	-1,000.00	-720.00	-1,000.00	-1,000.00	.0%
REV	3310	Food Truck	-530.00	.00	.00	-500.00	-500.00	.00	.0%
REV	3311	Burial	-1,164.00	.00	.00	-1,540.00	-1,380.00	.00	.0%
REV	3312	Clerk Oth	-5,194.75	-2,500.00	-2,500.00	-4,718.00	-5,000.00	-2,500.00	.0%
REV	3313	Vault Perm	.00	.00	.00	.00	.00	.00	.0%
REV	3314	Comm Boats	.00	.00	.00	.00	.00	.00	.0%
REV	3316	Alarm Perm	-36,426.50	-35,000.00	-35,000.00	-31,170.00	-35,000.00	-35,000.00	.0%
REV	3320	Bldg Fees	-93,566.60	-65,000.00	-65,000.00	-67,894.05	-70,000.00	-65,000.00	.0%
REV	3321	Plumb Fees	-32,350.75	-20,000.00	-20,000.00	-22,613.55	-27,000.00	-20,000.00	.0%
REV	3322	Sign Perm	-7,260.00	-5,000.00	-5,000.00	-4,810.00	-5,000.00	-5,000.00	.0%
REV	3323	Elect Perm	-15,393.84	-10,000.00	-10,000.00	-105.00	-10,000.00	-10,000.00	.0%
REV	3324	Contct Lic	-2,340.00	-1,000.00	-1,000.00	-3,490.00	-3,130.00	-1,000.00	.0%
REV	3325	Temp Activ	-870.00	.00	.00	-990.00	-500.00	.00	.0%
REV	3330	Sfish Lic	-12,683.00	-12,500.00	-12,500.00	-3,394.00	-12,500.00	-12,500.00	.0%
REV	3335	Shellf Fee	.00	.00	.00	-346.00	-346.00	.00	.0%
REV	3340	Gun Perm	-180.00	-350.00	-350.00	-252.00	-230.00	-200.00	-42.9%
REV	3342	Brush	-194.00	.00	.00	.00	.00	.00	.0%
REV	3345	SWResident	-118,228.02	-110,000.00	-110,000.00	-107,715.30	-115,000.00	-110,000.00	.0%
REV	3346	Hauler Per	-1,650.00	-2,200.00	-2,200.00	.00	-1,600.00	-1,600.00	-27.3%
REV	3347	SW Recy Co	-30,806.65	-25,000.00	-25,000.00	-14,344.00	-25,000.00	-25,000.00	.0%
REV	3350	Towing Lic	-100.00	.00	.00	.00	.00	.00	.0%
REV	3354	Garb Cards	-1,525.00	-750.00	-750.00	-1,524.00	-1,400.00	-1,000.00	33.3%
REV	3355	LF Compost	.00	.00	.00	.00	.00	.00	.0%
REV	3405	Pkg Fines	-83,880.52	-85,000.00	-85,000.00	-53,113.65	-65,000.00	-85,000.00	.0%
REV	3411	CO Fines	.00	-250.00	-250.00	.00	.00	.00	-100.0%
REV	3420	Lib Fines	-13,551.26	-11,000.00	-11,000.00	-9,083.46	-13,000.00	-11,000.00	.0%
REV	3434	Animal Fee	-1,620.00	-400.00	-400.00	-531.00	-500.00	-500.00	25.0%
REV	3445	Fls Alarm	-4,405.00	-3,500.00	-3,500.00	-2,520.00	-3,500.00	-3,500.00	.0%
REV	3506	TS Utility	-4,084.42	-2,500.00	-2,500.00	-4,173.44	-4,173.00	-3,000.00	20.0%
REV	3507	TS Advert	-1,500.00	-3,000.00	-3,000.00	-2,400.00	-2,400.00	-2,000.00	-33.3%
REV	3508	Equip Sale	.00	.00	.00	.00	.00	.00	.0%
REV	3510	Unant Misc	-92,575.16	-7,000.00	-7,000.00	-123,311.92	-123,300.00	-10,000.00	42.9%
REV	3515	Hbr Other	.00	.00	.00	-33.00	-50.00	.00	.0%
REV	3520	Asses Misc	.00	.00	.00	.00	.00	.00	.0%
REV	3550	Int Invest	-24,699.98	-16,000.00	-16,000.00	-32,200.51	-40,000.00	-21,000.00	31.3%
REV	9900	Use FB	.00	-550,000.00	-550,000.00	.00	.00	-600,000.00	9.1%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 44
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund			2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
REV	9995	Tranf Oth	-164,084.93	-150,000.00	-150,000.00	250.00	-150,000.00	-110,900.00	-26.1%
TOTAL Revenues	Town General		-11,329,424.64	-10,438,465.00	-10,438,465.00	-9,898,394.44	-10,578,517.00	-10,771,378.00	3.2%
TOTAL General Fund			-1,072,109.59	.00	.00	-1,585,724.07	-459,098.00	.00	.0%
TOTAL REVENUE			-11,329,424.64	-10,438,465.00	-10,438,465.00	-9,898,394.44	-10,578,517.00	-10,771,378.00	.0%
TOTAL EXPENSE			10,257,315.05	10,438,465.00	10,438,465.00	8,312,670.37	10,119,419.00	10,771,378.00	.0%
GRAND TOTAL			-1,072,109.59	.00	.00	-1,585,724.07	-459,098.00	.00	.0%

** END OF REPORT - Generated by Jessica Maloy **

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 45
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

General Fund	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Manager	PCT CHANGE
Field #	Total	Page	Break				
Sequence 1	1	Y	Y				
Sequence 2	9	Y	Y				
Sequence 3	0	N	N				
Sequence 4	0	N	N				

Report title:

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 jmaloy | NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 45
 bgnyrpts

PROJECTION: 18010 FY 2018 General Fund Original Budget

FOR PERIOD 99

Report type: 1
 Budget level: 2
 Percentage change calculation method: 1
 Print first or second year of budget requests: F
 Print revenue as credit: Y
 Include cfwd in rev bud: N
 Include cfwd in actuals: N
 Print totals only: N
 Include segment code: N
 Include report grand totals by account type: Y
 Print full GL account: N
 Double space: N
 Suppress zero bdgt accts: N
 Print as worksheet: N
 Print percent change or comment: P
 Print text: N
 Amounts/totals exceed 999 million dollars: N
 Print five budget levels: N
 Report view: D

Find Criteria

Field Name Field Value

 Org
 Object
 Project
 Account type
 Account status

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 1
 bgnyrpts

PROJECTION: 18025 FY 2018 Winslow Park Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

Winslow Park		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Department	CHANGE
0550	Winslow Park							
0550	1001	Prof Salar	57,036.77	42,300.00	42,300.00	38,583.67	47,300.00	45,200.00 6.9%
0550	1200	Other Wag	28,593.26	75,000.00	75,000.00	33,028.06	75,000.00	75,000.00 0%
0550	2303	Ret ICMA	3,554.93	4,300.00	4,300.00	.00	4,800.00	4,600.00 7.0%
0550	2407	FICA & Med	6,384.30	9,000.00	9,000.00	.00	9,000.00	9,300.00 3.3%
0550	2409	Healt Ins	7,419.36	8,400.00	8,400.00	.00	8,400.00	9,400.00 11.9%
0550	2410	Wkrs Comp	2,128.10	3,500.00	3,500.00	.00	3,500.00	4,000.00 14.3%
0550	2411	Unemp Comp	.00	.00	.00	.00	.00	.00 0%
0550	2416	Dental	490.44	511.00	511.00	.00	511.00	525.00 2.7%
0550	2910	Admin fees	1,170.62	2,000.00	2,000.00	1,113.20	2,000.00	2,000.00 0%
0550	3302	Empl Trav	.00	100.00	100.00	.00	100.00	100.00 0%
0550	4010	Bldg Maite	6,521.29	5,500.00	5,500.00	4,131.37	5,500.00	6,500.00 18.2%
0550	4021	Rubbish	4,000.82	4,000.00	4,000.00	2,849.33	4,000.00	4,000.00 0%
0550	4038	Veh Maint	3,456.87	1,800.00	1,800.00	2,009.65	1,800.00	3,000.00 66.7%
0550	5200	Insurance	.00	2,500.00	2,500.00	.00	2,500.00	2,500.00 0%
0550	5310	Postage	327.11	500.00	500.00	.00	500.00	500.00 0%
0550	5320	Telephone	2,638.96	3,000.00	3,000.00	2,269.40	3,000.00	3,000.00 0%
0550	5400	Advertisin	1,779.78	2,000.00	2,000.00	240.00	2,000.00	2,000.00 0%
0550	6000	Supplies	120.68	1,000.00	1,000.00	388.51	1,000.00	1,000.00 0%
0550	6005	Clean Supp	8,233.94	7,800.00	7,800.00	5,690.15	7,800.00	7,800.00 0%
0550	6200	Elect	5,369.72	6,000.00	6,000.00	3,841.28	6,000.00	6,000.00 0%
0550	6220	Sewer	4,582.75	4,500.00	4,500.00	3,268.25	4,500.00	4,500.00 0%
0550	6250	Propane	1,559.64	2,800.00	2,800.00	1,905.28	2,800.00	2,800.00 0%
0550	6260	Veh Fuel	4,166.99	6,000.00	6,000.00	2,387.42	6,000.00	6,000.00 0%
0550	6712	Tools	770.42	1,000.00	1,000.00	.00	1,000.00	1,000.00 0%
0550	6760	Gravel	1,244.00	2,000.00	2,000.00	.00	2,000.00	2,000.00 0%
0550	6900	Other Supp	9,236.14	7,500.00	7,500.00	8,106.31	9,000.00	9,000.00 20.0%
0550	7600	Farm House	425.26	1,500.00	1,500.00	3,392.36	4,000.00	1,500.00 0%
0550	7610	Plyg Trail	1,548.21	3,000.00	3,000.00	.00	3,000.00	3,000.00 0%
0550	7620	Lawn Mower	2,454.70	5,000.00	5,000.00	3,148.52	5,000.00	5,000.00 0%
0550	7630	Table Can	987.00	1,000.00	1,000.00	432.34	1,000.00	3,000.00 200.0%
0550	7640	Gate House	1,749.18	1,500.00	1,500.00	519.49	1,500.00	1,500.00 0%
0550	7650	Ramp&Wharf	3,200.11	2,000.00	2,000.00	1,025.55	2,000.00	2,000.00 0%
0550	7800	Spec Projs	6,933.72	7,000.00	7,000.00	4,246.20	7,000.00	7,000.00 0%
0550	7900	Cap Projs	58,196.56	50,000.00	50,000.00	20,200.19	50,000.00	175,000.00 250.0%
0550	9000	Misc	1,685.00	1,000.00	1,000.00	1,455.91	2,000.00	1,000.00 0%
0550	9200	Contingncy	1,118.00	1,000.00	1,000.00	.00	1,000.00	1,000.00 0%
TOTAL Winslow Park		239,084.63	276,011.00	276,011.00	144,232.44	286,511.00	411,725.00	49.2%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 2
 bgnyrpts

PROJECTION: 18025 FY 2018 Winslow Park Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

Winslow Park	Category	Description	2016	2017	2017	2017	2017	2018	PCT
			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Department	CHANGE
0551	Harb	Cottage							
0551	4010	Bldg Maite	2,700.18	3,000.00	3,000.00	2,820.06	3,000.00	3,000.00	.0%
0551	4040	Grnds Main	148.00	1,000.00	1,000.00	1,244.00	1,400.00	1,000.00	.0%
0551	5200	Insurance	.00	500.00	500.00	.00	500.00	500.00	.0%
0551	5320	Telephone	578.56	500.00	500.00	664.39	750.00	1,000.00	100.0%
0551	5400	Advertisin	.00	200.00	200.00	.00	200.00	200.00	.0%
0551	6050	Equip	3,393.23	4,000.00	4,000.00	.00	4,000.00	8,000.00	100.0%
0551	6200	Elect	1,051.05	1,000.00	1,000.00	593.68	1,000.00	1,000.00	.0%
0551	6260	Veh Fuel	1,119.56	1,500.00	1,500.00	1,188.89	1,500.00	1,500.00	.0%
0551	6910	Trees	.00	500.00	500.00	451.86	500.00	500.00	.0%
0551	7650	Ramp&Wharf	350.00	1,500.00	1,500.00	350.00	1,500.00	1,500.00	.0%
0551	7660	Cottage	6,335.65	2,000.00	2,000.00	.00	2,000.00	2,000.00	.0%
0551	9000	Misc	558.86	1,000.00	1,000.00	.00	1,000.00	1,000.00	.0%
0551	9200	Contingncy	.00	.00	.00	.00	.00	.00	.0%
TOTAL Harb Cottage			16,235.09	16,700.00	16,700.00	7,312.88	17,350.00	21,200.00	26.9%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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PROJECTION: 18025 FY 2018 Winslow Park Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

Winslow Park		2016	2017	2017	2017	2017	2018	PCT
		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	Department	CHANGE
REV25	Winslow Park							
REV25	1920	Donations	.00	.00	.00	.00	.00	.0%
REV25	3262	Winslow Pk	-283,187.08	-288,711.00	-288,711.00	8,387.28	-294,111.00	-427,925.00
REV25	3510	Unant Misc	.00	-3,000.00	-3,000.00	.00	-3,000.00	-3,000.00
REV25	3550	Int Invest	-1,673.87	-1,000.00	-1,000.00	.00	-1,000.00	-2,000.00
TOTAL	Winslow Park		-284,860.95	-292,711.00	-292,711.00	8,387.28	-298,111.00	-432,925.00
TOTAL	Winslow Park		-29,541.23	.00	.00	159,932.60	5,750.00	.00
TOTAL REVENUE		-284,860.95	-292,711.00	-292,711.00	8,387.28	-298,111.00	-432,925.00	.0%
TOTAL EXPENSE		255,319.72	292,711.00	292,711.00	151,545.32	303,861.00	432,925.00	.0%
GRAND TOTAL		-29,541.23	.00	.00	159,932.60	5,750.00	.00	.0%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 1
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PROJECTION: 18029 FY 2018 NET FUND Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

NET Program	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Department	PCT Change
0990	NET						
0990	1001 Prof Salar	109,905.46	100,000.00	100,000.00	80,941.13	100,000.00	83,400.00 -16.6%
0990	1200 Other Wag	358,244.87	43,050.00	43,050.00	41,024.44	43,050.00	125,000.00 190.4%
0990	1300 OT Wages	38,721.13	.00	.00	17,286.57	.00	.0%
0990	2303 Ret ICMA	2,467.40	2,700.00	2,700.00	.00	2,700.00	2,700.00 .0%
0990	2305 Retir MSRS	4,718.20	5,200.00	5,200.00	.00	5,200.00	5,800.00 11.5%
0990	2407 FICA & Med	35,838.37	30,000.00	30,000.00	.00	30,000.00	16,100.00 -46.3%
0990	2409 Healt Ins	29,919.96	39,500.00	39,500.00	.00	39,500.00	35,850.00 -9.2%
0990	2410 Wkrs Comp	24,868.01	20,500.00	20,500.00	.00	20,500.00	8,600.00 -58.0%
0990	2411 Unemp Comp	.00	.00	.00	.00	.00	.0%
0990	2416 Dental	1,226.10	1,300.00	1,300.00	.00	1,300.00	1,100.00 -15.4%
0990	2419 Med Exams	.00	250.00	250.00	.00	250.00	.00 -100.0%
0990	2421 Emp Sick P	1,687.05	.00	.00	.00	.00	.0%
0990	2605 Clothing	68.95	2,000.00	2,000.00	.00	2,000.00	.00 -100.0%
0990	3300 Emp Train	1,078.68	1,000.00	1,000.00	460.00	1,000.00	500.00 -50.0%
0990	4036 Radio Main	.00	.00	.00	.00	.00	.0%
0990	4038 Veh Maint	32.46	5,000.00	5,000.00	.00	5,000.00	.00 -100.0%
0990	4320 Tech Repai	12,951.21	1,000.00	1,000.00	7,151.26	1,000.00	5,500.00 450.0%
0990	5310 Postage	7,839.63	8,000.00	8,000.00	.00	8,000.00	8,000.00 .0%
0990	5320 Telephone	2,291.00	3,500.00	3,500.00	308.49	3,500.00	3,500.00 .0%
0990	6000 Supplies	3,065.47	2,500.00	2,500.00	2,156.57	2,500.00	4,000.00 60.0%
0990	6009 Med Suppl	4,401.40	10,000.00	10,000.00	.00	10,000.00	.00 -100.0%
0990	6260 Veh Fuel	10,989.80	15,000.00	15,000.00	3,051.83	15,000.00	3,000.00 -80.0%
0990	7900 Cap Outlay	14,134.66	14,500.00	14,500.00	.00	11,100.00	6,500.00 -55.2%
0990	9991 Tranf GF	.00	.00	.00	.00	.00	.0%
0990	9996 Transfer	50,000.00	50,000.00	50,000.00	.00	.00	.00 -100.0%
TOTAL NET		714,449.81	355,000.00	355,000.00	152,380.29	301,600.00	309,550.00 -12.8%

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 TOWN OF FREEPORT
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

 P 2
 bgnyrpts

PROJECTION: 18029 FY 2018 NET FUND Original Budget

FOR PERIOD 99

ACCOUNTS FOR:

NET Program	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2017 ACTUAL	2017 PROJECTION	2018 Department	PCT CHANGE
REV29	NET Program Revenues						
REV29	3275	NET Charge	-187,748.61	-280,000.00	-280,000.00	-161,644.34	-230,000.00
REV29	3280	Parkview	.00	.00	.00	.00	.00
REV29	3285	Billing Sv	-68,545.43	-75,000.00	-75,000.00	-65,045.26	-80,000.00
REV29	9991	Tranf GF	.00	.00	.00	.00	-100,000.00
TOTAL NET Program Revenues		-256,294.04	-355,000.00	-355,000.00	-226,689.60	-410,000.00	-309,550.00
TOTAL NET Program		458,155.77	.00	.00	-74,309.31	-108,400.00	.00
TOTAL REVENUE		-256,294.04	-355,000.00	-355,000.00	-226,689.60	-410,000.00	-309,550.00
TOTAL EXPENSE		714,449.81	355,000.00	355,000.00	152,380.29	301,600.00	309,550.00
GRAND TOTAL		458,155.77	.00	.00	-74,309.31	-108,400.00	.00

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Adoption 4/25/2017
Public Hearing 4/4/2017
Workshop 3/7/2017
Proposed 2/28/17

**PROPOSED
CAPITAL IMPROVEMENTS
PROGRAM**

FY 2018-FY 2022

FREEPORT, MAINE

Town of Freeport
Summary of Funding Sources
FY 2018 Capital Program

	FY 2017		FY 2018		Funding Source				
	Council <u>Approved</u>	Manager <u>Proposed</u>	Council <u>Approved</u>	Council <u>Appropriated</u>	Reserve	Bond	Fund Balance	TIF	Other
Police	155,400	147,000	147,000	-	147,000				
Fire	95,000	-	-	-	-				
Rescue	110,000	-	-	-	-				
Public Works	221,000	115,000	115,000	-	115,000				
Solid Waste	-	50,000	50,000	-	50,000				
Comprehensive Town Imp.	570,000	864,500	864,500	-	864,500				
Municipal Facilities (1)	221,200	344,500	345,500	-	345,500				
Cable	35,000	132,600	132,600	-	132,600				
Other (2)	5,000	-	-	-	-				
Destination Freeport TIF	181,000	198,000	398,000	-	-		398,000	-	
Total	1,593,600	1,851,600	2,052,600	-	1,654,600	-	-	398,000	-

	Unaudited	06/30/2016 Benchmarks	
	12/31/2016 Reserve Balances	Low Benchmark	High Benchmark
	433,329	344,000	456,000
	494,185	330,000	772,200
	584,324	236,000	416,800
	752,710	931,000	943,200
	179,119	129,000	189,000
	1,195,204	1,946,900	3,344,500
	941,588	649,400	1,469,500
	505,962	Not Benchmarked	
	37,108	Not Benchmarked	
	n/a	Not Benchmarked	

Town Legal Debt Limit

2016 State Valuation \$ 1,462,950,000

Limitation % 15%

Debt Limit 219,442,500

Town Debt Outstanding

	6/30/2017	6/30/2016	6/30/2015	6/30/2014	6/30/2013
Town and School	2,490,000	3,200,000	3,915,000	4,630,000	5,345,000

Note 1: The Municipal Facilities CIP is taken from both the general administration and building maintenance reserves; these are summed above.

Note 2: The "Other" projects are Board and Committee requests, and will be taken from the appropriate reserves based upon the project.

Note 3: Please note that the reserve balances do not include operating transfers out to the general fund for the FY 2017 budget or FY 2017 funding to reserves.

Note 4: The 12/31/2016 Reserve Balances includes the \$672,084 transferred from Fund Balance that was brought to Council in January 2017.

POLICE DEPARTMENT
ARTICLE I

FY 2017 Adopted

		Department	Manager	Council
		<u>Proposed</u>	<u>Proposed</u>	<u>Adopted</u>
<u>FY 2017</u>				
1	Communications Upgrade-Radios	47,000	47,000	47,000
2	Firearm Replacement	39,400	39,400	39,400
3	Speed Trailer & Signs	10,000	10,000	10,000
4	Replace Chief's Vehicle	22,000	25,000	25,000
5	New Squad Car and Changeover Equipment	34,000	34,000	34,000
Total FY 2017		152,400	155,400	155,400

FY 2018-2022 Proposed

		<u>FY17</u>	<u>Manager</u>	<u>Council</u>	<u>Council</u>
		<u>Projection</u>	<u>Proposed</u>	<u>Approved</u>	<u>Appropriated</u>
<u>FY 2018</u>					
1	Update Mobile Data Terminals	37,000	27,000	27,000	
2	New Squad Car and Changeover Equipment	35,000	35,000	35,000	
3	New Squad Car and Changeover Equipment	35,000	35,000	35,000	
4	Speed Trailer	-	12,000	12,000	
5	Audio-Video Camera in Cars (6 Units)	43,000	38,000	38,000	
Total FY 2018		150,000	147,000	147,000	-

FY 2019

1	New Squad Car and Changeover Equipment	35,000	35,000	
Total FY 2019		35,000	35,000	-

FY 2020

1	New Shellfish Truck and Equipment	35,000	35,000	
2	New Squad Car and Changeover Equipment	35,000	35,000	
3	Replace Radar Units	25,000	25,000	
4	Replace Bullet-Proof Vests	20,000	20,000	
Total FY 2020		115,000	115,000	-

FY 2021

1	Special Enforcement Boat & Motor	30,000	30,000	
2	New Squad Car and Changeover Equipment	35,000	35,000	
3	New Squad Car and Changeover Equipment	35,000	35,000	
Total FY 2021		100,000	100,000	-

FY 2022

1	Audio Recording Equipment	24,000	24,000	
2	New Squad Car and Changeover Equipment	35,000	35,000	
Total FY 2022		59,000	59,000	-

12/31/2016 Reserve Balances

433,329

FIRE DEPARTMENT
ARTICLE II

FY 2017 Adopted

		Department <u>Proposed</u>	Manager <u>Proposed</u>	Council <u>Adopted</u>
	<u>FY 2017</u>			
1	Thermal Image Camera (4)	60,000	40,000	40,000
2	Communications Upgrade-Radios	55,000	55,000	55,000
	Total FY 2017	115,000	95,000	95,000

FY 2018-2022 Proposed

	<u>FY17</u> <u>Projection</u>	<u>Manager</u> <u>Proposed</u>	<u>Council</u> <u>Approved</u>	<u>Council</u> <u>Appropriated</u>
	<u>FY 2018</u>			
1	Mobile Data Terminals	33,000	-	-
	Total FY 2018	33,000	-	-

<u>FY 2019</u>			
1	2000 F350 Service Pickup Replacement	60,000	60,000
	Total FY 2019	60,000	60,000

<u>FY 2020</u>			
1	Replace Chief's Vehicle	50,000	50,000
	Total FY 2020	50,000	50,000

<u>FY 2021</u>			
1	2000 International 4900-Tank 2 Refurbishment	150,000	150,000
	Total FY 2021	150,000	150,000

<u>FY 2022</u>			
1	Traffic Light Preemption System	-	-
2	SCBA Bottle Replacement	70,000	70,000
	Total FY 2022	70,000	70,000

12/31/2016 Reserve Balances	494,185
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RESCUE UNIT
ARTICLE III

FY 2017 Adopted	Department	Manager	Council
	<u>Proposed</u>	<u>Proposed</u>	<u>Adopted</u>
<u>FY 2017</u>			
1 Communications Upgrade-Radios	110,000	110,000	110,000
FY 2017	110,000	110,000	110,000
FY 2018-2022 Proposed			
	<u>FY17</u>	<u>Manager</u>	<u>Council</u>
	<u>Projection</u>	<u>Proposed</u>	<u>Approved</u>
<u>FY 2018</u>			
1 Electronic Run Reporting Software	30,000	-	-
Total FY 2018	30,000	-	-
<u>FY 2019</u>			
1 Run Reporting/IT Upgrade	40,000	40,000	
FY 2019	40,000	40,000	-
<u>FY 2020</u>			
1 Rescue Replacement (2012) - Rescue 5	196,000	196,000	
Total FY 2020	196,000	196,000	-
<u>FY 2021</u>			
1 No Capital Purchases Requested At This Time	-	-	
FY 2021	-	-	-
<u>FY 2022</u>			
1 No Capital Purchases Requested At This Time	-	-	
FY 2022	-	-	-
12/31/2016 Reserve Balances	584,324		

PUBLIC WORKS
ARTICLE IV

FY 2017 Adopted	Department	Manager	Council
	<u>Proposed</u>	<u>Proposed</u>	<u>Adopted</u>
<u>FY 2017</u>			
1 Truck Chassis Replacement (Single Axle), Plow & Wing (Truck 2)	176,000	176,000	176,000
2 3/4 Ton Pick-Up with Plow (Truck 15)	45,000	45,000	45,000
Total FY 2017	221,000	221,000	221,000
FY 2018-2022 Proposed			
	<u>FY17</u> <u>Projection</u>	<u>Manager</u> <u>Proposed</u>	<u>Council</u> <u>Approved</u>
<u>FY 2018</u>			
1 Backhoe	100,000	115,000	115,000
2 Case Front-End Loader - MOVED TO FY19	140,000	-	-
Total FY 2018	240,000	115,000	115,000
<u>FY 2019</u>			
1 Sidewalk Plow #1 - 2007 Trackless (Shared with TIF)	80,000	80,000	80,000
2 Case Front-End Loader	175,000	175,000	175,000
Total FY 2019	255,000	255,000	-
<u>FY 2020</u>			
1 Wood Chipper	40,000	40,000	40,000
2 Truck Chassis Replacement (Single Axle), Plow & Wing (Truck 9)	170,000	170,000	170,000
Total FY 2020	210,000	210,000	-
<u>FY 2021</u>			
1 Trench Box	15,000	15,000	15,000
2 Bulldozer	120,000	120,000	120,000
3 Culvert Steamer/Trailer	16,000	16,000	16,000
Total FY 2021	151,000	151,000	-
<u>FY 2022</u>			
1 Truck Chassis Replacement (Single Axle), Plow & Wing (Truck 6)	175,000	175,000	175,000
2 Forklift	25,000	25,000	25,000
Total FY 2022	200,000	200,000	-
12/31/2016 Reserve Balances	752,710		

SOLID WASTE/RECYCLING ARTICLE V

FY 2017 Adopted	Department	Manager	Council
	<u>Proposed</u>	<u>Proposed</u>	<u>Adopted</u>
<u>FY 2017</u>			
1 Loader	90,000	-	-
Total FY 2017	90,000	-	-
<u>FY 2018-2022 Proposed</u>			
	<u>FY17 Projection</u>	<u>Manager Proposed</u>	<u>Council Approved</u>
			<u>Council Appropriated</u>
<u>FY 2018</u>			
1 Single Sort Compactor Project	20,000	20,000	20,000
2 Loader Refurb	15,000	30,000	30,000
Total FY 2018	35,000	50,000	50,000
<u>FY 2019</u>			
1 Scales & Computer Upgrades	10,000	10,000	
2 Leachate Tank Replacement	15,000	15,000	
Total FY 2019	25,000	25,000	
<u>FY 2020</u>			
1 Single Sort Compactor Project	40,000	-	
Total FY 2020	40,000	-	
<u>FY 2021</u>			
1 Containers (2)	14,000	14,000	
2 Stake Truck	40,000	40,000	
Total FY 2021	54,000	54,000	
<u>FY 2022</u>			
1 Baler #3 Replacement	20,000	-	
Total FY 2022	20,000	-	
12/31/2016 Reserve Balances	179,119		

COMPREHENSIVE TOWN IMPROVEMENTS
ARTICLE VI

FY 2017 Adopted	Department	Manager	Council
	<u>Proposed</u>	<u>Proposed</u>	<u>Adopted</u>
FY 2017			
1 Paving - "Back" Work Area - Recycling	30,000	-	-
2 South Freeport Road Overlay-Town's Share - PACTS MPI Project	260,000	260,000	260,000
3 South Freeport Village Road Reconstruction	310,000	310,000	310,000
Total FY 2017	600,000	570,000	570,000
FY 2018-2022 Proposed			
	FY17 Projection	Manager Proposed	Council Approved
FY 2018			
1 US Route 1 South Overlay-Town's Share 25% PACTS Project	339,500	339,500	339,500
2 Curtis Road Reconstruction	500,000	500,000	500,000
3 Concord Gully Brook Watershed Restoration	-	25,000	25,000
4 Parking Lot Conversion for RV's - MOVED TO FY21	10,000	-	-
5 Library Parking Lot Paving - MOVED TO FY20	60,000	-	-
Total FY 2018	909,500	864,500	864,500
FY 2019			
1 Lower Main Street Paving Overlay	200,000	200,000	200,000
2 Concord Gully Brook Watershed Restoration	25,000	25,000	25,000
3 Baker Road Reconstruction	400,000	400,000	400,000
Total FY 2019	625,000	625,000	-
FY 2020			
1 Route 1 South Park-n-Ride Paving	45,000	45,000	45,000
2 Public Works Rear Parking Area Paving	40,000	40,000	40,000
3 Paving - "Back" Work Area - Recycling	30,000	30,000	30,000
4 Concord Gully Brook Watershed Restoration	50,000	50,000	50,000
5 Grant Road	440,000	440,000	440,000
6 Library Parking Lot Paving	60,000	60,000	60,000
Total FY 2020	665,000	665,000	-
FY 2021			
1 Lambert Road Paving	260,000	260,000	260,000
2 Concord Gully Brook Watershed Restoration	50,000	50,000	50,000
3 Parking Lot Conversion for RV's	10,000	10,000	10,000
Total FY 2021	320,000	320,000	-
FY 2022			
1 Main Street Drainage & Paving - West St to Mallet Dr - PACTS Project	500,000	500,000	500,000
2 Concord Gully Brook Watershed Restoration	50,000	50,000	50,000
3 Pine Street - S Freeport Rd end for 4200 Feet	320,000	320,000	320,000
Total FY 2022	870,000	870,000	-
12/31/2016 Reserve Balances	1,195,204		

MUNICIPAL FACILITIES
ARTICLE VII

FY 2017 Adopted	Department	Manager	Council
	<u>Proposed</u>	<u>Proposed</u>	<u>Adopted</u>
FY 2017			
1 Computer Upgrades -Townwide	21,000	21,000	21,000
2 Replacement of Building Maintenance Truck - 2004 F150	30,000	30,000	30,000
3 Tri-Town Track & Field Donation	-	100,000	100,000
4 Furniture-Townwide	15,000	15,000	15,000
5 Plow and Sweeper Storage Building	30,000	30,000	30,000
6 Public Computers - Library	25,000	8,200	8,200
7 Windows at Public Safety Building	12,000	12,000	12,000
8 LED Streetlight Conversion	30,000	-	-
9 Roof-Highway Building	90,000	-	-
10 Revaluation Reserve Fund	5,000	5,000	5,000
Total FY 2017	258,000	221,200	221,200

FY 2018-2022 Proposed

	FY17 <u>Projection</u>	Manager <u>Proposed</u>	Council <u>Approved</u>	Council <u>Appropriated</u>
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FY 2018			
1 Computer Upgrades -Townwide	22,000	22,000	22,000
2 Flooring at Public Safety	20,000	20,000	6,000
3 Dunning Boat Yard Repairs	15,000	5,000	5,000
4 Copiers	25,000	15,000	15,000
5 Roof-Highway Building	90,000	75,000	75,000
6 LED Streetlight Conversion	30,000	130,000	127,500
7 Public Works Generator	-	57,500	50,000
8 Town Hall Heating System	-	15,000	15,000
9 Website Redesign	-	-	25,000
10 Heating System at PW - MOVED TO FY19	10,000	-	-
11 Insulating in Attic of Public Safety Building - MOVED TO FY20	100,000	-	-
12 PW Roof - Solar Panels - REMOVED	50,000	-	-
13 Tire Storage Building Replacement - MOVED TO FY19	15,000	-	-
14 Heating System at the Library-Renovation - REMOVED	15,000	-	-
15 Revaluation Reserve Fund	5,000	5,000	5,000
Total FY 2018	397,000	344,500	345,500

FY 2019

1 Computer Upgrades -Townwide	22,000	22,000
2 Roof-Town Hall	80,000	80,000
3 Tire Storage Building Replacement	15,000	15,000
4 Public Works Sand Shed Roof Replacement	90,000	90,000
5 Heating System at the Public Works Building-Renovation	10,000	10,000
6 Paint Siding - Town Hall	20,000	20,000
7 Town Hall Heating System	15,000	15,000
8 Website Redesign - MOVED TO FY18	25,000	-
9 Revaluation Reserve Fund	5,000	5,000
Total FY 2019	282,000	257,000

FY 2020

1 Computer Upgrades -Townwide	22,000	22,000
2 Copiers	13,000	13,000
3 Furniture-Townwide	15,000	15,000
4 Mechanical - Heating System - Town Hall	15,000	15,000
5 Interior Painting - Townwide	15,000	15,000
6 Network Phone System Upgrade - Townwide	30,000	30,000
7 Insulating in Attic of Public Safety Building	100,000	100,000
8 Town Hall Heating System	13,000	13,000
9 Library Expansion-Teen Room	300,000	300,000
10 Revaluation Reserve Fund	5,000	5,000
Total FY 2020	528,000	528,000

FY 2021

1 Computer Upgrades -Townwide	22,000	22,000
2 Windows - Town Hall	40,000	40,000
3 Voting Booths	20,000	20,000
4 Parcel Map/GIS Update - Townwide	60,000	60,000
5 Library Flooring - Carpet (2 Main Areas)	50,000	50,000
6 Revaluation Reserve Fund	5,000	5,000
Total FY 2021	197,000	197,000

FY 2022

1 Computer Upgrades -Townwide	22,000	22,000
2 Repoint TH/PS Brick Foundation	10,000	10,000
3 Maintenance Tractor/Snow Plow/Mower	30,000	30,000
4 Library Public Computers	8,500	8,500
5 Exterior - Stain/Paint Library Siding	10,000	10,000
6 Air Compressor System	30,000	30,000
7 Revaluation Reserve Fund	7,500	7,500
Total FY 2021	118,000	118,000

12/31/2016 Reserve Balances 941,588

CABLE
ARTICLE VIII

FY 2017 Adopted

		Committee <u>Proposed</u>	Manager <u>Proposed</u>	<u>Council</u> <u>Approved CIP</u>	<u>Council</u> <u>Appropriated</u>
<u>FY 2017</u>					
1	Cable Truck Replacement	25,000	25,000	25,000	25,000
2	AC Unit Replacement	6,000	6,000	6,000	6,000
3	Equipment and other improvements (channel 14)	4,000	4,000	4,000	4,000
	Total FY 2017	35,000	35,000	35,000	35,000

FY 2018-2022 Proposed

	<u>FY17</u> <u>Projection</u>	Committee <u>Proposed</u>	Manager <u>Proposed</u>	<u>Council</u> <u>Approved</u>	<u>Council</u> <u>Appropriated</u>
<u>FY 2018</u>					
1	Equipment and other improvements (channel 14)	4,000	4,000	4,000	4,000
2	Conversion to HD	-	120,600	120,600	120,600
3	TV Truck Up-fit	-	8,000	8,000	8,000
	Total FY 2018	4,000	132,600	132,600	132,600

FY 2019

1	HD Equipment Replacement - LED Lighting	52,600	52,600	52,600
2	Equipment and other improvements (Channel 14)	4,000	4,000	4,000
	Total FY 2019	56,600	56,600	56,600

FY 2020

1	HD Equipment Replacement (Channel 3)	30,000	30,000	30,000
2	Equipment and other improvements (Channel 14)	4,000	4,000	4,000
	Total FY 2020	34,000	34,000	34,000

FY 2021

1	HD Equipment Replacement (Channel 3)	20,000	20,000	20,000
2	Equipment and other improvements (Channel 14)	45,000	45,000	45,000
	Total FY 2021	65,000	65,000	65,000

FY 2022

1	HD Equipment Replacement (Channel 14)	40,000	40,000	40,000
	Total FY 2022	40,000	40,000	40,000

12/31/2016 Reserve Balances	505,962
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**BOARDS, COMMITTEES,
COMMUNITY GROUPS AND OTHER REQUESTS
ARTICLE IX**

FY 2017 Adopted	Committee	Manager	<u>Council</u>	<u>Council</u>
	<u>Proposed</u>	<u>Proposed</u>	<u>Approved CIP</u>	<u>Appropriated</u>
<u>FY 2017</u>				
1 Florida Lake Bridge Replacement		5,000	-	5,000
Total FY 2017		5,000	-	5,000
FY 2018-2022 Proposed				
	FY 17 <u>Projected</u>	Committee <u>Proposed</u>	Manager <u>Proposed</u>	<u>Council</u> <u>Approved</u>
				<u>Council</u> <u>Appropriated</u>
<u>FY 2018</u>				
1 Comprehensive Plan/Performance Measures Project	30,000	-	-	-
Total FY 2018	30,000	-	-	-
<u>FY 2019</u>				
No Capital Purchases Requested At This Time		-	-	-
Total FY 2019		-	-	-
<u>FY 2020</u>				
No Capital Purchases Requested At This Time		-	-	-
Total FY 2020		-	-	-
<u>FY 2021</u>				
No Capital Purchases Requested At This Time		-	-	-
Total FY 2021		-	-	-
<u>FY 2022</u>				
No Capital Purchases Requested At This Time		-	-	-
Total FY 2022		-	-	-
12/31/2016 Reserve Balances	37,108			

**DESTINATION TIF VILLAGE IMPROVEMENTS
FY 2018 BUDGET and FIVE-YEAR CAPITAL PROGRAM**

FY 2017 Adopted

	<u>Manager</u>	<u>Council</u>	<u>Council</u>
	<u>Proposed</u>	<u>Approved CIP</u>	<u>Appropriated</u>

FY 2017

1 Sidewalk Improvements - Main St East side, Bow St to Mechanic St	40,000	40,000	40,000
2 Sidewalk Improvements - Justin's Way to Elm St on Snow Road	130,000	30,000	30,000
3 Sidewalk ramp detectable panel replacement (8)	6,000	6,000	6,000
4 FACA Cultural Plan Initiative	-	10,000	10,000
5 Freeport Economic Development Corporation	95,000	95,000	95,000
Total FY 2017	271,000	181,000	181,000

FY 2018-2022 Proposed

	<u>FY17</u>	<u>Manager</u>	<u>Council</u>	<u>Council</u>
	<u>Projected</u>	<u>Proposed</u>	<u>Approved</u>	<u>Appropriated</u>

FY 2018

1 Sidewalk Improvements-Brick Repairs	25,000	25,000	25,000
2 Sidewalk Improvements - Main Street east, Part of Mill Street to Bow Street	50,000	50,000	50,000
3 Sidewalk Improvements - Bow Street, from Main Street east for 100'	22,000	22,000	22,000
4 Sidewalk ramp detectable panel replacement (8)	6,000	6,000	6,000
5 Sidewalk Improvements - Snow Road to Main St on Elm St - Moved from FY19	-	-	200,000
6 Freeport Economic Development Corporation	95,000	95,000	95,000
Total FY 2018	198,000	198,000	398,000

FY 2019

1 Sidewalk Improvements - Main St, East side, West St. to Town Hall Dr	35,000	35,000	
2 Sidewalk Improvements - Snow Road to Main St on Elm St	140,000	-	
3 Sidewalk-Main St West St to Holbrook St	84,000	84,000	
4 Sidewalk ramp detectable panel replacement (8)	6,000	6,000	
5 Sidewalk Plow (shared with PWR)	80,000	80,000	
6 Freeport Economic Development Corporation	95,000	95,000	
Total FY 2019	440,000	300,000	-

FY 2020

1 Sidewalk ramp detectable panel replacement (8)	6,000	6,000	
2 Sidewalk Improvements - Brick Repairs	45,000	45,000	
3 Freeport Economic Development Corporation	95,000	95,000	
Total FY 2020	146,000	146,000	-

FY 2021

1 Sidewalk Improvements - Brick Repairs	45,000	45,000	
2 Freeport Economic Development Corporation	95,000	95,000	
Total FY 2021	140,000	140,000	-

FY 2022

1 Freeport Economic Development Corporation	95,000	95,000	
Total FY 2022	95,000	95,000	-

TIF Funds Available:

Unobligated Balance 6/30/16	\$ 326,069
Property Taxes Raised FY17	\$ 307,473
FY 2017 Projects	\$ (86,000)
Economic Development	\$ (95,000)
Funds Committed for Theater Payment - Contract thru FY22	\$ (20,000)
Available 07/01/2017	\$ 432,542

FY 2018-2022 Capital Improvement Plan - Anticipated Operational Impact

Project	Impact	2018	2019	2020	2021	2022	5 Year						
							Total						
ARTICLE I													
POLICE DEPARTMENT													
1 Audio Video Camera in Vehicles	No impact to operating budget	-	-	-	-	-	-						
2 MDT Update	No impact to operating budget	-	-	-	-	-	-						
3 Speed Trailer & Signs	Minor Maintenance Savings	200.00	200.00	200.00	200.00	-	800.00						
4 New Squad Car and Changeover Equipment	Minor Maintenance Savings	1,500.00	2,000.00	2,000.00	-	-	5,500.00						
5 New Squad Car and Changeover Equipment	Minor Maintenance Savings	3,050.00	3,200.00	3,200.00	-	-	9,450.00						
ARTICLE II													
FIRE DEPARTMENT													
1 No Capital Requests at this time		-	-	-	-	-	-						
ARTICLE III													
RESCUE DEPARTMENT													
1 No Capital Requests at this time		-	-	-	-	-	-						
ARTICLE IV													
PUBLIC WORKS DEPARTMENT													
1 Backhoe	Minor Maintenance Savings	2,500.00	2,500.00	7,500.00	2,500.00	2,500.00	17,500.00						
ARTICLE V													
SOLID WASTE DEPARTMENT													
1 Single Sort Compactor Project	Salary, Benefit, & Minor Maint. Savings	46,000.00	49,680.00	53,654.40	57,946.75	62,582.49	269,863.64						
2 Loader Refurb	Minor Maintenance Savings	500.00	-	-	-	-	500.00						
ARTICLE VI													
COMPREHENSIVE TOWN IMPROVEMENTS													
1 US Route 1 South Overlay-Town's Share 25% PACTS Proj	No impact to operating budget	-	-	-	-	-	-						
2 Curtis Road Reconstruction	No impact to operating budget	-	-	-	-	-	-						
3 Concord Gully Brook Watershed Restoration	No impact to operating budget	-	-	-	-	-	-						
ARTICLE VII													
MUNICIPAL FACILITIES - ADMINISTRATIVE													
1 Computer Upgrades -Townwide	Minor Computer Replacement Savings	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	7,500.00						
2 Copiers	Minor Maintenance Savings	100.00	100.00	100.00	100.00	100.00	500.00						
3 Revaluation Reserve Fund	4 Year cycle budget increase	50,000.00	-	-	-	-	50,000.00						
ARTICLE VII													
MUNICIPAL FACILITIES - BUILDING													
1 Flooring at Public Safety	No impact to operating budget	-	-	-	-	-	-						
2 Dunning Boat Yard Repairs	Minor Maintenance Savings	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	5,000.00						
3 Roof-Highway Building	No impact to operating budget	-	-	-	-	-	-						
4 LED Streetlight Conversion	Leasing & Electrical Savings	28,200.00	28,200.00	28,200.00	28,200.00	28,200.00	141,000.00						
5 Public Works Generator	Annual Rental Savings	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	25,000.00						
6 Town Hall Heating System	Energy Savings	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00	6,000.00						
ARTICLE VIII													
CABLE DEPARTMENT													
1 Equipment and other improvements (channel 14)	No impact to operating budget	-	-	-	-	-	-						
2 Conversion to HD	No impact to operating budget	-	-	-	-	-	-						
3 TV Truck Up-fit	No impact to operating budget	-	-	-	-	-	-						
ARTICLE IX													
BOARDS, COMMITTEES, COMMUNITY GROUPS AND OTHER REQUESTS													
1 No Capital Requests at this time		-	-	-	-	-	-						

List of Proposed Staff Changes to the FY 2018-2022 Capital Program

Item	Reserve	Net Change to Five-Year Plan	Impact to Current Year	Reason	Requested	Changes Applied
Flooring at Public Safety Building	Building Maintenance	(14,000.00)	(14,000.00)	Redefined scope of project & pricing of tile	Staff	x
LED Streetlight Conversion	Building Maintenance	(2,500.00)	(2,500.00)	Timing of Project planning phase & redistribution of cost	Staff	x
Website Redesign	General Admin	-	25,000.00	Move website redesign to current year appropriation	Staff	x
Public Works Generator	Building Maintenance	(7,500.00)	(7,500.00)	Reduce Amps to 45	Staff	x
Single Sort Compactor	Solid Waste	(60,000.00)	-	Move up the Single Sort Compactor Project and remove Baler replacements	Staff	x
Sidewalk Repair - Snow to Main	Dest. TIF	60,000.00	200,000.00	Move from FY22 to FY19, up to FY18	Staff	x
Total Impact		(24,000.00)	201,000.00			

Note that there is no change noted if the items is simply moved from one year to another as this does not change the Town's long-term planning.



