



TOWN OF FREEPORT

Town Council Meeting #02-26

Tuesday, January 20, 2026

6:00 PM

**Town Council Chambers
30 Main Street, Freeport, Maine**

Webinar: <https://us02web.zoom.us/j/88012907261>

Phone: (646) 558-8656 **ID:** 880 1290 7261

FCTV: [Click here for FCTV Live Stream](#)

AGENDA

- I. Pledge of Allegiance**
- II. Roll Call**
- III. Waive reading and accept as printed the [January 6, 2026 \(#01-26\) Meeting Minutes](#)**
- IV. Announcements (10 minutes)**
- V. Information Exchange (20 minutes)**
 - a. Councilors
 - b. Committees
- VI. Town Manager's Report (10 minutes) [Town Manager Report – January 20, 2026](#)**

VII. Public Comment Period (Part I): Limited to Comments on Items Not on the Agenda
Part I is for In-Person Attendees Only (15 Minutes)

VIII. New Business

ITEM # 04-26 To consider action relative to adopting the January 20, 2026 Consent Agenda.

BE IT ORDERED: That the January 20, 2026 Consent Agenda be adopted.

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04-26 (a) Accepting the following Heating and Fire Dept Donations.

HEATING DONATIONS	
Ralph Harding	50.00
Elisabeth and John Montgomery	500.00
Sara and James Hayes	150.00
FIRE DEPARTMENT DONATIONS	
Peter Polovchik	2,000.00
Ralph Harding	50.00
Elisabeth and John Montgomery	500.00
Judith Libby and W Stephen Brown	400.00
Maryellen Carew	100.00
LIBRARY	
Ralph Harding	50.00
Matthew Carpenter	50.00
Andrew Finnegan	200.00
Sara Hayes & James Chute	100.00
Maryellen Carew	100.00
Georgiana Leonard	100.00
Carrine Burns and Peter Bouman	500.00
Miscellaneous Cash Donations	113.65

04-26 (b) Accepting the [resignation of Jessica Martin](#) from the Freeport Community Library.

04-26 (c) Accepting the [resignation of Rose Mary Burwell](#) from the Freeport Planning Board effective March 5, 2026.

04-26 (d) Approving the appointment of Andrew Spaulding to the Complete Streets Committee for a term to end 09/30/2028.

(Council Chair Joanna Benoit) (5 minutes)

ITEM # 05-26 To consider action relative setting a Public Hearing to discuss amendments to [Chapter 32, Shellfish Conservation Ordinance](#).

BE IT ORDERED: That a Public Hearing be set for February 3, 2026 at the Town Council Meeting starting at 6 PM in Town Council Chambers, 30 Main Street, to discuss proposed amendments to Chapter 32, Shellfish Conservation pertaining to the Apprentice Program.

(Marine Resource Officer, Charlie Tetreau) (5 minutes)

ITEM # 06-26 To consider action relative to amending the [Town of Freeport Fee Schedule](#).

BE IT ORDERED: That fee for Non-resident Transfer Station Stickers for North Yarmouth, Pownal, and Durham be amended from \$40 per year to \$50 per year, effective retroactive to January 7, 2026.

(Assistant Town Manager, Caroline Pelletier) (10 minutes)

ITEM # 07-26 To consider action relative to securing engineering and space planning services for the Public Safety Building and other Town-owned buildings, as appropriate.

BE IT ORDERED: That Town Manager be authorized to execute an [agreement with Sebago Technics](#), of South Portland, in an amount not to exceed \$109,404 for engineering and space planning services related to the Public Safety Building and other Town-owned buildings, as appropriate and related to public safety operational needs.

Note: \$105,000 will be appropriated from the Capital Project Fund that was approved for this purpose. The remaining \$4,404 will be appropriated from the adopted Municipal Operating Budget, if needed.

(Town Manager, Sophia Wilson) (10 minutes)

VII. Public Comment Period (Part II): Limited to Comments on Items Not on the Agenda
Part II is for Virtual Attendees Only (15 Minutes)

IX. Other Business:

1. Progress update on the [Community Vision Implementation Workplan](#)
(Development Director, Brett Richardson) (10 minutes)
 2. Presentation on Recent State Laws Pertaining to Zoning
(Town Planner, Kyle Drexler) (20 minutes)
 3. Preparation for Annual Council Goal Setting Workshop
(Council Chair, Joanna Benoit) (10 minutes)
 4. Request from [Shellfish Commission regarding License Water Quality Fees](#)
(Council Vice-Chair, Eric Smith) (15 minutes) [Staff Memo](#)
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EXECUTIVE SESSION

ITEM 08-26 To consider action relative to the Town Manager's Annual Performance Evaluation.

BE IT ORDERED: That the Town Council enter into an executive session pursuant to 1 MRS § 405(6)(A) for discussion related to the Town Manager's Annual Performance Evaluation.

(Council Chair, Joanna Benoit) (45 minutes)

END OF AGENDA (Estimated time of Adjournment 9:20 PM)