THE GENERAL FUND

The General Fund-The Town's Operating Fund

The Town's general fund is the largest operating fund in the budget, and accounts for most of the day-to-day expenditures that occur town-wide. The general fund is used to account for all activities that are not required to be accounted for elsewhere in separate funds. The revenue reported in the general fund is either designated by State law as required to fund a general fund activity (for example, road maintenance) or not required to be reported in another fund (for example, interest income). A summary of the general fund's budget is listed in the table below with a historic comparison below that. The general fund departments are described in detail with performance measures and goals and objectives in the subsequent pages.

Town of Freeport Summary of Revenues and Expenditures-General Fund															
	Restated FY 201			Actual FY 2014		Actual FY 2015		Actual FY 2016		Projected FY 2017		Budget FY 2018		Increase (Decrease)	% Change
Beginning Fund Balance	\$ 4,652,998	\$ 5,421,160	\$ 5,298,117	\$ 5,298,779	\$ 6,371,071	\$ 6,830,169									
Revenues															
Taxes	\$ 21,331,266	\$ 21,937,371	\$ 22,708,938	\$ 25,086,213	\$ 24,445,422	\$ 25,277,600	\$ 832,178	3.40%							
Licenses, Permits, and Fees	\$ 271,689	\$ 274,869	\$ 288,463	\$ 320,646	\$ 336,586	\$ 312,300	\$ (24,286)	-7.22%							
Intergovernmental	\$ 1,315,887	\$ 1,150,300	\$ 1,212,588	\$ 1,395,444	\$ 1,386,524	\$ 1,163,500	\$ (223,024)	-16.09%							
Charges for Service	\$ 215,889	\$ 232,849	\$ 226,014	\$ 233,993	\$ 188,528	\$ 169,000	\$ (19,528)	-10.36%							
Fees and Fines	\$ 106,786	\$ 112,014	\$ 121,943	\$ 103,457	\$ 98,564	\$ 115,000	\$ 16,436	16.68%							
Unclassified	\$ 288,087	\$ 40,357	\$ 201,920	\$ 133,011	\$ 273,300	\$ 120,900	\$ (152,400)	-55.76%							
Investment Earnings	\$ 13,569	\$ 15,877	\$ 18,092	\$ 24,700	\$ 40,000	\$ 21,000	\$ (19,000)	-47.50%							
Total Revenues	\$ 23,543,173	\$ 23,763,637	\$ 24,777,958	\$ 27,297,464	\$ 26,768,924	\$ 27,179,300	\$ 410,376	1.53%							
Expenditure															
General Government	\$ 1,462,363	\$ 1,391,628	\$ 1,425,446	\$ 1,505,434	\$ 1,778,301	\$ 1,929,528	\$ 151,227	8.50%							
Public Safety	\$ 2,284,924	\$ 2,352,331	\$ 2,329,045	\$ 2,368,731	\$ 2,430,437	\$ 2,381,110	\$ (49,327)	-2.03%							
Public Works	\$ 1,828,000	\$ 2,305,614	\$ 2,208,961	\$ 2,023,399	\$ 2,130,811	\$ 2,223,521	\$ 92,710	4.35%							
Community Services	\$ 616,314	\$ 763,365	\$ 760,478	\$ 763,311	\$ 732,974	\$ 885,706	\$ 152,732	20.84%							
Education	\$ 13,631,935	\$ 14,291,054	\$ 15,076,758	\$ 16,548,807	\$ 16,610,407	\$ 17,418,822	\$ 808,415	4.87%							
Insurance and Fringe Benefits	\$ 1,393,393	\$ 1,323,625	\$ 1,401,289	\$ 1,552,037	\$ 1,648,200	\$ 1,903,700	\$ 255,500	15.50%							
Unclassified	\$ 1,054,265	\$ 1,073,311	\$ 1,100,456	\$ 1,190,366	\$ 1,225,693	\$ 1,301,083	\$ 75,390	6.15%							
Debt Service	\$ 493,208	\$ 293,220	\$ 184,863	\$ 179,657	\$ 173,003	\$ 146,730	\$ (26,273)	-15.19%							
Total Expenditure	\$ 22,764,402	\$ 23,794,148	\$ 24,487,296	\$ 26,131,742	\$ 26,729,826	\$ 28,190,200	\$ 1,460,374	5.46%							
Other Financing Sources/(Uses)	\$ (358,086)	\$ (92,532)	\$ (290,000)	\$ (93,430)	\$ 420,000	\$ 1,010,900	\$ 590,900	140.69%							
Change in Fund Balance	\$ 420,685	\$ (123,043)	\$ 662	\$ 1,072,292	\$ 459,098	\$ -	\$ 459,098	100.00%							
Ending Fund Balance	\$ 5,073,683	\$ 5,298,117	\$ 5,298,779	\$ 6,371,071	\$ 6,830,169	\$ 6,830,169	\$ -	0.00%							

General Fund										
	FY 2011 Audited	FY 2012 Audited	FY 2013 Restated	FY 2014 Audited	FY 2015 Audited	FY 2016 Audited	FY 2017 Projected	FY 2018 Budgeted		
Beginning Balance	\$ 6,326,428	\$ 5,669,078	\$ 5,000,475	\$ 5,421,160	\$ 5,298,117	\$ 5,298,779	\$ 6,371,071	\$ 6,830,169		
Revenue	\$ 22,494,107	\$ 22,405,643	\$ 23,543,173	\$ 23,763,637	\$ 24,777,958	\$ 27,297,464	\$ 26,768,924	\$ 27,179,300		
Expenditures	\$ 22,050,472	\$ 22,268,287	\$ 22,764,402	\$ 23,794,148	\$ 24,487,296	\$ 26,131,742	\$ 26,729,826	\$ 28,190,200		
Other Sources/(Uses)	\$ (1,100,985)	\$ (1,153,434)	\$ (358,086)	\$ (92,532)	\$ (290,000)	\$ (93,430)	\$ 420,000	\$ 1,010,900		
Ending Balance	\$ 5,669,078	\$ 4,653,000	\$ 5,421,160	\$ 5,298,117	\$ 5,298,779	\$ 6,371,071	\$ 6,830,169	\$ 6,830,169		
Change in Fund Balance	\$ (657,350)	\$ (1,016,078)	\$ 420,685	\$ (123,043)	\$ 662	\$ 1,072,292	\$ 459,098	\$ -		

General Government

Town Council and Town Manager

Council Overview

The Town Council's main function is to enact legislation for the Town and ensure that it is implemented by the Town Manager. There are seven councilors in Freeport; four are elected from specific districts and three are elected at-large. Each councilor is elected for a three-year term.

Town Manager

Department Overview All department heads report to the Town Manager. The Town Manager's function is to insure adherence to the Town charter and ordinances, and set policies and guidelines for staff, and act as a liaison between the Town Council and departments. The Town Council's goals and objectives set the guidelines for the Town Manager's annual priorities. That is the reason the Council and Manager are listed together here.

Major Accomplishments for FY 2016 and FY 2017

One of the Town Council's annual goals is to minimize the impact of the budget on the property tax rate. The Council is proud to have once again achieved this goal on the municipal side, as there was a tax decrease of eighteen cents on the mil rate; the municipal mil rate increased from \$3.92 to \$3.74 per \$1,000 of assessed value between FY 2016 and FY 2017.

Another consistent goal of the Town Council has been to improve communication with the residents of the Town of Freeport which resulted from the completion of a Town Strategic Communications Plan in FY2013. One of the components of the plan had been to provide an electronic town newsletter (the Municipal Bulletin) which includes a Town Manager report along with items of interest (such as town programs, news alerts) to the citizens. This publication is produced bimonthly through the General Assistance office. The Municipal Bulletin now has a subscriber list of well over 500 people. The Town Council also hold annual District Workshops. These meetings are held in each of the Town's voting districts and provide residents with an opportunity to meet their Town Councilor more informally and discuss issues related to their specific district.

Town Council Districts 1 & 3 Workshop

April 25, 2017

6:30 p.m.

Freeport Community Center

District Workshops provide residents with an opportunity to informally meet with their Town Councilors and discuss issues related to their specific districts. District Workshops begin with a meet and greet session and an open discussion related to District issues. The regularly scheduled Town Council Meeting will follow the Workshops. (The District 2 & 4 Workshop will take place on September 19th, 2017.)

*Town Council holds annual District Workshops
Photo Courtesy Town Staff*

Annually the Town recognizes volunteers to show appreciation of the commitment, dedication, and contribution to the Town of Freeport by its volunteers. The Town Manager also holds an annual orientation for those volunteers that hold the Chair & Vice-Chair positions, giving them the tools they need to be successful in their roles.

FY 2018 Goals and Objectives

Each December after the November election, the new council sits decides on the next calendar year's goals and objectives. The Town Council's 2017 (FY 2018) goals are as follows:

- Prioritize, evaluate and control expenditures in operating and capital budgets to mitigate the impact on the tax payers and maintain a stable tax rate, while providing the highest quality of services possible within the resources available.
- Promote intercommunication, information exchange and collaboration on direction and process between Councilors, while conducting Town business in an efficient manner. The Council will prioritize: (a) transparency of decision-making and of Town government operations; and (b) attendance at Town Council and assigned committee meetings.
- Continue to promote efforts to engage Freeport residents and businesses in the governance, operation, and activities of the Town.
- Be active in maintaining a strong relationship with the RSU5 Board and neighboring municipalities.
- Explore solutions related to renewable energy and energy efficiency to reduce the energy costs of the Town.

Performance Measures

	Council Goal:	Performance Measure:	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Town Council/Town Manager	Prioritize transparency of decision making and of Town government operations	Items of Business Considered	187	216	181	214	301
	Promote intercommunication & information exchange between Councilors and Residents	Number of Council Meetings Held	25	25	26	23	23
		Number of Council Work Sessions Held	19	11	15	9	8

Budget

Town Council	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	9,415	8,670	8,900	8,700	8,900
Contracted Services	85,981	91,312	113,300	108,329	121,500
Special Projects					
Supplies	1,025	646	1,500	700	1,000
Total	96,421	100,628	123,700	117,729	131,400

Town Manager	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	103,356	105,872	106,800	106,700	108,800
Contracted Services	689	1,237	4,500	4,200	4,500
Special Projects					
Supplies	194	340	1,000	400	1,000
Total	104,239	107,449	112,300	111,300	114,300

Finance and Assessing

Department Overview The Finance Department employs five employees. The department is responsible for all property and excise tax collection for approximately 4,500 real property and 500 personal property accounts and approximately 8,500 automobiles annually, weekly payroll for the Town's 75 full-time and 100 part-time employees, payment of all of the Town's bi-weekly invoices and billing for any receivables, creating the annual budget document, preparing the financial statements and working with the Town's audit firm on the annual audit field work, assisting the departments in monitoring their budgets and reconciling all bank accounts and investing the Town's funds in accordance with the State statute and applicable policies.

The purpose of the Assessing Department is to equally distribute the property tax burden to owners according to the approximate market value of their taxable property. To this end, the office annually inspects hundreds of properties; the Assessor's goal is to inspect approximately the same number of parcels each year. The Assessor's job is not to create value, but to observe and approximate the existing value. The Assessing Department employs the Town's Assessor and his deputy Assessor. Both are Certified Maine Assessors, and both employees work on valuing real and personal property in Freeport. The Town has approximately 4,500 real and 500 personal property accounts; the Assessing Department ensures that all are valued accurately, including assessing additions, deletions, and changes as of April 1st each year as required by Maine State Statute. In addition, it is the Assessor's duty to educate the public about the various State exemption programs for example, for primary residences (Homestead Exemption) or Veterans' exemptions. These programs give a bit of relief to the different homeowners in an effort to keep property taxes affordable. They are set by State Statute, and the amounts of the exemptions are consistent for each town Statewide. It is the Assessor's duty to ensure fair and equal property assessments throughout the Town when the property tax levy is committed to the tax collector each year.

Major Accomplishments for FY 2016 and FY 2017

The Town of Freeport was pleased to begin issuing plates and processing new vehicle registrations in November of 2015. Allowing Residents to complete all paperwork associated with a new vehicle here at the Town Hall. With only few more minutes here, we have saved our Residents an invaluable amount of time by not having to go to DMV. The Finance Department also had undergone major renovations in FY 2016 with ergonomic adjustments to the work stations for the Counter Clerks as well as two ADA Compliant drawers for the public allowing greater flexibility in processing transactions where appropriate. The Finance Department transitioned all staff to an electronic pay system where all employees are now paid through direct deposit, saving the Town time and money in its weekly processing.

During FY 2017, the Finance Department continued to streamline their processing from the front counter transactions to the back office reporting. This has been a major undertaking for the department and we've been able to recognize major efficiencies in our operations, as well as establish control procedures to ensure the integrity of the data being processed.

During FY 2016, the Assessing Department continued to monitor Maine's real estate market conditions, since as the reader may recall, the real estate market had been in a state of flux for a number of years. The market remains robust, with values continuing to climb.

The Assessing Department performs "Market Update" of all property values on an as-needed basis in order to maintain relative equity in valuation and avoid shocking shifts in tax burden.

For FY 2017, we updated values of all properties to keep assessments near market value, which has been in ascent for the last few years. The resulting impact was a \$1 mil rate decrease.

FY 2018 Goals and Objectives

The Finance Department continues to be excited about the Town's submission for the GFOA Distinguished Budget Award. While the Town has won the award for the last few years, there are always reviewer comments, and staff enjoys responding to those comments and making the document better. The department continues to work very hard on this document and strives for continued recognition for its efforts.

The Finance Department will continue to work on operational efficiencies and streamlines as we feel this is an ongoing necessity. The Department is focusing on converting our remaining manual processes to a more electronic means and will continue to do so throughout FY 2018 and FY 2019.

During FY 2018, the Assessing Department will continue to monitor the Maine's real estate market conditions closely, since the real estate market still seems to be on an upward swing in construction, sales, and other real estate activity. While it is possible that the market may be topping out, we will consider any necessary update values based on sales data with a more than likely upward revision of values for FY 2018.

Performance Measures

Council Goal:		Performance Measure:	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Finance Department	Prioritize, evaluate and control expenditures in operating and capital budgets to maintain a stable tax rate	Accounts Payable Checks Issued	3,569	3,483	3,454	3,372	2,862
		Vehicle Registrations Completed	8,246	8,503	8,416	8,509	10,330
		Tax Bills Issued	4,818	4,836	4,911	4,917	4,928

Council Goal:		Performance Measure:	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Assessing Department	Prioritize transparency of decision making and of Town government operations	Parcel Count	4,394	4,409	4,428	4,450	4,460
		Abatements	30	28	32	33	19
		Supplemental Bills	3	3	0	2	7

Budget

Finance	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	245,383	238,872	265,600	258,000	280,600
Contracted Services	34,362	39,500	113,300	111,355	124,705
Special Projects					
Supplies	6,674	5,335	6,750	6,500	5,750
Total	286,419	283,706	385,650	375,855	411,055

Assessing	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	129,528	134,776	136,000	134,000	141,500
Contracted Services	19,514	20,022	30,360	24,700	30,360
Special Projects					
Supplies	596	1,796	1,600	1,600	1,600
Total	149,639	156,594	167,960	160,300	173,460

Town Clerk and Elections

Department Overview

The Freeport Town Clerk's office supervises all federal, state, and local elections as well as processing all victualer's, animal, shellfish, hunting and fishing licenses, and maintains all vital statistic records (births, deaths, and marriages) for the Town of Freeport. The department employs the Clerk and a Deputy Clerk.

Major Accomplishments for FY 2016 and FY 2017

The Clerk's Office ran incredibly efficiently in the prior year. As the new Town Clerk settled in and learned many new things, current procedures were reviewed to make certain they were in line with established ordinances. Suggested changes to our ordinances were then forwarded to the Ordinance Committee for their review.

In November 2016, The Clerk's Office conducted one of the largest Elections in Freeport's history. 5,615 voters cast ballots in the Presidential Election with over 2,400 of those by absentee ballot. Extra staff and many extra hours on the weekends were required to keep caught up with the workload, but the Election went incredibly well.

Residents now have the ability to order vital records through the Maine Vital Records Ordering System maintained by Maine.gov. This allows submission of an electronic application and the vital record is simply mailed to the applicant after identification verification. The State Office of Vital Records also implemented the Electronic Marriage Registry System. All marriage licenses can now be issued and stored electronically. This was the last piece of the three part implementation as we have already been doing deaths and births within the State-wide system for several years.

In FY 2017, the Clerk's Office completed indexing the birth records changing them from Word format to Excel for greater ability to search and organize records. This was a huge project and completes the rollout as in prior years the death and marriage indexes were also transferred over.

The Clerk's Office also licenses more than 1,500 dogs starting in October of each year. There is an exorbitant amount of time and energy spent (sending emails, making phone calls and sending letters) to make sure no owner is straddled with the \$25 late fee on February 1st. The Office also comes in on a Saturday in January to host an annual rabies clinic. There is an almost 100% compliance rate by the time we turn over the municipal warrant to the Police Chief and ACO.

FY 2018 Goals and Objectives

The main goal for the Clerk's Office this year will be to complete the local redistricting that is required by Charter every 5 years to ensure the same number of voters in each district. This is a very large task and has several components to it such as determining the new lines, creating and proofing new maps and dealing with the Secretary of State's Office in order to change the voting database information. The Office will continue to critique our processes to make them more efficient and less wasteful. The Clerk's Office is currently learning the process for producing the Annual Town Report and will most likely be spear heading that project next year.

Performance Measures

Council Goal:		Performance Measure:	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Town Clerk Prioritize transparency of decision making and of Town government operations	Victualers Licenses Issued	93	88	89	85	87	
	Liquor Licenses Issued	20	24	24	24	20	
	Dogs Licensed	1,317	1,417	1,424	1,475	1,559	
	Shellfish Licenses Issued	155	148	150	150	152	

Budget

Town Clerk And Elections	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	89,497	89,680	100,000	98,100	107,100
Contracted Services	7,747	10,196	12,300	11,345	15,545
Special Projects					
Supplies	381	673	800	800	1,800
Total	97,625	100,549	113,100	110,245	124,445

Freeport Transit

Department Overview

The Freeport Train Station and Visitors Center is a face of Freeport. The staff greets the riders arriving from Boston and points north as they arrive in Freeport and assists them in their stay here. The department employs one director who works approximately 30 hours-per-week, and three part-time people that work approximately 15 hours-per-week each.



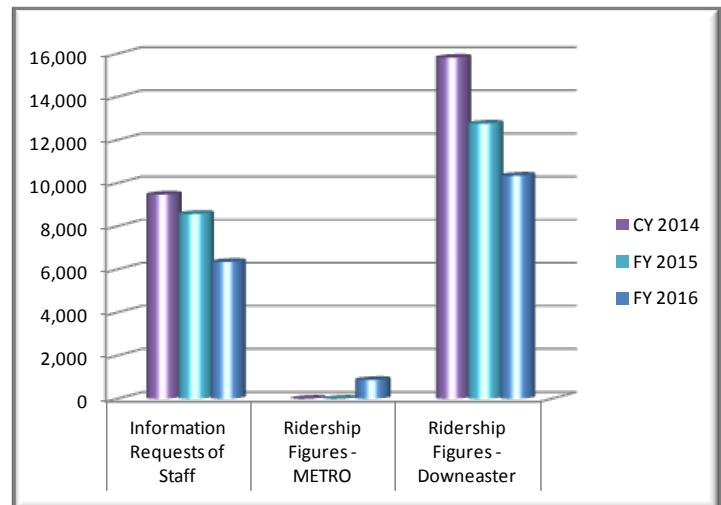
Major Accomplishments for FY 2016 and FY 2017

The Freeport Train Station opened in November of 2012. Through June of 2016, the Train Center staff has served over 47,500 passengers and assisted an additional 20,600 visitors with information. As in prior year, the Station saw a decline in ridership, primarily attributable to train schedule changes, continuing track maintenance, and winter weather.

*Train Station Platform
Photo Courtesy Town Staff*

During the fall of 2016, the Brunswick layover facility came on line and when the passing track in Yarmouth and Cumberland is completed in 2017, all trains will originate in Brunswick. This means in 2018 that all Amtrak trains will service Freeport. These upgrades and additional trains each day will allow Freeport to recover its ridership numbers.

The Center staff strives to enhance the Amtrak traveler experience by welcoming them when they arrive in Freeport and thanking them when they leave. Staff assists arriving passengers with information and travel booking assistance when needed. The staff also assists non-train passengers with information on Freeport shopping, and assisting the local merchants association Freeport USA and the Greater Freeport Chamber of Commerce in publicizing Freeport events.



Freeport also began a pilot program on the inclusion of a METRO Breez Express Bus Service in FY2016 and FY2017 from Portland to Freeport and began, providing a dependable, economical, and energy efficient mode of transportation for residents.

FY 2018 Goals and Objectives

The Train Station Department's mission for FY 2018 is to continue the enhancement of passenger and visitor experience. The staff will be training and furthering its cooperation with the Freeport USA and Chamber groups on advertising local events.

Performance Measures

	Council Goal:	Performance Measure:	CY 2012	CY 2013	CY 2014	FY 2015	FY 2016
Train Station and Visitors Center	Be active in maintaining a strong relationship with neighboring municipalities	Information Requests of Staff	N/A	9,047	9,466	8,570	6,344
		Ridership Figures - METRO	N/A	N/A	N/A	N/A	870
		Ridership Figures - Downeaster	N/A	16,433	15,820	12,757	10,343

It is notable that the Train Station and Visitors Center figures were listed on a calendar year for 2013 and once the Town had more months of data they converted to a fiscal year basis. The Train Station and Visitors Center opened in November of 2012; the Town is currently presenting the Center's first four years of data.

Budget

Transit	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	39,289	40,924	46,100	43,320	46,850
Contracted Services	36,023	20,664	26,150	20,629	48,131
Special Projects	9,954				
Supplies		4,356	7,000	6,100	7,000
Total	85,267	65,943	79,250	70,049	101,981

Codes and Planning

Department Overview

The Codes Office is responsible for ensuring that residential and commercial development meets federal, state and local regulations. The Planning Department primary purpose is to provide technical support to citizen Planners in developing visions for the future and strategies to achieve the visions. The Planning Department also writes grants for important projects, identifies ways to reduce energy consumption, participates in regional transportation planning, works closely with the Freeport Economic Development Corporation on expanding Freeport's economic base, and assists other departments and staff on a wide variety of projects. The Planning Department consists of the Planner and Assistant to the Planner and the Codes Department simply consists of the Codes Enforcement Officer.

Major Accomplishments for FY 2016 and FY 2017

New residential construction in Freeport was ramped up yet again in FY 2016 with 64 units permitted, and single family houses at 51 permits! This is a significant increase from FY 2012 and the department's top permitting year since 2006. The office also saw a better year for new commercial growth in FY 2016 with five new units permitted!

During fiscal year 2016, the Project Review Board's reviews were smaller in nature such as requests for Design Review Certificates, Change of Uses, or Site Plan Amendments. The Board reviewed 14 Design Review Applications – including a mixture of signs and commercial and residential exterior alterations. Seven subdivision projects were reviewed and were mostly minor amendments such as lot line changes or notes. One seven lot single family subdivision was approved in the area of Curtis and Bragdon Roads.

The Planning Board's work focused on developing standards for medical marijuana facilities, creating a process to solicit comments for recreational marijuana, reviewing the parking requirement for the Village Commercial 1 District, establishing lighting and noise standards for the new track and field project at Freeport High School. The Board also developed a policy for notifying property owners when a zoning amendment is being considered.

The Planning Department also works on special projects. The Metro Breez service launched at the end of fiscal year 2017. That service provides 10 trips a day between Freeport and Portland. Planning began on converting our leased, inefficient streetlights to efficient LED streetlights that will be owned by the town. More houses were insulated to lower energy costs for limited income families. Securing grant funding to build new bog bridges at Florida Lake was obtained.

FY 2018 Goals and Objectives

Looking forward, Metro Breez service will be extended to Brunswick. The department will play a lead role in planning for that service and suggesting changes to the system to boost ridership. The conversion to LED streetlights will be completed. As will improvements for the Florida Lake trail system. The Department will continue to look for ways to decrease energy consumption and increase the use of renewable energy resources, most likely at the Public Works garage. As always, grants will be prepared as they become available.

There are many different projects underway and planned for the year. All are intended to keep Freeport a great place to live, work and play.

Performance Measures

Council Goal:		Performance Measure:	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Codes Enforcement and Planning Departments	Prioritize transparency of decision making and of Town government operations	Single Family Units	30	45	44	46	51
		Duplex Units	0	0	2	4	1
		Multi Family Units	25	3	0	4	0
		Mobile Homes	1	1	4	7	5
		Accessory Apartments	3	2	1	1	7
		New Commercial Construction	8	4	4	2	5
		Total Units	59	51	51	62	64

Budget

Codes Enforcement	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	75,011	75,419	72,600	75,200	73,400
Contracted Services	2,431	2,883	2,810	2,810	2,310
Special Projects					
Supplies	397	344	700	500	700
Total	77,839	78,646	76,110	78,510	76,410

Planning	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	127,157	130,454	137,200	130,435	139,500
Contracted Services	7,554	9,896	16,308	16,308	20,308
Special Projects					
Supplies	739	479	700	700	700
Total	135,450	140,829	154,208	147,443	160,508

Health and Welfare

General Assistance and Agency Support

Department Overview

The State of Maine Statute requires all towns to have a General Assistance program which is a last resort for people who are poor or indigent. The program is funded through the Town's general fund, and half of the welfare expenditures are reimbursed by the State of Maine. The welfare department is staffed by the General Assistance administrator, and while she administers General Assistance for the Towns of Freeport and neighboring Yarmouth and administers heating assistance and medicine through two trust funds, the General Assistance administrator also does many other duties such as website posting and maintenance and special projects for the Town manager as directed.

Major Accomplishments for FY 2016 and FY 2017

Each year the General Assistance Director joins the Fire/Rescue and Library Departments for the annual appeal to the heating fund; during the FY 2016 appeal, the Town raised approximately \$9,000 for the heating assistance fund and provided heat assistance to 36 Freeport households. In FY2017 over \$8,500 in donations were received.

In FY2016, the Town was also fortunate to receive a generous donation of heating oil through a combined effort by L.L. Bean and Downeast Energy. L.L. Bean had converted to natural gas and wanted to donate their surplus oil to those in need. Downeast Energy volunteered to pump out the oil and deliver it. L.L. Bean asked the Town if we would like to determine how best to distribute this oil, and of course we said yes. The amount of surplus oil turned out to be in excess of 10,000 gallons and delivery required a tremendous amount of coordination by the Town, L.L. Bean and Downeast Energy. Forty seven Freeport and eighteen Yarmouth households had their tanks filled.

In conjunction with the Town Planner, the General Assistance Director continues to administer the Town's Energy Conservation Project. Funds from both the Town and Community Development Block Grant (CDBG) support this program which is now in it's second phase. The second phase aims to assist low-moderate income households in implementing recommendations of phase one of the energy conservation program (energy audit/assessments). Six households which were approved for the second phase have benefited from considerable energy related work; including the completion of necessary insulation, weatherization, and other home repairs, resulting in significant home and energy improvements for these households.

The Town has also been able to stretch out the impact of some of the home energy and repair projects it has taken on through the assistance of other organizations and individuals who have volunteered their time and expertise. These volunteers have provided critical repairs to homes that have projects which may not be covered by the Town's program and also to older mobile homes that are exempt from receiving assistance through this program.

The General Assistance Director continues to administer the relatively new Emergency Rental Assistance Program. The Emergency Rental Assistance Fund is a collaboration between the Freeport Housing Trust (FHT) and the Town of Freeport to help prevent lower income renters from becoming homeless when a documented, non-preventable emergency has caused the applicant's housing situation to be in jeopardy and all other assistance programs have been exhausted. FHT donated \$12,000 to establish this Fund to be administered by the Freeport General Assistance Office and was done as a trial basis and was reviewed mid-year. Eight households facing evictions were assisted through this program and the FHT will continue to contribute to this fund.

At the beginning of FY2017, the Metro Breez Express Bus Service from Portland to Freeport began, providing a dependable, economical, and energy efficient mode of transportation for residents. CDBG funds were obtained to provide income-eligible residents with free 10 ride passes to assist with providing reliable transportation to jobs and necessary medical appointments. These passes will continue to be distributed until funds run out

FY 2018 Goals

The Department will continue to ensure eligible households which completed energy assessments take advantage of the second phase of the program or are connected with other organizations/programs which can provide financial assistance/incentives to make homes more energy efficient and owners more self-sufficient. The Town will continue to cultivate partnerships with other individuals and groups who have expressed a desire and have the expertise to further support households in need in the community.

The General Assistance Department will continue to assist in implementation of programs receiving Community Development Block Grant funds; one for assistance with additional home energy efficiency projects and the other for assistance with accessing public transportation with the Metro Breez Express Bus.

The Department will continue to build upon goals achieved in FY 2017 which were designed to assist households in making short and long term changes to reduce energy costs and costs of other essential household needs which can assist them in becoming self-sufficient. This is an ongoing goal of the department, as the Town's General Assistance Director sees different and new clients on a daily basis.



*METRO Bus Service
Photo Courtesy Town Staff*

Performance Measures

Council Goal:	Performance Measure:	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
General Assistance Be active in maintaining a strong relationship with neighboring municipalities	Number of Heating Assistance Vouchers Issued	127	124	130	120	134
	Number of Clients Seen	87	72	89	90	89
	Number of People Assisted with Gould Trust Fund	54	35	40	40	38

Budget

General Assistance	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	69,617	71,146	73,700	70,600	78,900
Contracted Services	365	173	540	365	540
Special Projects	16,965	11,241	25,000	16,000	25,000
Supplies	206	250	300	270	300
Total	87,153	82,809	99,540	87,235	104,740

Human Services Agencies	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Regional Transportation	500	-	-	-	-
Home Health	1,000	1,000	500	500	500
Agency on Aging	500	500	500	500	500
Freeport Community Services	21,000	21,000	21,000	21,000	21,000
Family Crisis Center	500	500	500	500	500
Freeport Dental Care	-	1,412	1,800	1,800	1,800
Freeport Child Care	-	-	-	-	-
Freeport Edlers Assoc	-	5,000	6,000	6,000	6,000
American Red Cross	500	500	-	-	-
Port Teen Center	7,500	7,500	8,250	8,250	8,250
Total	31,500	37,412	38,550	38,550	38,550

The Human Services Agencies budget represents the Town Council's donations to entities that support Freeport families in all types of services from heating assistance to teen after-school programming.

Freeport Community Library

Department Overview

The Freeport Community Library is a department of the Town, and serves all residents who wish to use its services. The library houses over 55,000 volumes, and throughout the course of the year, lends approximately 120,000 books. While the Town does not have a formal counter, staff estimates that during FY 2016 and FY 2017, the library is expected to receive 100,000 visitors per year.

Major Accomplishments for FY 2016 and FY 2017

The Library is seeing steady growth in circulation in our state wide interlibrary loan system Minerva, which we joined in 2014. As our patrons have gotten more comfortable and savvy navigating the system, they have been pleasantly surprised with how easy it is. They're enjoying having access to so much.

The Library's Armchair Travel Series has been as popular as ever. The 5 Monday evenings that started February 28 have been packed houses of up to 75 people. This year has featured visual trips through Lake Michigan, Japan, Rio de Janeiro and the Paralympics, the Bahamas, Germany, Austria, and Poland.

An outdoor concert featuring "OC and the Offbeats" was another great success of the Library. It was a beautiful summer evening of family dancing and hand clapping.

The Library successfully hosted events in conjunction with the Camden Conference, with this year's theme being "Refugees and Global Migration: Humanity's Crisis". There were community discussions ranging from the "Immigrant Legal Advocacy Project"; author Terry Farish and her book "The Good Braider" to a presentation by The Telling Room; the film "In This World" featuring 16- year- old Jamal's journey from a refugee camp in Pakistan to London was shown; and finished with guest Ms. Ekhlas Ahmen, who shared her personal story "A Bridge Between" as a refugee from Sudan who settled here in Portland, ME. Ekhlas became a Maine celebrity by appearing on the "Ellen Show"!

The Library introduced an Adult Summer Reading Program that challenged our patrons to have fun reading different genres. There were 89 patrons that sign up!

The success of the Summer Reading Program is in the numbers! Over 400 children participated in reading and enjoying accompanying events throughout the summer. The Children's Room also hosted Lego Club once a month with 20-25 children attending each session. The Library also had our 2nd Lego Derby, with 37 kids participating as well a new teen group meeting at the library each week for Yu-Gi-Oh Club.

FY 2018 Goals and Objectives

We will be adopting our mission statement to be used to create strategic goals and objectives with community input:

- A safe, welcoming community space
- Connecting people to information, ideas, and each other
- Promoting curiosity, discovery, and informed citizenship

We will need to help patrons maneuver thru our new service, Cloud Library for e-books and downloadable items.

Performance Measures

	Council Goal:	Performance Measure:	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Freeport Community Library	Maintain a stable tax rate, while providing the highest quality of services possible within the resources available	Number of Childrens' Programs Conducted	495	209	194	95	95
		Number of Children Attending the Childrens' Programs	5,500	2,404	2,582	2,027	2,350
		Children's Summer Reading Program	N/A	350	450	400	499
		Interlibrary Loans Received from Other Libraries	245	536	814	3,615	7,225

Budget

Freeport Community Library	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	317,139	318,582	329,800	294,800	340,800
Contracted Services	40,497	41,713	55,770	41,280	52,470
Special Projects					
Supplies	56,303	65,359	61,060	54,250	61,060
Total	413,938	425,654	446,630	390,330	454,330

Unassigned Category of Appropriations

Community Cable Television

Department Overview

The Cable Television Director is in charge of ensuring that all Town Council meetings are televised and then indexed and placed on the Town's website video-on-demand program. In addition, the Cable Television Director televisions meetings from "off-site" locations such as the community center and the library. The department consists of the director and part-time employees who film events and complete other special projects.

Major Accomplishments for FY 2016 and FY 2017

During FY 2016 and FY 2017 The Cable Television Department saw the installation and addition of a new camera control switcher, increasing the ability to control all aspects of a production with just two screens. This change also saw a substantial decrease in the amount of space and energy consumption required for the old equipment. The cost for both projects was \$22,000.

FY 2018 Goals and Objectives

The Department will continue planning for the major change over to HD Television which will provide a much improved picture and audio quality. The Cable Television Department has been cablecasting many local events and is always pursuing a better television for the citizens of Freeport. This is projected to be a five year rollout.

Performance Measures

	Council Goal:	Performance Measure:	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Community Cable Television	Promote intercommunication & information exchange between Councilors and Residents;	Number of Meetings Produced	52	67	61	49	67
	Transparency of decision making and of Town government operations	Number of Meetings Posted on Video-on-Demand	46	59	48	49	62

Budget

Cable TV	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	50,831	65,742	67,700	55,650	68,700
Contracted Services	8,490	5,600	8,690	8,290	8,090
Special Projects	9,576	-	4,800	4,800	4,800
Supplies	2,951	1,443	3,000	3,000	3,000
Total	71,847	72,784	84,190	71,740	84,590

Protection and Enforcement

Police Department

Department Overview

The Police Department currently employs one chief, one lieutenant, two sergeants, one detective, one school resource officer, one shellfish warden, six patrol officers, three reserve officers, one full-time receptionist (shared with the rescue billing staff), and an administrative assistant. The law enforcement officers work ten-hour shifts, and the clerical staff works a regular five-day work week.



Major Accomplishments for FY 2016 and FY 2017

During the FY 2016 and FY 2017 period, the police department received grant funds from the Bureau of Highway safety to conduct a variety of programs to promote occupant safety and safer highways. The department used these funds to conduct a series of speed enforcement or seat belt compliance details.

Photo Courtesy Town Staff

The police department received other funds to prevent underage drinking. The department used these funds to conduct compliance checks at retail stores and restaurants to assure they are properly checking ID's and not selling to underage individuals. Other portions of the funds are used for educational purposes.

The purpose of the Crime Reduction Unit (CRU) formed with current patrol officers, is to identify recurring crimes of a specific type or in a specific place, and focus prevention or enforcement efforts on those crimes. In FY 2017 the CRU set up a sting targeting prostitution at hotels in Freeport.

The Police Department also held community forums to hear and address questions and concerns from Freeport Residents, held Career Day's at local schools and colleges to promote Law Enforcement and recruit officers, and gave crime prevention presentations to local financial institutions and businesses.

FY 2018 Goals and Objectives

The Department will continue to use grant funds from various resources on the Federal and State Bureaus of Highway Safety to conduct traffic safety programs such as speed enforcement and seatbelt compliance issues.

The Department will continue its underage drinking and business identification verification program to ensure that local establishments will not be selling alcohol to minors.

The Department will also look to take part in the State of Maine Police Challenge, which is a team building competition that highlights the officer's physical agility, firearms proficiency, and tactical skills!

Performance Measures

Council Goal:	Performance Measure:	CY 2011	CY 2012	CY 2013	CY 2014	FY 2016
Police Department						
Maintain stable tax rate, while providing the highest quality of services possible within the resources available	Calls Answered	10,434	10,293	10,951	9,828	9,320
	Number of Arrests	276	238	260	315	323
	Motor Vehicle Accidents	278	284	291	247	270
	Traffic Summons-Fiscal Year	2,560	2,724	1,593	2,199	1,961

It is notable that due to software constraints, the Police Department was only provide calendar-year statistics for the number of calls answered, number of arrests, and the number of motor vehicle accidents through 2015 and now provide the data on a fiscal year basis.

Budget

Police	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	976,650	994,229	1,030,900	1,010,500	1,015,600
Contracted Services	136,934	130,780	137,680	110,380	138,920
Special Projects	-	-	-	-	-
Supplies	10,787	10,922	11,900	11,400	11,900
Total	1,124,371	1,135,931	1,180,480	1,132,280	1,166,420

Special Enforcement	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	34,629	46,047	49,850	64,400	50,750
Contracted Services	4,319	3,860	7,170	5,430	7,170
Special Projects	-	-	-	-	-
Supplies	261	225	300	50	300
Total	39,209	50,132	57,320	69,880	58,220

Public Safety Reception	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	28,598	24,935	26,300	26,257	29,000
Contracted Services	16,569	22,862	21,000	21,300	23,200
Special Projects	131,931	134,882	144,500	138,000	145,000
Supplies	15	-	250	250	250
Total	177,113	182,679	192,050	185,807	197,450

It is notable that the “special projects” category in the Public Safety Reception budget is the payments from the Town of Freeport to the Town of Brunswick for consolidated dispatch services.

Fire and Rescue Department

Department Overview

The Fire and Rescue Department are supervised by the fire chief, and include three deputy chiefs (one full-time and two part-time), three captains (all call personnel), and seven lieutenants (all call personnel), and approximately 50 call personnel. This includes firefighters, emergency medical technicians (EMT-B, EMT-I, and EMT-P levels).

Major Accomplishments for FY 2016 and FY 2017

The Fire/Rescue Department saw the retirement of its long tenured Chief Darrel Fournier in the Spring of 2016. The Town hired Fire Chief Charles Jordan to take the reins in August of 2016, with Deputy Chief Paul Conley serving as interim Chief.

Through the capital plan, the Fire Department was able to replace the 1988 Grumann Fire Engine, referred to as Engine 3. Replacement occurred in the Fall of 2016 with a Pierce Fire Engine, similar to the current Engine 5.

The Fire Department was also able to replace its thermal imaging cameras through the capital plan. The Town had generously placed \$40,000 in the FY2017 CIP for the purchase of these invaluable fire-rescue tools. As the low bidder also had the best camera, the Department was able to acquire five cameras for a net of \$22,500 after trade-in and will be returning \$17,500 to the reserve.

Freeport continues to be designated as a Heart Safe Community by the Maine Cardiovascular Health Council and Maine EMS. One of the leading activities was the purchase of specially designed mannequins to be utilized in the training of the Department and community members in the effective delivery of high-quality CPR.

The Departments continue to have successful Public Education Open Houses. This past year was packed all night with a great time had by all. A significant amount of public safety information was disseminated as the event exposes participants to a variety of Health, Wellness, and Fire Safety.

The Departments joined “the Warden’s Report”, an on-line burn permit site which allows Freeport residents to access a burning permit on-line AT NO CHARGE, which is much more convenient and GREEN, as there is no need to drive to the fire station for a free permit.

FY 2018 Goals and Objectives

The Department will continue to actively seek methods to cultivate and retain a call force of residents and seek ways to provide emergency services to the community effectively.

The Department seeks to reconstitute the commercial inspections program as well as to develop and present to the Town Council an apartment inspection program.



*Memorial Service for 9-11
Photo Courtesy Town Staff*

Utilizing the generous donations to the Department through the annual giving campaign to support the development and implementation of a community-wide program to increase the number of citizens trained in the American Heart Association's new Hands Only CPR. The Department believes that such a program, coupled with the increasing availability of AEDs (automated external defibrillators), will make a significant contribution to saving lives in the Town of Freeport. Should the funds raised exceed the needs of this program, we will dedicate any surplus to the purchase of additional AEDs, which will then be strategically placed in public facilities that are currently without such life-saving devices.

Performance Measures

	Council Goal:	Performance Measure:	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Fire and Rescue Departments	Maintain stable tax rate, while providing the highest quality of services possible within the resources available	Structure Fire Responses	24	27	28	24	21
		Patients Transported	783	767	860	923	770
		Emergency Bills Issued	783	767	860	923	770

Budget

Fire	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	338,792	340,370	396,500	661,500	477,850
Contracted Services	64,009	68,675	68,500	52,700	66,900
Special Projects					
Supplies	29,905	32,126	32,250	26,750	24,750
Total	432,706	441,171	497,250	740,950	569,500

Rescue	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	265,491	284,287	280,800	228,700	297,050
Contracted Services	55,129	35,634	47,700	39,050	48,770
Special Projects					
Supplies	37,749	34,270	37,450	33,770	43,700
Total	358,369	354,191	365,950	301,520	389,520

Public Works/Solid Waste

Public Works Department

Department Overview

The Public Works Department is comprised of a superintendant, crew leader, eight equipment operators, one mechanic and a half-time assistant.

The Public Works Department takes responsibility for all infrastructure improvements on Town roads (drainage and paving), snow plowing and sand/calcium chloride application, tree maintenance, ditching, and supervising any large-scale projects that are contracted to outside companies. Normally, the Town staff completes all road reconstruction work, and the foundation of the roadways. The paving is contracted to an outside company and supervised by the Public Works Department.

Major Accomplishments for FY 2016 and FY 2017

The Public Works Department replaced portions of the road drainage system in Sough Freeport Village on Main Street, Middle Street, and Park Street. A 300 foot box cut was performed on Park Street as well in preparation for a future overlay project. Other paving jobs completed in FY 2016 and FY 2017 were the Train Station parking lot and the Public Safety parking lot.

Additionally, the South Street Sidewalk project was started in the fall of 2016. The final surface paving layer will complete the project after paving plants open in the spring of 2017. The sidewalk was funded through the Maine DOT as an 80% / 20% cost share. The existing sidewalk on South Street now connects into the existing sidewalk on West Street, providing a continuous sidewalk loop around the Village.

The Department also continued with its general road paving projects. Dennison Avenue and Hunter Road were completed as paving overlay projects in FY2016 and the following roads were paved in FY2017: Estes Drive, Evergreen Drive, Lady Slipper Lane, Heritage Lane, Prout Road, Fernald Road, Bartol Island Road, and Shore Drive.

FY 2018 Goals and Objectives

The first planned paving project for FY 2018 includes Main Street, Middle Street, and Park Street located in South Freeport Village.

Other projects include the reconstruction of South Freeport Road between Smelt Brook Drive and Porter's Landing Road; paving of the Police Department parking lot; reconstruction of Curtis Road, new sidewalk construction on Snow Road and Elm Street, and numerous crosswalk improvements in the downtown area.



*Curtis Road – FY 2018 Road Reconstruction Project.
Photo Courtesy Town Staff*

Performance Measures

Council Goal:		Performance Measure:	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Public Works Roads Program	Maintain stable tax rate, while providing the highest quality of services possible within the resources available	Inches of Snow Plowed	54	97	91	117	55
		Yards of Road Salt Used	1,350	1,702	1,920	1,579	1,420
		Yards of Sand Used	800	908	1,573	1,227	768
		Gallons of Liquid Calcium Chloride Applied	7,400	4,150	9,603	11,632	13,586

Budget

Public Works General	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	583,238	578,068	619,980	586,700	626,680
Contracted Services	198,327	129,032	166,650	154,900	166,950
Special Projects					
Supplies	23,753	23,714	26,200	23,500	26,200
Total	805,318	730,813	812,830	765,100	819,830

Public Works Summer Roads	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	-	-	-	-	-
Contracted Services	9,835	-	-	-	-
Special Projects	437,326	417,220	466,600	458,100	443,100
Supplies	130,579	121,968	132,900	132,000	132,900
Total	577,740	539,187	599,500	590,100	576,000

Public Works Winter Roads	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	-	-	-	-	-
Contracted Services	-	-	-	-	-
Special Projects	-	-	-	-	-
Supplies	169,937	113,556	169,000	154,200	169,000
Total	169,937	113,556	169,000	154,200	169,000

Public Works Tree & Park	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	-	-	-	-	-
Contracted Services	3,980	11,920	8,000	7,600	8,000
Special Projects	-	-	-	-	-
Supplies	2,208	4,100	3,500	3,500	3,500
Total	6,188	16,020	11,500	11,100	11,500

Town Engineer	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	95,927	98,299	92,600	85,100	95,000
Contracted Services	1,261	1,601	2,800	2,500	5,500
Special Projects	18,402	14,780	20,400	20,400	20,400
Supplies	163	45	300	300	2,800
Total	115,754	114,726	116,100	108,300	123,700

HRF Fields Maintenance	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel					
Contracted Services	125,962	112,909	117,391	115,511	117,991
Special Projects					
Supplies					
Total	125,962	112,909	117,391	115,511	117,991

Solid Waste and Recycling Center

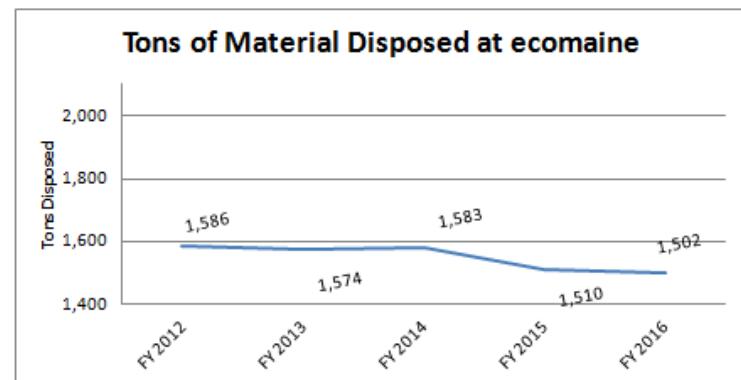
Department Overview

The Solid Waste/Recycling Department consists of the facility manager, two full-time, and several part-time employees under the supervision of the Town engineer. The primary role of the department is the operation of the recycling center/transfer station on Hedgehog Mountain Road, and the operation of three satellite recycling locations. The Town's recycling center generates revenue from the sale of corrugated cardboard, mixed paper, metal, and HDPE containers. The single-sort recycling material is delivered to ecomaine recycling center in Portland for no fee (only subject to the market volatility), thereby in most cases reducing the cost of waste disposal Townwide.

Major Accomplishments for FY 2016 and FY 2017

With financial assistance from the Recycling Committee, three local schools were able to begin a pilot program to separate food scraps from the cafeteria waste in FY 2016. The students at the schools continue to learn lessons about waste reduction and the benefits of composting. The schools have seen the results of their efforts as they have received finished compost for use in their gardens made with their food scraps!

Final closure of the Construction and Demolition Debris (CDD) landfill was completed during the summer of 2016. The closure of this landfill ensures compliance with the Town's Solid Waste permit through the Maine DEP. The closure reduces monitoring costs associated with operating the CDD landfill. CDD materials can still be delivered to the Solid Waste Facility for offsite disposal.



FY 2018 Goals and Objectives

The Recycling Center is pleased to announce that recycling will soon become much easier for residents. Residents will no longer be asked to separate their mixed paper, corrugated card board, or natural HDPE plastic from the rest of their recyclables after summer 2017. The Recycling Center will replace the onsite silver bullet with a compactor, similar to the compactor currently used for trash. Residents will place all recyclables into a single-stream container. Recyclables will be compacted in the container and be transported offsite to ecomaine. The streamlined process will encourage recycling and hopefully increase the recycling rate.

This is in line with the ongoing goal of the Recycling Center to reduce waste generation and to increase recycling.

Performance Measures

Council Goal:	Performance Measure:	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Solid Waste Department Maintain stable tax rate, while providing the highest quality of services possible within the resources available	Tons of Material Recycled in Silver Bullets	457	443	496	503	523
	Tons of Material Disposed at ecomaine	1,586	1,574	1,583	1,510	1,502
	Percent of Waste Recycled	30	33	33	36	37
	Tons Recycled by Pinetree	N/A	123	130	164	200
	Tons of Recyclables Brought to the Recycling Center	211	206	184	178	162
	Visits to the Recycling Center for Household Clean-Up Week	505	664	733	711	678
	Tons of Electronic/Universal Waste Recycled	19	22	21	20	23

It is notable that the amount recycled by hauler Pine Tree Waste is included; many residents have this outside contractor collect their trash and recycling (this is not a service the Town provides), and Pine Tree reports their recycling figures back to the Town.

Budget

Solid Waste/Recycling	2015 Actual	2016 Actual	FY 2017 Budget	FY 2017 Projected	FY 2018 Budget
Personnel	110,643	114,753	119,000	112,200	94,300
Contracted Services	293,877	267,855	295,700	264,300	300,200
Special Projects					
Supplies	3,543	13,580	10,000	10,000	11,000
Total	408,062	396,188	424,700	386,500	405,500



*Soldier's Monument
In Honor of Our Soldiers and Sailors
Photo Courtesy Town Staff*



February 10, 2017

Ms. Johanna Hanselman
Town of Freeport
30 Main Street
Freeport, ME 04032

Dear Ms. Hanselman,

Enclosed please find a formal request to the Town of Freeport for its support of the programs of the Southern Maine Agency on Aging during the Town's upcoming Fiscal Year.

A gift from the Town of \$1,000 would provide critical support to help serve older adults, adults with disabilities, and caregivers living in the Town of Freeport.

This support may include: purchasing and delivering Meals on Wheels; training volunteers to provide Medicare and insurance counseling, assisting with advanced care directives through the Respecting Choices® program; supporting an older adult who is having difficulty maintaining their financial independence through the Money Minders program; supporting operating costs of the Agency's Adult Day Centers; helping to cover salaries of the licensed social workers who provide information and connect older adults and families to available resources; and so much more.

The attached proposal outlines the many services provided to Freeport residents last year, and discusses the growing need for elder services in Freeport and throughout York and Cumberland counties of Maine.

On behalf of the Freeport residents that the Town's past support has enabled SMAA to serve, thank you for your consideration of this year's request. If you have any questions please feel free to contact me directly at 207-396-6591.

Sincerely,

Liz Thompson
Grant Writer and Donor Relations Specialist

Town of Freeport
Human Service Agency Request for Funding
Fiscal Year 2018

Please complete the following survey. Attach additional pages if necessary.

All surveys must be completed and received by 2/23/17 in order to be eligible for
consideration for the Fiscal Year 2018 Freeport Budget

Agency Name: Southern Maine Agency on Aging Date: 2/9/17

Address: 136 U.S. Route One, Scarborough, ME 04074

Telephone: 207-396-6591 Fax: 207-883-8249 Email: lthompson@smaaa.org

Executive Director: Laurence W. Gross Agency Fiscal Year: 9/30-10/1

Funding Request Summary:

Total Amount of Request: \$1,000

Funds received from Freeport in FY2017: \$500

Total Agency Budget (most recent fiscal year): \$6,234,323

% of Budget Spent on Client Services: 88%

% of Budget Spent on Administrative Costs: 12%

Revenue Sources: (Projected FY 16-17)

Federal Funds: \$2,172,521

State Funds: \$448,428

United Way: _____

Cumberland County: \$8,274

Client Fees - Public: _____

Client Fees – Private: \$1,526,825

Municipalities (List): \$121,000 (see attached municipal giving report from FY16)

Fundraising: \$1,315,816

Other: \$101,047 (tenant income)

Client Composition:

Number of Freeport Residents served annually: 178 Freeport residents in FY 2015-2016

Value of services provided to Freeport Residents (please explain how determined):
The value of services provided to Freeport residents last year totaled \$45,568. The all-inclusive cost of providing services to one individual at SMAA is \$256. This amount is determined by taking the total cost of operating the Agency (including occupancy, salary, etc.) over the timeframe of the previous year, then dividing that number by the total number of individuals served during the same time period.

What population(s) does your Agency serve?: The Southern Maine Agency on Aging provides services to adults 60 and older, caregivers of older adults, and adults 60 and younger who are disabled. The Agency's service region covers York and Cumberland counties of Maine.

What is the criteria used to determine eligibility for your program(s)?: The majority of SMAA programs are available to all individuals 60 and older with the exception of select programs. For example, individuals who are eligible for Meals on Wheels must be temporarily or permanently homebound and unable to shop for or prepare regular meals on their own. To be eligible for the Money Minders money management assistance program, participants must be below a certain income and asset level.

Does your program charge client fees (if so, describe)?: The Agency's two Adult Day Centers have an hourly fee that is paid by caregivers and family of Day Center members. There are funding subsidies available through MaineCare, the Veterans Association, and some long-term care insurances that help families cover these costs. The "As You Like It" program allows older adults to purchase meal vouchers that can be redeemed at several restaurants and dining locations throughout southern Maine. The Agency is required, for some of the services funded using Older Americans Act monies, to request a suggested donation from participants. No person is denied those services based on their inability to make a contribution.

Does your program use a sliding fee scale (if so, describe)?: The majority of SMAA services are offered at no cost, or with a suggested donation. At the Adult Day Centers – one of only SMAA services requiring a fee – staff work tirelessly to find possible subsidies, through MaineCare and other organizations, that can help families cover the hourly fee. Access to these subsidies does often depend on income level.

Can residents access services immediately or is there a waiting list? What if there is an emergency?: Currently, there is a short waiting list for the Family Caregiver Respite Program – a service solely funded through government monies. Additionally, there are two individuals who are disabled and under 60 who are waiting to receive Meals on Wheels. The Agency receives a small amount of federal funds each year that is designated to help serve individuals 60 and younger who are disabled. SMAA chooses to use some of this money to offer Meals on Wheels to disabled adults, but limited funds

require staff to restrict this number of eligible spots. Lastly, SMAA is responsible for distributing shelf-stable food in York and Cumberland counties through the Commodity Supplemental Food program. We are provided with a finite number of “slots” through government funding and therefore have to manage a waiting list for individuals wanting to join the program. It is possible that in upcoming months the number of “slots” available in the two counties will increase and the Agency will be able to eliminate the waiting list. For individuals waiting to receive these specific services, SMAA staff work to connect them to interim or other supplemental programs that will help to address their needs.

Program Information & Services Provided:

Describe your program, objectives and how it benefits Freeport and its residents: Since its founding in 1973, SMAA has provided residents of southern Maine with resources and assistance to address the issues and concerns of aging. The Agency staff of 114 and corps of more than 600 volunteers serve 25,000 people each year. Older and disabled adults and their caregivers benefit from how the Agency addresses: hunger and nutritional health, economic challenges, care management issues, long-term care planning, health challenges, caregiving challenges, and financial fraud and exploitation of the elderly.

The Town of Freeport’s population of residents 60 and older increased by 37%, or 487 people between 2000 and 2010. Sadly, this growing number of Freeport seniors are experiencing continued increases in cost of living, rising prescription and other medical costs, a shortage of senior housing, limited access to transportation, and increases in incidences of financial fraud and exploitation.

According to an AARP study, Social Security is the only source of income for 33% of Mainers age 65 and older. The average monthly Social Security income for a Maine senior is \$1,159 or just \$270 a week.

Additionally, Alzheimer’s disease and related dementias have emerged as the defining illness of the baby boomer generation. In 2010, the Town of Freeport’s older population exceeded 1,800. Nearly one in every three of these seniors will die with Alzheimer’s or another dementia.

SMAA programs are designed to help older adults address the issues and concerns of aging. Many of SMAA’s services can help to reduce overwhelming cost of living expenses and contribute to the vitality of the Freeport community. For example, the cost of one full year for a Freeport senior to received Meals on Wheels is less than the cost of that senior spending one day in the hospital. SMAA’s Agewell programs are evidence based and have proven to save individuals on healthcare costs associated with reduction in falls and better self-management of chronic conditions. Participation in the Money Minders helps older adults experience less overdraft fees and financial errors, and protects against scams, and financial exploitation. These are just some of the examples of how SMAA’s programs can help contribute to the well-being of not only participants, but the Freeport community as a whole.

Please list the specific services you provide which are utilized by Freeport residents (please include the number of Freeport residents who received each specific service): Last year, the Agency served an estimated, unduplicated total of 178 Freeport residents through a myriad of services, classes, support groups, counseling, nutritional support, and more. The value of the services provided to Freeport residents last year totals \$45,568. Last year:

- 8 Freeport residents received guidance, participated in classes and/or support groups to help better understand and manage their caregiving role through the Family Caregiver Support Programs;
- 85 residents received Medicare and other insurance counseling. In addition to helping choose the best coverage for each individual, Agency volunteers assisted in saving participants hundreds and often thousands of dollars on yearly insurance and prescription costs. The Agency offers one-on-one appointments at the Freeport Library to make the service more accessible to older adults in the Freeport region;
- 136 Freeport residents received assistance through the Agency's Information and Resources program - staffed by 16 social workers who work with seniors and their families by phone or in-person to provide information and support, and to increase access to available benefits;
- 9 Freeport residents received 72 monthly allotments of 30 pounds of shelf-stable food through the Commodity Supplemental Food Program;
- 1 Freeport seniors enjoyed 1 nutritious meal and vital socialization through the Agency's "As You Like It" and Community Café congregate dining programs;
- 1 Freeport resident was matched with Money Minders volunteers who helped them read, sort and organize mail, create a budget, pay bills, and ultimately maintain control of their financial independence;
- 3 Freeport residents participated in the Maine Senior Games;
- 1 resident participated in Agewell Programs designed to help people reduce their risk and fear of falls, and better manage their chronic pain and chronic conditions;
- and 12 Freeport residents received 667 home-delivered meals, safety checks, and vital socialization through the Meals on Wheels and Simply Delivered for ME nutrition programs.

Are there other organizations which provide similar services to Freeport Residents?
No.

If so, what are they?: N/A

If so, what makes your Agency unique? N/A

Describe how your program works cooperatively and/or collaboratively with other agencies: The Agency works collaboratively with Legal Services for the Elderly, home health agencies, assisted living facilities, and many other organizations throughout the community to share referrals, share advice and expertise, and ensure older adults in southern Maine are receiving the most comprehensive care and positive experience possible.

Please describe how your agency evaluates and measures effectiveness: SMAA's Board of Directors, Advisory Council, and program staff meet at least monthly to evaluate extensive data of clients served, units of service provided, qualitative testimonies, and financial information to determine the overall success and effectiveness of each program at SMAA.

Describe how your program uses volunteers: SMAA recruits, trains, and utilizes more than 600 volunteers annually to help implement its many services. Volunteers are the backbone of the organization, and enable SMAA to reach a vast number of clients each year across nearly the 2,500 square miles of its service region. The Agency enlists the help of volunteers at all different skill levels – more than 300 Meals on Wheels delivery drivers; volunteer "Phone Pals" who make check-in calls to Meals on Wheels clients to supplement delivery days; highly skilled Medicare and insurance counselors who provided one-on-one assistance to help clients make educated decisions regarding their insurance coverage; Vet to Vet volunteers who pair up and build companionships with fellow veterans to help combat social isolation; and so much more. Each year volunteers contribute time equivalent to 25 full-time employees.

What else should we know about your Agency which will assist us in making funding recommendations? Since 2010, Older Americans Act and other key aging-related government funding has remained flat or decreased. During that same time, the costs associated with providing many of SMAA's services – such as food, and basic utilities – has continued to increase. Also, as you are likely aware, Maine is the oldest state by median age in the country. We are also aging at a faster rate than the national average. Support from individuals, foundations, corporations and municipalities is more vital now than it ever has been to the continuation of SMAA services. With a contribution of \$1,000 this year – or the equivalent of contributing \$5.61 toward the cost of each Freeport resident served – the Town of Freeport can help to ensure older Freeport residents have access to services to meet their basic human needs.

Family Crisis Services

Working to end domestic abuse in Cumberland County
P.O. Box 704, Portland, ME 04104 • (207) 767-4952 • FAX (207) 767-8109
E-mail: familycrisis@familycrisis.org • www.familycrisis.org

Town of Freeport
30 Main Street
Freeport, ME 04032

February 1, 2017

Dear Freeport Town Council,

Each year, Family Crisis Services participates in a national domestic violence survey that reports numbers of people receiving a variety of services on one chosen day of the year. Numbers are tracked for only that day and a summary report is published giving a snapshot of the daily support provided to victims and survivors of domestic violence nationwide.

On census day 2016, Family Crisis Services provided emergency shelter to 14 women and 3 children. On that same day, our outreach and EPIC (enhanced police intervention collaboration) advocates provided individual advocacy to a total of 30 people and our hotline received 18 separate calls for advocacy and support. In our prevention and community education world, we facilitated 3 trainings on domestic violence to a total audience of 30 individuals. This represents a routine day for Family Crisis Services. In addition to statistics, the survey asks for a success story. This year, we shared the following story with regards to our youth advocacy program:

A fourteen year old girl did not trust people in her life. She had family members who abused her, boyfriends who sexually assaulted her and social workers that came in and out of her life without fully hearing her. With the school's help, our youth advocate was able to meet with her and hear her story.

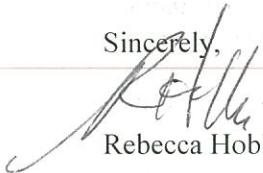
Her history of neglect and abuse were not new to Family Crisis Services advocates. Our youth advocate became an ally for this young woman to help her be heard throughout the school, while working with law enforcement, and throughout the court process.

While working together in a sexual assault case against her boyfriend, the youth advocate was able to gain her trust and respect. During their time together, they were able to put together a team of supporters in which she felt confident. Because of the many hours put into relationship building, she felt comfortable sharing information of an older male grooming her for the sex trafficking industry. The multi-disciplinary team that was built responded immediately and was able to provide safety and shelter to get her out of a situation that could have been extremely dangerous.

Now, years later, she has the knowledge to see red flags of abusive tactics in her relationship and the tools to get to safety.

Last year, 23 of the people we served identified Freeport as their home. Your residents experiencing violence and abuse have access to our wide array of services including a 24-hour hotline, emergency shelter, support groups and prevention education all at no cost. We hope that you will once again assist us by allocating \$500.00 to Family Crisis Services in your upcoming budget. We appreciate your ongoing support.

Sincerely,



Rebecca Hobbs, Executive Director



Town of Freeport
Human Service Agency Request for Funding
Fiscal Year 2018

Please complete the following survey. Attach additional pages if necessary.

All surveys must be completed and received by 2/23/17 in order to be eligible for
consideration for the Fiscal Year 2018 Freeport Budget

Agency Name: Family Crisis Services Date: February 1, 2017

Address: P.O. Box 704 Portland, ME 04104

Telephone: 207-767-4952 Fax: 207-767-8109 Email: Rebecca_h@familycrisis.org

Executive Director: Rebecca Hobbs Agency Fiscal Year: 2017

Funding Request Summary:

Total Amount of Request: \$500.00

Funds received from Freeport in FY2017: \$500.00

Total Agency Budget (most recent fiscal year) \$1,700,174

% of Budget Spent on Client Services: 86%

% of Budget Spent on Administrative Costs: 12%

Revenue Sources:

Federal Funds: \$1,166,538

State Funds: 154,346

United Way: 100,376

Cumberland County: 15,660

Client Fees - Public: 0

Client Fees – Private: 0

Municipalities (List): 4,916

Scarborough \$1,266

Sebago 900

Freeport 500

Harpswell 500

Standish 500

Falmouth	300
Naples	300
Yarmouth	250
Bowdoin	200
New Gloucester	200
Total	\$4,916

Fundraising: 202,865
 Other: 42,528

Client Composition:

Number of Freeport Residents served annually: In fiscal year 2016, Family Crisis Services served 23 Freeport residents.

Value of services provided to Freeport Residents (please explain how determined): \$5.054

<u>Total Program Expenses FY '16</u>	<u>\$1,486,541</u>
<u>FCS Advocacy & Victim Services program %</u>	<u>44.2%</u>
<u>Estimated cost of FCS AVS program</u>	<u>\$ 657.051</u>
<u>Total number of people served in FY '16</u>	<u>2,990</u>
<u>Total cost per person in FY '16</u>	<u>\$ 219.75</u>
<u>Total number of people served in Freeport in FY '16</u>	<u>23</u>
<u>Cost per Freeport resident served</u>	<u>\$ 5,054</u>

What population(s) does your Agency serve?: Family Crisis Services serves victims of domestic and sexual violence, stalking and human trafficking in Cumberland County.

What is the criteria used to determine eligibility for your program(s)?: The presence of domestic violence

Does your program charge client fees (if so, describe)?: No- all services are free and confidential

Does your program use a sliding fee scale (if so, describe)?: No- all services are free and confidential

Can residents access services immediately or is there a waiting list? What if there is an emergency?: We do not have a waiting list for our services due to the emergency nature of our work. Family Crisis Services maintains a 24-hour hotline and emergency shelter for victims and survivors of domestic violence at access in an emergency.

Program Information & Services Provided:

Describe your program, objectives and how it benefits Freeport and its residents: Freeport residents receive prevention education, access to all of our direct support services (hotline, emergency shelter, individual and court advocacy services, follow-ups with law enforcement departments, child protective services advocacy as well as specialized support services). Our services are available to all individuals.

Please list the specific services you provide which are utilized by Freeport residents (please include the number of Freeport residents who received each specific service):

1. Individual and court advocacy services- 12
2. Incarcerated women's advocacy services- 2
3. Hotline advocacy and support- 4
4. Law enforcement follow-up advocacy and support- 7
5. Child protective services advocacy and support- 2

Are there other organizations which provide similar services to Freeport Residents?

Family Crisis Services is the only domestic violence resource center in Cumberland County.

If so, what are they?: N/A

If so, what makes your Agency unique? N/A

Describe how your program works cooperatively and/or collaboratively with other agencies: Family Crisis Services is a member of the Maine Coalition to End Domestic Violence (MCEDV). Additionally, we work collaboratively with many community partners such as general assistance offices, local shelters, all law enforcement departments in Cumberland County, local hospitals and other health/mental health providers.

Please describe how your agency evaluates and measures effectiveness: Family Crisis Services maintains an electronic database program for reporting to our funders. This database allows us to keep track of the number of individuals served and basic demographic information.

Describe how your program uses volunteers: Family Crisis Services is supported in large part by our volunteers. Volunteers answer calls on our 24-hour hotline, co-facilitate

support groups, provide childcare and other services at our shelter, assist with fundraising events and serve on our board of directors.

What else should we know about your Agency which will assist us in making funding recommendations? Family Crisis Services maintains a strong presence in Cumberland County to make our services easily accessible to victims and survivors of domestic and sexual violence, dating violence, stalking and human trafficking. We have established unique agreements with all of the local law enforcement departments in Cumberland County to ensure a proactive approach to reaching victims and survivors of violence. We appreciate the continued support of the Town of Freeport. Thank you.

All surveys need to be returned to:

**Johanna Hanselman
Town of Freeport
30 Main Street
Freeport, ME 04032
NO LATER THAN February 23, 2017**

Thank you!



**2016-2017
Board of Directors**

Marc Miller
President
Pat Palmer
1st Vice President
Catherine Richards Olney
2nd Vice President
Kathy Hogue
Secretary
John Donnelly
Treasurer
Patricia Bright
Tom Bull
Cindy Doolan
Sharon Foerster
Leah Gailey
Valerie Geredien
Pat Robles
Karla Seaman
Maurice (Cito) Selinger
Candy Taisey

Staff

Paula Paladino, M.A.
Executive Director

Programs

Food Pantry
Fuel Assistance
Community Center
Read to Succeed
Thrift Shop
Transportation
Holiday Helpline
Emergency Assistance
Summer Lunch Program
Summer Camp Scholarships
Medical Equipment Loan Closet

Members of the Town Council
Attention: Johanna Hanselman
General Assistance Administrator
30 Main Street
Freeport, ME 04032

Dear Town Council Members,

Thank you for the opportunity to submit a budget request for FY2017. Freeport Community Services (FCS) appreciates the long and collaborative relationship we have with the Town of Freeport, in terms of both financial assistance and program development.

As the attached application indicates, FCS has a measurable impact on the financial stability as well as the health and wellness of the residents of Freeport. At this time, we are not requesting an increase in funding for the FY2018 budget. We respectfully request that the Town renew their allocation of \$16,000 for operating, and \$5,000 to the camp scholarship fund. As our report indicates, 100% of your investment in FCS is used to directly support Freeport families.

Thank you for your consideration of this request.

Sincerely,

Paula Paladino, M.A.
Executive Director

Town of Freeport
Human Service Agency Request for Funding
Fiscal Year 2018

Please complete the following survey. Attach additional pages if necessary.

All surveys must be completed and received by 2/23/17 in order to be eligible for
consideration for the Fiscal Year 2018 Freeport Budget

Agency Name: Freeport Community Services Date: 2/14/17

Address: 53 Depot Street, Freeport, ME 04032

Telephone: 207-865-3985 Fax: 207-865 2236 E-mail: ppaladino@fcsmaine.org

Executive Director: Paula Paladino, M.A. Agency Fiscal Year: July 1-June 30th

Funding Request Summary:

Total Amount of Request: \$16,000 operating; \$5,000 summer camp scholarship

Funds received from Freeport in FY2017: \$16,000 operating; \$5,000 summer camp scholarship

Total Agency Budget (most recent fiscal year) \$590,700 (for FY15-16 last audited budget); FY 16-17 is \$595,403

% of Budget Spent on Client Services: 91%

% of Budget Spent on Administrative Costs: 6% Management and General; 3% fundraising (audited results)

Revenue Sources:

Federal Funds: \$8,000 (summer lunch program)

State Funds: 0

United Way: \$35,000

Cumberland County: 0

Client Fees - Public: 0

Client Fees – Private: 0

Municipalities (List): *Town of Freeport – \$16,000 for operating (additionally leases archive space for \$44,251; \$5,000 of lease payment is designated by the lease agreement to the capital reserve fund and matched by FCS annually); Town of Pownal - \$4,500

Fundraising: \$134,009 in events; Individual, nonprofit, and business donations - \$92,606

Other: Recycling - \$13,000; Rentals (from tenants and community rentals)- \$45,000; FCS Thrift Shop- \$176,000

*The camp scholarship fund is a separate account from the operating account– Town of Freeport contributed \$5,000 to the camp scholarship fund for FY16-17

Client Composition:

Every resident of Freeport is eligible for all FCS services. We serve residents of every age and every income.

Value of services provided to Freeport Residents (please explain how determined):

The United Way of Greater Portland cites in their draft 2015 White Paper on Financial Stability that “Reducing poverty and increasing financial stability are sound social investments for Cumberland County, because doing so generates returns to society over time in the form of higher real Gross Domestic Product (GDP), reduced expenditures on healthcare and crime, and improved quality of life.” (page 3). FCS has a measurable impact on the financial stability, and the health and wellness of the residents of Freeport. As the program statistics found later in this report indicate, FCS supports families with food, fuel and other emergency assistance programs; maintains health and wellness of our citizens through free transportation, medical equipment, and health and nutrition services; and provides enrichment services for children, including an early literacy program and summer camp scholarships.

FCS also maintains and operates the Community Center, which is a valuable space for our community. We donate meeting space and staff support to organizations that improve the financial stability for our residents, including the programs of WIC, LIHEAP, and AARP tax services. We also donate space and staff support to organizations that contribute to the health and wellness of our community, such as Family Crisis Services (domestic violence

and crisis services) and CHANS (blood pressure and flu shot clinics), and the American Red Cross. Six other nonprofit organizations are housed within our building, which creates an intergenerational, vibrant community space for our residents [Freeport Elders, PORT Teen Center, three Conservation groups, and the Greater Freeport Chamber of Commerce].

FCS is also a significant resource for those who need to fulfill volunteer requirements for community service, or for job training through a community integration program. Finally, the FCS loading dock is open 24/7 for Freeport residents to recycle and repurpose their donations, reducing landfill space.

What population(s) does your Agency serve?:

We are an extremely low barrier agency – most of our programs require only proof of residency. For our Central Maine Power assistance program, we do require a copy of the shut-off notification. All services are open to any resident in Freeport or Pownal, although many are designed to support the most vulnerable in our community.

What is the criteria used to determine eligibility for your program(s)?:

Residency only for most programs

Does your program charge client fees (if so, describe)?:

No – all of our services are free. Our room rentals and tenant leases are below market rate.

Does your program use a sliding fee scale (if so, describe)?:

N/A

Can residents access services immediately or is there a waiting list? What if there is an emergency?:

Residents of Freeport and Pownal may access services immediately, with no wait list, on same day of request. We are open 6 days per week, from 7 am until the last program is finished (often well into the evening).

Program Information & Services Provided:

Describe your program, objectives and how it benefits Freeport and its residents:

The FCS staff and Board of Directors are proud to share the Mission, Vision and Values statement for the organization, which was revised in 2015:

Mission Statement

To enrich lives, connect neighbors and help those in need in Freeport and Pownal

Vision Statement

Freeport and Pownal are caring communities where basic needs are met and opportunities for growth, enrichment and connection are accessible to all.

Values Statement

We are dedicated to helping one another with respect and compassion, in an inclusive and welcoming environment. We are committed to the highest standards of integrity, accountability and stewardship.

FCS directly promotes the health and well-being of every Freeport resident, in every neighborhood, and has done so for over 40 years. We do so by providing critical services to support basic needs, such as giving food, fuel, and clothing to those in need, and by providing a gathering place in the heart of Freeport, where other nonprofits and groups can connect, and residents can give back to their community.

Please list the specific services you provide which are utilized by Freeport residents (please include the number of Freeport residents who received each specific service):

Number of Freeport & Pownal Residents served annually in some of our key programs:

- Food & Nutrition Services:
 - 188 households served monthly; 444 people visit the pantry each month
 - The average number of “mouths fed” per month is 1,169 (how many meals this food provides)

- 168,659.48 pounds of food was donated in 2016 from the public, Hannaford, Shaws, and Bow Street Market.
- 10 households utilized the federal Food Commodities Program (supplemental food program for seniors – FCS is the distribution site)
- Community Gardens – 20 families signed up for the garden plots located on Elm Street to grow their own fresh vegetables
- 2,281 summer lunches were served at four locations across Freeport (two locations were in affordable housing complexes, one location was at the Mast Landing School, and one at Freeport Community Services)
- An average of 60 people per month enjoyed the Third Friday Free Lunch, held January-October 2016.
- The FCS Kaplan Fuel Fund
 - 50 applications for fuel were granted (impacting 118 individuals) during the 2015-2016 heating season, including wood, oil and kerosene.
 - FCS also facilitated the Town of Freeport in identifying families for the L.L.Bean oil distribution as well as the hauling of multiple cords of wood from the Wardtown Park to families in need of firewood.
- Children's Services
 - 91 Children are read to weekly in our early literacy program, Read To Succeed
 - 72 Children received summer camp scholarships. **86% of these children reported being eligible for free or reduced lunch at school (evidence that the program is reaching those most in need).** The remaining families who applied for assistance cited financial constraints as the reasons for requesting assistance.
 - 20 children received brand-new backpacks filled with school supplies
- Emergency Assistance:
 - 18 requests for emergency assistance to avert electricity shut-off
 - 3 requests for eyecare needs

- 2 request for dental services
 - 4 requests for additional emergency services
 - 24 adults and 21 children assisted with clothing and household items
- Salvation Army
 - 39 vouchers were given out for assistance with gas expenses.
- Medical Equipment Loan Closet
 - 62 people received 79 items from the medical loan equipment closet (such as walkers, wheelchairs, bedside commodes, etc).
- Transportation Services
 - 180 rides were given to 33 Freeport and Pownal residents for medical, work, and other needs. The majority of the rides were given to seniors (90%).
- Holiday Assistance:
 - Thanksgiving:
 - 113 households, or 353 individuals, received a Thanksgiving box this year to prepare food at home
 - 10 households, or 21 individuals, had a hot meal delivered to their home on Thanksgiving Day
 - Over 200 people participated in the Thanksgiving Day meal served at FCS.
 - Holiday Helpline:
 - 113 families, or 361 individuals, were assisted through the Holiday Helpline program. An additional 5 families were helped after the program had ended.
 - 72 individuals and groups adopted the 113 families
- Required Community Service:
 - FCS facilitated 318 hours of required community service. Residents needed to complete hours for programs such as Jumpstart, Boy Scouts, Habitat for Humanity, Town of Freeport General Assistance, Freeport High School, and college programs.
- Community Integration:

- There are several community organizations which have connected with Freeport Community Services to provide volunteer opportunities and workforce training to their participants in a supportive and flexible setting. Participants from the Cumberland County Jail Workforce Program, the Sweetser agency, Work Opportunities Unlimited, and Greely High School (Life Skills Dept.) contributed 1267 hours of meaningful service and community connection in 2016.

Are there other organizations which provide similar services to Freeport Residents?

No

Describe how your program works cooperatively and/or collaboratively with other agencies:

FCS has strong working community partnerships with the Towns of Freeport and Pownal; other nonprofits (Freeport Historical Society, Wolfe's Neck Farm, Casco Bay YMCA, Freeport Players, Freeport Elders, and the Bruce Roberts Toy Fund Organization to name a few); schools (extensive involvement with every school of RSU 5, L'Ecole Francais, Cricket-Hunt, Maine Coast Waldorf School, Freeport Community Programs/PORT TEEN Center, Pine Tree Academy); eleven local Freeport day care centers; many local churches; civic organizations (Freeport Rotary, Freeport Woman's Club, Girl Scouts, Cub Scouts and Boy Scouts, etc.), and many local businesses, including L.L.Bean. In addition to our many projects with the organizations listed above, FCS hosts an annual Community Night to bring all of these organizations and residents together to assess community needs.

One of our strongest collaborative partnerships is with the Freeport Housing Trust. The two agencies have embarked on a needs assessment for Freeport and Pownal in an effort to discern the unmet needs and barriers facing the most vulnerable in our communities as they work towards financial stability. The study was completed in the Spring of 2016, and will inform the work moving forward for both agencies as we strive to provide relevant services to low-income Freeport residents. Due to staffing changes at FCS last year, the needs assessment was not released and since then our Program Committee has reviewed

this and made some recommendations for next steps. We anticipate that the study will be released in the Spring of 2017 as well as a plan for follow through.

Additionally, FCS and FHT have successfully collaborated on a project the last two years designed to increase the participation of children residing in Freeport Housing Trust properties in summer camp experiences. The results have been an astounding 200% increase in the number of low-income children participating in a summer camp program, and benefitting from the continued learning and enrichment that these programs provide.

Please describe how your agency evaluates and measures effectiveness:

- Metrics are developed for each FCS program area, with internal analysis done quarterly, semiannually, or annually, depending upon the program.
- The United Way of Greater Portland (FCS is one of 37 partner agencies) requires an annual agency audit, with program and financial assessments for the entire agency. This audit from the United Way is an excellent way for FCS to ensure continued program quality.
- FCS invests in an annual financial audit with Albin, Randall and Bennett, to ensure sound fiscal practices and management.
- FCS compiles program and event assessment forms after every event and development activity to evaluate all areas of our operations.

Describe how your program uses volunteers:

Volunteers are critical to our mission and to the operations of our agency. As of 12/31/16, we were fortunate enough to have 623 volunteers helping with almost every event and program in the organization over the course of 2016.

What else should we know about your Agency which will assist us in making funding recommendations?

Freeport is the only town in Maine where the Community Center is run by a private, nonprofit entity, as opposed to 100% funding by the municipality (two others are

contemplating this model, but it has not yet happened). FCS remains a model of providing a warm, welcoming space for everyone, and staff often gives tours to interested parties both from Maine and out-of-state who would like to replicate the model.

FCS is extremely grateful to the Town of Freeport, and to the present and past Town Councils, for supporting Freeport Community Services. FCS provides not only a critical safety net to our most vulnerable citizens, but also adds significant value to the Town in terms of addressing resident needs, and enhancing the health and well-being of all residents. Thank you for your past support and we look forward to your continued support to improve the quality of life for our neighbors.

Freeport Elders Association
53 Depot Street
P.O. Box 176
Freeport, ME 04032
207-865-3985 x219
Email: freeporteldersmaine@gmail.com
Web: www.freeporteldersmaine.weebly.com

January 22, 2016

Mr. Peter Joseph, Town Manager
Town of Freeport
30 Main Street
Freeport, ME 04032

Dear Mr. Joseph:

I am writing to request that our funding needs be included in the Freeport Town budget for Fiscal Year 2017. We are requesting \$6,000.00. This money enables the Freeport Elders Association to remain a senior center according to the Maine Association of Senior Centers.

We are a permanent tenant of the Freeport Community Center and pay rent monthly. We remain a close collaboration for ongoing problem solving.

We continue to follow the senior center criteria as part of a comprehensive community strategy to meet the needs of older adults. We are required to have our site remain open at least twenty hours per week. A program that provides recreation, educational programs, health screening and information, outreach and transportation and a fitness program is part of this criterion. As you can see, this is an extensive agenda that requires funds in order to implement. We appreciate the Town Council is committed to not raising taxes; however, we need to stress the fact that operating costs increase yearly.

We will be happy to answer any questions and look forward to meeting with you at our scheduled workshop at 8:00 P.M. on March 8th.

Sincerely,

Carol Piecuch, President
Freeport Elders Association

Town of Freeport
Human Service Agency Request for Funding
Fiscal Year 2018

Please complete the following survey. Attach additional pages if necessary.

All surveys must be completed and received by 2/23/17 in order to be eligible for
consideration for the Fiscal Year 2018 Freeport Budget

Agency Name: Freeport Elders Association Date: 2/23/2017

Address: 53 Depot Street Freeport, ME 04032

Telephone: 207-865-3985 X219 Fax None Email: freeporteldersmaine@gmail.com

Executive Director: Edith Seymour President Agency Fiscal Year 10/1/2016-9/30/2017

Funding Request Summary:

Total Amount of Request: \$6,500.00

Funds received from Freeport in FY2017: \$6,000.00

Total Agency Budget (most recent fiscal year) \$23,520.00

% of Budget Spent on Client Services: 100%

% of Budget Spent on Administrative Costs 0%

Revenue Sources:

Federal Funds: 0

State Funds: 0

United Way: 0

Cumberland County: 0

Client Fees - Public: 0

Client Fees – Private: 0

Municipalities (List): Town of Freeport

Fundraising: Pancake Breakfasts, Appeals letters, Craft Sales, Sale of unwanted
vechicles, raffles, Holiday dinners, L.L. Bean gift wrapping and Holiday Fairs

Other: Bath Savings echecking

Client Composition:

Number of Freeport Residents served annually: 2500

Value of services provided to Freeport Residents (please explain how determined): Priceless

What population(s) does your Agency serve?: 55 and older with some younger people involved. We also have intergenerational programs with the Elementary, Middle, and High School students

What is the criteria used to determine eligibility for your program(s)?: Those in need and our Mission statement

Does your program charge client fees (if so, describe)?: No

Does your program use a sliding fee scale (if so, describe)?: NO

Can residents access services immediately or is there a waiting list? What if there is an emergency?: Immediately. Members can call to receive help and or advice with problem solving

Program Information & Services Provided:

Describe your program, objectives and how it benefits Freeport and its residents: FEA provides a safe place for members to congregate, communicate, to share and socialize. This is a Senior Center for all residents.

Please list the specific services you provide which are utilized by Freeport residents (please include the number of Freeport residents who received each specific service):

Provide a meeting place for elders to congregate and socialize. Informal speakers for the interests and concerns of a 55+population. Trips designed by and for elder interests. Making crafts for the Nursing homes, hospital, Freeport Library , Harraseeket Grange and Military personnel. We do not keep records recording the individual services a person receives.

Are there other organizations which provide similar services to Freeport Residents? Yes
Freeport Community Service

If so, what are they?: Transportation to Doctor Appointments

If so, what makes your Agency unique?We are a Senior Center recognized by a Maine Organization of Senior Center. We follow a certain criteria. We are NOT a club.

Describe how your program works cooperatively and/or collaboratively with other agencies: FreeportCommunity Services refers back and forth. Southern Maine Agency on Aging. CHANS does once a month blood pressure screening. and Police, fire and rescue information.

Please describe how your agency evaluates and measures effectiveness: Members feedback, Community feedback ,member satisfaction , and membership growth

Describe how your program uses volunteers: For everything we do including our newsletter and correspondence. We do not have any paid personnel.

What else should we know about your Agency which will assist us in making funding recommendations? We are a Senior Center required to observe the rules and regulations. We are a tenant of the Freeport Community Center.

All surveys need to be returned to:

**Johanna Hanselman
Town of Freeport
30 Main Street
Freeport, ME 04032
NO LATER THAN February 23, 2017**

March 6, 2017

Johanna Hanselman
Town of Freeport
30 Main Street
Freeport, ME 04032

Dear Ms. Hanselman;

MaineHealth Care at Home, formerly HomeHealth Visiting Nurses appreciates this consideration for funding in fiscal year '17 - 18. Last year, the Town of Freeport provided \$500 to support its residents in need of home health and community care services. We are grateful for this support and respectfully request that the Town of Freeport consider \$1,000 to help offset this year's charity and uncompensated care of \$10,728.

History

On May 1, 2016 HomeHealth Visiting Nurses joined with Kno-Wal-Lin Home Care & Hospice and Waldo Home Health & Hospice. Our new organization is committed to strengthening home health and hospice care for patients throughout our expanded service area. We are also committed to delivery excellence in care through your local and trusted care teams. MaineHealth Care at Home (MHCAH), is a licensed 501(c)(3) not-for-profit organization, and a leading provider of home health and hospice services in a expanded service area that includes Cumberland, York, southern Oxford, Lincoln, Waldo, and Knox Counties.

Program Services

Our home-based healthcare services which include skilled nursing, physical, occupational and speech therapies, home health aides, counseling, and palliative care allow patients and families to receive necessary and cost-effective health care in the comfort home. In addition, our presence in the home allows clinicians to identify and address needs such as fuel assistance or inadequate food and nutrition and potential abuse or neglect. In the mid-coast region, we offer hospice care for patients seeking comfort, relief and dignity at the end stages of life. These services are delivered in the home, assisted living centers, nursing homes, hospice facilities or hospitals. In addition, we operate the Sussman House, an in-patient hospice facility located in Rockport Maine, providing compassionate care and symptom management in a tranquil, home-like setting.

Our Community Health and Wellness clinics offer essential health education, health promotion, diabetes education, medical screenings and tests, flu shots, foot and nail care, disease detection, monitoring and referral services. Clinics are open to anyone age 18 or older, with flu shot clinics open to all 6 months and older. The majority of our clinic clients are elderly, over age 60. The clinics allow us to provide health care services in community settings where elderly residents are comfortable and have easy access to care and serve as an important referral source to other services.

MHCAH is the lead provider of home based pediatric services offering two distinct programs. Our Maternal and Child Health Grant, provides no-charge nursing visits to new mothers, infants and children with special needs. We are the lead agency providing these valuable services to new families in southern Maine. Our Skilled Pediatric Program provides a full range of home health services to medically fragile children, many of whom are facing the challenges of cancer or other serious diseases.

This past year marked an important transition to a new generation of Telehealth equipment that includes a 4G internet enabled Tablet featuring video education, assessment questions, blue tooth peripheral devices, and capacity for video visits between patient and nurses. We have been recognized nationally for our success with reducing hospitalization and emergency care.

Agency Highlights

Our commitment to patient focused care is shown by the latest publicly reported findings from the Consumer Assessment of Healthcare Providers and Systems (HHCAHPS) on several key measures:

	<u>MHCAH</u>	<u>State</u>	<u>Nat'l</u>
~ How do patients rate the overall care from the home health agency	90%	87%	84%
~ Would patients recommend agency to friends & family	88%	85%	78%
~ How often patients had to be admitted to the hospital	14.9%	15.8%	12.49%

Funding Need

As a not-for-profit home health care organization, we have the privilege and responsibility of serving those patients who might otherwise not receive necessary health care. Each year, town contributions allow us to provide free and reduced fee health care to residents who lack insurance or other resources to pay for care. Town funds help us leverage funding from other municipalities and community foundations and United Way organizations. In FY16, our charity care and uncompensated care was more than \$1,100,000.

As the enclosed statistical summary indicates, we cared for 100 residents last year, for a total of 1,288 visits and tests. Our commitment to serving Freeport remains strong. We continue to seek and receive referrals from area hospitals, assisted living facilities and physician offices. In delivering this care, we provided \$10,728 of charity/uncompensated government care to residents of Freeport.

Please know that I am available to meet with you personally for any questions. On behalf of the patients in your town who will benefit, thank you for your consideration and generous support.

Sincerely,



Mia Millefoglie
Vice President Development and Marketing

HomeHealth - Visiting Nurses of Southern Maine Town Request 2017

Freeport

Prior Year Appropriation \$ 500

Proposed Appropriation -- \$ 10,728

SERVICES TO THE COMMUNITY

	Residents Served	Number of Visits/Days/Tests	Total Program Cost	Community Charity Care	Uncompensated Mainecare Costs
Home Health Care	65	1,182	\$ 208,328	\$ 1,409	\$ 9,183
Maternal & Child Health (Includes Clinics)	31	102	\$ 16,371	-	-
Community Health (Includes Clinics)	4	4	\$ 285	\$ 136	-
TOTALS	100	1,288	\$ 224,984	\$ 1,545	\$ 9,183

Town of Freeport
Human Service Agency Request for Funding
Fiscal Year 2018

Please complete the following survey. Attach additional pages if necessary.

All surveys must be completed and received by 2/23/17 in order to be eligible for
consideration for the Fiscal Year 2018 Freeport Budget

Agency Name: MaineHealth Care at Home (formerly HHVN) Date: 01/20/17

Address: 15 Industrial Park Rd., Saco, ME 04072

Telephone: 207-284-4566 Fax: 207-282-4769 Email: mmillefoglie@mhcah.org

Executive Director: Donna DeBlois, President & CEO

Agency Fiscal Year: 10/1/17 – 9/30/18

Funding Request Summary:

Total Amount of Request: \$1,000.00

Funds received from Freeport in FY2017: \$500.00

Total Agency Budget (most recent fiscal year) \$29,249,339.00

% of Budget Spent on Client Services: 82%

% of Budget Spent on Administrative Costs: 18%

Revenue Sources:

Federal Funds: \$22,014,796.00

State Funds: \$ 2,001,345.00

United Way: \$54,672.00

Cumberland County: 0

Client Fees - Public: 0

Client Fees – Private: \$4,574,503.00

Municipalities (List): \$73,283.00

Fundraising: \$90,768.00

Other: \$439,972.00

Note:

On May 1, 2016 HomeHealth Visiting Nurses joined with Kno-Wal-Lin Home Care & Hospice and Waldo Home Health & Hospice. Our new organization is committed to strengthening home health and hospice care for patients throughout our expanded service area. We are also committed to providing excellence in care through local and trusted care teams. MaineHealth Care at Home (MHCAH), is a licensed 501(c)(3) not-for-profit organization, and a leading provider of home health and hospice services in a expanded service area that includes Cumberland, York, southern Oxford, Lincoln, Waldo, and Knox Counties.

Client Composition:

Number of Freeport Residents served annually: 100

Value of services provided to Freeport Residents (please explain how determined):
\$224,984 This is determined by the actual cost of services/tests provided to Freeport residents.

What population(s) does your Agency serve? *MHCAH provides home based services to patients of all ages that include newborn infants, children, adults and elders. Our services are targeted to those patients who are medically fragile, living with a debilitating illness or chronic disease, recovering from surgery or coping with a life limiting illness. Because of illness or injury, these patients are confined to the home and unable to access medical services in the community. In addition, MHCAH provides a full range of community health and wellness services that include foot care clinics, diabetic education and support, immunizations, health education and screenings. Services are provided 24/7 throughout Cumberland, York and southern Oxford Counties.*

What is the criteria used to determine eligibility for your program(s)? *Home health care services are provided under physician orders and based upon medical need and a patient's difficulty accessing community based services due to an illness, injury or disease process. At the initial home visit, an admission nurse or therapist conducts a comprehensive assessment to determine the level of need for skilled care services and develops a coordinated plan of services. Services may include nursing, rehabilitative*

services, social work, nutritional counseling, home health aide support, telehealth, wound care/IV or other specialty health services. Our agency also accepts reimbursement from major third-party payers to include the state-funded MaineCare program and private insurance. These payers maintain specific eligibility guidelines for services. Our Maternal and Child Health Grant Program offers home based nursing services to all new mothers and infants as well as children with special needs at no charge.

Community based services (flu shots/screenings/foot care) are open to the public and self-initiated by client. Fees are nominal and no one denied services due to inability to pay for care.

Does your program charge client fees (if so, describe)?: *Although our agency has a published Charge Schedule, the majority of our services are reimbursed by third party payers or subject to the sliding fee programs as described below. We have nominal fees for foot care provides through Community Health Services; however, no one is denied care for lack of payment.*

Does your program use a sliding fee scale (if so, describe)? *If a patient in need of services lacks insurance or other resources to pay for care, we provide services based on 175% of the Federal Poverty guidelines.*

Can residents access services immediately or is there a waiting list? What if there is an emergency? *Home based services are based on medical need under an authorized plan of care. Medicare/MaineCare regulations require services be initiated within 48 hours of referral. MHCAH operates 24 hours a day, 7 days a week and has on-call nurse to triage health related concerns and questions. In emergencies, the on-call nurse assists patients with securing emergent care and/or hospitalization services.*

Program Information & Services Provided:

Describe your program, objectives and how it benefits Freeport and its residents: ***Home Health Care*** is a means of health care delivery that allows patients to receive necessary nursing care, rehabilitative therapies, social work, health aide support, nutritional services and highly specialized wound care, IV, chemotherapy and tubal feeding in the

comfort and safety of home. Our goal is to help patients achieve the highest level of independence, comfort and safety. As Southern Maine's leading home health care agency, we deliver the full spectrum of services to our patients including skilled nursing, physical, occupational and speech therapies, home health aides, Telehealth, counseling and a wide array of specialty services. Without the home health care services we provide, many uninsured and underinsured patients would be forced to receive care in high-cost nursing facilities or rehabilitation centers or they may forego needed care completely. Our services are proven to reduce the rates of disruptive and expensive emergency services and hospitalization. For children with serious and potentially life-limiting illness, our highly skilled pediatric team provides the necessary care, instruction and monitoring so children can remain at home with the comfort of family for as long as possible. This past year, our Agency has focused on developing a comprehensive palliative care program for both children and adults. In addition, our presence in the home allows clinicians to identify and address needs such as fuel assistance or inadequate food and nutrition and potential abuse or neglect. Patients are referred to appropriate community services as needed to further our mission of "helping people to be as healthy and independent as possible at home and in the community."

*One of our highest priorities is to help infants have a healthy start in life. Through our **Maternal and Child Health Program**, our pediatric team of nurses, therapists, social workers and health aides care for women who face high risk pregnancies, newborns who have critical health care needs and children who face serious illnesses. We also provide education, guidance and support to new parents, helping them to give their baby a healthy start. This program is paid for with state grant funds, allowing us to offer these services at no charge. This past year, the Department of Health & Human Services has requested we partner with them to prioritize care for infants who are affected by a mother's use of narcotics. In Maine, we currently have 1,050 infants diagnosed with NAS.*

Please list the specific services you provide which are utilized by Freeport residents (please include the number of Freeport residents who received each specific service):

Are there other organizations which provide similar services to Freeport Residents?

Yes

If so, what are they? *Non-profit home care organizations include: CHANS Home Health Care and VNA Home Health Care. These organizations accept all payers and may provide certain levels of home health services to Freeport residents. Please note that home health agencies are not allowed to duplicate services in the home. There can only be one provider under an authorized plan of care.*

If so, what makes your Agency unique? *MHCAH is the only home health provider to offer a full range of skilled pediatric in-home services to infants and children. Our pediatric nurses and therapists have received specialized training in palliative and end-of-life care for seriously/terminally ill children. This knowledge and specific set of skills equips our clinicians to best support these children and their families during a difficult time. In addition, MHCAH is the only organization in the Freeport area providing Maternal and Child Health nursing visits to newborn infants & parents as well as children with special needs. Our nurses provide in-home assessment, monitor a child's health and development, support breastfeeding, provide teaching, and outreach to community services. These services are provided at no charge through the Maternal and Child Health Grant.*

For over a century, we have brought the best in home health to our patients and families in Southern Maine. We proudly deliver comprehensive care with compassion, commitment and the highest standards of excellence. As a not-for-profit agency, we care for anyone in need of our services, regardless of their ability to pay for them. Our services are available 24 hours a day, seven days a week, throughout York and Cumberland counties and surrounding towns in Oxford, Androscoggin and Sagadahoc counties. In our last fiscal year, we cared for more

than 22,000 children, adults and elders through home based and community care services.

Describe how your program works cooperatively and/or collaboratively with other agencies: *When our clinicians identify needs in the home, such as fuel assistance, inadequate nutrition, domestic abuse and substance abuse intervention, we help our patients' access community resources to address these needs. Examples include Meals on Wheels, Adult and Child Protective Services, General Assistance, mental health services, food stamps, or other community resources. We collaborate with a wide range of healthcare providers to include physicians, hospital leaders, nursing homes and rehabilitative centers on initiatives that improve transitions of care throughout the continuum and improve health outcomes for our patients. Examples of our MaineHealth initiatives include: MaineHealth Palliative Care Team, Care Transitions Intervention, Healing Hearts, Depression Collaborative, Elder Care Services, AH Asthma, Joint Replacement, and Telehealth workgroups. We are members of the United Way Organizations of Greater Portland and York County and maintain a collaborative relationship with members. We also are the lead administrator for the Maternal and Child Health Promotion Grant Program in collaboration with Androscoggin Home Care and Hospice and the City of Portland Public Health Department.*

Please describe how your agency evaluates and measures effectiveness: *The clinical and quality department at MHCAH has a comprehensive program for outcomes-based quality improvement and measurement. At the initial home assessment, a comprehensive assessment is completed that includes over 60 data sets measuring patient acuity, medical needs, cognitive functional and physical status. This data is submitted to the Centers for Medicare and Medicaid Services where a risk-adjusted report is produced and publicly reported on a quarterly basis. This report allows us to compare key health outcomes with other Medicare certified agencies in the state and across the country. The report also enables us to see areas of improvement within our own performance year to year. As the action plan for this outcome is implemented, there is an evaluation component built in to assess our performance and the effectiveness of the strategies. This*

systematic approach to improving outcomes insures that quality improvement work is focused on specific data rather than anecdotal reports. Public reports can be found on www.homehealthcompare.org

To address the measurement of patient satisfaction, MHCAH uses NRC Picker, an industry leader in patient engagement and quality improvement measures, to administer its survey and report on findings. Each month, a percentage of discharged patients receive a survey that requests information about their overall satisfaction with service, quality of care, education, and level of participation. Survey results are analyzed and compared with national health care organizations of similar size as well as comparison with the top performing agencies in the United States.

Describe how your program uses volunteers:

This past year, volunteer contributed over 5,000 hours of support and raised several thousand dollars in donations to support patient needs and clinical scholarships.

What else should we know about your Agency which will assist us in making funding recommendations? *As a not-for-profit home health agency, we have the unique privilege and responsibility of serving the neediest patients who might otherwise not receive necessary health care. No patient is ever refused care regardless of their ability to pay for services. In our last fiscal year, we provided approximately \$163,530 in charity care and an additional \$1,005,000 of care not reimbursed by MaineCare. We rely on municipal funding to help subsidize the cost of providing care to patients in need.*

All surveys need to be returned to:

**Johanna Hanselman
Town of Freeport
30 Main Street
Freeport, ME 04032
NO LATER THAN February 25, 2016**

Thank you!

Town of Freeport
Human Service Agency Request for Funding
Fiscal Year 2018

Please complete the following survey. Attach additional pages if necessary.

All surveys must be completed and received by 2/23/17 in order to be eligible for
consideration for the Fiscal Year 2018 Freeport Budget

Agency Name: American Red Cross Date: 2/23/17
Address: 140 Community Way, Topsham, ME 04086
Telephone: 2072729561 Fax: _____ Email: caroline.king3@redcross.org
Executive Director: Caroline King Agency Fiscal Year: 2017

Funding Request Summary:

Total Amount of Request: 750.00
Funds received from Freeport in FY2017: 0
Total Agency Budget (most recent fiscal year) 2,929,488
% of Budget Spent on Client Services: 91%
% of Budget Spent on Administrative Costs: 9%

Revenue Sources:

Federal Funds: _____
State Funds: _____
United Way: _____
Cumberland County: _____
Client Fees - Public: _____ *See attached.*
Client Fees – Private: _____
Municipalities (List): _____
Fundraising: _____
Other: _____

Client Composition:

Number of Freeport Residents served annually: 0

Value of services provided to Freeport Residents (please explain how determined): _____

What population(s) does your Agency serve?: all people of Maine

What is the criteria used to determine eligibility for your program(s)?: _____

disaster - caused needs

Does your program charge client fees (if so, describe)?: _____

no charge for disaster relief/services

Does your program use a sliding fee scale (if so, describe)?: N/a

Can residents access services immediately or is there a waiting list? What if there is an emergency?: Services are available 24/7

Program Information & Services Provided:

Describe your program, objectives and how it benefits Freeport and its residents: _____

disaster planning, preparedness and response

Please list the specific services you provide which are utilized by Freeport residents (please include the number of Freeport residents who received each specific service):

Red Cross is able to respond to home fires and other disasters & meet the emergency needs of our clients with temporary housing, food, clothing, medicine & mental health support

Are there other organizations which provide similar services to Freeport Residents? _____

NO

If so, what are they?: _____

If so, what makes your Agency unique? _____

Describe how your program works cooperatively and/or collaboratively with other agencies: *The Red Cross often provides information & referrals to our clients to ensure their full recovery.*

Please describe how your agency evaluates and measures effectiveness: _____

Client surveys

Describe how your program uses volunteers: *With only 19 paid staff & more than 1200 active volunteer - volunteers deliver programs and services.*

What else should we know about your Agency which will assist us in making funding recommendations? _____

The Red Cross relies on the generous support of individual, businesses, foundations & communities to fund our services in Maine.

All surveys need to be returned to:

**Johanna Hanselman
Town of Freeport
30 Main Street
Freeport, ME 04032
NO LATER THAN February 23, 2017**

Thank you!

Schedule

THE AMERICAN NATIONAL RED CROSS – Maine Region

Schedule of Operating Revenues and Expenses

Year ended June 30, 2015

Operating revenues and gains:

Contributions:

Corporate, foundation and individual giving	\$ 989,718
United Way and other federated	219,132
Legacies and bequests	625,487
Services and materials	2,029
Products and services	525,812
Contracts, including federal government	106,373
Investment income	19,890
Other revenues	171,567
Support from American National Red Cross chapter network	<u>269,480</u>
 Total operating revenues and gains	 <u>2,929,488</u>

Operating expenses:

Program services:

Services to the Armed Forces	179,881
Biomedical services	18,816
Community services	9,711
Domestic disaster services	1,332,154
Health and safety services	<u>694,344</u>
 Total program services	 <u>2,234,906</u>

Supporting services:

Fundraising	515,297
Management and general	<u>179,285</u>
 Total supporting services	 <u>694,582</u>
 Total operating expenses	 <u>2,929,488</u>
 Excess of operating revenues and expenses	 <u>\$ —</u>

See accompanying notes to schedule and independent auditors' report.

Town of Freeport
Human Service Agency Request for Funding
Fiscal Year 2018

Please complete the following survey. Attach additional pages if necessary.

All surveys must be completed and received by 2/25/17 in order to be eligible for
consideration for the Fiscal Year 2018 Freeport Budget

Agency Name: The PORT Teen Center – RSU5 Community Programs Date: 2/14/17

Address: 17 West St., Freeport, ME 04032

Telephone: 207-865-6171 Fax: 207-865-2855 Email: wattsd@rsu5.org

Executive Director: David Watts Agency Fiscal Year: July 1-June 30

Funding Request Summary:

Total Amount of Request: \$8,250

Funds received from Freeport in FY2016: \$8,250

Total Agency Budget (most recent fiscal year) \$39,684

% of Budget Spent on Client Services: 85%

% of Budget Spent on Administrative Costs: 15%

Revenue Sources:

Federal Funds: \$0.00

State Funds: \$0.00

United Way: \$0.00

Cumberland County: \$0.00

Client Fees - Public: \$0.00

Client Fees – Private: \$18,021.00

Municipalities (List): \$8,250 (Freeport)

Fundraising: \$6,000

Other: \$7,413 (RSU5 Community Programs)

Client Composition:

Number of Freeport Residents served annually:

It is difficult to tell the exact number of residents that we serve. We track visits and registrations.

Through our various programs housed at The PORT, FY16 had 125 teen program registrations; plus over 1,400 visits to the center for the afterschool drop-in program. Daily attendance to the center ranged from 3 to 15 students. We currently have 22 adult students enrolled in our ESOL program. And we serve 5 – 10 young adults in our Learning Lab through the summer.

Value of services provided to Freeport Residents (please explain how determined):

Students who used The PORT as a drop-in facility were mainly there because their families need support – social, financial and/or academic. It is difficult to place a value on those needs. But assuming it can be equated to the value of aftercare – also provided by Community Programs to students in grades K – 5 – the daily drop-in rate for school-aged children is \$35 per day, which would equate to approximately \$49,000. In addition, scholarships for paid programs are available, and administrative costs are underwritten by RSU5. The value of these services would be at least \$10,000.

What population(s) does your Agency serve?:

The primary purpose of The PORT is to serve all teens in grades 6-12. We have expanded daytime use of the facility to include classes for adults and preschool children.

What is the criteria used to determine eligibility for your program(s)?:

The center and programming is open to all students of RSU5, including students enrolled in Adult Education.

Does your program charge client fees (if so, describe)?:

The PORT Teen Center is free to all teenaged daily users. Some programs and trips have a participant fee, especially those special camps that are offered during the summer and vacation weeks. Scholarships are available to students and families with financial need. Adult Education students are not charged fees, per DOE regulations.

Does your program use a sliding fee scale (if so, describe)?:

There is no sliding scale, but need based scholarships are available for all fee-based programs. No teen is turned away because of an inability to pay.

Can residents access services immediately or is there a waiting list? What if there is an emergency?

There is no waiting period. Some programs have enrollment limits due to space and instructor constraints.

Program Information & Services Provided:

Describe your program, objectives and how it benefits Freeport and its residents:
The

The PORT Teen Center is a valuable resource for Freeport teens, families and adults across cultures and the socioeconomic spectrum. Over the past year, Community Programs have had some significant changes and successes. Our Adult Education programs, especially ESL and high school equivalency, have expanded and done well. We had the most successful summer camp programs in many years. And we've added numerous athletic and enrichment programs for youth and adults throughout all of the RSU communities.

Both Darryn Dushane (former Teen Center Coordinator) and Anthony Johnson (former Recreation Coordinator) are gone from our office. We have hired Chris Guerette, a former park ranger from New Haven, CT, as our Recreation Coordinator. He brings a strong set of outdoor and teen leadership skills that will fit in nicely with Freeport families. We did not replace Darryn as Teen Center Coordinator, instead having adopted a different model for the center.

With the help of community volunteers and RSU staff, we spent the past months cleaning, clearing and repainting the PORT. All of the repainting is completed and we are finishing the reset of the 'game' side of the center. One side of the PORT is now set up as academic space for tutoring, both for adults and teens.

A new set of daily teen programs begins the first week of March. We have created an 'academic' area on one side of the center, available for tutors and student study. Our ESL students meet there on Mondays, Tuesdays and Wednesdays during morning hours. Some daytime programs, such as writing workshops and yoga for preschoolers are scheduled or have started already.

The original model for the Teen Center was to have a community-supported place for kids to spend 'safe' time. My hope, and the hope of the kids and community members we've spoken to over the past year, is that the Teen Center would provide alternative activities and programs for students, and ***without barrier***. We are initiating some specific programming, all with the intention of supporting kids academically, physically and socially, and with little or no cost to families.

- Mondays will be with an art instructor learning various forms of drawing.
- Tuesdays will find teens learning games of strategy and getting off their electronics - *Unplugged!*
- Wednesdays each week will be a program called *Skew@School*. Led by a certified guidance counselor, he will work with a group of students on study, homework, and executive functioning skills, while also providing outdoor experiences such as snowshoeing, high/low ropes, biking, and other outdoor activities.
- Thursdays will be with a dance instructor, teaching kids about the physical and social aspects of recreational dance.
- The end of the week will see teens involved in *Flex and Chill Fridays* with an instructor providing an afternoon of yoga and mental awareness.

We will be running an outdoor adventure day camp for teens during February break, and are offering programs on Teacher Professional Development days as well. Rather than a 'drop off-center', we are turning the PORT into a teen 'growth' center.

Please list the specific services you provide which are utilized by Freeport residents (please include the number of Freeport residents who received each specific service):

- Drop-in teen center: 1,400 student visits over 175 school days
- Vacation and summer camps: 125
- ESOL: 22 registered adult students
- Adult Basic Education (summer classes): two classes per week, avg 7 students per class, June through August.

Are there other organizations which provide similar services to Freeport Residents?
Community Programs is the only organization that offers comprehensive Adult Education, Community Education, Youth and Adult Recreation, Teen Programming, Pre-School and Before/After Care. While some groups offer targeted services of daycare or sport-specific programs, RSU5 Community Programs is wide reaching.

Describe how your program works cooperatively and/or collaboratively with other agencies:

The PORT, as part of RSU5 Community Programs, works collaboratively within all of the RSU5 schools, Freeport Community Services, WIOA Youth Services, Freeport Housing Trust, Tri-County Literacy. Our Adult Education program also has working relationships with the Maine Career Center, Workforce Solutions, Coastal Counties Workforce Inc., the Maine Community College System, and numerous other Maine Adult Education programs throughout southern and mid-coast Maine.

We provide a family literacy program within Village View Apartments each month. And we have reached out to the Freeport Community Library to begin exploring opportunities for collaboration to work with teens. As part of the federal Workforce Innovation and Opportunity Act (WIOA), we have developed relationships over the past year to refer our teen and young adult clients, aged 16 to 24 with barriers to education and employment, for supportive services with the goal of reaching financial independence.

Please describe how your agency evaluates and measures effectiveness:

Community Programs regularly reaches out to its clients for evaluative feedback. Through review of surveys and bi-weekly staff meetings, we constantly look to improve our delivery of services. We regularly review feedback from school administrators, community members, students and families. This past summer's Teen Treks program was the most successful we've had in recent years, with very positive feedback from parents and students. The changes we've made this past year are the most significant in the history of The PORT and we will be assessing feedback from each of the new programs.

Describe how your program uses volunteers:

The PORT is fortunate and grateful for our teen and adult volunteers. The Teen Advisory Board had been the core of our teen volunteer pool. Since we had to shut down for four months at the end of 2016, the Teen Advisory Board has not been reinvigorated. Prior to this time, these 10 teens volunteered to plan and implement special events, participate in fundraising activities, and make big picture decisions regarding PORT programming and policy.

Adults are continually supportive of our efforts. We've brought together a group of 10 volunteer tutors to work with the ESOL students. And we have already started to receive offers from community members to help with tutoring sessions after school for middle school students. As we move forward, we look to increase our adult volunteer base.

What else should we know about your Agency which will assist us in making funding recommendations?

The PORT Teen Center has undergone significant redirection over the past few months. All of the feedback we've received along the way has been positive and encouraging. I believe we are on the right track to have greater positive impact on student achievement, self-esteem and health.

In addition, we are increasing the use of The PORT as a place of meeting and encouragement for asylees, immigrants and new citizens. By moving more of our high school equivalency and Adult Basic Education services into The PORT, we are helping more people connect with their community and the social services that can give them a boost.

I know the town of Freeport has increased its support for the center in FY17. This support has covered our rent and also provided money to purchase paint to redecorate the facility. I have secured additional funding to cover program costs through the end of the year. And we hope to re-evaluate and assess the programs at the end of the school year, with the intent to continue teen afterschool programming consistently through next school year, adjust based on identified needs, and seek additional funding from private sources to support the various programs.

At this time, we are not asking for any increase in funding, but a continuation of support from the Town of Freeport at the same level as last year. Although we struggle to cover our expenses, I know there is a need for fiscal conservatism. All of the groups we work with are reaching deep to aid in the reboot of The PORT. I feel a fiduciary responsibility to view everyone's contribution seriously. After another year of revival and review, we will be in a better place to identify any additional needs.

Thank you again for your support. I hope the changes we have made and continue to make will result in a sustainable model for the PORT for many years.

Please attach one copy of your latest Form 990.

The PORT does not have a Form 990 because it is under the umbrella of RSU5.

**All surveys need to be returned to:
Town of Freeport
30 Main Street, Freeport, ME 04032**



February 1, 2017

Johanna Hanselman
Town of Freeport
30 Main Street
Freeport, ME 04032

Dear Johanna,

I hope this letter finds you doing well and enjoying a great start to the new year. We continue to be grateful for the Town of Freeport, and your community's interest and connection to local wildlife and their habitats. Last year, your caring residents brought two injured songbirds to Cape Neddick, ME for medical care and treatment at our Center. At an average cost of \$175/patient, this totals approximately \$350 in care received. With no state or federal funding for this public service, your support is extremely important. Please consider a gift today.

In addition to treating the wildlife your concerned citizens brought us, our Project Wild certified educators and 26 non-releasable animal ambassadors presented environmental education programs to more than 200 students, scouts, seniors, and other community members within your town. Attendees are always amazed to learn about the important and often overlooked relationship between healthy wildlife and healthy humans. They look at bats differently after seeing one up close and learning that one bat eats more than 1,000 mosquitoes in an hour of hunting, helping to keep mosquito-borne illnesses like West Nile and EEE down. Or that by stashing away acorns, grey squirrels are helping to replant our oak forests, providing the air we breathe. The connections forged between people and animals after these programs are clear, and you can see future generations of environmental leaders become inspired.

As suburban development grows and climates shift in our region, our native species face increasing challenges. So, too, does the Center for Wildlife. We do our best to meet the growing demands of the public, but without any state or federal funding for this work, we rely exclusively on the support of individuals, organizations, and the towns that we serve. Please join other local municipalities in showing your support for the Center by making a gift.

It is our sincere intention to continue our partnership with Freeport law enforcement and animal control, and be the local resource for people with wildlife-related questions and concerns. But your help is needed. Thank you for your consideration and generosity.

Sincerely,

Kristen Lamb
Executive Director



September 9, 2016

Christine Wolfe, Town Clerk
Town of Freeport
30 Main Street
Freeport, ME 04032

Dear Ms. Wolfe,

I hope this letter finds you doing well and enjoying a terrific summer. We continue to be grateful for the Town of Freeport, and your community's interest and connection to local wildlife and their habitats. In the past year, your caring residents brought injured and orphaned wild animals to Cape Neddick, ME for medical care and treatment at our Center. Hawks and owls with wing fractures and head trauma after being hit by cars, nests of baby squirrels found after their tree was cut down, baby songbirds who became orphaned after their parent was killed by a domestic cat, and turtles with fractured shells from being run over. With no state or federal funding for this public service, your support is extremely important. Please consider a gift today.

In addition to treating the wildlife your concerned citizens brought us, our Project Wild certified educators and 22 non-releasable animal ambassadors presented environmental education programs to 200 students, scouts, seniors, and other community members within your town. Attendees are always amazed to learn about the important and often overlooked relationship between healthy wildlife and healthy humans. They look at bats differently after seeing one up close and learning that one bat eats more than 1,000 mosquitoes in an hour of hunting, helping to keep mosquito-borne illnesses like West Nile and EEE down. Or that by stashing away acorns, grey squirrels are helping to replant our oak forests, providing the air we breathe. The connections forged between people and animals after these programs are clear, and you can see future generations of environmental leaders become inspired.

As suburban development grows and climates shift in our region, our native species face increasing challenges. So, too, does the Center for Wildlife. We do our best to meet the growing demands of the public, but without any state or federal funding for this work, we rely exclusively on the support of individuals, organizations, and the towns that we serve. Please join other local municipalities in showing your support for the Center by making a gift.

It is our sincere intention to continue our partnership with Freeport law enforcement and animal control, and be the local resource for people with wildlife-related questions and concerns. But your help is needed. Thank you for your generosity.

Sincerely,


Kristen Lamb
Executive Director

Town of Freeport
Human Service Agency Request for Funding
Fiscal Year 2018

Please complete the following survey. Attach additional pages if necessary.

All surveys must be completed and received by 2/23/17 in order to be eligible for
consideration for the Fiscal Year 2018 Freeport Budget

Agency Name: Center for wildlife Date: 2/7/17
Address: PO Box 620 385 Mountain Rd. Cape Neddick ME 03902
Telephone: 361-1400 Fax: N/A Email: info@thecenterformildlife.org
Executive Director: Kristen Lamb Agency Fiscal Year: 2017

Funding Request Summary:

Total Amount of Request: \$500

Funds received from Freeport in FY2017: 0

Total Agency Budget (most recent fiscal year) \$356,907

% of Budget Spent on Client Services: 76%

% of Budget Spent on Administrative Costs: 24%

Revenue Sources:

Federal Funds: 0

State Funds: 0

United Way: 0

Cumberland County: 0

Client Fees - Public: \$6,659

Client Fees – Private: \$18,670

Municipalities (List): Town of York - \$2,000; Town of Wells, \$373; Town of New Castle, NH - \$500

Fundraising: \$235,199

Other: Grants - \$70,310

In-Kind - \$121,185

Client Composition:

Number of Freeport Residents served annually: 200+

Value of services provided to Freeport Residents (please explain how determined): The average cost of an animal admission into our clinic is \$175. Beyond that, the monetary value of services is priceless. we provide wildlife and environmental restoration, accessible environmental education programs, monthly education through newsletters and social media, and a wildlife assistance hotline that operates 365 days a year.
What population(s) does your Agency serve?: We serve children, adults, and

seniors from Topsham, ME to Newburyport, MA.

What is the criteria used to determine eligibility for your program(s)?: Everyone is eligible to receive our programs and services. we are a registered 501c3 nonprofit.

Does your program charge client fees (if so, describe)?: We charge \$150 plus mileage for standard environmental education programs. All other services, including our medical clinic, are donation-based.

Does your program use a sliding fee scale (if so, describe)?: We offer a sliding fee scale for all ^{education} programs offered to elderly and underserved communities, which are subsidized through grant funding.

Can residents access services immediately or is there a waiting list? What if there is an

emergency?: Our animal admission office is open 365 days a year from 9:00a-5:00p. Residents can access these services immediately during operating hours. If an animal emergency occurs overnight, we have information available to assist them with overnight care until they can bring them in. Our education programs are generally available when requested. If a date is already booked, we work with the organization to find another date.

Program Information & Services Provided:

Describe your program, objectives and how it benefits Freeport and its residents: our organization provides a wildlife medical clinic for the public to bring injured, sick, and orphaned wild animals. we also have a team of Project Wild certified educators and 26 nonreleasable animal ambassadors who travel to schools, libraries, churches, state parks, and senior and community centers. we have presented programs at Bradbury Mtn. State Park, South Freeport Recreational church, and LLBean recently. Freeport residents have a place to bring wild animals when they wouldn't otherwise. They are also given a platform to connect with, and learn more about their natural world, and we teach people over the phone how to safely handle wildlife and prevent the spread of zoonotic disease.

Please list the specific services you provide which are utilized by Freeport residents (please include the number of Freeport residents who received each specific service):

Animal admissions - 2 residents brought down injured animals for care in our clinic.

Education programs - 50+ people attended our Maine Birds of Prey program at the Freeport Blueberry Festival; 300+ people attended Maine Birds of Prey at LLBean

Discovery Park; 30+ people attended Raptors, Reptiles, and Mammals at Bradbury Mtn State Park. we also have many active Freeport residents who receive our newsletters, call our wildlife assistance hotline, and follow us on Facebook.

no

If so, what are they?: n/a

If so, what makes your Agency unique? n/a

Describe how your program works cooperatively and/or collaboratively with other

agencies: We work closely with game wardens, police officers, and animal control officers, all of whom express thanks for providing a public service that they cannot provide themselves. We also work with Maine F&W to help identify the health of threatened and endangered species, oil spills, and other threats to wildlife. We also work with a network of home-based wildlife rehabilitators to provide training and care for Maine's injured and orphaned wildlife and
shore birds.

Please describe how your agency evaluates and measures effectiveness: The demand for

Our services has grown tremendously over the past five years. Since our inception in 1986,

more than 19,000 animals have returned to the wild, and our success rate for animal

releases exceeds the national average by seven points. We conduct surveys for students and participants

in our education programs, and anecdotally, community members tell us daily how they feel empowered

to help local wildlife, whether it's helping turtles cross the road, rescuing bats trapped in their homes, or picking an

owl up from

the side of the

road, because

of our education

programs or

wildlife

assistance

notices

Describe how your program uses volunteers: Without volunteers we would not survive. With

only five full-time staff, we use more than 100 volunteers to help with daily animal care, facilities, fundraising,

and education. All volunteers are directly trained and supervised by a staff member. Our seven board members

are also volunteers, and we are fortunate to have two local veterinarians perform medical treatments, x-ray, and

diagnostics

full of

charge.

What else should we know about your Agency which will assist us in making funding recommendations? Center for Wildlife was founded in 1986, and the demand for our public services has grown every year since. Last year, the public brought in 1,831 injured, orphaned, and sick wild animals. They have nowhere else to bring these animals, and the animals wouldn't have a second chance at survival without their help. Wildlife health explicitly impacts human health, local agriculture, and local forestry. As we are witnessing now at this critical time, when local wildlife struggle, agricultural pests, and mosquito and tick-borne diseases proliferate for humans and livestock. In addition to medical care, our educators and knowledgeable animal ambassadors connect with over 7,500 people every year. It is our belief that the dual mission of education and medical care will increase people's awareness of the important roles these animals play in our local ecosystems, foster an appreciation and respect for their species, and empower people to help provide a sustainable future for wildlife and their habitats. Center for Wildlife also

All surveys need to be returned to:

provides 30 internships a year for college students and young professionals in the fields of wildlife ecology, biology, pre-vet sciences, and other life sciences.

Johanna Hanselman

Town of Freeport

30 Main Street

Freeport, ME 04032

NO LATER THAN February 23, 2017

Thank you!



Community Health and Counseling Services

Home Health, Hospice and Mental Health Services

PO Box 425
Bangor, Maine 04402-0425
Tel. 207-947-0366
TTY 207-990-4730
www.chcs-me.org

November 4, 2016

Peter Joseph, Town Manager
Town of Freeport
30 Main Street
Freeport, Me 04032

Dear Mr. Joseph :

Founded in 1883, Community Health and Counseling Services (CHCS) provides home health and mental health services to over 9,000 adults and children in communities throughout Maine. CHCS supports: adults with severe and persistent mental illness who need assistance in achieving and maintaining independence while living within their communities; children and their families who are in need of intensive help in dealing with emotional and behavioral problems; homebound individuals with serious or terminal illnesses or dealing with a disability who may need home health services and end-of-life-care (hospice).

Our mission, “to provide community health services which are needed and valued by the communities and individuals we serve” supports the belief that, whenever possible, care is best given in a familiar setting where family and friends can become a part of the support and recovery process.

As a private not-for-profit organization, CHCS understands the importance of delivering quality services in an efficient and cost effective manner. CHCS collaborates with many resources to provide quality care which benefits the individual and their community.

We recognize the economic challenges facing all Maine communities and municipalities. **Our request for your support in the amount of \$187**, is submitted with an understanding that you face many difficult decisions and constraints. Your appropriation will be directed to support the programs and services offered by CHCS. Any assistance you can provide will help us with our services.

I have included some information relevant to our services in Cumberland County. Please do not hesitate to contact me should you have any questions. Thank you for consideration of our request.

Sincerely,

Dale Hamilton
Executive Director

Making a Difference...It's What We Do.

Community Health and Counseling Services Cumberland County - 2016



Who We Are

Community Health and Counseling Services is a private non-profit community mental health, home health and hospice* agency that is Medicare/Medicaid certified. Our home health and hospice services are CHAP accredited. CHCS provides community-based treatment and rehabilitation services to children with emotional and behavioral problems, adults with chronic mental illness and home health services and end-of-life-care (hospice) to those with serious or terminal illnesses.

*Home health and hospice services are not provided in Cumberland County.

Cumberland County Residents Served in 2016

CHCS serves the needs of children, adults and families in Cumberland County within **12 communities** through its offices located in Westbrook.

6 residents of Cumberland County are part of our caring staff.

CHCS provided support to more than **64 residents** in Kennebec County through its services. CHCS community-based services allow residents to remain in their community.

Cumberland County received 1,857 health care visits from CHCS professionals with **2,163 hours** spent in direct patient contact and **1,460 days** in residential care (child).

Services Provide a Sense of Independence for Those Living in Cumberland County

The community-based nature of the services provided by CHCS helps to prevent admission to more expensive forms of care. CHCS builds upon the natural resources of the individual to help them create a sustainable network of support that remains in place when CHCS is no longer needed.

Services that Impact

This is done through services like home health, hospice, physical therapy, adult and child therapy, child treatment foster care, adult community integration services, adult and child medication management, and child residential programs.

Measurable Benefits

CHCS aggressively measures outcomes for its programs and services.

All of the outcome data collected by CHCS and other entities demonstrates that CHCS is successful in improving the overall quality of lives of individuals who are experiencing significant health needs.

Providing Quality of Life to Individuals and Families in Cumberland County

The mission of CHCS is to provide a comprehensive array of community health services that are needed and valued by the communities we serve. The very nature of the services provided by CHCS enables individuals to have improved lives. We all know the comfort that home and community brings during an illness. Our home health care services bring this care to an individual's home. Since our services are developed in partnership with the individual, treatment plans are developed which foster improvement for the individual.

CHCS Practices Good Stewardship

CHCS establishes a request amount for each county in which we provide service. After determining this request amount, each town's specific request is determined by the amount of services provided to residents in that town in relation to the total population served in the county.

CHCS understands that communities receive many well deserving requests. We attempt to keep our requests to a reasonable level. As such, CHCS caps the total request of any town at \$5,000. This year we are **requesting \$2,000** from **Cumberland County municipalities**.

Organizational overhead is 12.73%. All other costs are service delivery related. Flexible dollars are used to bridge the gap between reimbursement and the cost of service delivery.



Independence Association

Celebrating Ability Since 1966

2016-2017

OFFICERS

2/16/2017

Deborah Dionne

Chairperson

Johanna Hanselman
General Assistance Administrator
Town of Freeport
30 Main Street
Freeport, ME 04032

Richard Estabrook

Vice Chairperson

David Cowing
Secretary

Charles Frizzle
Treasurer

DIRECTORS

Brett Bulmer

David Eldridge

Matthew Esculano

Thomas Handel

Peter Kent

Peter Ladner

David McCormack

Joanne McMahon

Executive Director

Ray Nagel

Re: Human Service Agency Request for Funding – FY2018

Dear Johanna,

Please accept this letter as a request for financial support of our programs and services for the coming year. We currently provide services to 323 citizens. 11 of our clients live in the Town of Freeport. We are requesting \$1,000 for FY2018.

Attached please find our completed Funding Request along with a copy of your most recent Form 990.

I would like to thank you and residents of the Town of Freeport in their consideration of our request.

Sincerely,

Terri L. Cross
Director of Finance and Administration
tcross@iaofmaine.org
207-504-5818

Town of Freeport
Human Service Agency Request for Funding
Fiscal Year 2018

Please complete the following survey. Attach additional pages if necessary.

All surveys must be completed and received by 2/23/17 in order to be eligible for
consideration for the Fiscal Year 2018 Freeport Budget

Agency Name: Independence Association, Inc. Date: February 10, 2017

Address: 87 Baribeau Drive, P.O. Box 642, Brunswick, ME 04011

Telephone: (207)725-4371 Fax: (207)725-1416 Email: rnagel@iaofmaine.org

Executive Director: Ray Nagel Agency Fiscal Year: July 1st – June 30th

Funding Request Summary:

Total Amount of Request: \$1,000

Funds received from Freeport in FY2017: \$0

Total Agency Budget (most recent fiscal year) \$9,396,004

% of Budget Spent on Client Services: 82%

% of Budget Spent on Administrative Costs: 18%

Revenue Sources:

Federal Funds: \$8,681,722

State Funds: \$434,748

United Way: \$24,814

Cumberland County: \$0

Client Fees - Public: \$0

Client Fees – Private: \$51,752

Municipalities (List): \$1,500 (Harpswell) \$250 (Bowdoin)

Fundraising: \$35,196

Other: \$167,772

Client Composition:

Number of Freeport Residents served annually: 11

Value of services provided to Freeport Residents (please explain how determined):
\$472,844 (total budgeted FY17 revenue for all Freeport clients).

What population(s) does your Agency serve? : Adults and children with intellectual disabilities.

What are the criteria used to determine eligibility for your program(s)? : Diagnosis of mental retardation, autism spectrum disorders and other developmental disabilities.

Does your program charge client fees (if so, describe)? : Only if the person is not eligible for Mainecare. Very few people pay privately.

Does your program use a sliding fee scale (if so, describe)? : No

Can residents access services immediately or is there a waiting list? What if there is an emergency? : There is currently a State of Maine waiting list for all Mainecare services. We have openings and are able to accept new clients when they are approved for Mainecare services or if they can pay privately.

Program Information & Services Provided:

Describe your program, objectives and how it benefits Freeport and its residents: Our mission is to assist persons with intellectual disabilities to be more included in their community, thereby bettering the community as a whole. We teach skills that provide the people we support more independence and an improved quality of life.

Please list the specific services you provide which are utilized by Freeport residents (please include the number of Freeport residents who received each specific service):
Residential = 6; Day Programs = 7; Employment = 3; Adult Case Management = 2. Some consumers received more than one service.

Are there other organizations that provide similar services to Freeport Residents?
Yes

If so, what are they? : Work Opportunities, Woodford's Family Services, and Elmhurst

If so, what makes your Agency unique? Independence Association was founded by area families in 1966 to assist adults and children with disabilities in obtaining full and inclusive lives in their chosen community. Today, IA works to open new doors, push boundaries and

create opportunities that encourage inclusivity and equal opportunity while celebrating every individual's ability.

Describe how your program works cooperatively and/or collaboratively with other agencies: We collaborate with Sweetser, area schools and other agencies to insure that the current and future needs of our mutual clients are met.

Please describe how your agency evaluates and measures effectiveness: There are several means by which we measure effectiveness: the initial method is through **Quality Controls:** We have a QA committee that reviews incidents, goals, and methodologies, so that lessons learned become routine policy so that they are not repeated. **Self Evaluations:** each resident and his/her guardian receive a confidential evaluation form by which they rate the level of effectiveness and overall satisfaction they received and/or perceived over the past year. **Regulatory Oversight:** As a provider of Mainecare funded services, we are subject to a series of audits, inspections and certifications by the State of Maine. We must be re-licensed every two years, which includes certifications by the fire marshal in addition to the administrative and clinical procedures. Additionally to ensure costs are controlled, staffing increases must be approved by state authorities in conjunction with service proposals that would support an increase. **Strategic Plans and Objectives:** the agency establishes overall strategic goals that each program aspires to achieve. These goals are reviewed quarterly and re-evaluated annually.

Describe how your program uses volunteers: Our Board of Directors is made-up exclusively of volunteers. Our Spindleworks art program attracts a variety of volunteers in the art community to teach our artists. We also have a Special Olympics team that is coached in majority by volunteers.

What else should we know about your Agency, which will assist us in making funding recommendations? We are a respected and reputable organization in our field. Our commitment to our clients is well known in our communities and by our peer agencies. We work with communities, businesses and other agencies in a collaborative effort to insure the best possible services for the people we support.

All surveys need to be returned to:

Johanna Hanselman

November 7, 2017

Town of Freeport
30 Main Street
Freeport, ME 04032

Freeport Citizens:

We are truly LifeFlight of Maine: In fiscal year 2016, LifeFlight completed 1799 missions, the highest number yet, and the need for these services continues to increase each year. 1543 of those critical care patients were residents of 319 towns in Maine. Since 1998, we have completed more than 20,000 missions and have directly touched lives from all but 13 towns in the state.

LifeFlight was founded on the belief that every person in Maine should have access to critical care when and where needed, regardless of location or ability to pay. LifeFlight's charity care and bad debt is projected to be over \$2 million in fiscal year 2017, and we must fundraise for aircraft, medical equipment and infrastructure improvements.

Transports of Freeport residents:

1998-2011	2012	2013	2014	2015	2016	total trans to date
11	2	3	3	0	1	20

Support from communities: 138 Maine municipalities, or over 30%, have now made voluntary donations in support of this work, and most do so each year, in amounts ranging from \$100 to \$2,500. We suggest a donation of \$1 per resident, but understand that town finances are challenging and appreciate support in any amount.

Direct impact: Through fundraising efforts, LifeFlight has added an airplane to the fleet that completes longer distance flights, and flies in inclement weather. In early 2017, we will put a third helicopter into service. The additional aircraft means a significant increase in LifeFlight's availability for Freeport residents, who may need transport to local hospitals or to Boston for specialized lifesaving procedures.

Please consider a donation of \$1947 this year. Your gift goes to purchase aircraft and medical equipment, install helipads in communities, and upgrade weather and GPS systems around Maine that make the airspace safer for all flight. Please contact Christine deLorimier at 230-7092 or cdelorimier@lifeflightmaine.org with any questions or discuss having a LifeFlight representative at a Freeport meeting. Thank you for your consideration.

Sincerely,

Thomas Judge

Executive Director

LifeFlight of Maine and LifeFlight Foundation

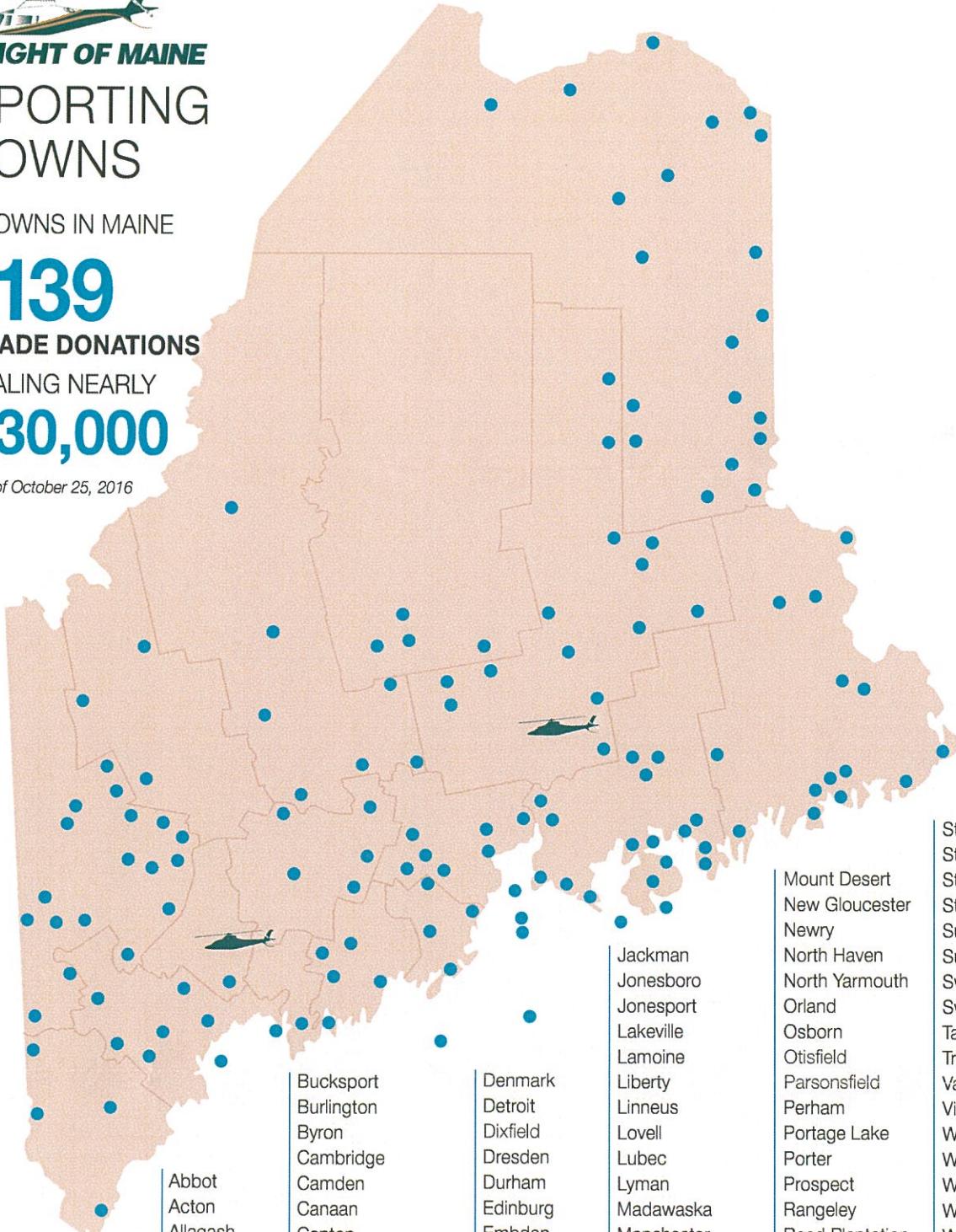


LIFEFLIGHT OF MAINE
**SUPPORTING
TOWNS**

456 TOWNS IN MAINE

139
HAVE MADE DONATIONS
TOTALING NEARLY
\$130,000

as of October 25, 2016



Abbot	Bucksport	Denmark	Jackman	Stockholm
Acton	Burlington	Detroit	Jonesboro	Stoneham
Allagash	Byron	Dixfield	Jonesport	Stow
Alna	Cambridge	Dresden	Lakeville	Stratton/Eustis
Amity	Camden	Durham	Lamoine	Sullivan
Andover	Canaan	Edinburg	Liberty	Sumner
Appleton	Canton	Embden	Linneus	Swans Island
Arrowsic	Caratunk	Exeter	Lovell	Swanville
Atkinson	Carrabassett Valley	Freedom	Lubec	Talmadge
Bar Harbor	Cary Plantation	Garland	Lyman	Trenton
Beddington	Caswell	Gorham	Madawaska	Vanceboro
Belfast	Charleston	Gouldsboro	Manchester	Vinalhaven
Benton	Chebeague Island	Guilford	Mariaville	Waite
Bremen	China	Hamlin	Mars Hill	Wallaglass
Brooklin	Clifton	Hammond	Marshfield	Waltham
Brooksville	Cooper	Harpswell	Masardis	Warren
	Cranberry Isles	Hartford	Matinicus Island	Waterford
	Crawford	Haynesville	Mattawamkeag	Weld
	Crystal	Hebron	Maxfield	Weston
	Cutler	Islesboro	Mexico	Westport Island
			Milford	Whitneyville
			Monhegan Island	Willimantic
			Monticello	Windham
			Montville	Windsor
			Mount Chase	Winn
				Winter Harbor
				Wiscasset
				Woodstock
				Woodville
				York



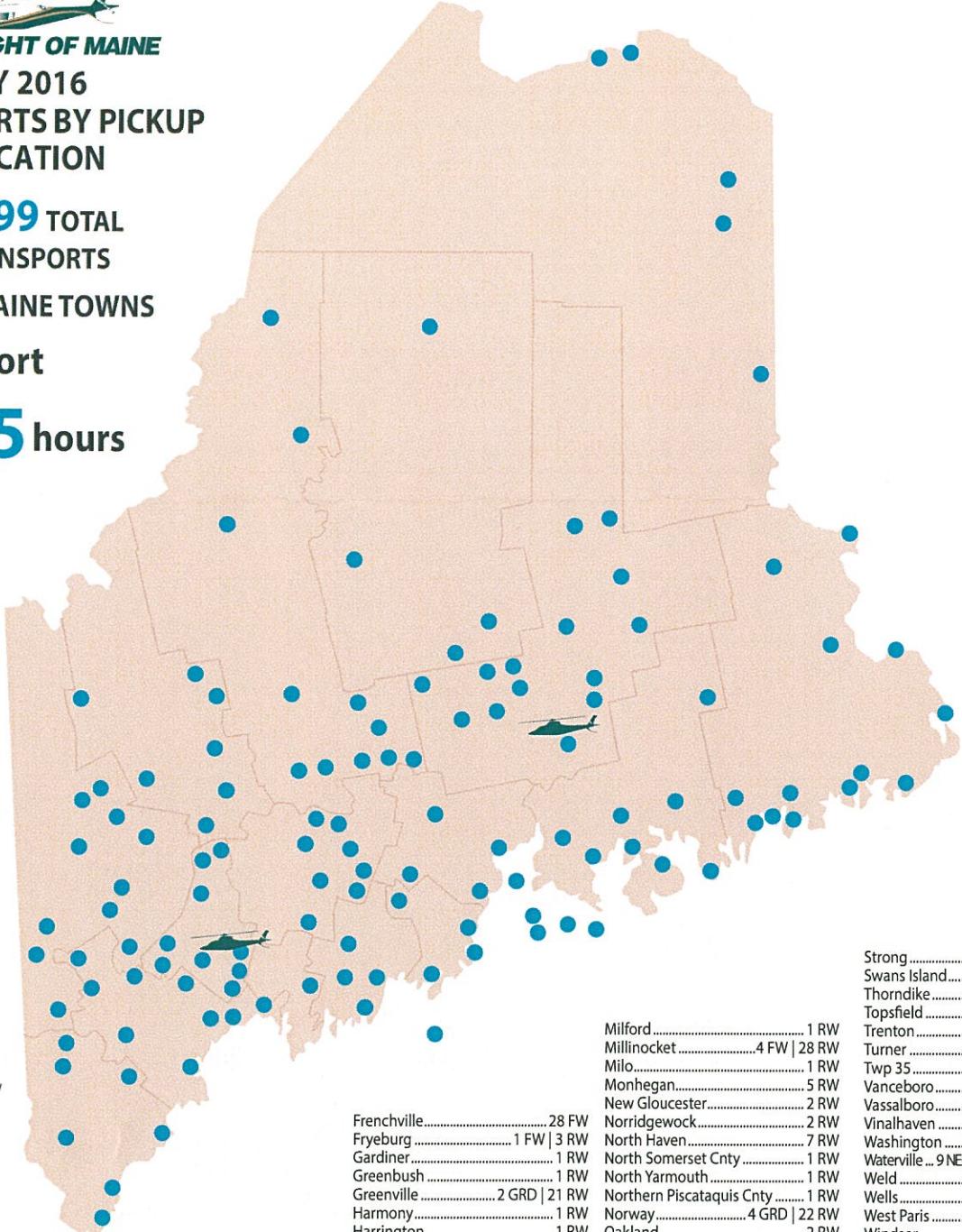
FY 2016
TRANSPORTS BY PICKUP
LOCATION

1,799 TOTAL
TRANSPORTS

128 MAINE TOWNS

1 transport
every **5** hours

53 trans-
ports from
13 towns in
Canada, New
Hampshire
and Massa-
chusetts



Addison.....	1 RW	Carrabassett.....	1 RW	Hiram.....	1 RW	Norridgewock.....	2 RW	Strong	1 RW
Alna	1 RW	Casco.....	1 RW	Houlton...5 NEO* 3 GRD 12 FW 28 RW	1 RW	Penobscot.....	1 RW	Swans Island.....	6 RW
Andover	3 RW	Charleston.....	1 RW	Howland	1 RW	Peru	1 RW	Thorndike.....	1 RW
Auburn	3 FW	Cherryfield	1 RW	Hudson.....	1 RW	Pittsfield.....1 NEO* 11 GRD 21 RW	1 RW	Topsfield	1 RW
Augusta...5 NEO* 5 GRD 4 FW 56 RW		Columbia Falls	1 RW	Islesboro	3 RW	Poland.....	1 RW	Trenton	1 FW 1 RW
Bangor...5 NEO* 31 GRD 61 FW 39 RW		Cornish.....	1 RW	Jackman.....	5 RW	Portland.....4 GRD 3 FW 1 RW		Turner	1 RW
Bar Harbor.....13 GRD 2 FW 58 RW		Cushing.....	1 RW	Jay.....	4 RW	Presque Isle...2 NEO* 17 FW 8 RW		Twp 35.....	1 RW
Belfast..11 NEO* 16 GRD 3 FW 68 RW		Cutler	1 RW	Kingfield.....	3 RW	Princeton.....8 FW 2 RW		Vanceboro.....1 GRD 2 RW	
Belgrade.....	1 RW	Damariscotta.....	3 GRD 22 RW	Levant	1 RW	Prospect Harbor.....	1 RW	Vassalboro.....	1 RW
Bethel.....	1 FW 4 RW	Detroit	1 RW	Lewiston.....31 GRD 61 RW		Rangeley.....	5 RW	Vinalhaven	23 RW
Biddeford.....	2 RW	Dexter	2 RW	Liberty	1 RW	Rockport.....9 GRD 71 RW		Washington	1 RW
Blue Hill.....9 GRD 3 FW 23 RW		Dover-Foxcroft..6 NEO* 17 GRD 50 RW		Limerick.....	1 RW	Rockwood.....	1 RW	Waterville...9 NEO* 4 GRD 1 FW 58 RW	
Boothbay.....1 RW		Durham.....	1 RW	Lincoln.....1 NEO* 11 GRD 28 RW		Rumford.....10 GRD 44 RW		Weld	3 RW
Bradford	1 RW	East Andover.....	1 RW	Lincolnville.....	1 RW	Sabattus.....	1 RW	Wells	1 RW
Brewer	1 GRD	East Machias.....	1 RW	Lisbon Falls	1 RW	Sanford.....	12 RW	West Paris	1 RW
Bridgton.....11 GRD 56 RW		Eastport.....	5 FW	Livermore	1 GRD	Sebago	1 RW	Windsor	1 RW
Brunswick.....3 GRD 2 FW 12 FW		Edgecomb	1 RW	Livermore Falls.....	1 RW	Skowhegan ...2 NEO* 12 GRD 42 RW		Woolwich	3 RW
Burlington	1 RW	Ellsworth...17 NEO* 25 GRD 3 FW 47 RW		Lovell.....	1 RW	Solon	3 RW	York.....	13 RW
Buxton	1 RW	Farmington.....	4 GRD 48 RW	Machias.....5 NEO* 17 GRD 46 RW		South China.....	1 RW		
Calais.....2 NEO* 7 GRD 48 RW		Fort Kent.....	21 RW	Mechanic Falls	1 RW	Steep Falls.....	3 RW		
Canaan	1 RW	Franklin	3 RW	Medway	1 RW	Stetson Twp.....	1 RW		
Caribou.....4 NEO* 6 FW 6 RW		Freeport	1 RW	Milbridge	1 RW	Stonington.....	1 RW		

*Neonatal transports done in partnership with the Eastern Maine Medical Center NICU team.



December 28, 2016

Mr. Peter Joseph
Town of Freeport
30 Main Street
Freeport, ME 04032-1209

Dear Mr. Joseph,

I am writing today to request support from your community in the amount of \$100 for Maine Public for 2017.

Maine Public – yes, a new name! – remains committed to better serve, inform and entertain communities like yours across Maine. We focus on Maine stories and Maine people and are well aware that access to quality programs and information should have few barriers to individuals and families no matter where they reside in our state.

To that end, we continue to provide Maine Public Television, our primary television channel, and The CREATE Channel for free over the airwaves. This year we are especially excited to add another free over the air channel focused on kids and education called the PBS Kids Channel. Children and parents across Maine will have access to this channel and enjoy the safe and instructive content that PBS provides through its children's programming.

Access is also a theme of our radio signals. We have two now, Maine Public Radio and Maine Public Classical, that serve the state. In the case of Maine Public Classical, we are carefully building an entirely new network and with five transmitters currently in the fold, we can now reach over 500,000 Mainers with a terrestrial radio signal dedicated to classical music, jazz, and opera.

We remain focused on offering more in-depth coverage of events and issues in Maine and explore how national and international events might affect our state. Our reporters cover the entire state and their work is heard throughout the day on Maine Public Radio and on our website. Our afternoon call-in news show, *Maine Calling*, continues to grow a passionate audience as they touch on issues that affect all Mainers. And we are continuing to develop new programs that we think your community will really enjoy. We are about to launch a new program called the Maine High School Quiz Show that will feature students from schools across Maine competing in a battle of wits.

All of our work is only possible through support from communities like Freeport. We ask you to consider our request for Maine Public this year.

Sincerely,

Pam Smart
Director of Member Services

MPBN
FY 2017 Operating Budget

	Budget FY2017	
REVENUES		
Development		
1 Membership - TV	1,320,100	1
2 Membership - Radio	1,745,100	2
3 Membership - Both	1,870,000	3
4 <i>subtotal membership</i>	4,935,200	4
5 Matching Gifts TV	14,500	5
6 Matching Gifts Radio	7,000	6
7 <i>subtotal matching</i>	21,500	7
8 Underwriting TV	386,000	8
9 Underwriting Radio	1,770,000	9
10 Underwriting Multi-Media	125,000	10
11 Web Sponsorship	40,000	11
12 Magazine Advertising	25,000	12
13 <i>subtotal underwriting</i>	2,346,000	13
14 Major Gifts Unrestricted Individual	972,200	14
15 Major Gifts Restricted Individual	1,500	15
16 Foundation Support Restricted	100	16
17 Foundation Support Unrestricted	82,500	17
18 <i>subtotal major gifts</i>	1,056,300	18
19 Towns	10,500	19
20 Car Talk Affiliate	255,700	20
21 Community Events	4,000	21
22 <i>Subtotal - Development</i>	8,629,200	22
23 Marketing	300	23
24 State Appropriation	1,500,000	24
25 Corp. Public broadcasting	1,690,000	25
26 In-Kind CS Trade	28,600	26
27 Other / Rental / miscell.	420,044	27
28 <i>Total Revenues</i>	12,268,144	28
EXPENSE		
29 Salaries/ Wages	5,191,907	29
30 Taxes/Benefits	1,541,538	30
31 Administration	724,700	31
32 Radio	1,194,314	32
33 Television	1,086,805	33
34 Technology & Operations	1,305,500	34
35 Development	882,680	35
36 Marketing & Communications	130,450	36
37 Digital Services	92,550	37
38 General institutional	102,700	38
39 <i>Subtotal - Expenditures</i>	12,253,144	39
40 <i>Total expenditures</i>	12,253,144	40
41 <i>Excess of Revenues over expenses</i>	15,000	41

Statements of Financial Position

June 30,

ASSETS	2016	2015
Current Assets		
Cash and cash equivalents	\$ 1,833,360	\$ 1,461,152
Cash and short-term investments designated for capital purposes	354,261	353,244
Accounts and grants receivable	8,019	21,841
Pledges receivable within one year	2,687,841	2,248,176
Prepaid expenses	144,224	114,690
Total Current Assets	<u>5,027,705</u>	<u>4,199,103</u>
Property and Equipment		
Digital Conversion Equipment		
Broadcast equipment	8,808,579	8,808,579
Accumulated depreciation	(7,193,189)	(6,896,987)
Total Digital Conversion Equipment	<u>1,615,390</u>	<u>1,911,592</u>
Other Property and Equipment		
Land and improvements	259,978	259,978
Buildings and improvements	4,967,923	4,822,839
Broadcast equipment	11,496,352	11,400,282
Office equipment and furniture	3,305,223	3,283,165
Automotive equipment	607,391	677,172
Accumulated depreciation	20,636,867	20,443,436
Total Other Property and Equipment	<u>(15,092,344)</u>	<u>(14,485,967)</u>
	<u>5,544,523</u>	<u>5,957,469</u>
Other Assets		
Unemployment compensation deposit	61,901	61,870
Investments - long-term	5,440,611	5,195,821
Pledges receivable after one year	1,402,000	447,848
Total Other Assets	<u>6,904,512</u>	<u>5,705,539</u>
Total Assets	<u>\$ 19,092,130</u>	<u>\$ 17,773,703</u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable	\$ 103,213	\$ 161,959
Accrued expenses	763,237	860,390
Total Current Liabilities	<u>866,450</u>	<u>1,022,349</u>
Long-Term Liabilities		
Accrued postretirement benefits	78,864	86,464
Total Liabilities	<u>945,314</u>	<u>1,108,813</u>
Net Assets		
Unrestricted		
Operations	6,439,656	6,479,324
Board designated investment	4,971,025	4,749,816
Digital Television Conversion	781,107	770,515
Temporarily restricted	12,191,788	11,999,655
Permanently restricted	5,532,669	4,339,372
Total Net Assets	<u>422,359</u>	<u>325,863</u>
Total Liabilities and Net Assets	<u>\$ 18,146,816</u>	<u>\$ 16,664,890</u>
	<u>\$ 19,092,130</u>	<u>\$ 17,773,703</u>

MIDCOAST MAINE
Community Action
Building better lives for stronger communities

34 Wing Farm Parkway • Bath, Maine 04530
P 207-442-7963 • 1-800-221-2221 (toll-free) • F 207-443-7447

January 3, 2017

Board of Selectmen
Town of Freeport
30 Main St.
Freeport, ME 04032-1209

Dear Board of Selectmen,

I would like to take the opportunity to share with you the programming and services Midcoast Maine Community Action (MMCA) has provided to the Town of Freeport residents. Between October 1, 2015 - September 30, 2016, services valued at \$68,044.00 were accessed by 31 individuals and 11 families of Freeport. Detail on services provided to Freeport residents is attached.

MMCA offers services to residents of Sagadahoc, Lincoln, and northern Cumberland counties. In addition, the Women, Infants, and Children (WIC) program is also provided to residents of Waldo and Knox counties.

Local support is instrumental in helping to fund our programs and services including WIC; Head Start Pre-school and Early Head Start; Volunteer Income Tax Assistance (VITA); emergency fuel, utility, rent, and security deposit assistance through our Housing Counseling program; affordable housing; and self-sufficiency case management services through our Family Development program. Our programs are designed to assist low-income and at-risk individuals to obtain self-sufficiency. There is no charge for MMCA's services.

We hope you find this information valuable in assessing the needs of the residents of Freeport. We appreciate the many ways your community supports MMCA and look forward to working with all of you in the coming year. If you have any questions, or would like additional information, please call me at 442-7963 ext. 215 or contact Gail Johnston at 442-7963 ext. 283 or by email at gail.johnston@mmcacorp.org.

Sincerely,

Jessica A. Tysen
Jessica A. Tysen
Executive Director

Enclosure

Town of Freeport Report

Program	Individuals	Families	Value of Services
Child & Adult Care Food Program	4	0	\$1,487.00
Early Head Start - Early Intervention, Early Care Education, Health, & Nutrition	1	0	\$12,550.00
Early Head Start - Parent Education	0	1	\$4,183.00
Families CAN! Child Abuse Prevention Parenting Training & Support	6	0	\$510.00
Head Start Family Case Management	0	3	\$12,168.00
Head Start Pre-school, Health, Dental, Nutrition, & School Readiness	3	0	\$24,336.00
Housing Counseling - Emergency Fuel Assistance	0	2	\$694.00
Housing Counseling - Emergency Rental Assistance	0	2	\$888.00
Housing Counseling - Emergency Security Deposit Assistance	0	2	\$808.00
Housing Counseling - Emergency Utility Assistance	0	1	\$350.00
Navigator - ACA Marketplace Assistance	5	0	\$1,130.00
WIC Breastfeeding, Nutrition & Nutritious Food Vouchers	12	0	\$8,940.00
Town of Freeport Totals	31	11	\$68,044.00

Town of Freeport
Human Service Agency Request for Funding
Fiscal Year 2018

Please complete the following survey. Attach additional pages if necessary.

All surveys must be completed and received by 2/23/17 in order to be eligible for
consideration for the Fiscal Year 2018 Freeport Budget

Agency Name: Oasis Free Clinics Date: 2-15-17
Address: 66 Baribeau Dr. Box 1, Brunswick, ME 04011
Telephone: 721-9277 Fax: 729-1368 Email: aruff@oasisfreeclinics.org
Executive Director: Anita Ruff Agency Fiscal Year: July 1 - June 30

Funding Request Summary:

Total Amount of Request: \$750
Funds received from Freeport in FY2017: \$0
Total Agency Budget (most recent fiscal year) \$325,632
% of Budget Spent on Client Services: 66%
% of Budget Spent on Administrative Costs: 34%

Revenue Sources:

Federal Funds: \$0
State Funds: \$0
United Way: \$24,000
Cumberland County: \$0
Client Fees - Public: \$0
Client Fees – Private: \$0
Municipalities (List): \$1,200 (Harpswell)
Fundraising: \$165,632
Other: Foundations/Grants - \$160,000

If so, what makes your Agency unique? We are the only organization in southern Midcoast that exists solely to provide free medical & dental^(prescription) services. We are in Brunswick, which ~~is~~ is a "service center" for Freeport residents.

Describe how your program works cooperatively and/or collaboratively with other agencies: We partner with other medical providers to assure smooth transition of care. We work with mental health providers, as well. We work closely with Tedford Housing, the Gathering Place and Midcoast Hunger Prevention Program, too.

Please describe how your agency evaluates and measures effectiveness: We track

patient demographics, value of service (dental & prescription assistance), and numbers served. We do patient satisfaction surveys and focus groups.

We have started tracking key health outcomes.

Describe how your program uses volunteers: All of our medical/dental

services are provided by volunteers. We have over 80 volunteers (admin, medical and dental)

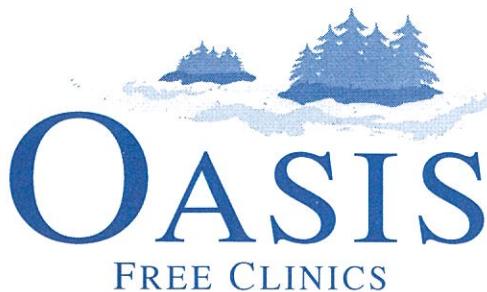
What else should we know about your Agency which will assist us in making funding

recommendations? We anticipate an increase in the need for our services (ACA repeal, MaineCare proposed cuts). In addition, we appreciate the opportunity to request funding. Thank you.

All surveys need to be returned to:

**Johanna Hanselman
Town of Freeport
30 Main Street
Freeport, ME 04032
NO LATER THAN February 23, 2017**

Thank you!



January 10, 2017

OASIS Health Center - A Free Health Clinic
OASIS Dental Clinic - A Free Dental Clinic
Community Prescription Assistance Program

Peter Joseph
Town Office of Freeport
30 Maine St
Freeport, ME 04032

Dear Mr. Joseph,

The Oasis Free Clinics respectfully requests \$700 from the town of Freeport to provide quality health care to uninsured, low-income patients from Freeport. Oasis served 33 patients from Freeport in 2016. We do not receive state nor federal funding, relying on private donations, churches, businesses and foundations to support our operations.

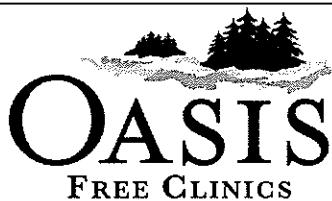
Our mission is to offer free, quality health care services with dignity, confidentiality, respect and equal access to uninsured, low income adults living in Southern Midcoast Maine. Established in 1992, we have a long history of providing free medical and dental health services. We provide preventive and chronic disease care, acute care, and limited mental health and counseling services. We also administer the region's Community Prescription Assistance Program, connecting hundreds of low income residents to free medication. Finally, we offer a free dental clinic twice a week. Currently, our dental clinic is open only to Oasis medical patients, but we hope to begin offering dental services to others later this year.

We serve the communities of Freeport, Brunswick, Harpswell and the Islands, and Sagadahoc County, with the exception of Richmond whose residents have access to a federally qualified health center. We would appreciate your support as we continue to provide free care to the residents of Freeport.

Thank you for your consideration of this request. Please contact me at 721-9277 ext. 205 or aruff@oasisfreeclinics.org if you would like additional information.

Sincerely,

Anita Ruff
Executive Director



Our mission

We offer free, quality health care services with dignity, confidentiality, respect and equal access to persons of limited means living in the towns of Freeport, Durham, Brunswick, Harpswell, Topsham, Bowdoin, Bowdoinham, West Bath, Bath, Phippsburg, Arrowsic, Georgetown & Woolwich.

Who is eligible for services?

We serve uninsured adults who are at or below 175% of the Federal Poverty Level who live in our service area.

What services are offered?

Medical

Our free services include primary care, disease management, behavioral health services, and referral to specialty care. Patients are seen by appointment only Monday through Friday from 8:00 am – 4:00 pm.

Dental

Our free services include cleanings, restorations and extractions. Patients are seen by appointment on Monday and Friday mornings and the 1st and 3rd Tuesday evenings. Currently, our dental clinic is open only to our medical patients.

Community Prescription Assistance Program (CPAP)

We obtain free or discounted medications for uninsured and underinsured individuals living at or below 175% of the Federal Poverty Level, or as determined by the individual pharmaceutical patient assistant programs. Patients are referred by their physicians to the Program Coordinator who determines the best source of assistance, and completes all initial and renewal applications. Last year, we procured \$1 million in medications.

Who provides care?

A team of 60+ dedicated volunteer physicians, dentists, mental health professionals, physician assistants, nurse practitioners, nurses and others staff our clinics. From January 2015 – June 2016, our volunteers gave over 7,000 hours of service.

How is Oasis funded?

We receive funding from individuals, churches, hospital and healthcare providers, businesses, foundations and the United Way. We do not receive any State or Federal funds

How can I contact Oasis?

We are at 66 Baribeau Drive in Brunswick. Our telephone number is 721-9277, and our email is oasis@oasisfreeclinics.org. Visit our website at www.OasisFreeClinics.org.

THE CAPITAL PROJECTS FUND



This is a photo of the timber pilings and boat ramp at Dunning Boat Yard. It is scheduled to be replaced through the FY 2018 capital plan and appropriation.

Photo Courtesy Town Staff

The Capital Projects Fund

Fund Overview

The capital projects fund is reserved for items that are non-routine and will cost the Town more than \$5,000 in expenditure. The Town has historically adopted an annual capital budget as part of a five-year capital improvements plan and a 20-year replacement schedule. The capital fund is funded most often through transfers from the reserve funds. The historic and projected fund balance is shown on the tables below.

Town of Freeport Summary of Revenues and Expenditures-Capital Projects Fund							
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Actual FY 2016	Projected FY 2017	Budget FY 2018	
Beginning Fund Balance	\$ 2,971,900	\$ 2,568,698	\$ 3,299,359	\$ 4,257,562	\$ 3,444,500	\$ 3,444,500	
Revenues							
Taxes							
Licenses, Permits, and Fees							
Intergovernmental							
Charges for Service							
Fees and Fines							
Unclassified	\$ 376,722	\$ 114,766	\$ 1,620	\$ 530,292	\$ -	\$ -	
Investment Earnings							
Total Revenues	\$ 376,722	\$ 114,766	\$ 1,620	\$ 530,292	\$ -	\$ -	
Expenditures							
General Government							
Public Safety							
Public Works							
Community Services							
Education							
Insurance and Fringe Benefits							
Unclassified	\$ 2,012,099	\$ 976,839	\$ 1,426,917	\$ 2,745,956	\$ 1,593,600	\$ 2,052,600	
Capital Outlay							
Debt Service							
Total Expenditures	\$ 2,012,099	\$ 976,839	\$ 1,426,917	\$ 2,745,956	\$ 1,593,600	\$ 2,052,600	
Other Financing Sources/(Uses)	\$ 1,232,175	\$ 1,592,734	\$ 2,383,500	\$ 1,402,602	\$ 1,593,600	\$ 2,052,600	
Change in Fund Balance	\$ (403,202)	\$ 730,661	\$ 958,203	\$ (813,062)	\$ -	\$ -	
Ending Fund Balance	\$ 2,568,698	\$ 3,299,359	\$ 4,257,562	\$ 3,444,500	\$ 3,444,500	\$ 3,444,500	

Capital Projects Fund											
	FY 2011 Audited	FY 2012 Audited	FY 2013 Audited	FY 2014 Audited	FY 2015 Audited	FY 2016 Audited	FY 2017 Projected	FY 2018 Budgeted			
Beginning Balance	\$ 1,095,494	\$ 2,887,874	\$ 2,971,900	\$ 2,568,698	\$ 3,299,359	\$ 4,257,562	\$ 3,444,500	\$ 3,444,500			
Revenue	\$ -	\$ 800,852	\$ 376,722	\$ 114,766	\$ 1,620	\$ 530,292	\$ -	\$ -			
Expenditures	\$ 1,302,170	\$ 4,151,716	\$ 2,012,099	\$ 976,839	\$ 1,426,917	\$ 2,745,956	\$ 1,593,600	\$ 2,052,600			
Other Sources/(Uses)	\$ 3,094,550	\$ 3,434,890	\$ 1,232,175	\$ 1,592,734	\$ 2,383,500	\$ 1,402,602	\$ 1,593,600	\$ 2,052,600			
Ending Balance	\$ 2,887,874	\$ 2,971,900	\$ 2,568,698	\$ 3,299,359	\$ 4,257,562	\$ 3,444,500	\$ 3,444,500	\$ 3,444,500			
Change in Fund Balance	\$ 1,792,380	\$ 84,026	\$ (403,202)	\$ 730,661	\$ 958,203	\$ (813,062)	\$ -	\$ -			

Note that during the FY 2013 budgeting process the Town converted its capital budgeting schedule from a calendar year to a fiscal year basis. All FY 2012 figures are projected instead of budgeted (as in the case of all other funds) because the plan includes a calendar year 2011 budget and a subsequent FY 2013 budget. There is no calendar or fiscal year 2012 capital budget.

The Town has a sophisticated and well-planned set of reserve funds and methods of funding and benchmarking these funds. The reserve funds were established approximately 25 years ago, and are currently funded through transfers from the cellular telephone tower leases throughout Town by \$175,000 annually. The old Town library building which is currently leased to retailer Abercrombie and Fitch also transfers an additional \$175,000 annually. In addition, any amount above the minimum fund balance that exists as of the end of the fiscal year may be transferred to the reserves after the Town Council is notified of the amount and has a chance to discuss all options for the funds. The Town Council established an energy reserve, and each year half of all energy savings are to be transferred to that reserve fund. In addition, the Town's investment policy dictates that the reserve funds are to be invested 75 percent in fixed income and 25 percent in equity funds. The income from these funds is directed back to the fund, and allocated based upon the percentages of total of each reserve fund. The reserve funds are benchmarked to ensure that each fund is adequately funded in order to complete improvements and replacements as scheduled; the benchmark guidelines are the sum of the five-year plan or 20 percent of the 20-year replacement schedule. Reserve benchmarks are always trailing by one year, as staff uses the audited reserve balances for benchmarking purposes. For example, the 6/30/2016 reserve balances' benchmarks are the sum of the FY 2018-FY 2022 five-year and FY 2018-FY 2038 replacement schedule. The reason for this is that the financial statements for FY 2016 are released in December (or soon thereafter) of 2016; the FY 2018 capital budgeting season begins in March and April of 2017. In addition, historically, the capital plan had been completed on an annual basis. However, a strict reading of the Town's Charter required this to change to run concurrently with the operating budget. Benchmarks are listed below and compared with the FY 2018 adopted capital budget:

Town of Freeport Reserve Funds	
Draft Reserve Balances 12/31/2016	
For Funds Used in the Capital Planning Process	
Police	433,329
Fire	494,185
Rescue	584,324
Public Works	752,710
Solid Waste	179,119
Comprehensive Town Improvements	1,195,204
Municipal Facilities	941,588
Library	-
Cable	505,962
Other	37,108

Major Projects from the Last Five Years

The CY 2011 and FY 2016 capital budgets were among the largest in recent years, as the preceding budgets were smaller than normal due to tough economic times. The five-year capital plan history is listed below with some highlighted projects from those years. The FY 2018 program is relatively small in comparison at just over \$1.6 million.

Capital Projects Fund - Historic Budgets for Comparison to FY 2018							
Department	CY 2011	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Police	\$ 85,000	\$ 50,000	\$ 25,000	\$ 86,000	\$ 88,000	\$ 155,400	147,000
Fire	\$ 14,000	\$ 77,000	\$ 15,000	\$ 50,000	\$ 750,000	\$ 95,000	0
Rescue	\$ 205,000	\$ 174,000	\$ 189,000	\$ 214,000	\$ 196,000	\$ 110,000	0
Public Works	\$ 170,000	\$ 471,000	\$ 276,500	\$ 45,000	\$ 223,000	\$ 221,000	115,000
Solid Waste	\$ 95,000	\$ 90,000	\$ 30,000	\$ 12,000	\$ 170,000	\$ -	50,000
Comprehensive Town Improvements	\$ 1,308,565	\$ 614,900	\$ 235,600	\$ 1,590,000	\$ 681,000	\$ 570,000	864,500
Municipal Facilities	\$ 385,000	\$ 266,000	\$ 84,000	\$ 191,500	\$ 165,500	\$ 221,200	345,500
Library							
Cable	\$ 84,000	\$ 16,750	\$ 19,000	\$ 36,000	\$ 3,000	\$ 35,000	132,600
Other	\$ 29,000	\$ 188,000	\$ 71,000	\$ 16,000	\$ 25,000	\$ 5,000	0
Total	\$ 2,375,565	\$ 1,947,650	\$ 945,100	\$ 2,240,500	\$ 2,301,500	\$ 1,412,600	\$ 1,654,600

Among the large projects in recent years are the reconstruction of portions of the Flying Point Road in 2011 and 2012; The Town appropriated \$695,000 in 2011 for this project, and the State of Maine Department of Transportation contributed an additional \$174,000. The FY 2014 capital improvement plan was relatively small in comparison at \$945,000 versus almost \$2 million for FY 2013 and \$2.2 million for FY 2015. The program included a smaller number of smaller-sized projects. The FY 2015 program included the \$1.3 million reconstruction of the Wardtown Road, or Route 125. The program included 2.49 miles of reconstruction work; the State Department of Transportation partnered with the Town and contributed \$500,000 to the reconstruction effort. The additional \$800,000 came from Town reserves. As part of the new Hunter Road Fields recreation facility, there are required stormwater improvements that were made as part of the Department of Environmental Protection permitting process. The total of this appropriation during FY 2014 was \$59,000, and the total in the FY 2015 budget was \$138,000. These funds were also appropriated from Town reserves. In FY 2016 the Town appropriated \$750,000 for a new fire apparatus, Engine 3 which is a 2015 Pierce Quantum 214, along with \$430,000 for reconstruction work on Litchfield Road. Continuing in FY 2017, the Town appropriated to also reconstruct South Freeport Village Road at \$310,000 along with another PACTS (Portland Area Comprehensive Transportation System) Project to overlay South Freeport Road in the DOT “urban Compact” area from Dunning Boatyard to Smelt Brook Road for \$460,000 with \$200,000 coming from PACTS.

FY 2018 Goals and Objectives

Each project scheduled for FY 2018 has individual goals and objectives, and these are listed with each item in addition to their impact on the operating budget, if applicable.

Performance Measures

The capital projects fund does not have formal performance measures as do the other funds. However, each budgeted item's impact on the operating budget is included in a table in the department. The items are listed by project.

Budget

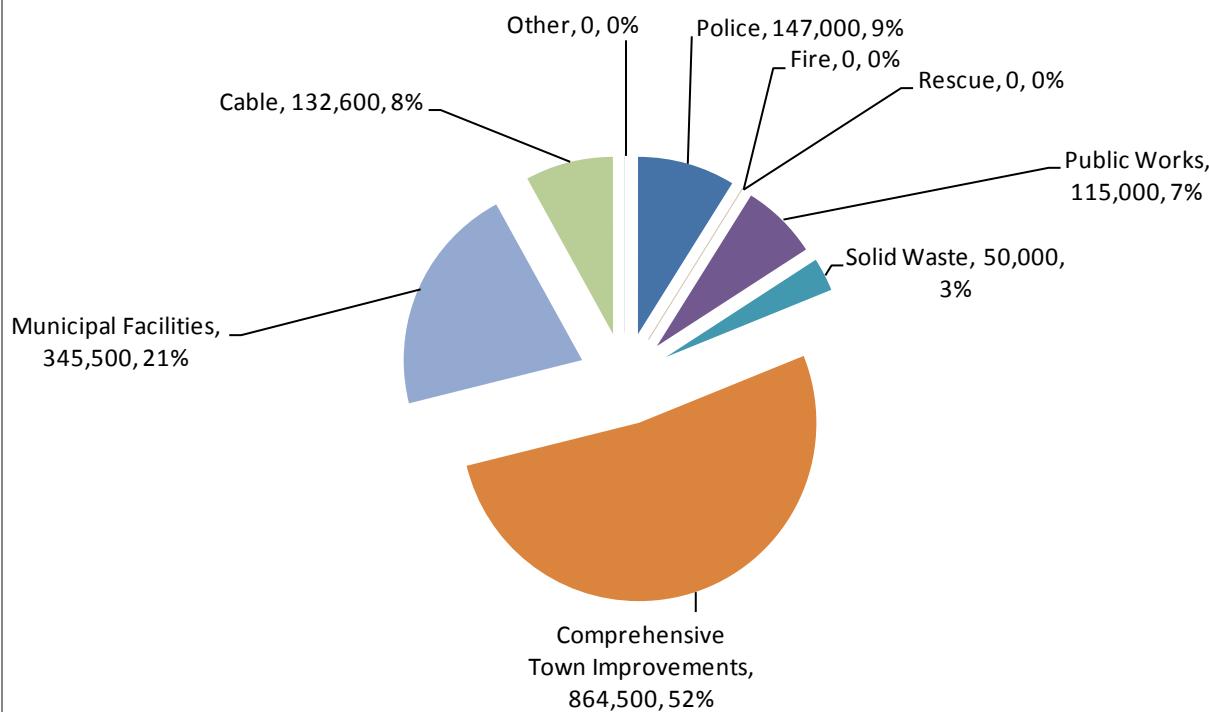
The FY 2018 budget as adopted by the Town Council is listed below in summary, and in detail on the pages that follow.

Town of Freeport Summary of Funding Sources FY 2018 Capital Program

	FY 2017		FY 2018		Funding Source				
	Council <u>Approved</u>	Manager <u>Proposed</u>	Council <u>Approved</u>	Council <u>Appropriated</u>	Reserve	Bond	Balance	TIF	Other
Police	155,400	147,000	147,000	-	147,000				
Fire	95,000	-	-	-	-				
Rescue	110,000	-	-	-	-				
Public Works	221,000	115,000	115,000	-	115,000				
Solid Waste	-	50,000	50,000	-	50,000				
Comprehensive Town Imp.	570,000	864,500	864,500	-	864,500				
Municipal Facilities	221,200	344,500	345,500	-	345,500				
Cable	35,000	132,600	132,600	-	132,600				
Other	5,000	-	-	-	-				
Destination Freeport TIF	181,000	198,000	398,000	-	-				398,000
Total	1,593,600	1,851,600	2,052,600	-	1,654,600	-	-	398,000	-

The detail of each department's capital plan is listed below; the article number is used as a reference for the Town Council during the deliberation and adoption process. The capital plan is discussed and finally adopted by article. The pie chart below shows each article and its percentage of the total FY 2018 capital budget. This gives the Town Council and public the ability to put each department's request into perspective relative to the other FY 2018 improvements and projects. The tables and charts below show each department's five-year capital plan (FY 2018-FY 2022) plus the amount of each FY 2018 budget in relation to the December 31st, 2016, as used as a "draft" reserve balance from which the funds will be transferred for expenditure.

FY 2018 Capital Improvement Program



The pie chart above represents the amount of each capital appropriation by department/program, and the percentage of the total appropriation given to each program.

Article 1-Police Department Capital Improvement Plan and Appropriation

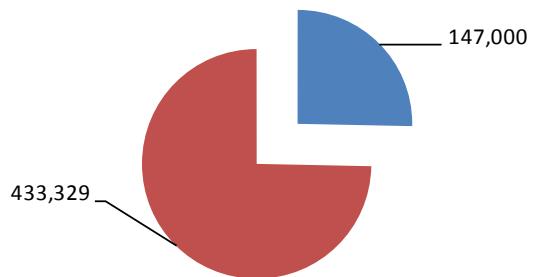
The Police Department's FY 2017 appropriation is listed below for the Town Council's point of reference; the FY 2018-FY 2022 capital improvements program was adopted on April 25th; the FY 2018 appropriation will be made on June 20th along with all other capital appropriations and the operating budget.

POLICE DEPARTMENT ARTICLE I

FY 2017 Adopted	Department	Manager	Council
	<u>Proposed</u>	<u>Proposed</u>	<u>Adopted</u>
<u>FY 2017</u>			
1 Communications Upgrade-Radios	47,000	47,000	47,000
2 Firearm Replacement	39,400	39,400	39,400
3 Speed Trailer & Signs	10,000	10,000	10,000
4 Replace Chief's Vehicle	22,000	25,000	25,000
5 New Squad Car and Changeover Equipment	34,000	34,000	34,000
Total FY 2017	152,400	155,400	155,400
<u>FY 2018-2022 Proposed</u>			
	<u>FY17 Projection</u>	<u>Manager Proposed</u>	<u>Council Approved</u>
			<u>Council Appropriated</u>
<u>FY 2018</u>			
1 Update Mobile Data Terminals	37,000	27,000	27,000
2 New Squad Car and Changeover Equipment	35,000	35,000	35,000
3 New Squad Car and Changeover Equipment	35,000	35,000	35,000
4 Speed Trailer	-	12,000	12,000
5 Audio-Video Camera in Cars (6 Units)	43,000	38,000	38,000
Total FY 2018	150,000	147,000	147,000
<u>FY 2019</u>			
1 New Squad Car and Changeover Equipment	35,000	35,000	
Total FY 2019	35,000	35,000	-
<u>FY 2020</u>			
1 New Shellfish Truck and Equipment	35,000	35,000	
2 New Squad Car and Changeover Equipment	35,000	35,000	
3 Replace Radar Units	25,000	25,000	
4 Replace Bullet-Proof Vests	20,000	20,000	
Total FY 2020	115,000	115,000	-
<u>FY 2021</u>			
1 Special Enforcement Boat & Motor	30,000	30,000	
2 New Squad Car and Changeover Equipment	35,000	35,000	
3 New Squad Car and Changeover Equipment	35,000	35,000	
Total FY 2021	100,000	100,000	-
<u>FY 2022</u>			
1 Audio Recording Equipment	24,000	24,000	
2 New Squad Car and Changeover Equipment	35,000	35,000	
Total FY 2022	59,000	59,000	-
12/31/2016 Reserve Balances	433,329		

The projects authorized and subsequently approved by the Town Council is the purchase of two new police car and changeover equipment totaling \$70,000. The first cruiser has 45,000 miles and would move to second line use replacing a high mileage cruiser (2013 Dodge-currently out of service due to transmission). The second cruiser has 27,000 miles and would move to second line use replacing a high mileage cruiser (2013 Dodge with 109,000 miles). This changeover will move the fleet to exclusive Ford vehicles for repair and maintenance compatibility. The request considers the recent cost of cruiser replacements along with the cost to transfer/modify/purchase equipment to outfit the fleet for use and the cost to remove and apply decals. The department has also requested funding of \$27,000 to update the Mobile Data Terminals and \$12,000 for a replacement Speed Trailer unit. The current speed sign trailer was purchased through a grant 20 years ago with restrictions on usage – limited to traffic safety messages only. The battery life and recharging capacity is compromised given the age of the unit and replacement parts are either difficult or costly. The final request is \$38,000 for updated Audio-Video In-Car Cameras. The Town currently has three WatchGuard brand Cameras; one in the K-9 Unit and two for general use for patrol – permanently mounted. This request will upgrade existing cameras and install three additional cameras for placement in all front line vehicles as well as providing a computer dedicated to handle the audio/video downloads and copying needs.

Police Capital Expenditures from Reserves vs Total Reserve



FPD Getting into the Christmas Spirit!

Photo Courtesy Town Staff

Article 2- Fire Department Capital Improvement Plan and Appropriation

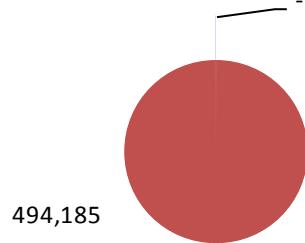
The Fire Department's FY 2017 appropriation is listed below for the Town Council's point of reference; the FY 2018-FY 2022 capital improvements program was adopted on April 25th; the FY 2018 appropriation will be made on June 20th along with all other capital appropriations and the operating budget.

FIRE DEPARTMENT ARTICLE II

FY 2017 Adopted	Department	Manager	Council
	<u>Proposed</u>	<u>Proposed</u>	<u>Adopted</u>
<u>FY 2017</u>			
1 Thermal Image Camera (4)	60,000	40,000	40,000
2 Communications Upgrade-Radios	55,000	55,000	55,000
Total FY 2017	115,000	95,000	95,000
<u>FY 2018-2022 Proposed</u>			
	<u>FY17</u> <u>Projection</u>	<u>Manager</u> <u>Proposed</u>	<u>Council</u> <u>Approved</u>
	<u>Council</u> <u>Appropriated</u>		
<u>FY 2018</u>			
1 Mobile Data Terminals	33,000	-	-
Total FY 2018	33,000	-	-
<u>FY 2019</u>			
1 2000 F350 Service Pickup Replacement	60,000	60,000	
Total FY 2019	60,000	60,000	-
<u>FY 2020</u>			
1 Replace Chief's Vehicle	50,000	50,000	
Total FY 2020	50,000	50,000	-
<u>FY 2021</u>			
1 2000 International 4900-Tank 2 Refurbishment	150,000	150,000	
Total FY 2021	150,000	150,000	-
<u>FY 2022</u>			
1 Traffic Light Preemption System	-	-	
2 SCBA Bottle Replacement	70,000	70,000	
Total FY 2022	70,000	70,000	-
12/31/2016 Reserve Balances	494,185		

The Fire Department's budget included the replacement of their Mobile Data Terminals. Staff and Council determined that it would be best to remove this expenditure from the capital plan until we can better assess the needs of the department and the best investment for the community.

Fire Capital Expenditures from Reserves vs Total Reserve



Article 3- Rescue Department Capital Improvement Plan and Appropriation

The Rescue Department's FY 2017 appropriation is listed below for the Town Council's point of reference; the FY 2018-FY 2022 capital improvements program was adopted on April 25th; the FY 2018 appropriation will be made on June 20th along with all other capital appropriations and the operating budget.

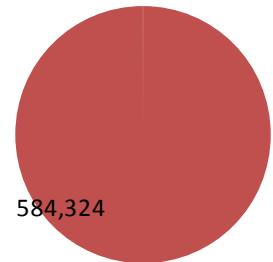
RESCUE UNIT

ARTICLE III

		Department	Manager	Council
		<u>Proposed</u>	<u>Proposed</u>	<u>Adopted</u>
<u>FY 2017 Adopted</u>				
	<u>FY 2017</u>			
1	Communications Upgrade-Radios	110,000	110,000	110,000
	FY 2017	110,000	110,000	110,000
<u>FY 2018-2022 Proposed</u>				
		<u>FY17</u>	<u>Manager</u>	<u>Council</u>
		<u>Projection</u>	<u>Proposed</u>	<u>Approved</u>
	<u>FY 2018</u>			<u>Council</u>
				<u>Appropriated</u>
1	Electronic Run Reporting Software	30,000	-	-
	Total FY 2018	30,000	-	-
<u>FY 2019</u>				
1	Run Reporting/IT Upgrade	40,000	40,000	
	FY 2019	40,000	40,000	-
<u>FY 2020</u>				
1	Rescue Replacement (2012) - Rescue 5	196,000	196,000	
	Total FY 2020	196,000	196,000	-
<u>FY 2021</u>				
1	No Capital Purchases Requested At This Time	-	-	
	FY 2021	-	-	-
<u>FY 2022</u>				
1	No Capital Purchases Requested At This Time	-	-	
	FY 2022	-	-	-
12/31/2016 Reserve Balances		584,324		

The Rescue Department's budget included the replacement of their Electronic Run Reporting Software. Staff and Council determined that it would be best to defer this expenditure to the FY2019 capital plan to better assess the needs of the department and the best investment for the community as well as stay in compliance with the State requirements.

Rescue Capital Expenditures from Reserves vs Total Reserve



Article 4- Public Works Department Capital Improvement Plan and Appropriation

The Public Works Department's FY 2017 appropriation is listed below for the Town Council's point of reference; the FY 2018-FY 2022 capital improvements program was adopted on April 25th; the FY 2018 appropriation will be made on June 20th along with all other capital appropriations and the operating budget.

PUBLIC WORKS ARTICLE IV

FY 2017 Adopted	Department <u>Proposed</u>	Manager <u>Proposed</u>	Council <u>Adopted</u>
------------------------	-------------------------------	----------------------------	---------------------------

FY 2017

1	Truck Chassis Replacement (Single Axle), Plow & Wing (Truck 2)	176,000	176,000	176,000
2	3/4 Ton Pick-Up with Plow (Truck 15)	45,000	45,000	45,000
	Total FY 2017	221,000	221,000	221,000

FY 2018-2022 Proposed

<u>FY17</u> <u>Projection</u>	<u>Manager</u> <u>Proposed</u>	<u>Council</u> <u>Approved</u>	<u>Council</u> <u>Appropriated</u>
----------------------------------	-----------------------------------	-----------------------------------	---------------------------------------

FY 2018

1	Backhoe	100,000	115,000	115,000
2	Case Front-End Loader - MOVED TO FY19	140,000	-	-
	Total FY 2018	240,000	115,000	115,000

FY 2019

1	Sidewalk Plow #1 - 2007 Trackless (Shared with TIF)	80,000	80,000
2	Case Front-End Loader	175,000	175,000
	Total FY 2019	255,000	255,000

FY 2020

1	Wood Chipper	40,000	40,000
2	Truck Chassis Replacement (Single Axle), Plow & Wing (Truck 9)	170,000	170,000
	Total FY 2020	210,000	210,000

FY 2021

1	Trench Box	15,000	15,000
2	Bulldozer	120,000	120,000
3	Culvert Steamer/Trailer	16,000	16,000
	Total FY 2021	151,000	151,000

FY 2022

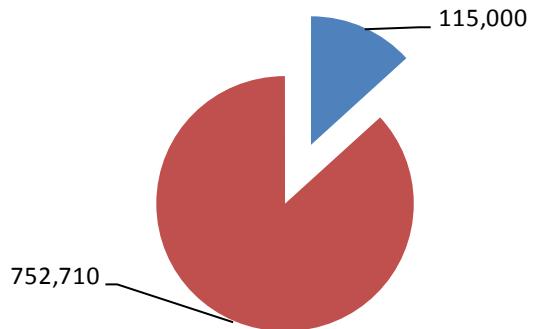
1	Truck Chassis Replacement (Single Axle), Plow & Wing (Truck 6)	175,000	175,000
2	Forklift	25,000	25,000
	Total FY 2022	200,000	200,000

12/31/2016 Reserve Balances	752,710
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The Public Works Department will be replacing a 2002 John Deere Backhoe. In 2011 the Department replaced all the pins and brushing on the backhoe in an effort to extend its replacement time. Since that time it now needs new pins and brushing again along with some additional repairs. Repairing the current backhoe is a risk, and gets more risky over time as the possible need for major repairs increases. Replacing the current backhoe will save on repairs and down time. The

Department was also looking to replace its 2004 Case Front End Loader, but staff is now recommending to defer this expenditure to FY2019 based on repairs currently done on the unit. Staff feels moving back a year would not cause any issues.

Public Works Capital Expenditures from Reserves vs Total Reserve



This is a photo of the Public Works John Deere Backhoe appropriated to be replaced in the FY 2018 Capital Plan.

Photo Courtesy Town Staff

Article 5- Solid Waste/Recycling Department Capital Improvement Plan and Appropriation

The Solid Waste/Recycling Department's FY 2017 appropriation is listed below for the Town Council's point of reference; the FY 2018-FY 2022 capital improvements program was adopted on April 25th; the FY 2018 appropriation will be made on June 20th along with all other capital appropriations and the operating budget.

SOLID WASTE/RECYCLING ARTICLE V

FY 2017 Adopted

		Department <u>Proposed</u>	Manager <u>Proposed</u>	Council <u>Adopted</u>
	<u>FY 2017</u>			
1	Loader	90,000	-	-
	Total FY 2017	90,000	-	-

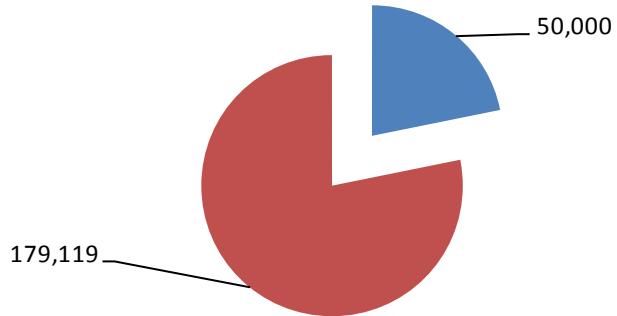
FY 2018-2022 Proposed

		<u>FY17</u> Projection	<u>Manager</u> Proposed	<u>Council</u> Approved	<u>Council</u> Appropriated
<u>FY 2018</u>					
1	Single Sort Compactor Project	20,000	20,000	20,000	
2	Loader Refurb	15,000	30,000	30,000	
	Total FY 2018	35,000	50,000	50,000	-
<u>FY 2019</u>					
1	Scales & Computer Upgrades	10,000	10,000		
2	Leachate Tank Replacement	15,000	15,000		
	Total FY 2019	25,000	25,000		
<u>FY 2020</u>					
1	Single Sort Compactor Project	40,000	-		
	Total FY 2020	40,000	-		
<u>FY 2021</u>					
1	Containers (2)	14,000	14,000		
2	Stake Truck	40,000	40,000		
	Total FY 2021	54,000	54,000		-
<u>FY 2022</u>					
1	Baler #3 Replacement	20,000	-		
	Total FY 2022	20,000	-		-

12/31/2016 Reserve Balances	179,119
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The Solid Waste/Recycling Department's capital expenditures include the exploration of moving to a Single Sort Compactor program versus a three Baler operation. Staff determined that it was prudent to move the Single Sort Compactor to FY2018 from FY2020 given that staff was initially requesting to expend \$20,000 on the replacement of a Baler in FY2018. It was determined that it would be in the best interest to forgo the Baler replacement and bump the Single Sort Compactor project up. The Department is also looking to refurbish the current 1996 Case Bucket Loader. This loader was transferred to the Recycling Facility in 2004 from Public Works. This machine is still used by Public Works during winter operations to push up snow at the snow dump. It is currently determined that more repairs will be needed this year, with a possible full replacement of the transmission. Staff determined that it would be best to defer the expense of a new loader to FY2019 where there is a request to purchase a new loader for Public Works and the old loader can once again be refurbished to meet the needs of the Recycling Facility.

Solid Waste Capital Expenditures from Reserves vs Total Reserve



This is a photo of the Recycling Centers 1996 Case Loader that is now appropriated to be refurbished in the FY 2018 Capital Plan.

Photo Courtesy Town Staff

Article 6- Comprehensive Town Capital Improvement Plan and Appropriation

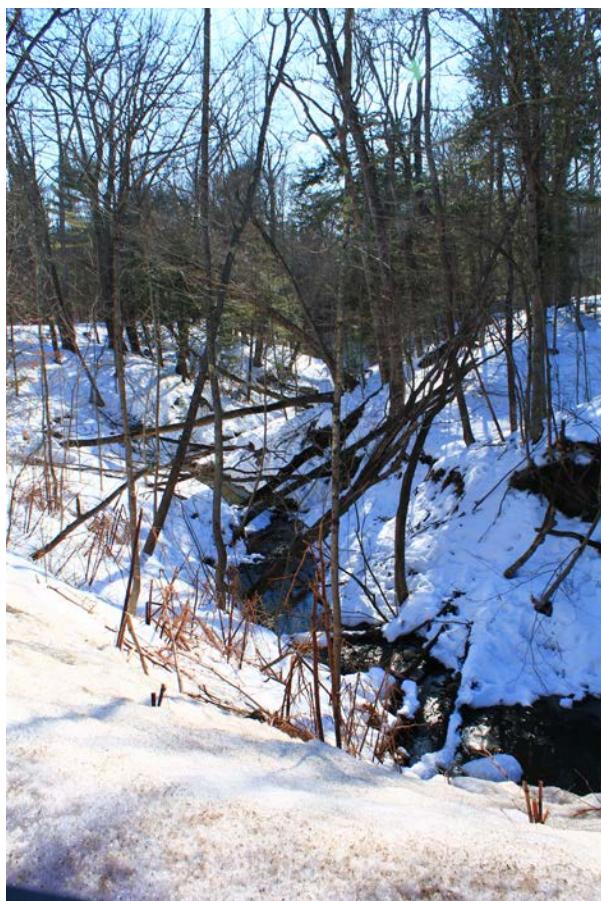
The Town's comprehensive Town capital improvement program for FY 2017 appropriation is listed below for the Town Council's point of reference; the FY 2018-FY 2022 capital improvements program was adopted on April 25th; the FY 2018 appropriation will be made on June 20th along with all other capital appropriations and the operating budget.

COMPREHENSIVE TOWN IMPROVEMENTS

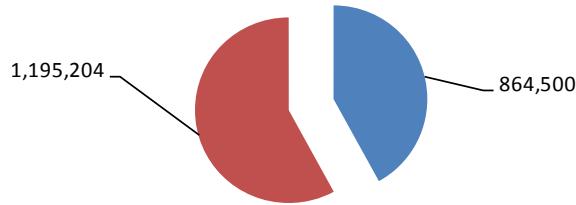
ARTICLE VI

FY 2017 Adopted	Department	Manager	Council
	<u>Proposed</u>	<u>Proposed</u>	<u>Adopted</u>
<u>FY 2017</u>			
1 Paving - "Back" Work Area - Recycling	30,000	-	-
2 South Freeport Road Overlay-Town's Share - PACTS MPI Project	260,000	260,000	260,000
3 South Freeport Village Road Reconstruction	310,000	310,000	310,000
Total FY 2017	600,000	570,000	570,000
<u>FY 2018-2022 Proposed</u>			
	<u>FY17 Projection</u>	<u>Manager Proposed</u>	<u>Council Approved</u>
			<u>Council Appropriated</u>
<u>FY 2018</u>			
1 US Route 1 South Overlay-Town's Share 25% PACTS Project	339,500	339,500	339,500
2 Curtis Road Reconstruction	500,000	500,000	500,000
3 Concord Gully Brook Watershed Restoration	-	25,000	25,000
4 Parking Lot Conversion for RV's - MOVED TO FY21	10,000	-	-
5 Library Parking Lot Paving - MOVED TO FY20	60,000	-	-
Total FY 2018	909,500	864,500	864,500
<u>FY 2019</u>			
1 Lower Main Street Paving Overlay	200,000	200,000	
2 Concord Gully Brook Watershed Restoration	25,000	25,000	
3 Baker Road Reconstruction	400,000	400,000	
Total FY 2019	625,000	625,000	-
<u>FY 2020</u>			
1 Route 1 South Park-n-Ride Paving	45,000	45,000	
2 Public Works Rear Parking Area Paving	40,000	40,000	
3 Paving - "Back" Work Area - Recycling	30,000	30,000	
4 Concord Gully Brook Watershed Restoration	50,000	50,000	
5 Grant Road	440,000	440,000	
6 Library Parking Lot Paving	60,000	60,000	
Total FY 2020	665,000	665,000	-
<u>FY 2021</u>			
1 Lambert Road Paving	260,000	260,000	
2 Concord Gully Brook Watershed Restoration	50,000	50,000	
3 Parking Lot Conversion for RV's	10,000	10,000	
Total FY 2021	320,000	320,000	-
<u>FY 2022</u>			
1 Main Street Drainage & Paving - West St to Mallet Dr - PACTS Project	500,000	500,000	
2 Concord Gully Brook Watershed Restoration	50,000	50,000	
3 Pine Street - S Freeport Rd end for 4200 Feet	320,000	320,000	
Total FY 2022	870,000	870,000	-
12/31/2016 Reserve Balances	1,195,204		

The primary project in this category is the Curtis Road reconstruction project at an estimated cost of \$500,000 and to provide overlay work on US Route 1 South at a cost of \$339,500. The overlay work on US Route 1 South is the Town's portion of the PACTS MPI project. There is also an allocation of \$25,000 towards the Concord Gully Brook Watershed Restoration. Concord Gully Brook is one of two streams in the town designated as urban impaired by the Maine DEP because they do not meet the state's water quality standards. The Town worked with the Cumberland County Soil and Water Conservation District (CCSWCD) in 2015 to prepare a Watershed Management Plan (WMP) which identifies bacteria, chloride, impervious cover, erosion, and sedimentation as contributing to poor water quality. A number of watershed restoration projects, totaling almost \$2 MM, were identified in the WMP to help improve the water quality and restore the watershed. The Town is currently working with CCSWCD to implement four stream and watershed restoration projects in 2017 which are funded through a Maine DEP Section 319 grant and local match. These four grant projects are small but important steps toward improving water quality in Concord Gully Brook. Staff is recommending the Town appropriate funds to further the stream restoration effort by funding for flow monitoring equipment and to retain a watershed consultant and the University of New Hampshire Stormwater Center who will help identify next steps toward attaining healthy water quality, after the 2017 Section 319 grants projects are completed.



Comprehensive Town Imp. Capital Expenditures from Reserves vs Total Reserve



This is a photo of the Concord Gully Brook.

Photo Courtesy Town Staff

Article 7- Municipal Facilities Capital Improvement Plan and Appropriation

The Town's municipal facilities capital improvement program for FY 2017 appropriation is listed below for the Town Council's point of reference; the FY 2018-FY 2022 capital improvements program was adopted on April 25th; the FY 2018 appropriation will be made on June 20th along with all other capital appropriations and the operating budget.

MUNICIPAL FACILITIES ARTICLE VII

FY 2017 Adopted	Department	Manager	Council
	<u>Proposed</u>	<u>Proposed</u>	<u>Adopted</u>
<u>FY 2017</u>			
1 Computer Upgrades -Townwide	21,000	21,000	21,000
2 Replacement of Building Maintenance Truck - 2004 F150	30,000	30,000	30,000
3 Tri-Town Track & Field Donation	-	100,000	100,000
4 Furniture-Townwide	15,000	15,000	15,000
5 Plow and Sweeper Storage Building	30,000	30,000	30,000
6 Public Computers - Library	25,000	8,200	8,200
7 Windows at Public Safety Building	12,000	12,000	12,000
8 LED Streetlight Conversion	30,000	-	-
9 Roof-Highway Building	90,000	-	-
10 Revaluation Reserve Fund	5,000	5,000	5,000
Total FY 2017	258,000	221,200	221,200

FY 2018-2022 Proposed

	<u>FY17</u> <u>Projection</u>	<u>Manager</u> <u>Proposed</u>	<u>Council</u> <u>Approved</u>	<u>Council</u> <u>Appropriated</u>
<u>FY 2018</u>				
1 Computer Upgrades -Townwide	22,000	22,000	22,000	
2 Flooring at Public Safety	20,000	20,000	6,000	
3 Dunning Boat Yard Repairs	15,000	5,000	5,000	
4 Copiers	25,000	15,000	15,000	
5 Roof-Highway Building	90,000	75,000	75,000	
6 LED Streetlight Conversion	30,000	130,000	127,500	
7 Public Works Generator	-	57,500	50,000	
8 Town Hall Heating System	-	15,000	15,000	
9 Website Redesign	-	-	25,000	
10 Heating System at PW - MOVED TO FY19	10,000	-	-	
11 Insulating in Attic of Public Safety Building - MOVED TO FY20	100,000	-	-	
12 PW Roof - Solar Panels - REMOVED	50,000	-	-	
13 Tire Storage Building Replacement - MOVED TO FY19	15,000	-	-	
14 Heating System at the Library-Renovation - REMOVED	15,000	-	-	
15 Revaluation Reserve Fund	5,000	5,000	5,000	
Total FY 2018	397,000	344,500	345,500	-

It is notable that normally the plan itself would be placed in this space, but due to the number of lines on the table, staff has included the prior and current years here, and the upcoming four years programs appear after the narrative. This was not ideal, but the plan was too large to place on one page with explanations and maintain a legible size font.

FY 2019

1	Computer Upgrades -Townwide	22,000	22,000	
2	Roof-Town Hall	80,000	80,000	
3	Tire Storage Building Replacement	15,000	15,000	
4	Public Works Sand Shed Roof Replacement	90,000	90,000	
5	Heating System at the Public Works Building-Renovation	10,000	10,000	
6	Paint Siding - Town Hall	20,000	20,000	
7	Town Hall Heating System	15,000	15,000	
8	Website Redesign - MOVED TO FY18	25,000	-	
9	<u>Revaluation Reserve Fund</u>	5,000	5,000	
	Total FY 2019	282,000	257,000	-

FY 2020

1	Computer Upgrades -Townwide	22,000	22,000	
2	Copiers	13,000	13,000	
3	Furniture-Townwide	15,000	15,000	
4	Mechanical - Heating System - Town Hall	15,000	15,000	
5	Interior Painting - Townwide	15,000	15,000	
6	Network Phone System Upgrade - Townwide	30,000	30,000	
7	Insulating in Attic of Public Safety Building	100,000	100,000	
8	Town Hall Heating System	13,000	13,000	
9	Library Expansion-Teen Room	300,000	300,000	
10	<u>Revaluation Reserve Fund</u>	5,000	5,000	
	Total FY 2020	528,000	528,000	-

FY 2021

1	Computer Upgrades -Townwide	22,000	22,000	
2	Windows - Town Hall	40,000	40,000	
3	Voting Booths	20,000	20,000	
4	Parcel Map/GIS Update - Townwide	60,000	60,000	
5	Library Flooring - Carpet (2 Main Areas)	50,000	50,000	
6	<u>Revaluation Reserve Fund</u>	5,000	5,000	
	Total FY 2021	197,000	197,000	-

FY 2022

1	Computer Upgrades -Townwide	22,000	22,000	
2	Repoint TH/PS Brick Foundation	10,000	10,000	
3	Maintenance Tractor/Snow Plow/Mower	30,000	30,000	
4	Library Public Computers	8,500	8,500	
5	Exterior - Stail/Paint Library Siding	10,000	10,000	
6	Air Compressor System	30,000	30,000	
7	<u>Revaluation Reserve Fund</u>	7,500	7,500	
	Total FY 2021	118,000	118,000	-

12/31/2016 Reserve Balances

941,588

Computer Upgrades-Town wide: During FY 2015, the Town upgraded its server operating systems from 2008 to 2012; this cost approximately \$18,000 for labor and licensing. With this, the Town needs to replace approximately $\frac{1}{4}$ of all computers on a four-year replacement cycle – (including computer hardware, formatting, and labor for installation). The total request is \$22,000.

Flooring – Public Safety:

The flooring at the public safety building is approximately 24 years old and is in need of replacement. Staff proposes to replace the flooring in the meeting room and kitchen area this year. The total request is \$6,000.

Dunning Boat Yard

Repairs: Dunning Boat Yard is in need of new timber pilings and bulkhead along the east side of the site from the building to the boat ramp. The most recent site improvements at this facility occurred in 2006 which consisted of similar work described above for the west side. The estimated cost of repairs for the work is \$26,000. Staff recommends that this phase be constructed in FY18 because the pilings and bulkhead are in total disrepair. The total request is \$5,000. (Note: the remaining \$21,000 will come from prior appropriations for Dunning Boat Yard Repairs)

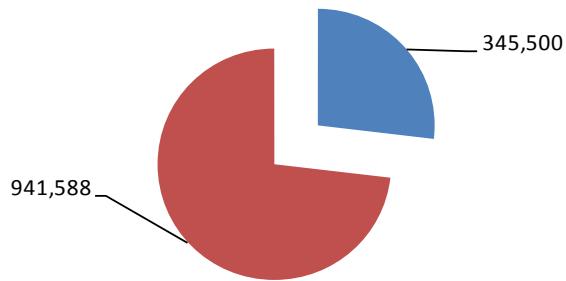
Copiers: This request to replace three to four copier units, Town wide, with newer, more efficient models. The total request is \$15,000.

Roof – Highway Building: Last year there was some discussion about the need to replace the Public Works Building Roof before the solar panel project could move forward. The front part of the Public Works Building Roof is in direct sunlight all day making it a great place to install the solar panels. The Public Works Building Roof would need to be replaced before the solar panels could be installed. The Public Works Building Roof is 23 years old and at the end of its life span. The total request is \$75,000.

LED Streetlight Conversion: Energy conservation should always be the highest priority of any energy plan. This streetlight conversion is both an energy conservation project and a long term municipal budget reduction. The annual energy savings are estimated at 98,151 kWh or a 65% savings. By converting to LED streetlights, the town will go from leasing each and every street light fixture at a monthly cost of \$2,100 to owning the fixtures. The electricity charge of approx. \$700/mon. will be reduced by an estimated 65% or approximately \$245/mon.

The towns of Falmouth, Rockland and South Portland have been working toward LED streetlight conversion since for many years. Last year the towns went out to bid to find a contractor that

**Municipal Facilities Capital Expenditures
from Reserves vs Total Reserve**



could get the project done. After months of consideration, they selected REALTERM Energy. REALTERM does the inventory and design, pilot projects, bulk purchase procurement of fixtures and coordinates and oversees the installation. REALTERM has done an analysis for Freeport which means we'll be able to enjoy the benefits of a bulk purchase without having to go through the lengthy Request for Proposals process. Provided, of course, that the Council waives the bid process requirement. While this is a large expenditure, it's a fairly small conversion project. If the project was split into multiple years, the total cost will be higher. The total request is \$127,500.

Public Works Generator: Staff is recommending that the Town purchase a 45kW generator to be installed at the Public Works facility, to be connected to our natural gas service (vs. electrical). The estimated cost for the generator equipment is \$35,000 and the installation is \$22,500. The total appropriation amount would be \$50,000. Since \$7,500 has already been approved and appropriated, staff would need an additional \$50,000 in order to purchase and install a sufficient size generator to operate the PW facility during a power outage. During the FY15 Budget process Town Council approved \$7,500 for Public Works to have a generator switch installed at the facility so that a trailer-mounted generator could be rented during a power outage. However, after doing more extensive research and talking with local generator rental companies, Staff found out that these companies would not be able to guarantee that a trailer-mounted generator would always be available to the Town (ie. they cannot hold one on stand-by for the Town as they are rented on a first-come, first-serve basis). The total request is \$50,000.

Heating System at the Town Hall: Heat pumps provide both heat and air conditioning in the most efficient way possible. Slowly, the town has been adding heat pumps to supplement the natural gas system and to reduce the need for inefficient window air conditioning units. Heat pumps run on electricity, so if the town installs solar, we'll be able to heat and cool the building with the power of the sun. A three phase approach is proposed. It's more efficient to install more powerful outside units that can heat and cool 5 offices rather than installing a unit for each office. For more details, please see the attached quote from Royal River Heat Pumps for more details. The total request is \$15,000.

Website Redesign: Based on resident feedback it is being recommended that the Town Website be redesigned to be more user-friendly, and easier to navigate. The total request is \$25,000.

Revaluation Reserve Fund: Each year, the Town Council places money into a capital reserve for the Assessing Department to conduct revaluations. Instead of conducting a full-scale revaluation once every ten years for approximately \$300,000, the assessor does smaller-scale revaluations each year. This allows values to stay more current and any valuation changes to be more incremental; having less of an impact on the residents. Based on the balance within the revaluation fund the total request for FY18 is only \$5,000.

Article 8- Community Cable Television Capital Improvement Plan and Appropriation

The Town's Community Cable Television capital improvement program for FY 2017 appropriation is listed below for the Town Council's point of reference; the FY 2018-FY 2022 capital improvements program was adopted on April 25th; the FY 2018 appropriation will be made on June 20th along with all other capital appropriations and the operating budget.

CABLE ARTICLE VIII

FY 2017 Adopted	Committee	Manager	<u>Council</u>	<u>Council</u>
	<u>Proposed</u>	<u>Proposed</u>	<u>Approved</u>	<u>CIP</u>
<u>FY 2017</u>				
1 Cable Truck Replacement	25,000	25,000	25,000	25,000
2 AC Unit Replacement	6,000	6,000	6,000	6,000
3 Equipment and other improvements (channel 14)	4,000	4,000	4,000	4,000
Total FY 2017	35,000	35,000	35,000	35,000
<u>FY 2018-2022 Proposed</u>				
	<u>FY17</u> Projection	Committee Proposed	Manager Proposed	<u>Council</u> <u>Approved</u>
				<u>Council</u> <u>Appropriated</u>
<u>FY 2018</u>				
1 Equipment and other improvements (channel 14)	4,000	4,000	4,000	4,000
2 Conversion to HD	-	120,600	120,600	120,600
3 TV Truck Up-fit	-	8,000	8,000	8,000
Total FY 2018	4,000	132,600	132,600	132,600
<u>FY 2019</u>				
1 HD Equipment Replacement - LED Lighting	52,600	52,600	52,600	
2 Equipment and other improvements (Channel 14)	4,000	4,000	4,000	
Total FY 2019	56,600	56,600	56,600	
<u>FY 2020</u>				
1 HD Equipment Replacement (Channel 3)	30,000	30,000	30,000	
2 Equipment and other improvements (Channel 14)	4,000	4,000	4,000	
Total FY 2020	34,000	34,000	34,000	
<u>FY 2021</u>				
1 HD Equipment Replacement (Channel 3)	20,000	20,000	20,000	
2 Equipment and other improvements (Channel 14)	45,000	45,000	45,000	
Total FY 2021	65,000	65,000	65,000	
<u>FY 2022</u>				
1 HD Equipment Replacement (Channel 14)	40,000	40,000	40,000	
Total FY 2022	40,000	40,000	40,000	
12/31/2016 Reserve Balances		505,962		

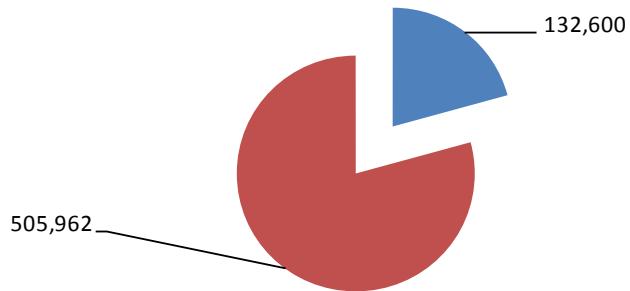
Equipment and Other Improvements (CH 14): Each year, the Town Council places money into a capital reserve for the Cable Department to replace/repair equipment. Based on the balance within the reserve fund the total request for FY18 is \$4,000.

Conversion to HD: With the fast changing pace of television, it is important to stay up to date on new technology and how and when to implement them in a timely, and fiscally responsible manner. With the conversion from analog to HD signal technology coming, it was

just a matter of a combination of two things: When would the pricing become affordable for a Public/Governmental access station and when would using an analog signal become obsolete. The pricing has recently become affordable, and the time is approaching in the matter of obsolescence. Staff recommends converting to HD in FY18 by replacing five cameras, the channel 3 server, three video monitors, two switches, various cabling connectors and tools, and the installation and testing of said equipment. The total request is 120,600.

Truck up-fit: Staff recommends purchasing lighting, shelving, equipment racks, and warning lighting for the Cable Van that was purchased in the FY17 Capital Plan. The total request is \$8,000.

Cable Capital Expenditures from Reserves vs Total Reserve



Article 9- Boards and Committees Capital Improvement Plan and Appropriation

The Town's Boards and Committees capital improvement program for FY 2017 appropriation is listed below for the Town Council's point of reference; the FY 2018-FY 2022 capital improvements program was adopted on April 25th; the FY 2018 appropriation will be made on June 20th along with all other capital appropriations and the operating budget.

BOARDS, COMMITTEES, COMMUNITY GROUPS AND OTHER REQUESTS ARTICLE IX

FY 2017 Adopted	Committee	Manager	<u>Council</u>	<u>Council</u>
	<u>Proposed</u>	<u>Proposed</u>	<u>Approved CIP</u>	<u>Appropriated</u>
<u>FY 2017</u>				
1 Florida Lake Bridge Replacement	5,000	-	5,000	5,000
Total FY 2017	5,000	-	5,000	5,000
FY 2018-2022 Proposed				
	FY 17 Projected	Committee <u>Proposed</u>	Manager <u>Proposed</u>	<u>Council</u> <u>Approved</u>
<u>FY 2018</u>				
1 Comprehensive Plan/Performance Measures Project	30,000	-	-	-
Total FY 2018	30,000	-	-	-
<u>FY 2019</u>				
No Capital Purchases Requested At This Time	-	-	-	-
Total FY 2019	-	-	-	-
<u>FY 2020</u>				
No Capital Purchases Requested At This Time	-	-	-	-
Total FY 2020	-	-	-	-
<u>FY 2021</u>				
No Capital Purchases Requested At This Time	-	-	-	-
Total FY 2021	-	-	-	-
<u>FY 2022</u>				
No Capital Purchases Requested At This Time	-	-	-	-
Total FY 2022	-	-	-	-
12/31/2016 Reserve Balances	37,108			

The Boards, Committees, Community Groups, and Other Requests can vary from year-to-year, and is not as predictable as other capital plans. It is for that reason that staff does not fund or benchmark this reserve as predictably as the others. The FY 2018 capital program includes no capital requests at this time.



Photo Courtesy Town Staff

DESTINATION FREEPORT TAX INCREMENT FINANCING DISTRICT FUND



Photo Courtesy Town Staff

The Destination Freeport TIF Special Revenue Fund

Fund Overview

The Destination Freeport Tax Increment Financing Fund was created in 1999 to improve infrastructure in the downtown commercial area of Freeport. The Village was experiencing a large increase in lodging accommodations, and the Town felt it necessary to enhance the infrastructure and facilities in the downtown area. The idea was that Freeport was becoming a destination in Maine, as opposed to a daytime shopping location. People were now coming from all over the country to visit Freeport and stay overnight. The original TIF agreement with the State's Department of Economic and Community Development was a ten-year agreement. Since that time, however, the TIF has been extended twice, and the new expiration year is 2029. The TIF "cap", or the amount of property value to be "captured" and placed into the TIF account has increased to \$17 million annually. This is currently generating \$285,600 in annual increment, or TIF property tax revenue.

Major Accomplishments for FY 2016 and FY 2017

Over the past three years, the TIF funds have mainly been used for sidewalk improvements in Main Street and surrounding eligible streets in the downtown area, including replacement of the sidewalk detectable panels. However, in 2014 an interesting development in the Destination Freeport TIF district is that the Town Council shifted its contribution to the Town's economic development agencies (Chamber of Commerce and Freeport Economic Development Corporation) from the general fund (for FEDC) to the TIF fund. This is an eligible expense, and the Council felt it was more appropriate to expend funds on economic development from the TIF district fund.

FY 2018 Goals and Objectives

The TIF fund is not a "department" as there are in other funds, so goals and objectives will be listed as the projects to be completed. The fund will be funding economic development during FY 2018 in addition to sidewalk construction from Snow Rd. to Main St. to co-ordinate with the RSU#5's project on Snow Street as well as Bow Street from Main Street and Main Street-East side to Bow Street. In addition, the Town Engineer plans on replacing eight sidewalk ramp detectable panels in the downtown with TIF increment during FY 2018.

Performance Measures

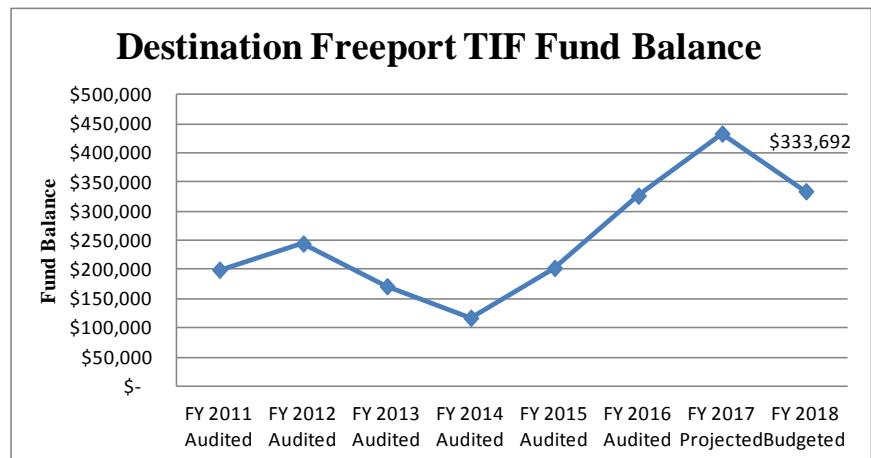
While the Destination Freeport TIF fund increment is used each year to improve the downtown area and promote economic development Town wide, it would not be appropriate to list performance measures for the TIF fund. The fund does not have any dedicated employees, and the economic development agencies supported by the fund are not Town entities. Both the Freeport Economic Development Corporation and Chamber of Commerce work closely with the Town staff but they are distinct entities. The FEDC is reported as a discrete component unit of the Town for financial statement presentation, but its governing board is distinctly separate from the Town Council.

Budget

The Destination Freeport five year TIF program budget was adopted by the Town Council on April 25th, 2017, and the budget is scheduled to be adopted on June 20th, 2017. The budget includes sidewalk improvements, economic development contributions, and a \$20,000 credit enhancement payment to the developer of the Nordica Theatre project. The TIF fund's fund balance would not be benchmarked as other special revenue funds, as it routinely contains capital projects of different sizes. A fund balance comparison from FY 2011-FY 2018 budgeted is included here for reference, but the fluctuation is always due to the size of the capital projects in the fund. It is notable that the FY 2018 budget includes a budgeted decrease in fund balance of \$98,850; this is due in part to the large capital improvements plan in the fund relative to the tax increment for the upcoming year.

Destination Freeport TIF Fund										
	FY 2011 Audited	FY 2012 Audited	FY 2013 Audited	FY 2014 Audited	FY 2015 Audited	FY 2016 Audited	FY 2017 Projected	FY 2018 Budgeted		
Beginning Balance	\$ 227,286	\$ 199,188	\$ 243,978	\$ 170,891	\$ 116,704	\$ 202,206	\$ 326,069	\$ 432,542		
Revenue	\$ 172,939	\$ 258,400	\$ 262,650	\$ 269,450	\$ 268,600	\$ 307,980	\$ 307,473	\$ 319,150		
Expenditures	\$ 201,037	\$ 213,610	\$ 335,737	\$ 323,637	\$ 183,098	\$ 184,117	\$ 201,000	\$ 418,000		
Other Sources/(Uses)										
Ending Balance	\$ 199,188	\$ 243,978	\$ 170,891	\$ 116,704	\$ 202,206	\$ 326,069	\$ 432,542	\$ 333,692		
Change in Fund Balance	\$ (28,098)	\$ 44,790	\$ (73,087)	\$ (54,187)	\$ 85,502	\$ 123,863	\$ 106,473	\$ (98,850)		

The Destination Freeport TIF District's historic fund balance is shown at the right; the District generates approximately \$300,000 annually and those funds are spent on downtown infrastructure and economic development projects ranging from sidewalks, paving, snow and sand removal equipment, and the Freeport Economic Development Corporation economic development nonprofit agency.



Town of Freeport
Summary of Revenues and Expenditures-Destination Freeport TIF Fund

	Actual FY 2013	Actual FY 2014	Actual FY 2015	Actual FY 2016	Projected FY 2017	Budget FY 2018	Increase (Decrease)	% Change
Beginning Fund Balance	\$ 243,978	\$ 170,891	\$ 116,704	\$ 202,206	\$ 326,069	\$ 432,542	\$ 106,473	32.65%
Revenues								
Taxes	\$ 262,650	\$ 269,450	\$ 268,600	\$ 307,980	\$ 307,473	\$ 319,150	\$ 11,677	3.80%
Licenses, Permits, and Fees								
Intergovernmental								
Charges for Service								
Fees and Fines								
Unclassified								
Investment Earnings								
Total Revenues	\$ 262,650	\$ 269,450	\$ 268,600	\$ 307,980	\$ 307,473	\$ 319,150	\$ 11,677	3.80%
Expenditures								
General Government								
Public Safety								
Public Works								
Community Services								
Education								
Insurance and Fringe Benefits								
Unclassified								
Debt Service								
Total Expenditures	\$ 335,737	\$ 323,637	\$ 183,098	\$ 184,117	\$ 201,000	\$ 418,000	\$ 217,000	107.96%
Other Financing Sources/(Uses)								
Change in Fund Balance	\$ (73,087)	\$ (54,187)	\$ 85,502	\$ 123,863	\$ 106,473	\$ (98,850)	-\$205,323	
Ending Fund Balance	\$ 170,891	\$ 116,704	\$ 202,206	\$ 326,069	\$ 432,542	\$ 333,692	-\$98,850	-22.85%

The next table below shows the Destination Freeport's FY 2018 capital budget for a reference point in addition to the FY 2017-FY 2021 adopted five year program (planning document). While the appropriation for the budget has not yet been done, the intention is that the first year of the five-year program document becomes the appropriation and budget for the fiscal year.

	<u>FY17</u> <u>Projected</u>	<u>Manager</u> <u>Proposed</u>	<u>Council</u> <u>Approved</u>	<u>Council</u> <u>Appropriated</u>
<u>FY 2018</u>				
1 Sidewalk Improvements-Brick Repairs	25,000	25,000	25,000	
2 Sidewalk Improvements - Main Street east, Part of Mill Street to Bow Street	50,000	50,000	50,000	
3 Sidewalk Improvements - Bow Street, from Main Street east for 100'	22,000	22,000	22,000	
4 Sidewalk ramp detectable panel replacement (8)	6,000	6,000	6,000	
5 Sidewalk Improvements - Snow Road to Main St on Elm St - Moved from FY19	-	-	200,000	
6 Freeport Economic Development Corporation	95,000	95,000	95,000	
Total FY 2018	198,000	198,000	398,000	-

DESTINATION TIF VILLAGE IMPROVEMENTS
FY 2018 BUDGET and FIVE-YEAR CAPITAL PROGRAM

FY 2017 Adopted	<u>Manager</u>	<u>Council</u>	<u>Council</u>
	<u>Proposed</u>	<u>Approved CIP</u>	<u>Appropriated</u>
FY 2017			
1 Sidewalk Improvements - Main St East side, Bow St to Mechanic St	40,000	40,000	40,000
2 Sidewalk Improvements - Justin's Way to Elm St on Snow Road	130,000	30,000	30,000
3 Sidewalk ramp detectable panel replacement (8)	6,000	6,000	6,000
4 FACA Cultural Plan Initiative	-	10,000	10,000
5 Freeport Economic Development Corporation	95,000	95,000	95,000
Total FY 2017	271,000	181,000	181,000
FY 2018-2022 Proposed			
FY 2018	<u>FY17</u>	<u>Manager</u>	<u>Council</u>
	<u>Projected</u>	<u>Proposed</u>	<u>Approved</u>
1 Sidewalk Improvements-Brick Repairs	25,000	25,000	25,000
2 Sidewalk Improvements - Main Street east, Part of Mill Street to Bow Street	50,000	50,000	50,000
3 Sidewalk Improvements - Bow Street, from Main Street east for 100'	22,000	22,000	22,000
4 Sidewalk ramp detectable panel replacement (8)	6,000	6,000	6,000
5 Sidewalk Improvements - Snow Road to Main St on Elm St - Moved from FY19	-	-	200,000
6 Freeport Economic Development Corporation	95,000	95,000	95,000
Total FY 2018	198,000	198,000	398,000
FY 2019	<u>FY17</u>	<u>Manager</u>	<u>Council</u>
	<u>Projected</u>	<u>Proposed</u>	<u>Approved</u>
1 Sidewalk Improvements - Main St, East side, West St. to Town Hall Dr	35,000	35,000	
2 Sidewalk Improvements - Snow Road to Main St on Elm St	140,000	-	
3 Sidewalk-Main St West St to Holbrook St	84,000	84,000	
4 Sidewalk ramp detectable panel replacement (8)	6,000	6,000	
5 Sidewalk Plow (shared with PWR)	80,000	80,000	
6 Freeport Economic Development Corporation	95,000	95,000	
Total FY 2019	440,000	300,000	-
FY 2020	<u>FY17</u>	<u>Manager</u>	<u>Council</u>
	<u>Projected</u>	<u>Proposed</u>	<u>Approved</u>
1 Sidewalk ramp detectable panel replacement (8)	6,000	6,000	
2 Sidewalk Improvements - Brick Repairs	45,000	45,000	
3 Freeport Economic Development Corporation	95,000	95,000	
Total FY 2020	146,000	146,000	-
FY 2021	<u>FY17</u>	<u>Manager</u>	<u>Council</u>
	<u>Projected</u>	<u>Proposed</u>	<u>Approved</u>
1 Sidewalk Improvements - Brick Repairs	45,000	45,000	
2 Freeport Economic Development Corporation	95,000	95,000	
Total FY 2021	140,000	140,000	-
FY 2022	<u>FY17</u>	<u>Manager</u>	<u>Council</u>
	<u>Projected</u>	<u>Proposed</u>	<u>Approved</u>
1 Freeport Economic Development Corporation	95,000	95,000	
Total FY 2022	95,000	95,000	-
TIF Funds Available:			
Unobligated Balance 6/30/16		\$ 326,069	
Property Taxes Raised FY17		\$ 307,473	
FY 2017 Projects		\$ (86,000)	
Economic Development		\$ (95,000)	
Funds Committed for Theater Payment - Contract thru FY22		\$ (20,000)	
Available 07/01/2017		\$ 432,542	

NON-EMERGENCY TRANSPORT FUND



Photo Courtesy Town Staff

The Nonemergency Transport Enterprise Fund

Fund Overview

The Non-Emergency Transport Fund (NET) was established more than thirteen years ago in order to fill a need among residents to provide transport services to the hospital for non-emergency services such as dialysis or other medical appointments. The NET fund shares employees with the regular emergency rescue service, but the rescue service is accounted for in the general fund, and the non-emergency transport program is accounted for on the full-accrual basis in an enterprise fund.

Major Accomplishments for FY 2016 and FY 2017

The Fire and Rescue Department implemented a new staffing template in FY 2016. It allowed for four (4) cross trained fire rescue personnel to be available at the station 24 hours a day to answer all calls for service, fire rescue and transports. This had been a goal since the inception of the NET fund in 2000. Throughout the year staff worked on making this the most efficient and effective model possible to be compliant with the service needs of the community and local areas as well as keeping costs down.

Unfortunately in FY 2016 it was realized that the NET program would not fully recover from the loss in revenue resulting from the Parkview Hospital bankruptcy and closure. The Department then took the initiative to eliminate the third truck (daytime transfer crew) as well as to reduce the staffing model. In the Fall of FY 2017 it became evident that even the reduced program of staffing was going to overrun the budget significantly and the model was further adjusted. The Fire Chief and Deputy Chiefs were placed on shift, eliminating 144 hours of paid coverage. In addition, the Administrative Assistant's position was left unfilled following the retirement of personnel.

FY 2018 Goals and Objectives

The Departments are continuing efforts to "right-size" Freeport Fire-Rescue, keeping in mind the two parallel realities of the fact that Parkview Hospital is closed and not likely to be replicated and the fact that the Call Company model probably has ten years left at its current pace of decline. It is the goal of the Department to stabilize the staffing model so that by FY 2019, the Department will be able to staff two ambulances or an effective engine company, without the Fire Chief covering daily shifts.

The Fire and Rescue Department will continue working with the Town Manager and Finance Department to monitor the NET program throughout the year for effectiveness.

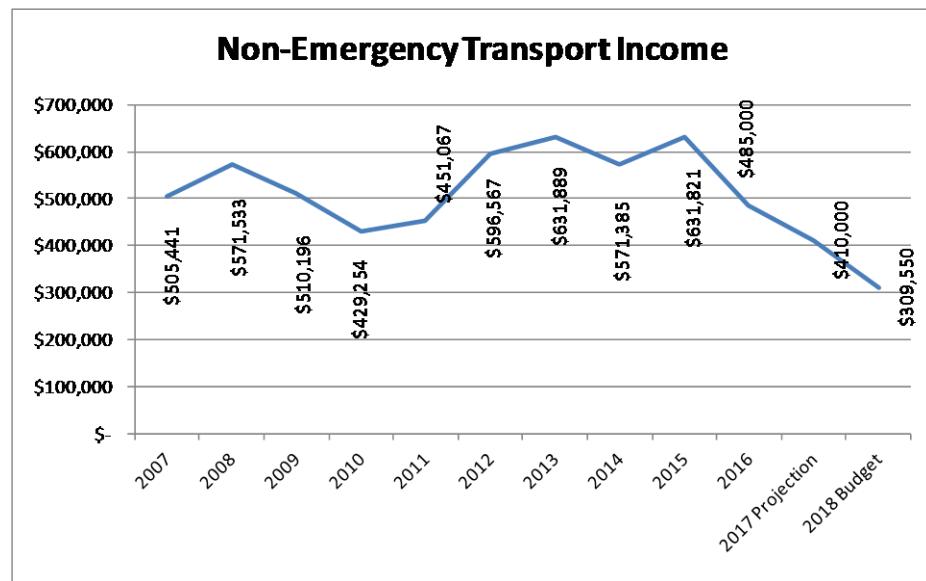
Performance Measures

Non-Emergency Transport	Council Goal: Be active in maintaining a strong relationship with neighboring municipalities	Performance Measure:	2012	2013	2014	2015	2016
		Non-Emergency Patients Transported	1,262	1,151	1,135	753	327
		Billing Service Billed Runs	7,120	7,656	9,290	6,477	6,357

Budget

NET Program	2015 Actual	2016 Actual	FY 2017 Projection	FY 2018 Budget
Personnel	578,255	605,908	242,250	278,550
Contracted Services	47,933	36,939	35,750	20,500
Special Projects	14,530	14,135	11,100	6,500
Supplies	16,639	7,466	12,500	4,000
Transfer to General Fund	50,000	50,000	-	-
Total	707,357	714,448	301,600	309,550

As mentioned above, it is notable that historically, the NET fund has transferred between \$45,000 - \$50,000 to the general fund to offset wages that are paid from the general fund for employees who work both emergency and non-emergency duties. In FY 2016 however, staff stopped the transfers in an attempt to maintain positive net assets in the NET fund. Staff included the \$50,000 transfer for the FY 2017 budget to offset the cost of



personnel and other supplies paid from the general fund for use in both emergency and non-emergency programs; however, given the state of the fund it is unlikely that this transfer will take place.

NET Fund

	FY 2011 Audited	FY 2012 Audited	FY 2013 Audited	FY 2014 Audited	FY 2015 Audited	FY 2016 Audited	FY 2017 Projected	FY 2018 Budgeted
Beginning Balance	\$ 54,971	\$ 37,807	\$ 137,887	\$ 247,560	\$ 279,254	\$ 203,718	\$ (256,621)	\$ (148,221)
Revenue	\$ 451,067	\$ 556,022	\$ 631,889	\$ 571,385	\$ 631,822	\$ 256,294	\$ 410,000	\$ 309,550
Expenditures	\$ 468,231	\$ 496,487	\$ 522,216	\$ 558,903	\$ 657,358	\$ 666,633	\$ 301,600	\$ 309,550
Other Sources/(Uses)	\$ -	\$ 40,545	\$ -	\$ 19,212	\$ (50,000)	\$ (50,000)	\$ -	\$ -
Ending Balance	\$ 37,807	\$ 137,887	\$ 247,560	\$ 279,254	\$ 203,718	\$ (256,621)	\$ (148,221)	\$ (148,221)
Change in Fund Balance	\$ (17,164)	\$ 100,080	\$ 109,673	\$ 31,694	\$ (75,536)	\$ (460,339)	\$ 108,400	\$ -

Town of Freeport
Summary of Revenues and Expenses-Nonemergency Transport Fund

	Actual FY 2013	Actual FY 2014	Actual FY 2015	Actual FY 2016	Projected FY 2017	Budget FY 2018	Increase (Decrease)	% Change
Beginning Net Assets	\$ 137,887	\$ 247,560	\$ 279,254	\$ 203,718	\$ (256,621)	\$ (148,221)	\$ 108,400	-42.24%
Revenues								
Taxes								
Licenses, Permits, and Fees								
Intergovernmental								
Charges for Service	\$ 631,889	\$ 571,385	\$ 631,822	\$ 256,294	\$ 410,000	\$ 309,550	\$ (100,450)	-24.50%
Fees and Fines								
Unclassified								
Investment Earnings								
Total Revenues	\$ 631,889	\$ 571,385	\$ 631,822	\$ 256,294	\$ 410,000	\$ 309,550	\$ (100,450)	-24.50%
Expenditures								
General Government								
Public Safety	\$ 522,216	\$ 558,903	\$ 657,358	\$ 666,633	\$ 301,600	\$ 309,550	\$ 7,950	2.64%
Public Works								
Community Services								
Education								
Insurance and Fringe Benefits								
Unclassified								
Debt Service								
Total Expenditures	\$ 522,216	\$ 558,903	\$ 657,358	\$ 666,633	\$ 301,600	\$ 309,550	\$ 7,950	2.64%
Other Financing Sources/(Uses)	\$ -	\$ 19,212	\$ (50,000)	\$ (50,000)	\$ -	\$ -	\$ -	-
Change in Net Assets	\$ 109,673	\$ 31,694	\$ (75,536)	\$ (460,339)	\$ 108,400	\$ -	\$ -	-
Ending Net Assets	\$ 247,560	\$ 279,254	\$ 203,718	\$ (256,621)	\$ (148,221)	\$ (148,221)	\$ -	-

THE WINSLOW PARK FUND



*Photo Courtesy
Town Staff*

The Winslow Park Special Revenue Fund

Department Overview

Since Adelaide Winslow Harb donated the Park in 1953, the Town has been operating the Park, and as the donation stipulates, placing all revenues generated into a special revenue fund. The Park generates approximately \$285,000 in annual camping and entrance fees, and average expenditures are approximately \$250,000 annually. This excess of revenues over expenditures has made it possible for the Winslow Park Commission to conduct a \$235,000 erosion control project during FY 2011 and FY 2012. This will help preserve the beach for many future visitors to the Park and campground. The Park employs a manager, who lives at the Park year-round and approximately 15 summer gatehouse keepers and groundspeople. The annual payroll and benefits for employees has historically been approximately \$140,000, and the remaining \$110,000 goes into grounds maintenance, utilities, and other requirements of maintaining a large waterfront Park, campground, and playground.

Major Accomplishments for FY 2016 and FY 2017

The 2016-2017 saw a number of upgrades and maintenance projects happening at Winslow Park.

Park staff undertook a number of jobs over the summer of 2016. All of the bathroom facility interior walls were stripped and repainted as well as fixtures being replaced or refurbished. Two of our oldest launch ramp docks were removed and replaced. Many of the old telephone poles being used as barriers along the main road were removed and replaced with boulders which are much more aesthetically pleasing and will not need replacement. Park maintenance also continues to remove problem and dead trees as well as address drainage issues throughout the park.

Harb Cottage renovations to the basement and septic were completed before the 2016 summer season. The bathroom facility and laundry area were completely redone and extensive upgrades to the septic field were accomplished.

An old cottage off of Pound of Tea Island was successfully moved from the island to the park and placed near the day use bathroom facility. Work is currently being preformed to finish the interior and build a large deck, stairs and a handicapped ramp on the exterior. The building will be used as a meeting area and game room for the park as well as possibly housing a small snack bar.

FY 2018 Goals and Objectives

There are a lot of projects in the works for the 2018 FY at Winslow Park.

Fencing and barrier replacement throughout the park will continue to be a job of the park staff. Contractors have been hired for the spring to do painting on parts of the old farmhouse as well as epoxy floor coating all of the bathroom facilities.

Plans are being generated to do a total renovation of the front of the farmhouse including new siding, windows, doors and trim. The park is working with Maine Preservation to do upgrades while still maintaining historically accurate features of the house which was built around 1800.

The old maintenance shop is going to hopefully be removed in the fall and replaced with a new, larger storage facility, shop, and woodworking area which will be more usable and allow the park to store all of its equipment in an indoor facility during the winter months.

Generator installations are planned for both the shower building and the Harb Cottage. Both facilities are heavily used and occupied and serious problems are presented with the frequent power outages on the coast. This will allow both facilities to remain open and operational when storms create extended outages.

Performance Measures

Winslow Park	Council Goal: Be active in maintaining a strong relationship with neighboring municipalities	Performance Measure: Family Season Passes	Calendar Year				
			2012	2013	2014	2015	2016
		Daily Visitors	460	484	484	499	530
			23,994	23,292	24,762	25,316	25,890

In addition to the items above, the Winslow Park staff hosts a summer concert series including eight music concerts during the months of July and August, hosts the Camp Seaside that is organized and sponsored by the Recreation Department of RSU #5, hosts all Freeport Community Education running races, hosts the Close to the Coast race, donates a one week stay at Harb Cottage to the Freeport Community Services for the auction, donates one weekend to the Wolfe's Neck Farm for their auction, donates season passes to the Freeport Community Services and YMCA for the needy families with children, hosts three free weeks of camping for Freeport residents, hosts the Lobsterman Triathlon that attracts 1,000 people to the Park, and participates in the Maine Healthy Beaches program which requires weekly water testing. The Park is open year-round, and while there is a small fee of \$3 for non-residents and \$2 for Freeport residents, the Park is free during the off-season for walking and sight-seeing.

Budget

The Park's historic fund balance is shown from FY 2011 through the June 30th, 2018 budget in addition to a more detailed revenue and expenditure report. It is notable that during the FY 2011 and 2012 fiscal years, the Park underwent a large-scale (approximately \$240,000) erosion control project. This is the reason for the decline in fund balance during those two fiscal years.

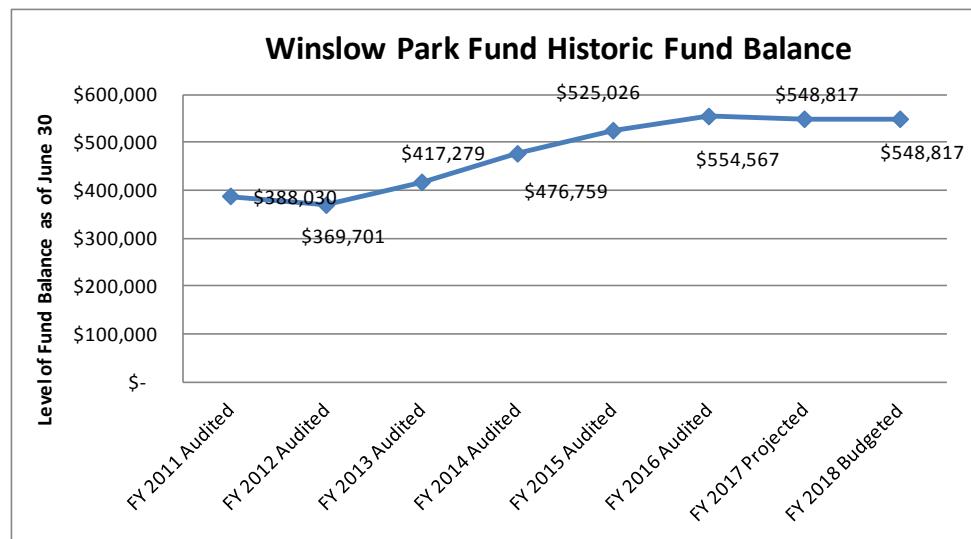
Winslow Park										
	FY 2011 Audited	FY 2012 Audited	FY 2013 Audited	FY 2014 Audited	FY 2015 Audited	FY 2016 Audited	FY 2017 Projected	FY 2018 Budgeted		
Beginning Balance	\$ 478,728	\$ 388,030	\$ 369,701	\$ 417,279	\$ 476,759	\$ 525,026	\$ 554,567	\$ 548,817		
Revenue	\$ 288,068	\$ 278,834	\$ 273,639	\$ 284,006	\$ 279,828	\$ 284,861	\$ 298,111	\$ 432,925		
Expenditures	\$ 378,766	\$ 297,163	\$ 226,061	\$ 224,526	\$ 231,561	\$ 255,320	\$ 303,861	\$ 432,925		
Other Sources/(Uses)										
Ending Balance	\$ 388,030	\$ 369,701	\$ 417,279	\$ 476,759	\$ 525,026	\$ 554,567	\$ 548,817	\$ 548,817		
Change in Fund Balance	\$ (90,698)	\$ (18,329)	\$ 47,578	\$ 59,480	\$ 48,267	\$ 29,541	\$ (5,750)	\$ -		

Town of Freeport Summary of Revenues and Expenditures-Winslow Park Fund										
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Actual FY 2016	Projected FY 2017	Budget FY 2018	Increase (Decrease)	% Change		
Beginning Fund Balance	\$ 369,702	\$ 417,280	\$ 476,760	\$ 525,026	\$ 554,567	\$ 548,817	-\$5,750	-1.04%		
Revenues										
Taxes										
Licenses, Permits, and Fees	\$ 273,639	\$ 284,006	\$ 279,828	\$ 283,187	\$ 298,111	\$ 432,925	\$ 134,814	45.22%		
Intergovernmental Charges for Service										
Fees and Fines										
Unclassified										
Investment Earnings				\$ 1,674						
Total Revenues	\$ 273,639	\$ 284,006	\$ 279,828	\$ 284,861	\$ 298,111	\$ 432,925	\$ 134,814	45.22%		
Expenditures										
General Government										
Public Safety										
Public Works										
Community Services	\$ 226,061	\$ 224,526	\$ 231,562	\$ 255,320	\$ 303,861	\$ 432,925	\$ 129,064	42.47%		
Education										
Insurance and Fringe Benefits										
Unclassified										
Debt Service										
Total Expenditures	\$ 226,061	\$ 224,526	\$ 231,562	\$ 255,320	\$ 303,861	\$ 432,925	\$ 129,064	42.47%		
Other Financing Sources/(Uses)										
Change in Fund Balance	\$ 47,578	\$ 59,480	\$ 48,266	\$ 29,541	\$ (5,750)	\$ -	\$ 0	0.00%		
Ending Fund Balance	\$ 417,280	\$ 476,760	\$ 525,026	\$ 554,567	\$ 548,817	\$ 548,817	\$ 0	0.00%		

As seen in the above table, the Winslow Park fund's fund balance has historically increased annually, and declines are normally attributable to a large-scale capital project such as the erosion control project or bathroom renovations as in during FY 2012. The projected decline in the FY 2017 fund balance is due to the start of major renovations being undertaken at the Farmhouse and the fencing and barrier replacement throughout the park. The chart below is a graphic representation of the ending fund balances shown above. Below is the FY 2017 budget as passed by the Town council, and above is a basic revenue and expenditure worksheet showing the changes in fund balance from FY 2011-FY 2018 budget.

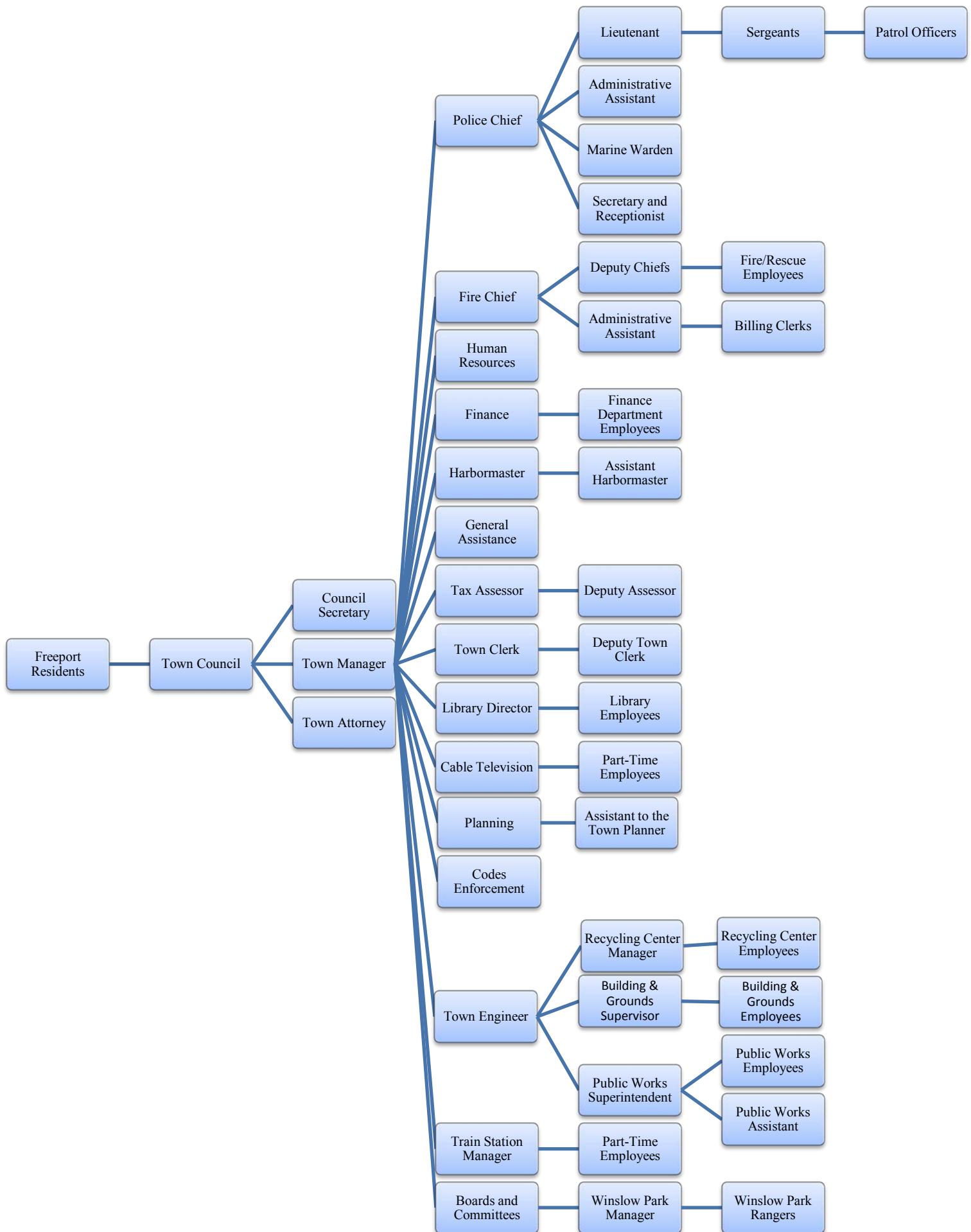
While the table above shows the FY 2013-FY 2018 actual (or budget) figures and fund balance computations, the table to the right shows the fund balance computations for the Fund since FY 2011. The natural increase in fund balance due to the inherent profitability in the Winslow Park operations is shown. During FY 2012, the Winslow Park commission

approved \$40,000 for bathroom and shower renovations and another \$9,000 for farmhouse painting. The FY 2013 – FY 2015 fund balances continued increasing again due to the large erosion control and bathroom renovation projects being complete. It is likely that FY 2018 will show a decrease in fund balance due fencing and barrier replacements, farmhouse renovations, and maintenance shop replacement be undertaken.



Winslow Park	2015 Actual	2016 Actual	2017 Projection	2018 Budget
Personnel	113,645	105,606	148,511	148,025
Contracted Services	63,777	61,586	73,550	74,100
Special Projects	32,292	65,131	57,000	182,000
Supplies	20,649	22,998	24,800	28,800
Total	230,362	255,321	303,861	432,925

Town of Freeport Organizational Chart FY 2018



Town of Freeport
Historic Staffing Levels-Five-Year Comparison

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017		
							Full-Time	Part-Time
Town Manager	1.00	1.50	1.00	1.00	1.00	1.00		
Finance Department	4.12	4.20	4.33	4.32	5.00	5.00		
Assessing	2.00	2.00	2.00	2.00	2.00	2.00		
Town Clerk	1.80	1.80	1.75	1.75	1.93	1.93		
General Administration	1.15	1.15	1.15	1.15	1.15	1.00	0.15	
Train Station	N/A	2.07	1.80	2.11	2.11		2.11	
Police Department*	14.00	13.20	16.00	17.00	17.00	15.00	2.00	
Marine Warden/Special Enforcement	1.00	1.00	1.00	1.00	1.00	1.00		
Fire Department	6.30	8.30	8.30	9.76	9.76	3.00	6.76	
Rescue Department	5.20	5.20	5.20	5.16	5.16	3.00	2.16	
Police Reception**	0.75	1.00	0.80	0.90	0.90	0.50	0.40	
General Assistance	1.00	1.00	1.00	1.00	1.00	1.00		
Public Works	11.00	10.50	11.67	11.68	11.85	11.85		
Solid Waste and Recycling	2.80	2.80	2.80	2.80	2.80	2.80		
Town Engineer	1.00	1.00	1.00	1.00	1.00	1.00		
Community Library	7.80	8.80	9.30	9.30	9.30	7.50	1.80	
Planning and Codes	3.00	3.00	3.00	3.00	3.00	3.00		
Coastal Waters Commission/Harbormaster	1.15	1.15	1.15	1.24	1.24	1.00	0.24	
Cable Television	1.30	1.30	1.30	1.51	1.51	1.00	0.51	
Municipal Building Maintenance	1.60	1.60	1.60	1.60	1.50	2.00	1.20	
Winslow Park	4.50	4.50	4.75	4.50	4.50	1.00	3.50	
Non-Emergency Transport	11.00	11.00	11.00	11.00	11.00	3.50	7.50	
Totals	83.47	88.07	91.90	94.78	95.71	69.08	28.33	

**It is notable that the police reception line does not include the dispatch services received from Brunswick.

Please note that staffing levels indicated are shown in a full-time equivalent (FTE) which does not take into account the actual number of employees, but rather the total employee hours budgeted for that department and how many full-time employees that would equal.

Town Council Goals and Their Impact on the Budgeting Process

Each December after the November election, the new Town Council sets annual goals. The Town Council periodically reviews these goals to ensure that they are achieved throughout the year. It is notable that while the goals cover a calendar year as that is consistent with the elections of new councilors; the financial items almost always correspond with the upcoming fiscal year. For example, the financial references in the 2017 goals below refer to the FY 2018 budget process. The Council's Calendar Year 2017 annual goals are listed below:

1. The Council will prioritize, evaluate and control expenditures in operating and capital budgets to mitigate the impact on the tax payers and maintain a stable tax rate, while providing the highest quality services possible within the resources available.
 - Update: The Town Manager has presented to the Town Council what is largely a maintenance budget.
2. The Council will promote transparent intercommunication, information exchange and collaboration on direction and process between Councilors, while conducting town business in a fair and efficient manner. The Council will prioritize: (a) transparency of decision-making and of Town government operations; and (b) attendance at Town Council and assigned Committee meetings.
 - Update: This item does not have a specific budget component, but the Town Council continues to work very hard to conduct a transparent yet efficient budget process. The budget is conducted over a two-month period, and while that may seem to be a short period of time, the Council has a public hearing, at least one workshop, and two informal sessions with staff in order to ensure that the public and Councilors have proper time to ask as many questions as they may have. In addition, the Town Manager announces that department heads are available for Council or public meetings at any time during the budget process.
3. The Council will promote efforts to engage Freeport residents and businesses in the governance, operation and activities of the Town of Freeport.
 - Update: This item does not have a specific budget component, but the Town Council continues to work very hard to disseminate budget information to the residents of Freeport. In addition to the public hearing, the Town of Freeport offers two Q&A Sessions to the public to ask questions that they may have. All Town Council Meetings are also televised and recorded on Cable Channel 3, for real time viewing for residents unable to attend the meetings as well as future playback for those unable to watch live. The Town Manager also announces that department heads are available for Council or public meetings at any time during the budget process.
4. The Council will be active in maintaining a strong relationship with the RSU5 Board and neighboring municipalities.
 - Update: This item does not have a specific budget component, but the Town Council continues to work very hard to discuss the components of the Town's Mil Rate and the subsequent requests by the Town, School,

and County. Council also holds an annual meeting with our neighboring communities that are part of the RSU5 to promote and maintain a strong relationship and allow a time for updates and questions or concerns that each governing body is facing.

5. The Council will explore solutions related to renewable energy and energy efficiency to reduce the energy costs of the Town of Freeport.
 - Update: The Town Council is serious about conserving energy and expanding the use of renewable energy resources. Municipal buildings have been evaluated for simple energy conservation measures such as shutting equipment and appliances off when not in use and reduced nighttime lighting. The Town has replaced old fluorescent lighting with LED alternatives at all municipal buildings and completed the final phase of the remaining landfill closure project. The Town also coordinated Solarize Freeport, a bulk purchase program for homeowners and business owners in Freeport, Pownal, and Durham. The program was designed to reduce the cost of solar installations by streamlining the buying process. Solarize Freeport completed more than 40 home solar installations, roughly 240kW of capacity, 20 additional energy projects, and educated the public on solar options. In FY18 staff is proposing to convert street lights to LED fixtures as well as pursuing solar panel installation on the Public Works Garage. The Town Council has established an Energy Conservation and Renewable Resources Reserve Fund where each year 50% of any rebates received for installing energy savings or renewable resource devices will be directed as well as 50% of saving resulting from energy conservation and the use of renewable resources. These funds will be used for further energy conservation efforts and/or to expand the use of renewable resources.

Town Financial Policies and How They Impact the Budget Process

The Town of Freeport is fortunate enough to have a very progressive and proactive set of policies; these have kept the Town in a strong financial position with a stable tax rate during tough economic times. The Town is very proud to be one of the only municipalities in the State to receive a rating upgrade from AA to AA+ from Standard and Poor's rating agency during its April, 2011 debt refunding rating, with one stated factor from rating analysts being sound fiscal policies. The Town's policies were reaffirmed during the summer of 2014 with another rating upgrade to AAA. That was very exciting!

The Town maintains policies on fund balance, investments, reserves, tax rate stabilization, and tax-increment financing districts (TIFs); these are summarized below and the full policies are listed in Appendix A. In addition, the Town's Charter addresses many financial items, such as the balanced budget. In section 6.03, the Town Charter states that "the total of proposed expenditures shall not exceed the total of the estimated income".

Fund Balance Policy Summary: The Town's Fund Balance Policy was originally passed in 1984, and has most recently been amended in 2011 and 2012 to include the new Government Accounting Standards Board Statement Number 54 (GASB 54) definitions of fund balance and change the amount of minimum fund balance from one month to one and-a-half months of the operating budgets of the general fund, Cumberland County tax levy, and RSU #5 tax levy. The finance director is to report back on the fund balance on an annual basis after the financial statements are complete.

Investment Policy Summary: The Town's Investment Policy was first adopted in 1998 and has most recently been revised in 2012 to make changes to the qualifications to do business with the Town, percentage of fixed income and equities in the reserve funds in addition to the definition of fixed income funds versus individual investments. The policy addresses the general and other co-mingled cash funds, reserves, and trusts, and specifies reporting requirements for each. The general and other co-mingled funds are governed specifically by Maine Statutes, and equity investments are not allowed in this category. The Town employs both a trust advisor and investment advisor as required by law for investing the reserve funds. This additional safekeeping agreement is required in order to ensure that a qualified broker/dealer is conducting the transactions on behalf of the Town. The trust funds are invested in a similar manner, but include different fixed income and equities ratios. The reserves include 25 percent equities, while the trust funds are between 50 and 70 percent, depending upon their purpose.

Tax Rate Stabilization Fund: The Town adopted a tax rate stabilization fund in order to ensure a stable tax rate even during times of economic downturn in 1998, and it was most recently updated in 2011 to tighten the language allowing for the use of the fund for conformance with GASB 54. The tax rate stabilization fund is \$1 million, and up to 50 percent of it may only be used when the sum of the general fund, County, and RSU #5 budgets are requiring a five percent (or higher) budget increase, or a five percent increase is predicted in the Town's property tax mil rate.

Reserve Policy: The Town council passed a Reserve Account Policy in 1996, and it is revised from time-to-time to add a reserve fund. The reserves are listed specifically, and their funding sources are emergency rescue revenue in excess of the amount required to be used to offset operating fund costs, cable television franchise fees in excess of the budgeted annual transfer to offset the operating budget, parking fees, excess fund balance from the general fund, sale of equipment, lease proceeds, balances left in capital accounts, unanticipated revenues, amounts established in the annual operating budget, and interest earned by the investment account.

Tax Increment Financing (TIF) District Policy: The Town implemented its first Tax Increment Financing District Policy in 1998, and its most recent revision was in 2010. The TIF policy guides how a district is identified, the maximum number of years a TIF can extend is identified as 30 years with 20 years of bonds allowed in association with the TIF, no personal property can be included in the TIF, and other qualifications for creating such a district. In the State of Maine, one of the largest tools municipalities have to attract businesses is the credit enhancement agreement (CEA). The CEA is normally an addendum to a TIF document that allows a developer to be reimbursed for a portion of public infrastructure via a property tax rebate. In most circumstances, the developer completes a project that would otherwise not have been possible and proves associated eligible expenses to the Town. The Town collects the property tax increment (above the original assessed value of the parcels in the district) and remits a portion of this to the developer until he is reimbursed for an agreed-upon amount of his infrastructure costs.

Freeport strives to be a business-friendly community by maintaining a detailed and well-documented TIF policy that developers are able to understand and readily follow. During 2010 and 2011, the Town undertook a lengthy strategic planning process regarding the use of tax increment financing districts, and produced a document that streamlines the process from the economic development office, to planning (and the planning board), the Town council, and then finally implementing new tax increment financing districts. The Town and Freeport Economic Development Corporation hired a consultant to facilitate the process, and encouraged much public participation. Since Freeport has so many small and locally-owned businesses, there was much public input.

Recap and Impact on the Budget Process: All of the above policies help to preserve Freeport's financial health by ensuring that the tax rate remains stable, there is adequate fund balance to maintain operations until the first installment is billed and received in November of each year, the reserves are funded and benchmarked, and investments are treated in a consistent way. The Town uses its policies as tools in the budgeting and annual accounting cycle. For example, each year during the budgeting process, staff reports to the council on the funding of the reserve funds. This assists the councilors in making decisions on capital improvement needs. The benchmark is 20 percent of the 20-year capital replacement schedule or the sum of the five-year plan. If the balance is within these parameters, it is considered sufficient unless there is an extraordinarily large and immediate need such as the purchase of a fire truck. In that case, staff reports the benchmarks with a disclaimer regarding that upcoming purchase. The new fund balance policy contains language that the finance director will return to the council annually and give a specific report on the fund balance and upcoming cash needs so the council is prepared to make decisions on the appropriate expenditure of any fund balance above the minimum amount of one-and-one half months.

The Budget Process-the Schedule, the Funds, and How We Account for Each

Budget Process and Calendar

The Town's fiscal year begins on July 1st of each year, and the budget process begins by the Town Council setting goals during the prior December. The FY 2018 goals as set in January 2017 related to the budget were as follows:

Budget and Taxes

1. Prioritize, evaluate and control expenditures in operating and capital budgets to mitigate the impact on the tax payers and maintain a stable tax rate, while providing the highest quality of services possible within the resources available.

This sets the tone for the Town Manager and department heads, and in the case of FY 2018, staff designed budgets based upon a directive of no major discretionary expenditure increases.

It is notable that during the FY 2018 deliberations process, the department heads continued to have goals and objectives, but many had no (or minimal) impact on the general fund or tax rate. For example, the Assessing Department is conducting a revaluation of properties. This is done in-house and paid for from a reserve account that has been accumulated for the revaluation purpose. The Planning Department is continuing to work very hard with a volunteer committee of citizens on rebuilding bog bridges at Florida Lake, a town owned open space, through a Recreational Trails Program Grant process. The General Assistance Director and Planning Director continue to work on energy conservation methods for low-income residents and access to public transportation, both through the Federal Community Development Block Grant process.

The Town's budget schedule is unique in that the process is not long in duration, but there are many different ways for the public to address the Council and staff. For example, during the capital budget and planning processes there are multiple Council workshops in addition to a public hearing. The operating budget schedule is a bit different; the budget is introduced by staff, and there is a public hearing and multiple workshops, but there are also two public sessions (one in the morning and the other in the evening) during which the public can meet with any department head they wish and ask any questions regarding the budget that they may have in an informal setting. There are no television cameras as there are at Council meetings, and the intention is that the setting be more comfortable for residents. In the spirit of an "open door" policy, staff always announces at the beginning of the budget process that staff is available for individual, councilor, and public member meetings, and introduces how those meetings are made. In addition, there is always public comment at each Council meeting, occasional public questions are addressed during workshops, and the public hearing is always well-attended. It is notable that all Council meetings are televised on cable television in addition to streaming live on the internet and captured on Video-on-Demand for subsequent viewings.

FY 2018 Budget Schedule

		Council Action Required
Tuesday, December 06, 2016	Council Workshop on Goal Setting	None
Tuesday, December 20, 2016	Council Adopts Annual Goals	Order Made by Council
Thursday, February 23, 2017	Manager Transmits 5-Year Capital Program to Council	None
Tuesday, February 28, 2017	Manager Presents 5-Year Capital Program During Council Meeting	None
Tuesday, February 28, 2017	Council Sets Public Hearing for April 5	Set Public Hearing and Advertise
Thursday, March 02, 2017	Joint Meeting with RSU 5, Town of Durham, Town of Pownal	None
Tuesday, March 07, 2017	Council Workshop on 5-Year Capital Program	None
Tuesday, April 04, 2017	Public Hearing on Capital Program	None
Tuesday, April 25, 2017	Adoption of the 5-Year Capital Program	Resolution Made by Council
Thursday, April 27, 2017	Manager Transmits Operating, Capital and TIF Budget to Council	None
Tuesday, May 02, 2017	Manager Presents Operating, Capital and TIF Budget	None
Tuesday, May 02, 2017	Council Sets Public Hearing for June 6	Set Public Hearing and Advertise
Wednesday, May 10, 2017	5:00-6:00 PM Department Head Public Informal Q&A Session	None
Thursday, May 11, 2017	7:30-8:30 AM Department Head Public Informal Q&A Session	None
Tuesday, May 16, 2017	Council Workshop on Operating, Capital, and TIF Budgets	None
Tuesday, June 06, 2017	Public Hearing on Operating, Capital, and TIF Budgets	None
Tuesday, June 20, 2017	Target Date for Budget Adoption-Capital, TIF, and Operating Budgets/Appropriation Made	Order Made by Council

Supplemental Appropriations

The Town Council is able to pass supplemental appropriations after the budget is passed by Town Charter Section 6.08 as follows:

Supplemental Appropriations: If during the fiscal year the manager certifies that there are available, for appropriation, revenues in excess of those estimated in the budget, the council by ordinance shall make supplemental appropriations to either reduce the tax commitment, if the tax commitment has not already been made, increase the town's fund balance, or provide for an expenditure for the year up to the amount of such excess. In the instance of a supplemental appropriation for an expenditure, a two-thirds vote of the council shall be required.

Staff does not expect the Town Council to make any supplemental appropriations during the FY 2018 budgeting process. However, from time-to-time staff does present supplemental appropriations when these come from reserve or capital projects funds. An example of this is when the Town receives a grant, and must approve a match. Staff does not budget these items as in the case the grant is not approved the match should not be expended.

Description of the Town's Funds and Basis of Budgeting

The five funds for which the Council passes a budget are the general, Destination Freeport TIF, Winslow Park, Non-emergency Transport, and capital projects funds. The Town's budgeting method is consistent with the modified accrual basis of accounting. The Town budgets its revenue when it is measurable and available, and expenditures during the period when the liability is incurred, as it would be under accrual-basis accounting. However, the Town does not budget for depreciation expense except in the Non-emergency Transport enterprise fund. Debt service and certain compensated absences are budgeted only when the payments will actually be made.

General Fund: The general fund serves as the Town's operating fund; it is used to account for all activities that are not required to be accounted for in a separate fund.

Destination Freeport Tax Increment Financing (TIF) Fund: The Destination TIF Fund was created in 1999 to improve the infrastructure in the downtown area. The increase in value above the assessor's valuation at the time the TIF was granted by the State Department of Economic and Community Development (DECD) generates "property tax increment". This increment is placed in a special revenue fund, and used according to the TIF plan as approved by the DECD. This includes infrastructure improvements, economic development, and a \$20,000 annual payment to the development of the Nordica Theatre for a ten-year period, expiring in FY2022.

Winslow Park Fund: In 1953, the Town resident Adelaide Winslow Harb gifted the Winslow Park land, cottage, and farmhouse for the purpose of creating a public park. Winslow Park's Harb Cottage is a very popular summer rental property as it is right on the ocean and surrounded by beautiful grounds. The rental income and associated expenses are accounted for in a special revenue fund.

Non-Emergency Transport Fund: The Town maintains a non-emergency transport program; citizens are able to call the Town's fire department and make an appointment for transport to non-emergency hospital appointments. In most cases, their insurance pays for the service. These payments and related expenses are accounted for in the NET fund. This program is accounted for in an enterprise fund, which means that the fund is accounted for on a full-accrual basis. The depreciation expense and accumulated depreciation are accounted for on the fund level, as would be debt (if applicable) and other accruals and deferrals. While the Town budgets the depreciation expense, the balance sheet items such as accumulated depreciation are shown on the balance sheet and not subject to the appropriation process.

Capital Fund: The Town Council adopts a five-year capital plan each year, and passes the first year of this plan as its capital budget. The capital budget cycle is a calendar year, as opposed to all other funds, which are budgeted on a fiscal year from July 1-June 30 of each year. The capital fund accounts are all segregated by project and department, as passed by the Town council. The balances do not lapse into an "unassigned" type of fund balance, but rather remain on the books for three years or until the project is completed. (Town Charter Section 6.09)

While the five funds described above are subject to appropriation by the Town Council, the Town has funds that are not budgeted, but subject to policy or outside trust arrangements. These are as follows:

RSU #5 Assessments: This is the pass-through property tax that is levied by the Regional School Unit and required to be billed by the Town. This fund is not budgeted as all other funds because it is simply a pass-through tax levy.

Reserve Funds: The reserve funds are not budgeted because they are solely for use on capital projects and these are approved during the capital budgeting process or throughout the year by council.

Grant Funds: These are not a part of the budgeting process, as they are approved individually when the grant is received by the council.

TIF Funds (Other than the Destination Freeport TIF): Tax Increment Financing District Funds are appropriated separately by a credit enhancement agreement by the council when the TIF is established (or amended if applicable), or when the Town uses TIF funds for capital projects, the Council approves these as part of the capital budget.

Lease Funds: These funds are not budgeted because the council approves the leases when they are negotiated and approves any transfers from these funds during the budget process.

Trust Funds: The Town has several trust funds, and all are governed by trust agreements. The council does not budget these funds because staff must follow the trust agreements regarding income and allowed expenses.

Town of Freeport Funds and Basis of Accounting				
Fund	Fund Category	Fund Type	Budgeted	Basis of Accounting
General Fund	Governmental	General	Yes	Modified Accrual
Winslow Park Fund	Governmental	Special Revenue	Yes	Modified Accrual
Non-Emergency Transport Fund	Proprietary	Enterprise	Yes	Full Accrual
Capital Projects Fund	Governmental	Capital Projects	Yes	Modified Accrual
RSU #5 Assessments Fund	Governmental	Special Revenue	No	Modified Accrual
Reserves Fund	Governmental	Special Revenue	No	Modified Accrual
Grants Fund	Governmental	Special Revenue	No	Modified Accrual
TIF Funds	Governmental	Special Revenue	Destination Freeport Only	Modified Accrual
Lease Fund	Governmental	Special Revenue	No	Modified Accrual
Trust Funds	Governmental	Permanent	No	Modified Accrual

In addition to a description of the funds, it is important to see the relationship between funds and their fund balances. An unaudited fund balance projection is listed on the next page for all funds subject to appropriation.

Town of Freeport All Funds Subject to Appropriation Projected Fund Balance

	General Fund	Winslow Park	Destination TIF Fund	NET Fund	Capital Projects Fund	Total All Funds Subject to Appropriation
06/30/2017 Unaudited Fund Balance	6,830,169	548,817	432,542	(148,221)	3,444,500	11,107,807
Revenues						
Taxes	25,277,600		319,150			25,596,750
Licenses, Permits, and Fees	312,300					312,300
Intergovernmental	1,163,500					1,163,500
Charges for Service	169,000	432,925		309,550		911,475
Fees and Fines	115,000					115,000
Unclassified	120,900				-	120,900
Investment Earnings	21,000					21,000
Total Revenues	27,179,300	432,925	319,150	309,550	-	28,240,925
Expenditures						
General Government	1,929,528					1,929,528
Public Safety	2,381,110			309,550		2,690,660
Public Works	2,223,521					2,223,521
Community Services	885,706	432,925				1,318,631
Education	17,418,822					17,418,822
Insurance and Fringe Benefits	1,903,700					1,903,700
Unclassified	1,301,083		418,000			1,719,083
Capital Outlay	-				2,052,600	2,052,600
Debt Service	146,730					146,730
Total Expenditures	28,190,200	432,925	418,000	309,550	2,052,600	31,403,275
Other Financing Sources/(Uses)	1,010,900				-	2,052,600
Change in Fund Balance	-	-	(98,850)		-	(98,850)
06/30/2018 Projected Ending Fund Balance	6,830,169	548,817	333,692	(148,221)	3,444,500	11,008,957

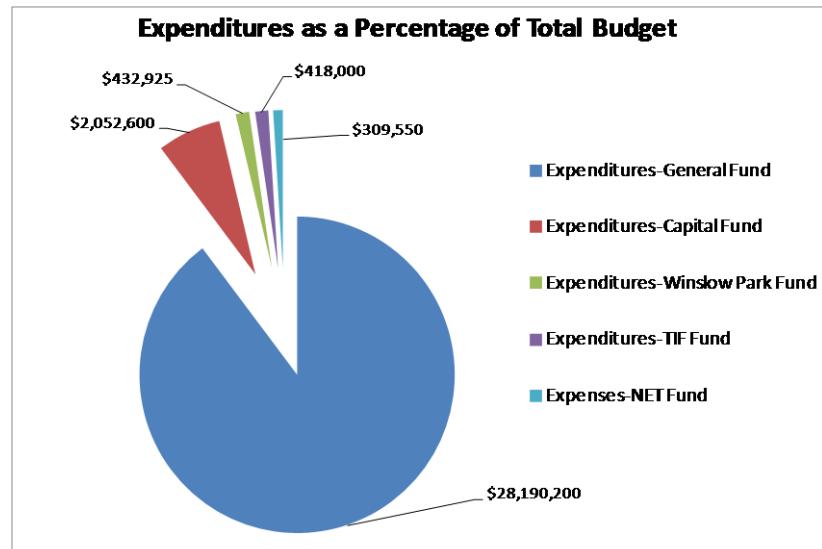
It is notable that the Destination Freeport TIF's fund balance will likely change by approximately \$99,000 or approximately 29.6 percent during FY 2017. The Destination Freeport TIF fund is allowed to be used both for economic development and infrastructure in the downtown TIF district. Each year, the capital budget for the TIF fluctuates, and the FY 2018 plan is almost \$220,000 more than the FY 2017 plan. This will allow the Town to rebuild some sidewalks and roads within the downtown district.

While all funds' detailed revenue and expenditures and historic and budgeted fund balances are shown in each fund section, the total of all appropriated funds is listed here to show an overview of the size of the Town's budgets in addition to the changes in fund balance. During certain years such as FY 2012, there is a large change in the end-of-year fund balance. This is mainly due to large capital programs. The Town does not ever intend to hold funds in the capital fund at the end of the project (in most cases), as the funds are held in reserves and only transferred into the capital fund as they are appropriated by the Town Council. While the table below shows the

overall fund balance fluctuations and gives a good sense of the size of the budget as a whole, the funds themselves will be a better indicator of the fluctuation in fund balances due to the capital fund's effect on the schedule. The general fund is the Town's largest fund, and it listed here individually; the table below that shows the entire amount appropriated by the Town Council by fund for FY 2017.

Town of Freeport Summary of Revenues and Expenditures-General Fund											
		Restated FY 201	Actual FY 2014	Actual FY 2015	Actual FY 2016	Projected FY 2017	Budget FY 2018	Increase (Decrease)	% Change		
Beginning Fund Balance		\$ 4,652,998	\$ 5,421,160	\$ 5,298,117	\$ 5,298,779	\$ 6,371,071	\$ 6,830,169				
Revenues											
Taxes	\$ 21,331,266	\$ 21,937,371	\$ 22,708,938	\$ 25,086,213	\$ 24,445,422	\$ 25,277,600	\$ 832,178	3.40%			
Licenses, Permits, and Fees	\$ 271,689	\$ 274,869	\$ 288,463	\$ 320,646	\$ 336,586	\$ 312,300	\$ (24,286)	-7.22%			
Intergovernmental	\$ 1,315,887	\$ 1,150,300	\$ 1,212,588	\$ 1,395,444	\$ 1,386,524	\$ 1,163,500	\$ (223,024)	-16.09%			
Charges for Service	\$ 215,889	\$ 232,849	\$ 226,014	\$ 233,993	\$ 188,528	\$ 169,000	\$ (19,528)	-10.36%			
Fees and Fines	\$ 106,786	\$ 112,014	\$ 121,943	\$ 103,457	\$ 98,564	\$ 115,000	\$ 16,436	16.68%			
Unclassified	\$ 288,087	\$ 40,357	\$ 201,920	\$ 133,011	\$ 273,300	\$ 120,900	\$ (152,400)	-55.76%			
Investment Earnings	\$ 13,569	\$ 15,877	\$ 18,092	\$ 24,700	\$ 40,000	\$ 21,000	\$ (19,000)	-47.50%			
Total Revenues	\$ 23,543,173	\$ 23,763,637	\$ 24,777,958	\$ 27,297,464	\$ 26,768,924	\$ 27,179,300	\$ 410,376	1.53%			
Expenditures											
General Government	\$ 1,462,363	\$ 1,391,628	\$ 1,425,446	\$ 1,505,434	\$ 1,778,301	\$ 1,929,528	\$ 151,227	8.50%			
Public Safety	\$ 2,284,924	\$ 2,352,331	\$ 2,329,045	\$ 2,368,731	\$ 2,430,437	\$ 2,381,110	\$ (49,327)	-2.03%			
Public Works	\$ 1,828,000	\$ 2,305,614	\$ 2,208,961	\$ 2,023,399	\$ 2,130,811	\$ 2,223,521	\$ 92,710	4.35%			
Community Services	\$ 616,314	\$ 763,365	\$ 760,478	\$ 763,311	\$ 732,974	\$ 885,706	\$ 152,732	20.84%			
Education	\$ 13,631,935	\$ 14,291,054	\$ 15,076,758	\$ 16,548,807	\$ 16,610,407	\$ 17,418,822	\$ 808,415	4.87%			
Insurance and Fringe Benefits	\$ 1,393,393	\$ 1,323,625	\$ 1,401,289	\$ 1,552,037	\$ 1,648,200	\$ 1,903,700	\$ 255,500	15.50%			
Unclassified	\$ 1,054,265	\$ 1,073,311	\$ 1,100,456	\$ 1,190,366	\$ 1,225,693	\$ 1,301,083	\$ 75,390	6.15%			
Debt Service	\$ 493,208	\$ 293,220	\$ 184,863	\$ 179,657	\$ 173,003	\$ 146,730	\$ (26,273)	-15.19%			
Total Expenditures	\$ 22,764,402	\$ 23,794,148	\$ 24,487,296	\$ 26,131,742	\$ 26,729,826	\$ 28,190,200	\$ 1,460,374	5.46%			
Other Financing Sources/(Uses)	\$ (358,086)	\$ (92,532)	\$ (290,000)	\$ (93,430)	\$ 420,000	\$ 1,010,900	\$ 590,900	140.69%			
Change in Fund Balance	\$ 420,685	\$ (123,043)	\$ 662	\$ 1,072,292	\$ 459,098	\$ -	\$ 459,098	100.00%			
Ending Fund Balance	\$ 5,073,683	\$ 5,298,117	\$ 5,298,779	\$ 6,371,071	\$ 6,830,169	\$ 6,830,169	\$ -	0.00%			

It is notable that the expenditures in the general fund include the \$17 million payment to RSU #5. These payments are shown in the general fund. It is also notable that the staff and Town Council made a conscious effort to reduce the size of the capital plan in order to allow reserve balances to rebuild after a couple of years of large capital appropriations, and it is likely after the large plan in FY 2015, and large scheduled plan in FY 2016, the FY 2018 budget will be reduced, much like the FY 2017 plan was.

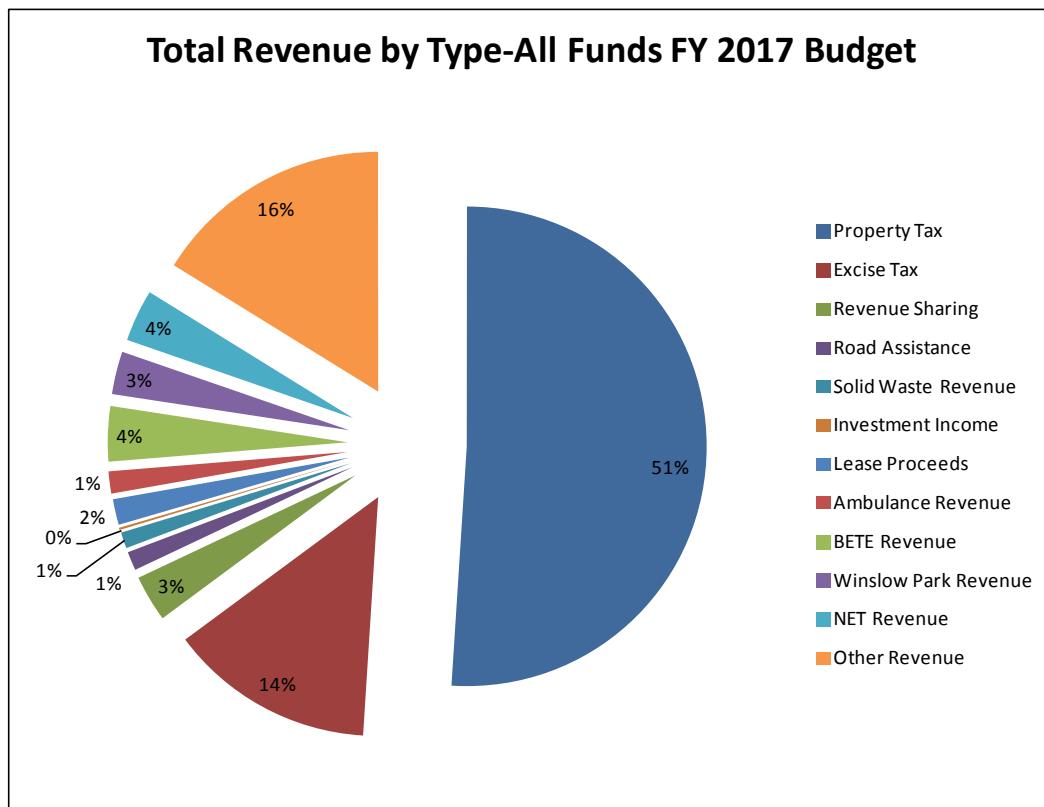


Total All Funds Historic and Budgeted Fund Balances

	FY 2011 Audited	FY 2012 Audited	FY 2013 Audited	FY 2014 Audited	FY 2015 Audited	FY 2016 Audited	FY 2017 Projected	FY 2018 Budgeted
Beginning Balance	\$ 8,182,907	\$ 9,181,977	\$ 8,376,466	\$ 8,478,113	\$ 8,775,243	\$ 9,792,341	\$ 9,744,636	\$ 10,412,857
Revenue-General Fund	\$ 22,494,107	\$ 22,405,643	\$ 23,543,173	\$ 23,763,637	\$ 24,777,958	\$ 27,297,464	\$ 26,768,924	\$ 27,179,300
Revenue-Capital Fund	\$ -	\$ 800,852	\$ 376,722	\$ 114,766	\$ 1,620	\$ 530,292	\$ -	\$ -
Revenue-Winslow Park Fund	\$ 288,068	\$ 278,834	\$ 273,639	\$ 284,006	\$ 279,828	\$ 284,861	\$ 298,111	\$ 432,925
Revenue-TIF Fund	\$ 172,939	\$ 258,400	\$ 262,650	\$ 269,450	\$ 268,600	\$ 307,980	\$ 307,473	\$ 319,150
Revenue-NET Fund	\$ 451,067	\$ 556,022	\$ 631,889	\$ 571,385	\$ 631,822	\$ 256,294	\$ 410,000	\$ 309,550
Expenditures-General Fund	\$ 22,050,472	\$ 22,268,287	\$ 22,764,402	\$ 23,794,148	\$ 24,487,296	\$ 26,131,742	\$ 26,729,826	\$ 28,190,200
Expenditures-Capital Fund	\$ 1,302,170	\$ 4,151,716	\$ 2,012,099	\$ 976,839	\$ 1,426,917	\$ 2,745,956	\$ 1,593,600	\$ 2,052,600
Expenditures-Winslow Park Fund	\$ 378,766	\$ 297,163	\$ 226,061	\$ 224,526	\$ 231,561	\$ 255,320	\$ 303,861	\$ 432,925
Expenditures-TIF Fund	\$ 201,037	\$ 213,610	\$ 335,737	\$ 323,637	\$ 183,098	\$ 184,117	\$ 201,000	\$ 418,000
Expenses-NET Fund	\$ 468,231	\$ 496,487	\$ 522,216	\$ 558,903	\$ 657,358	\$ 666,633	\$ 301,600	\$ 309,550
Other Sources/(Uses)	\$ 1,993,565	\$ 2,322,001	\$ 874,089	\$ 1,519,414	\$ 2,043,500	\$ 1,259,172	\$ 2,013,600	\$ 3,063,500
Ending Balance	\$ 9,181,977	\$ 8,376,466	\$ 8,478,113	\$ 9,122,718	\$ 9,792,341	\$ 9,744,636	\$ 10,412,857	\$ 10,314,007
Change in Fund Balance	\$ 999,070	\$ (805,511)	\$ 101,647	\$ 644,605	\$ 1,017,098	\$ (47,705)	\$ 668,221	\$ (98,850)

Town Revenues-Sources and Historic Data

The Town of Freeport has numerous general fund sources of revenue; 11 of the major sources are listed below with ten years of historic information wherever possible and practical.



PROPERTY TAXES Maine State Statute Title 36 allows municipalities to levy property taxes on real and personal property each year as it is assessed on April 1st. Historically, approximately 50 percent of the Town's general fund budget is funded by property taxes. These are taxes levied

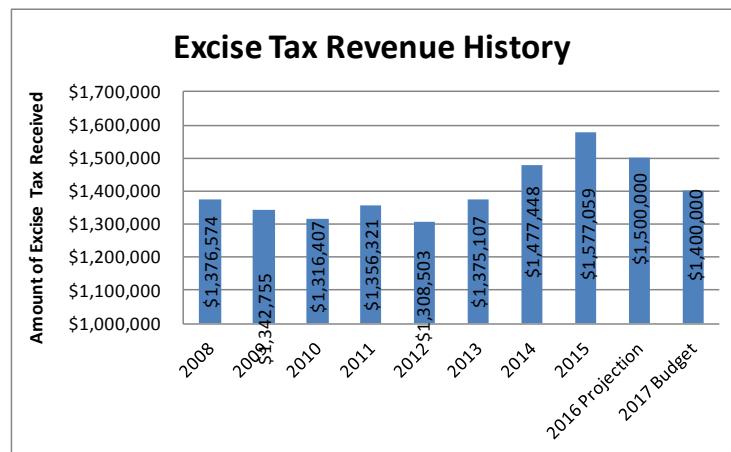
on businesses and residents of the Town that pay for essential programs and services for the Town, Cumberland County, and Regional School Unit #5. The Town Council has control over the Town's general fund tax levy, but the County and RSU taxes are sent

to the Town tax assessor and he must levy those exact amounts. The Town's general fund levy is approximately 25 percent of the total tax levy. The Town's proposed FY 2017 property tax levy is approximately \$3.99 per \$1,000 of assessed value. The last ten years of property tax levies is shown above by Town, School, and County.

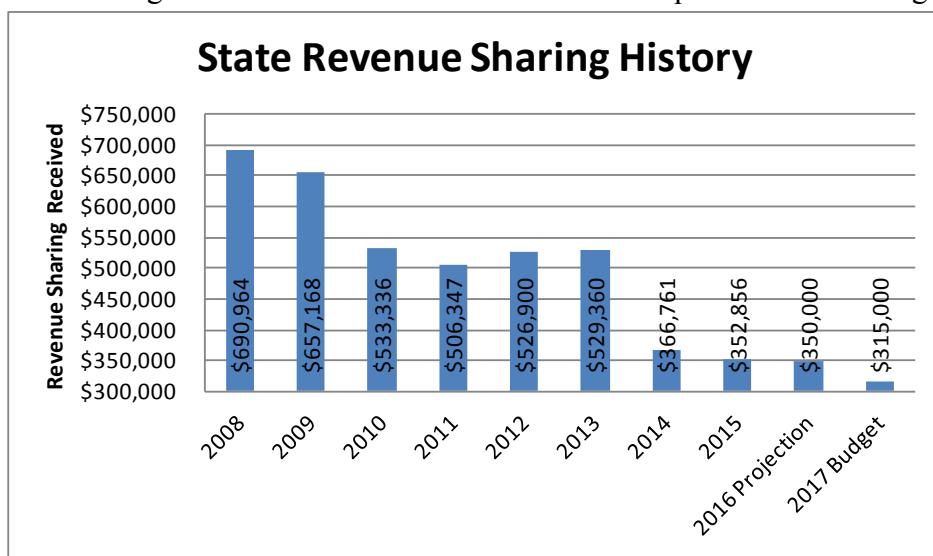


MOTOR VEHICLE EXCISE TAX Maine State Statute Title 36 Chapter 111 allows municipalities to levy and collect motor vehicle excise tax each year from residents of the Town who operate a motor vehicle on a public way. The excise tax is based upon the original manufacturer's suggested retail price of the vehicle, and depreciates for a six-year period. Excise tax stays with the Town, and is used for road maintenance and paving. The last ten years of vehicle excise tax is shown to the right. The FY 2017 estimate is \$1.4 million, although this is a conservative estimate.

Maine State Statute Title 36 Chapter 111 allows



STATE REVENUE SHARING Maine State Statute Title 30-A Chapter 223 defines the State Revenue Sharing. The State collects all sales and income taxes in the State of Maine, and the intent of the revenue sharing was to remit 5% of these funds back to the Towns based upon their population and valuation in order to offset the property tax levy. However, during tough economic times, the Maine State Legislature removes funds from the municipal revenue sharing fund in order to assist with State budget-balancing. In addition, there are two types of revenue sharing; in 2009, the Legislature revised the Statute to more clearly define which revenue sharing was to be remitted to all towns, and which was to be remitted to only those towns with a “disproportionate tax burdens” or higher-than-average mil rates. The goal is to remit 80% of all revenue sharing collected to all municipalities, and 20% remitted to these “disproportionate tax burden” towns, as they are almost always service-center communities. Revenue sharing fluctuates greatly due to this in addition to the natural fluctuation relating to sales and income tax collected. The last ten years of revenue sharing collected from the State of Maine are listed above. The reader can see that there have been many historic legislative reductions in revenue sharing.

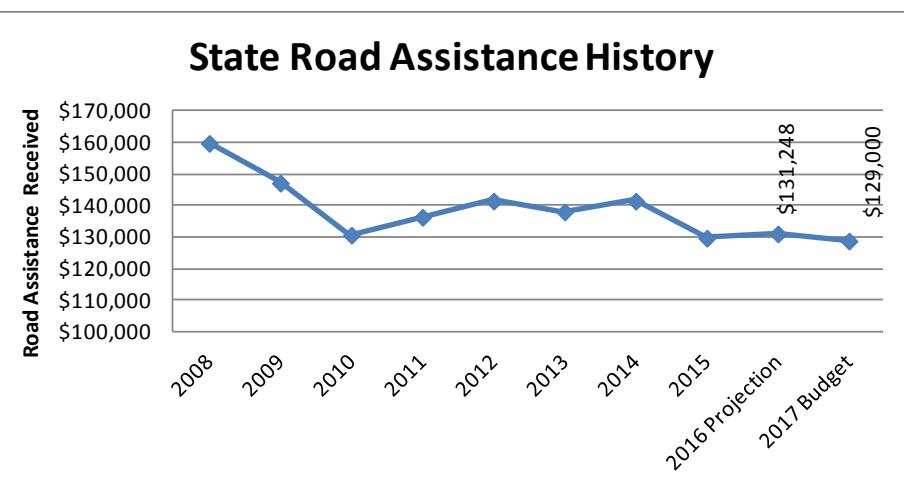


STATE ROAD ASSISTANCE

Maine State Statute Title 23 Chapter 19 Subchapter 6 defines

State road assistance to municipalities, and this is based upon the number of lane miles of State roads maintained by each Town. Local Road Assistance Program (LRAP) funds are distributed quarterly. Funds are distributed based upon the type of road (rural, urban, and major vs minor collectors) in addition to a specified amount for winter and

summer maintenance. Each year, the LRAP fund must be nine percent of the total State Highway Fund allocation to the Department of Transportation. As these funds fluctuate, the State Commissioner of Transportation must adjust the amount of reimbursement to meet the size of the fund. The Town's annual receipts are approximately \$129,000, and these funds are required to be used to maintain State roads located within the Town.



SOLID WASTE RECYCLED MATERIAL

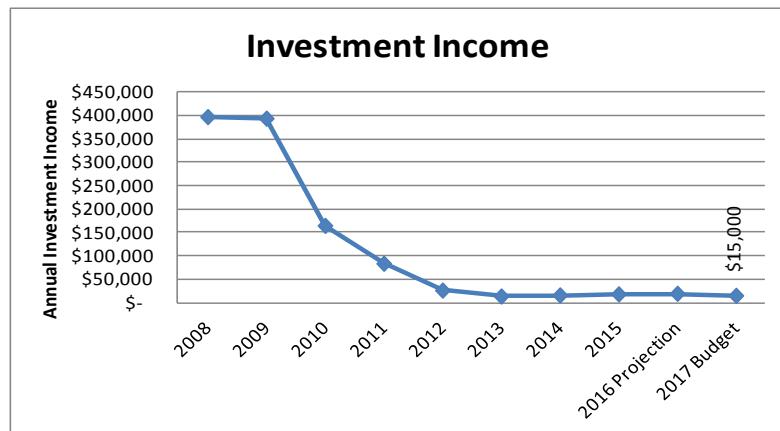
The Town operates the Transfer Station and Landfill where residents can bring their trash and recyclables. To help cover some of the costs of



running the facility, residents are charged fees for what they dispose of at the Transfer Station. Recycling is one way residents can reduce costs since recycling costs less than waste disposal. Because there is no revenue for the Town from the recyclables collected in the ecomaine Silver Bullets, residents are encouraged to bring their corrugated cardboard, mixed paper and #2 natural HDPE (plastic) to the Transfer Station where it is baled and sold, generating revenue for the Town. The combination of the revenue from the sale of recyclables and the user fees collected resulted in the annual revenue of approximately \$125,000 for FY 2016.

LEASE PROCEEDS Until approximately 1996, the Town's library was located next door to L.L. Bean on Main Street, when it moved to its current location on Library Drive outside of the Downtown area. Once the new library was constructed, the Town began renting out the former Bartol Library building. The current tenant is clothier Abercrombie and Fitch, and the annual rent is approximately \$350,000. The Town Council, during the annual budget process, votes to transfer \$175,000 into the general fund to offset operations during the year. The remaining \$175,000 is transferred to reserves for capital projects.

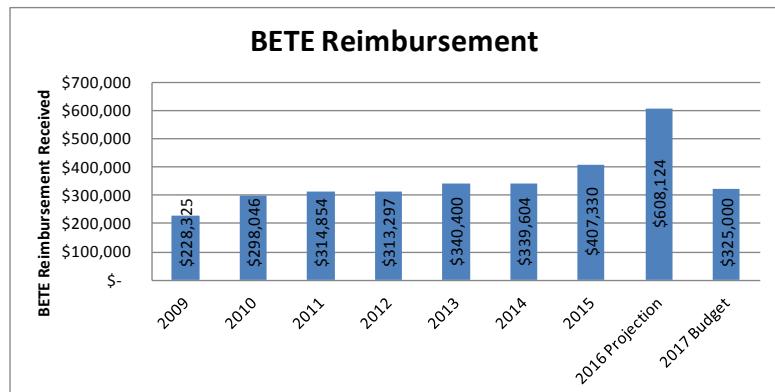
INVESTMENT INCOME The proceeds from the Town's bank and investment accounts other than reserves and trusts is shown in the general fund. The annual income has varied greatly from almost \$400,000, to less than \$25,000 due to market fluctuations, balances in the accounts, and cash-flow needs over the years. A ten-year history is shown here.



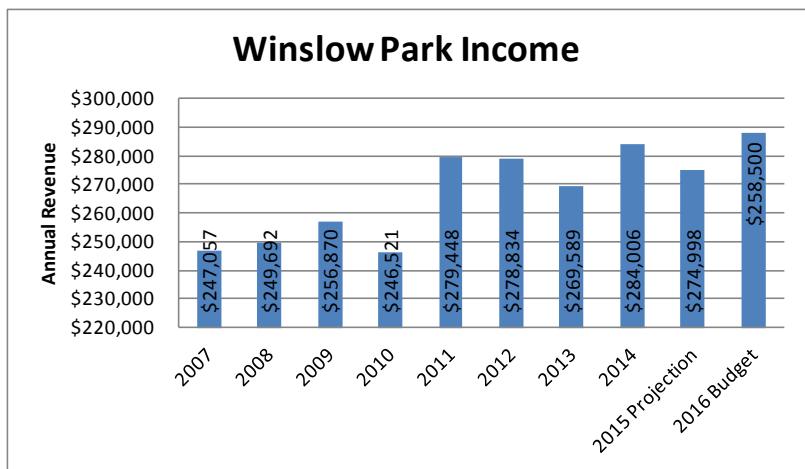
AMBULANCE REVENUE The Town collects approximately \$210,000 in emergency ambulance revenue each year. \$105,000 of this is transferred to the general fund to pay for the salaries of the rescue employees, medical supplies, and other overhead associated with operating an emergency rescue service. The remaining funds are kept in the reserve funds for rescue replacement.

BUSINESS EQUIPMENT TAX EXEMPTION REIMBURSEMENT Maine State Statute Title 36 Chapter 105 describes the Business Equipment Tax Exemption (BETE) program. This program allows businesses with qualifying equipment to apply for and receive a tax exemption for their equipment. The State recognizes that personal property tax can be significant for municipalities, as it is normally taxed at the same rate as real estate. For six years, the State is reimbursing the Towns on a sliding scale from 100 percent reimbursement in 2008 (FY 2009) to 50 percent in FY 2014 and beyond.

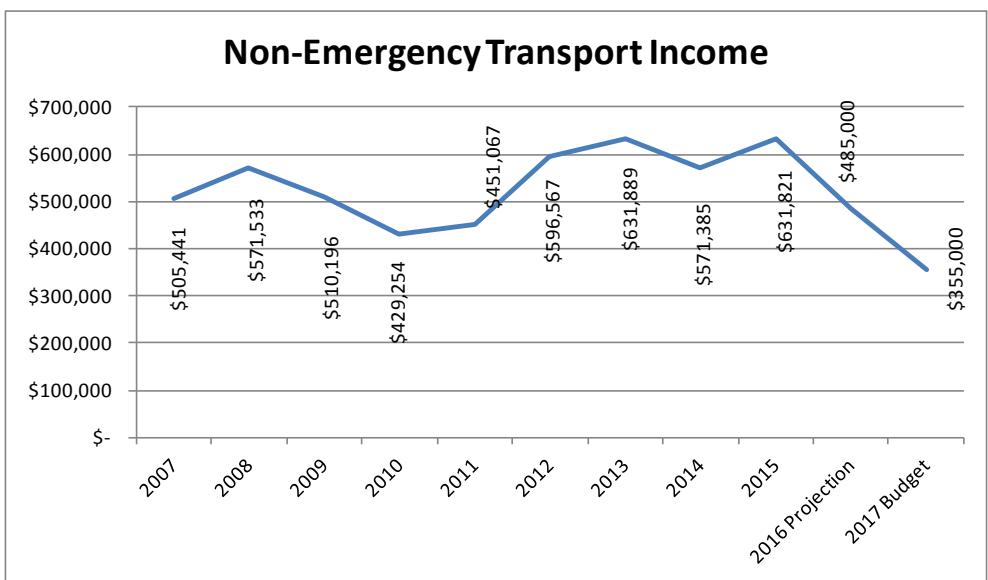
The BETE reimbursement is very difficult to predict from one year to the next, as equipment is placed in service, old equipment is removed from service, and equipment depreciates each year in addition to the State reimbursement declining each year. The Town has been receiving approximately \$300,000 in BETE reimbursement each year, and the figures from 2009-current are listed.



WINSLOW PARK REVENUE Each year, approximately 25,000 people visit the Winslow Park beach, playground, and campground, which generates approximately \$280,000 in annual revenue to support operations and capital projects at the Park. This is comprised of gate fees for people visiting the beach and playground, soda and refreshment fees, and camping fees. The ten-year history of the Park's revenue is listed in the chart to the side; the Park's popularity has increased over the past years, as can be seen by the approximate number of daily visitors per year. This figure was 18,150 in calendar year 2010 and has increased to 25,316 during 2015.



NON-EMERGENCY TRANSPORT REVENUE The non-emergency transport fund is the Town's only enterprise fund. The fund was created more than ten years ago, and serves community members who may need transportation from their homes (or assisted living facility) to the hospital for medical care or non-emergency appointments. These customers call the scheduling clerk, and an ambulance transports them to-and-from their appointments. The majority of the customers have insurance or Medicare that pays for these mandatory appointments and procedures, and a small minority do not have insurance and pay for their own services. In addition, the income figures include billing services for the Cities of Biddeford and Saco, for which the Town bid in 2012 and began billing for on July 1, 2012. The estimate of revenue for the billing service is approximately \$85,000 annually. The past ten years of NET revenue is listed here.



The Town's Reserve Funds and Their Relation to the Capital Plan

The Town has had reserve funds since the mid-1980's, and these are a major source of funding for the Town's capital improvements. The reserve policy and practice of transferring general fund money into the reserve began approximately 30 years ago when the Town did not have any reserves, and had to issue bonds to complete all capital projects. This is a cumbersome and expensive process, and the Town Council wanted to ensure the long-term stability of the Town's infrastructure and equipment. The Town Manager wanted to change the municipal government's culture from a standard "use it or lose it" budgeting strategy when unspent funds may be lost in future budget cycles to a more frugal culture. He challenged the department heads that if they only purchased the items they needed and saved operating funds each year, the funds would be transferred into a reserve fund for future capital needs. That "corporate culture" is still in place today, and department heads under-spend whenever possible in order to "save up" for future capital needs in their or other departments.

The reserves are authorized by the Town Council for a specific type of non-routine project or investment. They are invested under a special section of the Town's investment policy, and 25 percent of the investment is authorized to be invested in equity and fixed income funds as allowed by Maine Statute Title 30-A section 5706. The remaining 75 percent must be invested in investments that are very unlikely to lose principal as long as they are held to duration, such as government or agency bonds, certificates of deposits, or other like investments. While the reserve funds have not been audited as of 06/30/2017, the capital plan is completed based upon the prior year audited balances, and the Town uses the 6/30/2016 balances to ensure that all funds are within the benchmarks and guide the FY 2018 spending plan. The guide to benchmarking the reserve funds is a range of the sum of the five-year capital plan and 20 percent of the 20-year replacement plan. As of December 31st, 2016, the balances and benchmarks were as follows, and this guided the 2018 capital plan.

The balances in the reserve funds as of December 31st, 2016 and the appropriate guideline benchmarks are listed in the table to the right. The Finance Director works with the Town Manager and department heads on the 2018 plan based upon the Town's capital needs and the reserve amounts above. It is notable that while the sum of the five-year plan and 20 percent of the 20-year plan are simply guidelines, and from time-to-time, staff analyzes the upcoming department need when there is a particularly costly single item to be replaced, the benchmark provides less guidance as the actual needs of the department or program.

**Town of Freeport
Summary of Funding Sources
FY 2018 Capital Program**

	Unaudited	06/30/2016 Benchmarks	
	12/31/2016 Reserve Balances	Low Benchmark	High Benchmark
Police	433,329	344,000	456,000
Fire	494,185	330,000	772,200
Rescue	584,324	236,000	416,800
Public Works	752,710	931,000	943,200
Solid Waste	179,119	153,800	189,000
Comprehensive Town Imp.	1,195,204	1,946,900	3,344,500
Municipal Facilities (1)	941,588	649,400	1,469,500
Cable	505,962	Not Benchmarked	
Other (2)	37,108	Not Benchmarked	

Debt Service-Maine's Legal Debt Limit and Freeport's Debt Service

Maine State Statute Title 30-A Section 5702 defines municipal legal debt limits; the Towns are allowed to issue debt up to a maximum of 15 percent of their State valuation. The State defines the acceptable purposes for debt, and how much of each type the Towns are allowed to issue, but the maximum is always 15 percent. The Town's 2016 State valuation is \$1,462,950,000; as of 06/30/2017 the Town's outstanding debt service was \$2,490,000, or less than one-and-a-half percent of the allowable limit of more than \$219 million. As of June 30th, 2017, the Town's debt-per-capita was approximately \$307 per person (assuming a constant population of 8,100). On the local level, Section 8.03 of the Town's Charter states that any appropriation of \$100,000 or more for a single capital improvement which requires the issuance of general obligation bonds must go to a referendum vote.

The Town's debt service issues are listed below; one pertinent fact concerning the Town's debt is that the State law enacting school consolidation took effect on July 1, 2009. Before that time, the school had been a department of the Town, and after consolidation, the school became part of a Regional School Unit and joined the neighboring towns of Pownal and Durham. A new RSU board was elected by the voters, and officially took control over the three Towns' schools, including the budget process and all financial transactions associated with the schools. At that time, the school buildings and appropriate land was deeded over to the RSU, yet the debt service remained with each participating Town. The result for FY 2018 is that the debt service shown below is listed in total, but the Town's principal and interest payments only total \$146,730 (principal payments total \$128,068) and the RSU is responsible for the remaining \$518,820 (principal payments total \$431,932). All of the Town's current debt is general obligation, and the Town does not currently have any alternate revenue bonds outstanding.

TOWN OF FREEPORT, MAINE CURRENT DEBT SERVICE OUTSTANDING

<u>Governmental Activities</u>	<u>Date of issue</u>	<u>Original amount issued</u>	<u>Date of maturity</u>	<u>Interest rate</u>	<u>Balance June 30, 2016</u>	<u>Payments FY 2016</u>	<u>Balance June 30, 2017</u>	<u>Payments FY 2017</u>	<u>Balance June 30, 2018</u>
1992 Capital improvements	4/19/2011 (1)	3,274,000	2012	4.21%	-		-		-
1997 Capital improvements	1/23/97 (2)	4,275,000	2016	2.91%	150,000	150,000	-		-
2000 School improvements	4/19/2011 (1)	4,888,000	2021	4.58%	-		-		-
2001 Capital improvements	4/19/2011 (1)	1,000,000	2022	4.60%	-		-		-
2002 School improvements	4/19/2011 (1)	4,491,000	2012	4.32%	-		-		-
2008 School improvements	2/1/2008	655,000	2008	2.92%	110,000	55,000	55,000	55,000	-
2008 MMBB	10/30/2008	262,165	2013	-	-	-	-		-
2009 MMBB	3/11/2009	300,000	2019	variable	90,000	30,000	60,000	30,000	30,000
2011 Refunding	4/19/2011	5,635,000	2023	2.94%	2,850,000	475,000	2,375,000	475,000	1,900,000
Total bonds and notes payable					3,200,000	710,000	2,490,000	560,000	1,930,000

(1) These debt service issues were refunded in 2011 into a single issue for the purpose of interest rate reduction.

The table above shows the Town's outstanding debt service issues in total, and the table below shows debt service issues by responsible entity. The Town's debt is listed on the top and includes principal payments and lists the issues in total, and the bottom table lists both principal and interest payments.

Town of Freeport Debt Service Schedule Year Ended June 30, 2018							
	Balance June 30, 2017	Current Year Debt Service					
		Principal	Interest	Total			
<u>General Obligation Bonds</u>							
Town issues:							
2001 CIP	242,273	29.5455%	60,568	10,599	71,168		
2001 CIP-Community Center Portion	180,000	75.0000%	37,500	8,063	45,563		
2009 SRF Bridge Loan \$300,000	60,000		30,000	-	30,000		
Total Town Debt	482,273		128,068	18,662	146,730		
School Debt-Town Responsibility							
2001 Middle Sch & CIP	577,727	70.4545%	144,432	25,276	169,707		
Total School Debt-Town Respo	577,727		144,432	25,276	169,707		
RSU Debt-RSU Responsibility							
2001 CIP-Admin Building	60,000	25.0000%	12,500	2,688	15,188		
2002 High School Auditorium & Science Wing	1,315,000		220,000	58,100	278,100		
2007 CIP HVAC	55,000		55,000	825	55,825		
Total RSU Debt	1,430,000		287,500	61,613	349,113		
Total	2,490,000		560,000	105,550	665,550		

The Town issues debt as infrequently as possible, and makes a practice of maintaining healthy reserves and a five-year capital plan and 20-year replacement schedule for all capital items. The reserves and capital plan are discussed in the prior section of this document.